AIRPORT COMMISSION MEETING

Thursday, July 17, 2025 at 8:00 AM
Owatonna Degner Regional Airport

James Keltgen	**Commissioner**
Greg Krueger	**Commissioner**
Justin Lindee	**Chairman**
Angie Lipelt	**Commissioner**
Paula Snitker	**Commissioner**
Sharon West	**Commissioner**
Matt Thurnau	**Vice Chairman**
Dave Beaver	**Airport Manager**

1. **Airport Commission Agenda**
   1.a. Agenda
2. **Call to Order**
3. **Roll Call**
4. **Approval of Agenda**
5. **Approval of Last Meeting Minutes**
   5.a. Airport Commission Minutes - May 15, 2025
6. **Action Items**
   6.a. Chair Reports
   6.b. Staff Report
   6.c. Accelerated Aviation Agreements
   6.d. Airport CIP Project Update
7. **Adjournment**

OWATONNA
Degner Regional Airport

8:00 AM, July 10, 2025 - Charles S. Crandall Center at City Hall
540 West Hills Circle, Owatonna, MN

AIRPORT COMMISSION:

Madeleine Haberman	Commissioner
Greg Krueger	Commissioner
Anthony Louris	Vice Chair
Tim McManimon	Commissioner
Dave Purscell	Commissioner
Daren Tarpenning	Commissioner
Matt Thurnau	Chair
Dave Beaver	Airport Manager

AGENDA

1. Call to Order

2. Roll Call

3. Approval of Agenda

4. Minutes Approval of the May 15, 2025 Airport Commission meeting minutes.

5. Action Items
   a. Chair Reports
   b. Staff Reports
   c. Accelerated Aviation Agreements
   d. Airport CIP Project Update

6. Adjournment

AIRPORT COMMISSION MEMBERS RSVP, IF YOU WILL NOT BE ATTENDING (774-7141)

Airport Commission Meeting Minutes
May 15, 2025 – Charles S. Crandall Center – Meeting Room, City Hall
"DRAFT"

1. Call to Order

   Vice Chair Louris called the meeting of the Airport Commission to order at 8:00 am.

2. Roll Call

   Commissioners Attending

Anthony Louris	Vice Chair
Dave Purscell	Commissioner
Tim McManimon	Commissioner
Madeleine Haberman	Commissioner
Greg Krueger	Commissioner
Daren Tarpenning	Commissioner

   Commissioners Absent

Matt Thurnau	Chair

   Staff Attending

Dave Beaver	Airport Manager
Kristen Kopp	Sr. Administrative Technician

   Visitors Attendings

Melissa Underwood	SEH, Inc.
Jake Jorgenson	SEH, Inc.
Kevin Oyloe	Apex Paining

3. Approval of Agenda

   Commissioner McManimon made a motion to approve the agenda and Commissioner Purscell seconded the motion. All Commissioners voting Aye, the motion carried.

4. Minutes

   Commissioner Tarpenning made a motion to approve the minutes from April 17, 2025, Airport Commission meeting and Commissioner Krueger seconded the motion. All Commissioners voting Aye, the motion carried.

5. Action Items

   Chair Reports
   None.

Staff Reports

Airport Manager Dave Beaver said that activity has been up, and fuel volume dispensed has been up. The terminal renovations are generally complete and options for furniture replacement are being considered. The City Worksite Passport program was at the airport last week and there was a good turnout to visit. Accelerated Aviation continue to be very busy and are looking at expanding their aircraft maintenance program. They are also looking at developing high school programs to make flight training more available to students. The budget process is underway with the CIP due at the end of the month. There has been a private hangar inquiry with an individual looking at options to build a hangar. Fuel prices remain competitive and were lowered last week with a discount for based aircraft customers.

Kevin Oyloe with Apex Painting gave an update on painting the T-38 display. He said that he hopes to get this phase done by the end of June. Until he can get up in a boom to see how the paint held up over winter, he won't know for sure. It is looking like they will focus on aircraft one and just have to spot paint and blend in existing with the selected product coating. Purscell said he appreciates Oyloe's care and expertise on this project. Beaver said that it is good to have the needed documentation and maintenance records.

Taxilane and Parking Lot Reconstruction Project Update – SEH, Inc.

Bids have been received for the project that will involve the parking lot and a taxilane reconstruction. It is anticipated that the majority of the project will be funded by State and Federal grants. The engineer's estimate was $518,590. Jake Jorgenson with SEH, Inc. reported that there were seven competitive bids received. Ulland Brothers was the low bid, and they are recommending the award to them. The project schedule will need to be worked out but likely constructed later this summer or early fall. Tarpenning asked if the grant was a guarantee. Jorgenson said that he's never seen one not come through once the money has been allocated. A motion was made by Haberman and seconded by Purscell to recommend City Council acceptance of Ulland Brother's bid of $476,162.51 contingent upon receiving the anticipated grant funding. All Commissioners voting Aye, the motion carried.

For other discussion, Commissioner Haberman asked if there has ever been a user survey done at the Airport. This would not necessarily be directed at only local pilots or tenants, but other people coming here and using the facility. She said that this could be an action step to take in order to get an idea of who those people are and what their needs are as we look at developing steps to work towards meeting overall city strategic planning goals. There was a brief discussion regarding this.

6. Adjournment
A motion was made by Tarpenning and seconded by Haberman to adjourn the meeting at 8:40 am.