

Owatonna City Council Minutes

March 18, 2025

On Tuesday, March 18, 2025, at 7:00 p.m., Council President Raney called the regular session of the Owatonna City Council to order in the Chambers of the Charles S. Crandall Center. Present were Council Members Voss, Dotson, Burbank, Boeke, McCann, Svenby and Raney; Mayor Jessop; City Attorney Walbran; Public Works Director Murphy; Community Development Director Klecker; Finance Director Burns; Fire Chief Hoffman; Fire Chief Hoffman; Police Chief Mundale; Assistant City Administrator Tuma, IT Technology Specialist Inz; City Administrator Busse, Administrative Coordinator Clawson. Mayor Jessop was not in attendance.

Following the Pledge of Allegiance, Council President Raney welcomed everyone. Council Member Boeke made a motion to approve the agenda as presented, Council Member Svenby seconded the motion, all members voted aye in approval.

Consent Agenda Items

Council President Raney explained council members review the Consent Agenda items prior to the meeting for approval in one motion. Consent Agenda items for this meeting include:

Minutes – Council Meeting – March 4, 2025

Building Inspection Monthly Report - February 2025

Fire - Monthly Dashboard and Activity Report - February 2025

Police Crime Clock and Statistics - February 2025

Event Permit - National Day of Prayer - May 1, 2025

Event Permit - 0.5k Run - Young Professionals - June 21, 2025

7 Temporary Liquor Licenses - Mineral Springs Brewery

Certificate of Substantial Completion - Fine Screen Building - WWTF Expansion

Professional Services Agreement - SIU Loading Evaluation - Nero Engineering

Council Member Boeke made a motion to approve these Consent Agenda items, Council Member Voss seconded the motion; all members voted aye for approval.

Finance Report

Council Member Voss recapped payments made for amounts greater than \$20,000 during this period.

\$ 22,133.81 Central Farm Service - fleet fuel

57,910.76 Equity Builders & Construction - pay est #2 dome hangar roof replacement

41,842.68 Four Seasons Electric

- lighting & fans at maintenance shop - \$29,055.00

- lighting materials & repairs - airport - \$3,003.79

- baseboard heat, generator amp readings - city hall - \$2,989.18

- lighting separation & wiring-water heater - Merrill Hall - \$2,658.44

- new lighting & added outlet at bar area - \$2,555.00

- misc. electrical labor/material \$1,581.27

85,830.62 Nero Engineering - WWTF upgrade & expansion project - February 2025
75,134.76 Reinders
- chemicals - Brooktree - \$59,706.08
- chemicals - parks - \$15,428.68
557,677.59 Rice Lake Construction Group - WWTP Expansion pay est #33
74,117.01 Turfwerks - Jacobsen LLF - grounds maintenance mower
2,316,952.83 US Bank
- GO Bond, Series 2024A: Interest Pymt \$117,817.77
- GO Tax Abatement Bond 2024B: Interest Pymt \$44,889.43
- GO Street Reconstruction Bond, Series 2023B: Bond Pymt \$170,000.00 / Interest Pymt \$61,000.00
- GO Street Reconstruction Bond, Series 2021A: Bond Pymt \$300,000.00 / Interest Pymt \$37,630.00
- GO Street Reconstruction Bond, Series 2020A: Bond Pymt \$145,000.00 / Interest Pymt \$19,000.00
- GO Improvement Bond, Series 2019A: Bond Pymt \$185,000.00 / Interest Pymt \$28,200.00
- GO Street Reconstruction Bond, Series 2018A: Bond Pymt \$490,000.00 / Interest Pymt \$49,950.00
- GO Bond, Series 2017A: Bond Pymt \$215,000.00 / Interest Pymt \$10,096.88
- GO Bond, Series 2016A: Bond Pymt \$280,000.00 / Interest Pymt \$19,868.75
- GO Bond, Series 2015A: Bond Pymt \$140,000.00 / Interest Pymt \$3,500.00
275,323.30 Wencil Construction - 23005 Vine Street lot pay est #3
194,661.88 Other Expenditures
\$ 3,701,585.24 Total Expenditures presented for approval

Council Member Boeke made a motion to approve payment of all bills presented, Council Member McCann seconded the motion, all members voted aye in approval.

