

Owatonna City Council Minutes

May 6, 2025

On Tuesday, May 6, 2025, at 7:00 p.m., Council President Raney called the regular session of the Owatonna City Council to order in the Chambers of the Charles S. Crandall Center. Present were Council Members Boeke, McCann, Dotson, Svenby, Voss, Burbank and Raney; Mayor Jessop; City Attorney Walbran; Public Works Director Murphy; Community Development Director Klecker; Park & Rec Director Dieckmann; Finance Director Burns; Human Resource Director Thamert; Communications Manager Sheely; Facilities Manager Louks; Assistant City Administrator Tuma; IT Technology Specialist O'Connor; City Administrator Busse, and Administrative Coordinator Clawson.

Following the roll call, Council Member Boeke made a motion to approve the agenda as presented, Council Member Svenby seconded the motion, all members voted aye in approval.

Proclamations

Mayor Jessop gave brief comments in regard to three proclamations:

1) Frontline Worker Month - May 2025

Frontline workers are the builders of our community, exercising curiosity, compassion, courage, and creativity to provide essential services that ensure the safety, health, and education of our residents. He encouraged all residents to join in recognizing and honoring the heroic contributions of our healthcare workers, firefighters, law enforcement officers, EMS personnel, and teachers.

2) National Travel and Tourism Week - May 4-10, 2025

The travel industry is essential to the success of every industry and will continue to be a critical part of Owatonna and Steele County Minnesota's economy, development, and workforce. Travel is an essential industry, and we must continue to communicate that growing travel leads to economic growth, benefits businesses, fosters mutual understanding, and connects the nation.

3) 2025 Owatonna Walk to End Alzheimer's Kickoff Day - May 7, 2025

Paint the Town Purple Campaign focuses on different topics related to Alzheimer's disease such as educating the basics of Alzheimer's exploring the causes and reduction, finding resources for caregivers and understanding clinical trials. The Alzheimer's Association Owatonna Walk Committee is participating in the Paint the Town Purple Campaign with a Walk Kickoff in advance of the Paint the Town Purple Event, June 1st-11th and this year's Owatonna Walk to End Alzheimer's to be held on September 27th. Tomorrow, May 7th is the 2025 Owatonna Walk to End Alzheimer's Kickoff Day with a brief presentation at Mineral Springs Brewery at 5:00 pm.

Recommend Board/Commission Member Reappointments and New Appointments

Mayor Jessop commented that each year, terms of various board/commission members expire so reappointment of current members and/or new members sought. The City's Code of Ordinances limits the number of successive terms an individual can serve on a board/commission.

Recommendations for reappointment were:

Airport Commission - Tim McManimon and Matt Thurnau

Human Rights Commission (OHC) - Sherry Hill

Park & Rec Board - Tyler Cochran, Eileen Wohlenhaus and Johathan Thiel

Planning Commission - David Effertz

Public Library Board - Julianna Skluzacek

Public Utilities Commission (OPU) - Jay Johnson

Shade Tree - Gary Schwartz, Ron Segner and Nikk Dickerson

West Hills Commission - Nancy Vaillancourt and Sara McKay

Recommendation for new member appointment:

Human Rights Commission (OHRC) - Josiah Hult

Council Member Dotson made a motion to approve these reappointments and new appointments. Council Member McCann seconded the motion; all members voted aye in approval. He thanked previous members whose terms expired this year, and members were not eligible to serve another term per limit within the City Code regarding successive terms served:

Jim Gunderson - Human Rights Commission, first appointment November 7, 2017

Trudy Severson - Library Board, first appointment May 3, 2016

New OHRC Member Josiah Hult was present, Mayor Jessop administered him the Oath of Office. This is a 3-year term to expire on March 31, 2028.

Mayor Jessop commented that there are openings available on several boards/commissions. Interviews were just completed to fill the opening on the Library Board and the new member application is currently posted on the City's website for the Fire Code of Appeals & Civil Service Board, Housing & Redevelopment Authority, and the Planning Commission.

