



CITY COUNCIL MEETING

Tuesday, July 15, 2025 at 7:00 PM

Council Chambers, Charles S. Crandall Center at City Hall, 540 West Hills Circle.

Roll Call: Council Members Svenby, Voss, Dotson, Burbank, Boeke, McCann, and Raney

PLEASE NOTE: At 5:30 p.m. Council will meet in a Study Session in Chambers, Charles S. Crandall Center at City Hall, 540 West Hills Circle with discussion regarding 2026 Capital Improvement Projects. If time permits, there will be updates on various boards and commissions.

1. INTRODUCTORY ACTIONS: Call to Order; Roll Call and Pledge of Allegiance

- 1.1. Council Agenda
- 1.2. Mayor Jessop

2. CONSENT AGENDA ITEMS

- 2.1. Minutes – Council Meeting – July 1, 2025
- 2.2. Board/Commission Minutes
 - 2.2.1. Human Rights Commission Meeting - June 10, 2025
 - 2.2.2. Planning Commission Meeting - July 8, 2025
- 2.3. Department Reports
 - 2.3.1. Building Inspection Monthly Report - June 2025
 - 2.3.2. Weed/Nuisance Inspection Report - July 9, 2025
 - 2.3.3. Police Crime Clock and Statics - June 2025
- 2.4. Licenses/Permits
 - 2.4.1. Event Permit - MN SNAP Clinics - July 27, September 28 and October 12, 2025
 - 2.4.2. Event Permit - GEM Days - Owatonna Business Partnership - August 8-9, 2025
 - 2.4.3. Event Permit - Steele County Free Fair - August 12-17, 2025
 - 2.4.3.1. Temporary Liquor Permit - Steele County Free Fair - August 10-17, 2025
 - 2.4.4. Event Permit - Truman/Churchill Block Party - September 6, 2025
 - 2.4.5. Event Permit - OHRC Meeting on the Field - September 6, 2025
 - 2.4.6. Exempt Permit - Owatonna Boys Soccer Boosters Raffle - September 30, 2025
 - 2.4.7. Temporary Liquor Permit - Mineral Springs Brewery - September 12, 2025

2.5. Miscellaneous

2.5.1. Airport Commercial Use Terminal / Hangar Space Lease Agreement Renewal - Accelerated Aviation

2.5.2. Renew Service Contract - Cartegraph Locator - Leica Geosystems

2.5.3. Professional Services - Land Surveying and Civil Engineering Agreement - Jones, Haugh & Smith

2.5.4. Private Storm Sewer Agreement - 2710 Timber Ridge PI NE

3. **ACTION ITEMS**

3.1. Finance Report

3.2. Ordinances

3.2.1. Second/Final Reading Proposed Ordinance 25-09: Amend City Code Section 93.029, Noise in Public Parks

3.3. Resolutions:

3.3.1. Resolution 36-25 CUP-20 Good Day Express Car Wash - 1810 Cedar Avenue S

3.4. Miscellaneous

3.4.1. Tree Trimmer Permit - The Davey Tree Expert Company, Rochester MN

3.4.2. Tree Trimmer Permit - Born2Trim, LLC, Princeton MN

3.4.3. Service Agreements - Finance Assessment - Abdo

3.4.4. Accept Proposal - Tuckpointing Project at City Hall - Innovative Masonry

3.4.5. Airport Commercial Hangar Space Lease - Accelerated Aviation Instruction, LLC

3.4.6. Amendment One to Sublease of Airport Commercial Use Hangar Lease - NavFleet Holdings, LLC

3.4.7. Amendment Two to Sublease of Airport Commercial Use Hangar Lease - Fountain Aviation, LLC

3.4.8. Accept Proposals and Award Contract - Wastewater Treatment Facility - Lift Station Panel Installation - Advanced Engineering & Environmental Services, Inc.

3.4.9. Employment Agreement - City Administrator Tuma

4. **STAFF REPORTS**

5. **PUBLIC COMMENTS:** Please limit comments to 2 minutes. Please approach the microphone, sign-in and state your name and address for the record after being acknowledged by the Council President. Speakers will be limited to two minutes to deliver their comments. Those speaking are asked to conduct themselves in a respectful manner as they deliver their comments. Audience members are asked to refrain from reacting to comments. The City Council will not respond directly to comments in this venue or take immediate action in response to them.

6. **COUNCIL COMMENT AND GENERAL INFORMATION**

7. **ADJOURN**