



PARKS & RECREATION BOARD MEETING
Monday, September 8, 2025 at 4:30 PM
West Hills Social Commons, West Meeting Room, 500
Dunnell Drive, Owatonna, MN 55060

1. Opening Business

- 1.a. Call to Order
- 1.b. Roll Call

2. Approval of Agenda

3. Approval of Last Meeting Minutes

- 3.a. August 4, 2025 Park Board Meeting Minutes Draft

4. Persons Wishing to Appear

- 4.a. The public forum is intended to afford the public an opportunity to address topics to the Park Board. The public forum will be no longer than 30 minutes in length, and each presenter will have no more than five (5) minutes to speak. Topics of discussion are restricted to local park and recreation topics. The Park Board will only listen and not take action on public forum presentations.

5. New Business

- 5.a. ReLeaf Grant Application
- 5.b. Lake Kohlmier hours 2026
- 5.c. 2026 Fees Manual update for recreation programs
- 5.d. Park Permit - Southern MN Cross Country Meets
- 5.e. Park Permit -

- 9/24/2025 – Central Park – Big Brothers Big Sisters – 5 p.m. – 8:30 p.m. Movie for parents and littles

6. Old Business

- 6.a. Community Center Task Force Update
- 6.b. Deer Management Update

7. Communication

- 7.a. Division Report - Maintenance
- 7.b. Division Report - Recreation
- 7.c. River Springs Water Park Update
- 7.d. Born Learning Trail ribbon cutting Saturday, Nov 1, 2025

8. Adjournment

MINUTES - UNAPPROVED
OWATONNA PARKS AND RECREATION
REGULAR PARK BOARD MEETING
August 4, 2025, at 4:30 P.M.

LOCATION: Park Maintenance Facility, 1140 Industrial Rd, Owatonna, MN 55060

OPENING BUSINESS

Call to Order at 4:32 p.m. by Jon Thiel

Executive Members Present: Chair: Jon Thiel, Secretary: Sara Baird

Board Members Present: Tyler Cochran, Nancy Ness, Nan Silkunas

Members Absent: Vice Chair: Gina McGuire

Staff Present: Eric Anderson: Recreation Manager, MJ Knudson: Admin Coordinator,
Maureen Lyons: Admin Coordinator, Dani Licht, Rec. Supervisor

City Council Member: Don McCann

Guests Present: Todd Rexine, Conservation Director, Great River Greening, Annette
Duncan, President, Steele County United Way

APPROVAL OF THE AGENDA

Motion by Nancy Ness to approve agenda. Second by Tyler Cochran. All members voted aye.

APPROVAL OF THE JUNE 2, 2025, MINUTES

Motion by Sara Baird to approve park board meeting minutes and bring before the Council.
Second by Nancy Ness. All members voted aye.

PERSONS WISHING TO APPEAR

The public forum is intended to afford the public an opportunity to address topics to the Park Board. The public forum will be no longer than 30 minutes in length, and each presenter will have no more than five (5) minutes to speak. Topics of discussion are restricted to local park and recreation topics. The Park Board will only listen and not take action on public forum presentations. None present

NEW BUSINESS

Biochar: Todd Rexine presented information on a relatively new process that reduces waste wood volume without releasing the carbon through burning to a certain point and then extinguishing the fire before the wood turns to ash. The resulting lightweight, charcoal-type product is greatly reduced in volume and can be used as a soil amendment or as ground cover. The consensus from the board was supportive to consider a possible partnership event with Great River Greening in the spring of 2026.

Proposed Fees Manual Update presented by Eric Anderson to reflect Brooktree price increase of 5% in 2026. Board consensus was to move forward with the updates.

OLD BUSINESS

Born Learning Trail

Annette Duncan presented the Born Learning Trail concept for Morehouse Park including signage and activities. Funding and upkeep will be managed by United Way. As resources, like brail or additional languages are available, signs may be updated. Board consensus was supportive of the project.

Community Center Task Force update

Tyler Cochran updated the board on recent task force activities.

Archery Range, crossbows prohibited

Eric Anderson shared information related to why crossbows are prohibited from the archery range for public safety, risk and liability reasons.

COMMUNICATIONS

Recreation Division and Parks Division reports were included in the agenda packet. Clarification was made regarding the date of a tree giveaway, which will take place September 5, 2025.

Motion by Tyler Cochran to approve reports and all park/event permits as required and bring the matter before the Council, second by Nan Silkunas. All members voted aye.