Consent Agenda Items

Council President Raney explained council members review the Consent Agenda items prior to the meeting for approval in one motion. Consent Agenda items for this meeting include:

Minutes – Council Meeting – April 15, 2025

HRA Board Minutes - January 27, 2025

EDA Minutes - January 15, 2025

Airport Commission Minutes - January 16, 2025

Airport Commission Minutes - February 20, 2025

Airport Commission Minutes - March 20, 2025

Planning Commission Minutes - April 8, 2025

Police Crime Clock and Statistics - April 2025

Building Inspections Reports - April 2025

Retail Fireworks License - Lowe's

Retail Fireworks License - Target

Retail Fireworks License -Cash Wise

Renew Annual Tree Trimmer Permit - Sargents, LLC dba Strobel Tree & Boom Services

Renew Joint Powers Agreement - MN Department Public Safety Human Trafficking
Investigators Task Force

This Joint Powers Agreement is renewal between the Department of Public Safety on behalf of the Bureau of Criminal Apprehension (BCA) to access and share resources to target human trafficking crimes that may occur locally and cross-jurisdictional boundaries. No cost is incurred and there may be reimbursements back to the City for eligible expenses.

Business Associate Agreement - National Insurance Service

The City has utilized National Insurance Services as a full-service employee benefit consultant since January 2019. The proposed business associate agreement enables covered entity to meet applicable requirements of the regulations issued under the administrative provisions of the Health Insurance Portability and Accountability Act of 1996.

Utility Disconnection Agreement and Letter of Understanding - Renneberg Hardwoods
at 1430 State Avenue

An agreement to delay the disconnection of water and sewer services from the mains to allow for development and the ultimate combination of all of the lots. Renneberg Hardwoods has purchased three lots along State Avenue and is in the process to replat them. The applicant wishes to enter into this agreement and disconnect the services in the future. Previously when a property owner combined lots and it was clear the water and sewer services were not going to be used, they were required to be disconnected at the mains. This involved digging into the street and added significant cost to the property owner. City Staff met with OPU Staff late last fall with the intent of trying to minimize the number of times we were digging into the streets. We were able to develop this agreement which will be recorded against the property, to accomplish this. There is no budget impact to the City other than staff time. All future responsibilities are the property owners, and the agreement lays out the process. The applicant will also pay the \$46 recording fee.

Council Member Boeke made a motion to approve these Consent Agenda items; Council Member Voss seconded the motion; all members voted aye for approval.

Finance Report

Council Member Voss recapped payments made for amounts greater than \$20,000 during this period.

\$ 44,719.07	CivicPlus - annual fees 6/2024 - 6/2025 - Recreation
38,787.50	ESRI
	- Annual Enterprise agreement software/maintenance - \$35,900.00
	- Annual ARCGIS Enterprise Mobile Worker subscription - \$2,887.50
24,273.34	Hawkins - chemicals - WWTF
108,994.86	Hydro Klean - 2025 CIPPS projects - pay est #1
30,000.00	James E Elsbecker - 502 Maple Dr earnest money
23,800.00	John Deere Credit - compact utility tractor u #25420 - Park
145,903.22	Nero Engineering - WWTF upgrade & expansion project - March 2025
90,857.20	Original Mechanics Inc - Yanmar TL100VS Track Loader u #25280 - Street
64,360.97	Owatonna Motor Company - VRF Ford 550 Super Duty flatbed u #25426 - Park
965,889.57	Rice Lake Construction Group - WWTP Expansion - pay est #34
56,631.01	Schmidt Goodman Office Products
	- office furniture \$47,045.30 - WWTF
	- office furniture - \$9,585.71 - Records
46,894.86	Short Elliot Hendrickson - 18th St SE reconstruction services - March 2025
148,647.86	Southeast Service Cooperative - April 2025 health ins premiums
21,600.04	US Bank - entire organization monthly credit card purchases - Feb/March
250,112.00	Walbran Furness & Trust
	- Ridge Rd NE lot purchase - \$ 29,966.00
	- 315 Lemond Rd purchase - \$220,146.00
22,619.00	Ziegler - ES2632 26' Electric Scissor Lift - WWTF
460,323.32	Other Expenditures
\$2,544,413.82	Subtotal
101,591.00	HRA Housing Assistance Payments
\$2,646,004.82	Toal Expenditures presented for approval

Council Member Svenby made a motion to approve payment of all bills presented, Council Member Boeke seconded the motion, all members voted aye in approval.

