



AIRPORT COMMISSION MEETING

Thursday, February 20, 2025 at 8:00 AM

Owatonna Degner Regional Airport

James Keltgen Commissioner

Greg Krueger Commissioner

Justin Lindee Chairman

Angie Lipelt Commissioner

Paula Snitker Commissioner

Sharon West Commissioner

Matt Thurnau Vice Chairman

Dave Beaver Airport Manager

1. Airport Commission Agenda

1.a. Airport Commission Agenda - February 20, 2025

2. Call to Order

3. Roll Call

4. Approval of Agenda

5. Approval of Last Meeting Minutes

5.a. Approval of the January 16, 2025 Airport Commission meeting minutes

6. Action Items

6.a. Chair Reports

6.b. Staff Reports

6.c. Owatonna Squadron Civil Air Patrol (CAP) Update

6.d. Dome Hangar #10 Roof Replacement Project Update

6.e. Professional Services Agreement - Taxilane and Parking Lot Design - SEH, Inc.

7. Adjournment



**8:00 AM, February 20, 2025 - Charles S. Crandall Center at City Hall
540 West Hills Circle, Owatonna, MN**

AIRPORT COMMISSION:

Madeleine Haberman	Commissioner
Greg Krueger	Commissioner
Anthony Louris	Vice Chair
Tim McManimon	Commissioner
Dave Purscell	Commissioner
Daren Tarpenning	Commissioner
Matt Thurnau	Chair
Dave Beaver	Airport Manager

AGENDA

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Minutes Approval of the January 16, 2025 Airport Commission meeting minutes.
5. Action Items
 - a. Chair Reports
 - b. Staff Reports
 - c. Owatonna Squadron Civil Air Patrol (CAP) Update
 - d. Dome Hangar #10 Roof Replacement Project Update
 - e. Professional Services Agreement – Taxilane and Parking Lot Design – SEH, Inc.
6. Adjournment

AIRPORT COMMISSION MEMBERS RSVP, IF YOU WILL NOT BE ATTENDING (774-7141)

Airport Commission Meeting Minutes
January 16, 2025 – Charles S. Crandall Center – Meeting Room, City Hall
“DRAFT”

1. Call to Order

Chair Thurnau called the meeting of the Airport Commission to order at 8:00 am.

2. Roll Call

Commissioners Attending

Anthony Louris	Vice Chair
Dave Purscell	Commissioner
Daren Tarpenning	Commissioner
Matt Thurnau	Chair
Greg Krueger	Commissioner

Commissioners Absent

Tim McManimon	Commissioner
Madeleine Haberman	Commissioner

Staff Attending

Dave Beaver	Airport Manager
Kristen Kopp	Sr. Administrative Technician

Visitors Attending

Melissa Underwood	SEH, Inc.
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3. Approval of Agenda

Commissioner Louris made a motion to approve the agenda and Commissioner Krueger seconded the motion. All Commissioners voting Aye, the motion carried.

4. Minutes

Commissioner Purcell made a motion to approve the minutes from the December 19, 2024, Airport Commission meeting and Commissioner Tarpenning seconded the motion. All Commissioners voting Aye, the motion carried.

5. Action Items

Chair Reports

None.

Election of Officers

Commissioner Louris nominated Matt Thurnau for Chair with a second by Commissioner Krueger. All Commissioners voting Aye, the motion carried.

Commissioner Krueger nominated Anthony Louris for Vice Chair with second by Commissioner Thurnau. All Commissioners voting Aye, the motion carried.

Staff Reports

Airport Manager Dave Beaver said he should have year-end numbers by the February meeting. There was some discussion about the Civil Air Patrol's proposal for a hangar. There is nothing definitive about where they would place a hangar. The Council approved the CIP. There was some discussion about fuel prices and strategies. Beaver gave an update on the flight conflicts and are continuing to work with neighboring flight schools about increased traffic.

Accelerated Aviation Update

Airport Manager Dave Beaver said that the Accelerated Aviation lease was expiring. It was a five-year lease, expiring this January. He and Troy met with them on Monday about the renewal. They want to renew their lease for an additional five years. They've also been talking about expanding aircraft maintenance. He said they are working on space needs. There was some discussion about signage.

Dome Hangar #10 Roof Replacement Project Update

Melissa Underwood gave an update on the Dome Hangar Roof Replacement. She said it is substantially complete with some edging and gutters left. The warranties will be sent to Dave. Beaver said they had a big crew out there. Underwood said SEH had their structural engineers here and it all went well.

6. Adjournment

The Airport Commission meeting was adjourned at 8:53 am.