



## **AIRPORT COMMISSION MEETING**

**Thursday, August 21, 2025 at 8:00 AM**

**Owatonna Degner Regional Airport**

**James Keltgen      Commissioner**

**Greg Krueger      Commissioner**

**Justin Lindee      Chairman**

**Angie Lipelt      Commissioner**

**Paula Snitker      Commissioner**

**Sharon West      Commissioner**

**Matt Thurnau      Vice Chairman**

**Dave Beaver      Airport Manager**

**1. Call to Order**

**2. Roll Call**

**3. Approval of Agenda**

3.a. Airport Commission Agenda - August 21, 2025

**4. Approval of Last Meeting Minutes**

4.a. Airport Commission Minutes 07-10-2025

**5. Action Items**

5.a. Chair Reports

5.b. Staff Reports

5.c. Airport Projects Update

**6. Adjournment**



**8:00 AM, Aug. 21, 2025 - Charles S. Crandall Center at City Hall  
540 West Hills Circle, Owatonna, MN**

### **AIRPORT COMMISSION:**

|                    |                 |
|--------------------|-----------------|
| Madeleine Haberman | Commissioner    |
| Greg Krueger       | Commissioner    |
| Anthony Louris     | Vice Chair      |
| Tim McManimon      | Commissioner    |
| Dave Purscell      | Commissioner    |
| Daren Tarpenning   | Commissioner    |
| Matt Thurnau       | Chair           |
| Dave Beaver        | Airport Manager |

### **AGENDA**

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Minutes      Approval of the July 10, 2025 Airport Commission meeting minutes.
5. Action Items
  - a. Chair Reports
  - b. Staff Reports
  - c. Airport Projects Update
6. Adjournment

***AIRPORT COMMISSION MEMBERS RSVP, IF YOU WILL NOT BE ATTENDING (774-7141)***

**Airport Commission Meeting Minutes**  
**July 10, 2025 – Charles S. Crandall Center – Meeting Room, City Hall**  
**“DRAFT”**

1. Call to Order

Chair Thurnau called the meeting of the Airport Commission to order at 8:00 am.

2. Roll Call

Commissioners Attending

|                |              |
|----------------|--------------|
| Anthony Louris | Vice Chair   |
| Dave Purscell  | Commissioner |
| Tim McManimon  | Commissioner |
| Greg Krueger   | Commissioner |
| Matt Thurnau   | Chair        |

Commissioners Absent

|                    |              |
|--------------------|--------------|
| Madeleine Haberman | Commissioner |
| Daren Tarpenning   | Commissioner |

Staff Attending

|              |                                |
|--------------|--------------------------------|
| Dave Beaver  | Airport Manager                |
| Troy Klecker | Community Development Director |

Visitors Attendings

|                   |                                       |
|-------------------|---------------------------------------|
| Melissa Underwood | SEH, Inc.                             |
| Clayton Petersen  | Accelerated Aviation Instruction, LLC |

3. Approval of Agenda

Commissioner Krueger made a motion to approve the agenda and Commissioner Louris seconded the motion. All Commissioners voting Aye, the motion carried.

4. Minutes

Commissioner Purscell made a motion to approve the minutes from May 15, 2025, Airport Commission meeting and Commissioner Louris seconded the motion. All Commissioners voting Aye, the motion carried.

5. Action Items

Chair Reports

None.

Staff Reports

Airport Manager Dave Beaver said that it has been busy and presented the fuel volumes dispensed. Mr. Beaver provided an update on airport operations, facilities, and grounds including preventive maintenance items. The painting of the runway approach lighting

poles, and other visual indicators has been completed. The T-38 display cleaning and painting of the aircraft was completed just before the 4<sup>th</sup> of July holiday. This work completes the main multi-year restoration of the display. Other work on the airfield includes the completion of the MnDOT Aeronautics sponsored pavement inspection which occurs every three years. This assists staff working with federal and state partners in determining pavement maintenance needs and prioritization with any required rehabilitation. There was a brief discussion on these items.

Regarding the Civil Air Patrol (CAP) annual fly-in breakfast that is typically in August, Mr. Beaver reported that the local squadron commander has informed him that due to a national CAP issue having to do with insurance, the CAP may not be able to sponsor the fly-in breakfast and have to cancel this year. There was a discussion regarding the event and possible alternatives. Clayton Petersen with Accelerated Aviation said that they may be able to host the event and work with the CAP. There was discussion regarding the timing as it may have to shift to September to provide more time to organize. The auto parking lot is also set for pavement re-construction this year and may have to be worked around. Clayton will communicate with the CAP to see what can be done for this year.

#### Accelerated Aviation Agreements

Airport Manager Beaver provided an update on the Accelerated Aviation renewal agreement. Clayton Petersen with Accelerated Aviation reported that flight training activity continues to be busy. Clayton announced that the company is growing, and they are seeking to expand into offering an additional service of aircraft maintenance and repair. To accommodate this growth, they need additional space. Mr. Beaver explained that a draft agreement has been prepared to lease additional hangar space also requiring that the company provide the service of aircraft maintenance and repair. Mr. Petersen explained that this part of the company would be operating under the name of Fountain Aviation and be hiring additional aircraft mechanics and working to also offer avionics services. After discussion, there was general support for the renewal agreement and additional hangar space agreement.

Commissioner McManimon made a motion to recommend approval of the Accelerated Aviation Instruction Commercial Hangar and Terminal Lease agreement renewal, the new hangar space Commercial Use Lease Agreement and associated Amendments providing for the expansion of commercial service to include aircraft repair and maintenance through Fountain Aviation. Commissioner Krueger seconded the motion. All Commissioners voting Aye, the motion carried.

#### Airport CIP Project Update

Mr. Beaver reported that the budgeting and planning process for the Capital Improvement Program (CIP) projects is underway. This also requires coordination with the FAA and state agencies for grant funding programs. 2026 items requests are due to the FAA by August 8<sup>th</sup>. Melissa Underwood with SEH, Inc. provided an update on the planned 2026 projects including Runway 5/23 and Taxiway "B" crack seal, and apron reconstruction depending on availability of funding. Melissa Underwood also briefly updated the commission on this year's projects. There was a brief discussion regarding the CIP budget items.

6. Adjournment - Chair Thurnau adjourned the meeting at 8:55 am.