Second Reading Proposed Ordinance 25-07: RZ-10 a PUD Request - 631 Cedar Ave N - CRK Properties

Community Development Director Klecker requested approval of Proposed Ordinance 25-07, a zoning change at 631 Cedar Avenue North. Christine Rotthoff of CRK Properties LLC requested a change in the zoning of this property located from I-1 Light Industrial District to PUD, Planned Unit Development. The purpose of this change is the continued operation of a multi-use facility, including office spaces, contractor spaces and an educational facility, Choice Technical Academy Space. The First Reading of this proposed ordinance was

approved during the April 15, 2025 Council Meeting and there have been no changes since. Council Member Dotson made a motion for approval; Council Member McCann seconded the motion. With a roll call vote, voting aye were Council Members Boeke, McCann, Svenby, Voss, Dotson, Burbank and Raney; No Nays; the motion carried. This will be known as Ordinance 1674 to be effective upon publication.

Resolution 20-25: Accept Bids and Award Contract - 2025 Street Maintenance Project

Community Development Director Klecker requested approval of Resolution 18-25 authorizing changes in the parking spaces within the 100 block of Main Street East. City Engineer Murphy shared request received with County Engineer Sponholz; the Engineering Department recommends the removal of two parking spaces on the westbound parking lane, east of the Court Ave crosswalk, the easternmost parking space on the eastbound parking lane, west of Court Ave and loading zone spaces and allocating the westbound parking space just west of the Court Ave crosswalk as an accessible space. The City will incur minor expenses; the Street Department will update signage and amend the striping within the area. The Planning Commission, who serves as the Downtown Parking Committee, recommends approval. Council Member Boeke made a motion for approval; Council Member Voss seconded the motion; all members voted aye for approval.

Resolution 21-25: Accept Bids and Award Contract - CIP Overlay Project

Public Works Director Murphy presented Resolution 21-25 to accept the bids and award the contract for the 2025 CIP Overlay Project. Bids were received on April 30, 2025, for the 2025 CIP Overlay Project. Bids were received from three (3) companies, the lowest responsible bidder received from Crane Creek Asphalt of Faribault, MN was \$513,514.24. Council Member Boeke made a motion for approval; Council Member Voss seconded the motion; all members voted aye for approval.

Resolution 22-25: Authorization to Execute the MnDOT Grant Agreement for Federal Airport Expense Reimbursement

Community Development Director Klecker presented Resolution 22-25 authorizing MnDOT agreement to facilitate federal grant funding reimbursement. A number of airport coronavirus relief grants were approved from 2020-2022. Reimbursement requests for allowable costs on these grants have been spread out over the life of the grant agreements. This agency agreement allows MnDOT to facilitate the FAA reimbursements under the remaining FAA Airport Coronavirus Response Grant Program. The grant to be reimbursed is the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) grant which expires in July of 2025. The Federal Aviation Administration (FAA) distributes funding under this CRRSA grant for eligible expenses related to the airport's operations and maintenance. In order to receive these reimbursements, the MnDOT agreement needs to be approved to allow the Office of Aeronautics to act as the Local Government's agent in accepting these funds and allowing disbursement of the federal

funds to the City. The agency agreement allows MnDOT to facilitate the FAA/CRRSA grant funding that reimburses 100% of allowable costs incurred by the airport up to the grant amount of \$13,000. Council Member McCann made a motion for approval; Council Member Voss seconded the motion; all members voted aye in approval.

Resolution 23-25: Lakeside Foods Notice of Violation

Public Works Director Murphy requested the Council approve issuance of a Notice of Violation to Lakeside Foods for violations of the City's Code of Ordinances and the Industrial Wastewater Discharge Permit (the "Permit") that the City issued to Lakeside Foods with the effective date of January 1, 2021. Daniel Marx, Shareholder Attorney with Flaherty & Hood was introduced to present the Notice of Violation ("NOV"). The City has determined that Lakeside Foods violated City Code and the Permit by discharging untreated industrial wastewater to the City's treatment system via an unknown and unauthorized connection during August and September of 2023. The unauthorized discharge substantially exceeded the permit limits for Biochemical Oxygen Demand ("BOD") and Total Suspended Solids ("TSS") and caused the City to incur additional costs and damages to identify the cause of and treat the excessive pollutant loadings to maintain compliance with the City's National Pollutant Discharge Elimination System ("NPDES") permit.