Kris Busse Retirement: Park Board members are invited to attend a public reception honoring City Administrator, Kris Busse, August 6 from 4:30-6:00 pm. at the Arts Center.

Communications from Park Board members:

Jon Thiel Congratulations to Dani Licht and the River Springs Water Park team for receiving the Peoples' Choice Award for best place to swim in southern MN.

Don McCann Thank you to the Parks and Recreation team for their response to recent storm damage. Thanks to the Park Board for all of their work and service to the City.

ADJOURNMENT:

Motion by Nancy Ness to adjourn. Second by Sara Baird. All members present voted aye. Meeting adjourned at 5:40 pm.

The next board meeting is scheduled for September 8, 2025, at 4:30 pm Location will be at West Hills Social Commons, Second Floor, West Meeting Room.



ReLeaf Community Forestry Grants

2025 Request for Applications

In accordance with the Americans with Disabilities Act, this information is available in alternative forms of communication upon request by calling 651-259-5274. TTY users can call the Minnesota Relay Service at 711. Minnesota DNR is an equal opportunity employer and provider.

Grant Overview

The Minnesota Department of Natural Resources (DNR) welcomes applications from local units of government and nonprofit organizations within Minnesota that will encourage and promote the inventory, planting, assessment, maintenance, improvement, protection, utilization, and restoration of trees and forest resources to enhance community forest ecosystem health and sustainability as well as to reduce atmospheric carbon dioxide levels and promote energy conservation.

Eligible Applicants

Nonprofit organizations with 501(c) status, educational institutions, and local units of government within Minnesota, including cities, counties, regional authorities, joint powers boards, towns, and Tribal governments. Parks and recreation boards in cities of the first class are also eligible to apply.

Eligible Activities

The following activities are eligible for grant funding:

- Community forestry work conducted on non-state public land, or on residential land for low-income residents (work on residential land must be conducted by companies or organizations with an [International Society of Arboriculture \(ISA\) Certified Arborist](#) on staff, [Tree Care Industry Association \(TCIA\)](#) accreditation, or equivalent qualification)
- Work conducted by staff or contractors
- Tree inventories
- Developing a management plan, which can include but is not limited to a forestry-related climate adaption plan, all lands management plan, or emerald ash borer management plan. *Incorporation of environmental justice components and wood utilization components into management plans is encouraged.*
- Tree and stump removal and tree replacement
- Tree planting for diversity
- Chemical treatment of ash trees with an injectable non-neonicotinoid insecticide (e.g. emamectin benzoate) if it provides long-term impact or seed funds an intended long-term program in communities up to 10 miles outside of generally infested areas across Minnesota (please see [online](#) guidance for more information)
- Gravel bed construction and maintenance
- Developing a tree ordinance
- Tree cabling, if a long-term evaluation plan is included
- Maintenance pruning
- Development, purchase, or printing of materials used to educate, engage, and conduct outreach to residents about urban and community forestry
- Urban and community forestry or arboriculture education and outreach
- Professional certifications and/or training related to the proposed project
- Wood utilization
- Additional plant healthcare treatments, as approved

Grant Priority

Consistent with legislative direction, priority for ReLeaf grant awards will be given to projects located in a census block group with a supplemental demographic index score in the 70th percentile or higher as identified using the United States Environmental Protection Agency's Environmental Justice Screening and Mapping Tool methodology provided in the United States Environmental Protection Agency's environmental justice screen technical documentation dated July 31, 2024. Please click [here](#) to view the Priority Area map.

The supplemental demographic index is a combination of five socioeconomic factors averaged together for

each Census block group. The supplemental demographic index can provide an additional perspective on potential community vulnerability. The formula is as follows: supplemental demographic index = (% low-income + % persons with disabilities + % less than high school education + % limited English speaking + low life expectancy) / 5.

These priorities align with the State of Minnesota's policy of ensuring fairness, precision, equity, and consistency in competitive grant awards. This includes implementing diversity and inclusion in grant making. [The Policy on Rating Criteria for Competitive Grant Review](#) establishes the expectation that grant programs intentionally identify how the grant serves diverse populations, especially populations experiencing inequities or disparities, or both.

Project Evaluation

Applications will be rated by a tiered structure to meet statutory priority. The priority is evaluated and carries a unique weight to identify at what level the applicant meets the statutory priority.

Applications will be sorted into one of three tiers based on the criteria outlined. To be funded, the application must be complete, meet Minimum Required Project score of 70, and a Minimum Past Grant Performance score of 3 (or have no Grant Closeout Form with the Urban & Community Forestry UCF program). Applications must meet all requirements to receive funding (see "Application Requirements" section below), they will be funded based on their eligible request and amount of available funding.