Resolution 11-25 Approve Plans and Specifications 2025 Street & Utility Project

Public Works Director Murphy requested approval

Council Member Svenby made a motion for approval, Council Member Burbank seconded the motion, all members voted aye in approval.

Resolution 12-25 Personal Property Tax Exemption Request - Steele Energy Station

Public Works Director Murphy requested approval

Council Member Svenby made a motion for approval, Council Member Burbank seconded the motion, all members voted aye in approval

Resolution 13-25: Minnesota DNR Local Trail Connections

Public Works Director Murphy requested approval

Council Member Svenby made a motion for approval, Council Member Burbank seconded the motion, all members voted aye in approval.

Resolution 14-15 Set Public Hearing Date for TIF District 3-18, Sputtering Components

Community Development Director Klecker requested approval

Council Member Dotson made a motion for approval, Council Member McCann seconded the motion, all members voted aye in approval.

WWTF Expansion Change Order #18 - Rice Lake Construction Group

Public Works Director Murphy requested approval

Council Member Svenby made a motion for approval, Council Member Burbank seconded the motion, all members voted aye in approval.

WWTF Expansion Change Order #19 - Rice Lake Construction Group

Public Works Director Murphy requested approval

Council Member Svenby made a motion for approval, Council Member Burbank seconded the motion, all members voted aye in approval.

18th Street Trail Construction Administration Proposal – WHKS

Public Works Director Murphy requested approval

Council Member Svenby made a motion for approval, Council Member Burbank seconded the motion, all members voted aye in approval.

Professional Services Agreement Amendment #1 - Wastewater Treatment Facility Expansion - Nero Engineering

Public Works Director Murphy requested approval

Council Member Svenby made a motion for approval, Council Member Burbank seconded the motion, all members voted aye in approval.

Purchase Property - 502 Maple Drive

Community Development Director Klecker requested approval

Council Member Dotson made a motion for approval, Council Member McCann seconded the motion, all members voted aye in approval.

Purchase Lot on Ridge Road

Community Development Director Klecker requested approval

Council Member Dotson made a motion for approval, Council Member McCann seconded the motion, all members voted aye in approval.

Library Roof Condition and Management Study - Adsit Architecture and Planning

Community Development Director Klecker requested approval

Council Member Dotson made a motion for approval, Council Member McCann seconded the motion, all members voted aye in approval.

Proposal for Library Roof Repair - Garlock French Roofing

Community Development Director Klecker requested approval

Council Member Dotson made a motion for approval, Council Member McCann seconded the motion, all members voted aye in approval.

Engineering Services Agreement - PFAS Source Identification - Nero Engineering

Public Works Director Murphy requested approval

Council Member Dotson made a motion for approval, Council Member McCann seconded the motion, all members voted aye in approval.

STAFF COMMENTS

Community Development Director Klecker
Park & Rec Director Dieckmann

PUBLIC COMMENTS

Carol Hackman, 2058 St Paul Road commented
Chad Parrish, 558 East Academy Street commented
Roger Wasek, 646 E Vine commented
Melissa Zimmerman, 2525 Stony Creek Drive, commented

Matt Sennott: 2519 Stony Creek Drive commented vote in favor of such, it will be required. We have also filed a Data Request with the city for any correspondence regarding this project.

Kesiah Winters, 345 Broadway Street commented

MAYOR AND COUNCIL COMMENTS:

Council Member Voss

City Administrator Busse

Council President Raney

At ____p.m., Council Member Burbank made a motion to adjourn, Council Member Dotson seconded the motion and with no objection, the meeting ended.

Respectfully submitted, Jeanette Clawson, Administrative Coordinator