The City intends to enforce the violations and collect user charges and additional costs in the amount of \$326,319.02 and requires Lakeside Foods to complete specified corrective actions to ensure ongoing and future compliance with the Permit and City Code. Pursuant to the City of Owatonna's Ordinance defining heavy industrial user rates, the City is applying a user charge of \$282,319.02 as a result of BOD and TSS loads Lakeside Foods discharged to the City's collection system. The City will also collect \$44,000 in additional costs to identify the source of significant loading and to carry out the process for issuing the NOV. In addition, the City intends to enforce the violations detailed in the NOV by imposing total fines/penalties in the amount of \$216,000 and requires Lakeside Foods to complete specified corrective actions to ensure ongoing and future compliance with the Permit and City Code. Upon demonstration of completion of the corrective actions included in the draft Administrative Order, the City may partially or wholly forgive \$216,000 of the fines/penalties

This resolution will provide lawful, equitable, and transparency to addressing the Lakeside Foods Permit violation. User rates are based on sophisticated cost-of-service analysis demonstrating City costs to treat pollutant loads. These rates were lawfully adopted and consistent with rate system adopted by the City in 2021. The City sent specific notice to Lakeside before adopting these rates and Lakeside has been paying applicable user rates since adoption.

Lakeside's response has been acknowledgement of sending excess waste but objects to the City's proposed actions and suggestion of potential legal action, Multiple good faith

meetings have been held, the City agreed to reduce additional costs from \$85,000 to \$44,000 but Lakeside has offered to pay the additional costs of \$85,000 but object to payment of additional user charges. Lakeside argues the City is imposing punitive surcharges which are not consistent with the city's request.

Attorney Marx recommended the city issue a formal Notice of Violation (required by law) which is included in the proposed resolution. A draft of the Administrative Order should be sent to Lakeside Foods including the standard applicable industrial user rates based on pollutant loading \$282,319.02. A letter will be sent to Lakeside and provide them with 30 days to review and meet with the City to reach a resolution. After 30 days, Council will review and issue a final Administrative Order with the proposed potential amendment. Council Member Dotson made a motion for approval; Council Member Voss seconded the motion; all members voted aye in approval.

Resolution 24-25: Appoint Fiscal Agent - Bond Trust Services Corporation

Finance Director Burns presented Resolution 24-25 to appoint Bond Trust Services Corporation as the City's Fiscal Agent. The City has contracted with Baker Tilly US, LLP for municipal bond issuance, arbitrage services, and advising for nearly 15 years; however, their longtime Director recently retired so other municipal advising options were explored. Ehlers and Associates, Inc. based in Roseville, MN, has a comparable fee schedule to Baker Tilly for services and meets the City's municipal advisor needs, specifically municipal bond issuance, arbitrage services, as well as financial management planning and advisement. By entering into the Agreement Relating to Paying Agency, Registrar, and Transfer Agency, the City authorizes Bond Trust Services Corporation (BTSC), a wholly owned subsidiary of Ehlers and Associates, Inc., the City authorizes the issuance of all current bonds and designates BTSC as the paying agent, registrar, and transfer agent for the bonds. Council Member Voss made a motion for approval, Council McCann seconded the motion, all members voted aye in approval.

Resolution 25-25: Preliminary Plat - Renneberg Hardwoods Addition

Community Development Director Klecker requested approval of Resolution 25-25 to approve the Preliminary Plat of the Renneberg Hardwoods Addition. Kevin Anderson, Vice President of Special Projects, Renneberg Hardwoods, Inc. requested vacant land at 1430 State Avenue N, 3.6+ acres, be platted as one commercial lot. The Planning Commission held a public hearing during their meeting on April 17, 2025. The proposed plan is to build a building with roughly 10,000 square feet of warehouse and 2,000 square feet of office space. This will bring a new Business to Owatonna; the Planning Commission recommends approval with these conditions:

- a) The final plat shall be approved within one year of the date of approval of the preliminary plat.
- b) The title opinion shall be approved by the City Attorney prior to recording of the final plat.

c) A disconnection agreement shall be entered into prior to recording of the plat regarding the remaining water and sewer services.

d) All comments of the City Engineer's memo shall be met.

Council Member Dotson made a motion for approval as recommended by the Planning Commission. , Council Member Boeke seconded the motion, all members voted aye in approval.

University of Minnesota Local Options Sales Tax Study Agreement

Assistant City Administrator Tuma requested approval of the agreement with the University of Minnesota for a Local Options Sales Tax Study. In the spring of 2024, the City Council directed staff to explore the feasibility of a community center. Last summer, an 18-member community center task force was created and meets monthly. This winter they toured several community centers around the metro area and southern Minnesota.

The University of Minnesota, through the Extension Center for Community Vitality, provides sales tax studies. As part of this agreement, the University will conduct a Local Option Sales Tax (LOST) study for the City of Owatonna. The result will be a report that summarizes the following:

- a) An overview of the City of Owatonna economy from the available data.
- b) A trend analysis of taxable sales in the City of Owatonna from 2013 to 2022 or for the years and industry categories where data is available.
- c) Estimates of tax proceeds generated at different levels of local option sales taxation for the City of Owatonna.
- d) An estimate of what proportion of the local option sales tax proceeds may be paid by permanent, year-round residents vs visitors, travelers and seasonal residents for the City of Owatonna.
- e) Changes occurring from 2018 to 2022 and in what sectors.
- f) A hypothetical analysis of taxes generated by implementing a 0.5% local sales tax for 2022, 2023 and 2024.

The study findings will be presented in a concise report, and an Extension educator will be available to answer any questions. The cost of the study will be \$3,000. Council Member Boeke made a motion for approval, Council Member Svenby seconded the motion, and all members voted aye for approval.

Accept Proposals and Award Contract - Overlay Prep Project

Public Works Director Murphy requested the Council accept the Overlay Prep Project Proposal and award contract for the project. Quotes were received on April 28, 2025, from two (2) companies: Steve James Excavating at \$46,615.50 and SL Contracting Inc. at \$107,000.00; the Engineer's Estimate was \$98,649.90. Owatonna Public Utilities will reimburse costs associated with water improvements. Council Member McCann made a motion for approval; Council Member Voss seconded the motion; all members voted aye in approval.

Accept Proposals - Installation of Fiber Optic Cable - Central Park Bandshell

Facilities Director Louks requested approval of bids received from Cole's Electric and Phone Station to install fiber-optic cable in the Bandshell at Central Park. The security cameras at Central Park no longer work and fiber is needed for updates to incorporate them into the city's camera system. Bids were received from Cole Electric for the directional boring for \$11,200 and the Phone Station for installation of the fiber cable for \$10,250. A \$20,000 grant was received from the Owatonna Foundation for this Central Park improvement. Council Member Svenby made a motion for approval, Council Member Dotson seconded the motion, all members voted aye in approval.

Main Lift Station Improvements Study - Nero Engineering

Public Works Director Murphy requested approval of an agreement with Nero Engineering to provide professional engineering services to identify alternatives for improvements to the Main Street Lift Station and Grit Removal System. The Owatonna Wastewater Treatment Facility (WWTF) is currently going through a major project that expands the facility from 5 mgd to 9.1 mgd (AWW). The project includes improvements to various parts of the original facility, such as the primary clarifiers, aeration basins, anaerobic digesters and sludge storage. The project did not address capacity or improvements with the Main Lift Station or Grit Removal because these two processes were part of an upgrade in 2010. A Sanitary Sewer Study completed in 2023 identified the need to upsize the trunk sewer from the Wastewater Treatment Facility to McKinley Street, as it operates at or above capacity during peak events. Upsizing the trunk sewer will result in the need to upgrade the Main Lift Station.

This study will identify alternatives for improvements needed at the Main Lift Station to not only accommodate a larger sewer with higher capacity, but also the ability to screen the wastewater prior to pumping and further processing. This study will also evaluate the feasibility of grit removal improvements. The 2010 project incorporated a vortex grit removal system. Unfortunately, as the last 15 years have demonstrated, the vortex grit removal system has proven to be less effective than desired. This study will identify feasible grit removal improvements and costs for capital planning. The total cost of the study is not to exceed \$29,680 without additional authorization.

Council Member Boeke made a motion for approval, Council Member McCann seconded the motion, all members voted aye in approval.

Tymco 600 Street Sweeper Purchase - Environmental Equipment & Services

Public Works Director Murphy requested authorization to purchase a 2025 Tymco 600 Street Sweeper from Environmental Equipment and Services, Inc in Elko MN. The existing 2020 Tymco 500X Regenerative Air Street Sweeper is scheduled on a 5-year replacement plan. By following this replacement schedule, we lower the overall cost of ownership, capitalizing on higher trade values and lower maintenance costs. The purchase price of the

Tymco 600 is \$367,615 and the existing sweeper has a trade-in value of \$150,000. The 2020 sweeper will be listed on MinnBid with a reserve resulting in a maximum purchase price of \$217,615.00. Council Member Dotson made a motion for approval, Council Member Boeke seconded the motion, all members voted aye in approval.

Appoint Municipal Advisor - Ehlers Associations, Inc.

Finance Director Burns requested an appointment of Ehlers Associates, Inc. as the city's Municipal Advisor. As the issuer of municipal securities, the City must comply with all continuing disclosure obligations outlined in the Continuing Disclosure Agreement/Certificate/Undertaking ("CDU") associated with each issuance of securities subject to Rule 15c2-12 of the Securities and Exchange Commission. Ehlers will provide services for the city to meet all CDU obligations as the Dissemination Agent. This responsibility entails conducting research, preparing, and filing disclosure reports within specified timeframes.

The Letter of Engagement outlines and clarifies the terms of the City's engagement with Ehlers as the Issuer's Dissemination Agent. Charges incurred by Ehlers are primarily connected to the City's debt issues and are paid as part of the debt service obligations. Any cost increases would impact future debt service obligations. Council Member McCann made a motion for approval, Council Member Boeke seconded the motion, and all members voted aye in approval.

Personnel Policy Revision - Health Insurance Benefit Effective Date

Human Resources Director Thamert requested approval of a proposed revision to Section 7.1, Health Insurance of the Personnel Handbook. This change will eliminate the thirty-day waiting period following the first workday of new employees for the health insurance benefit to be effective on the first of the month following the first workday for eligible employees effective July 1, 2025. This change is in alignment with best practice and is expected to alleviate the risk of any gap in coverage for new employees. The Employee Health Insurance Advisory Committee discussed this proposed change at their March 24, 2025, meeting and supports this proposed change. This change requires an additional month of employer premium contributions for new employees. Council Member Voss made a motion for approval, Council Member Boeke seconded the motion, and all members voted aye in approval.

STAFF COMMENTS

Finance Director Burns commented that she is looking forward to working with Ehlers, they will meet in a few weeks to review the city's bond rating and organized debt processes. Finance Staff are assisting with the onboarding process for seasonal and temporary employees. Currently we are short of one person to process payroll. Preparing to debrief Department Directors in preparation of the 2026 Budget process, multi-year labor contracts approved last year so wages and benefit expense are known. This week, auditors are on-sight for the city and HRA audits.

PUBLIC COMMENTS

Mark Enter, Operations Manager at Lakeside Foods commented there was a twist during tonight's meeting; he did not expect approval of a resolution levying a Notice of Violation against his company. It is hurtful to be issued a Notice of Violation; they try to be good players in the community & industry. His company is concerned about their employees and contracted grow farmers and strive to be a good partner within the community. Tonight's action approves a violation which says we did something wrong. The City Attorney has said it was not failure of the city's infrastructure, but it was, this happened 75 years ago in a manhole. Hope you will work with us as we come to an agreement on what the fines will be.

MAYOR AND COUNCIL COMMENTS:

Council Member McCann commented he has attended many of the city's various board/commission meetings. He has observed a lot of volunteer work being done and thanked the board and commission members for their service to the community and to the council.

Council Member Voss commented that last Thursday he, Mayor Jessop, Council Members Boeke and Raney, Brad Meier, CEO of the Owatonna Chamber and Jeff Elstad, ISD 761 Superintendent attended the Minnesota Journal Real Estate Awards Ceremony. The City of Owatonna was named one of three finalists as the City/County of the Year; the City of Rosemount won this award. The Owatonna High School received the Government/Community Facility-Greater Minnesota Project Award and Climate by Design International received the Industrial – Greater Minnesota Project Award.

Mayor Jessop commented he would echo Council Member McCann's comment regarding the city's board/commission members. They are volunteers whose love for the community is shown in their willingness to serve. He thanked those who agreed to be reappointed to serve an additional term and new memberships.

Council President Raney thanked everyone for attending tonight's meeting. He joked it was especially nice to see former Council President Schultz at the meeting who will see him efficiently adjourn the meeting. At 7:53 p.m., Council Member Boeke made a motion to adjourn, Council Member Voss seconded the motion and with no objection, the meeting ended.

Respectfully submitted,

Jeanette Clawson, Administrative Coordinator