In addition to assessing how well a proposed project aligns with the stated priorities, applications will be reviewed and scored based on the overall strength of the proposal. This evaluation serves the following purposes:

- To help ensure the quality of the projects receiving taxpayer dollars
- To distinguish among priority projects if funding is insufficient to support all that meet the application requirements
- To rank remaining projects if funding allows awards beyond the priority

Please review the tiers outlined in the "Application evaluation scoresheet" to determine how your application may be scored.

Funding

A total of \$7,198,200 is available in general fund dollars to fund projects managing forest pest and disease, through community forestry activities on non-state public lands and residential land for low-income residents. There is no minimum to the dollar amount applicants can request. The maximum amount that will be funded is \$500,000.

No matching funds are required and **submitting match as part of your application is not recommended**. If match is provided, it cannot come from other grants or monies from the State of Minnesota.

Grant Requirements

- Applicant must comply with all Federal and State laws and regulations related to the completion of projects, as stated in the grant agreement.
- Application must show the applicants ability to provide photo documentation of the project's progress at appropriate phases, and illustrations, diagrams, charts, graphs, and maps to show results. All public trees removed and planted must be mapped and submitted.
- Applicant must publicly post and promote grant project information and purpose.

Application Requirements

Applicants must meet the following application requirements to be considered for this grant opportunity:

GENERAL

- Applications must be completed in full to be considered. This includes:
 - A detailed project description, including goals, objectives, and a timeline.
 - A budget outlining project costs, including labor, materials, and equipment.
 - A letter of support from any identified partner organization(s).
- Applications must show the ability to implement the project, meet all grant objectives, and submit a final report by June 30, 2027.

PRE-AWARD RISK ASSESSMENT

- Applicants who request \$50,000 or more in grant funds must complete and submit the Pre-Award Risk Assessment Questionnaire (not applicable for Tribal governments).
- If required, the questionnaire must be completed in full and all supporting financial documentation must be submitted to be considered.

PAST GRANT PERFORMANCE EVALUATION

- Applicants who have completed one or more grant projects with the DNR Urban and Community Forestry (UCF) Program will need to address their past grant performance in the application. Applicants should request their most recent UCF Grant Closeout form, which can be requested from ucf.dnr@state.mn.us. If you are unsure if your organization has previously held a grant contract with UCF program, please reach out to ucf.dnr@state.mn.us and staff will confirm your past grant status and provide the closeout form, if applicable.
- Past grant performance, when applicable, will be a consideration when awarding grant funding. This means that a project could score well based on the strength of the application, but receive additional grant conditions, reduced funding, or even no funding due to past grant performance issues for which there is no evidence of corrective actions being taken.
- If an applicant was a previous grant recipient but no UCF Grant Closeout form is available, or if the applicant has never received a grant under the UCF program, the section can be left blank. There will be no penalty for those where no UCF Grant Closeout form is available, or if the applicant has never received a grant under the UCF program.

Additional Requirements

INVENTORY, MANAGEMENT PLANS, EDUCATION

- Tree inventory projects must submit obtained data to the DNR in a shapefile format.
- Local units of government must adopt an urban and community forest management plan through this grant process if the community does not yet have one in place. The management plan must be adopted or re-adopted after June 30, 2017, and must be submitted to DNR.
- Any education provided through this program must be conducted by an ISA Certified Arborist, TCIA accreditation or equivalent qualification, or must qualify for ISA continuing education units.
- Management plans are encouraged to incorporate wood utilization when removals are occurring.
- Management plans are encouraged to incorporate priority for environmental justice communities as defined in the priority project section of this document. This may include prioritizing plantings in areas of low canopy cover, focusing education and outreach in these areas, etc.

TREE REMOVALS AND PLANTING

- Planting trees can take place without removal.
- Tree removals from boulevards and manicured parks, must be replaced at least one-for-one (i.e., at least one

tree planted for every tree removed), and trees must be replanted at the same location of the removal whenever possible and feasible.

- Tree removals conducted in park woodlands:
 - For the purposes of this grant, park woodlands are defined as publicly owned spaces that, beyond trail creation or access, are not regularly mowed.
 - Removals in woodlands need to be mitigating a public safety concern or to address degraded ecosystems.
 - Removals must meet a minimum of one tree planted for five trees removed.
- Tree planting projects must follow the best practices set in [A Pocket Guide to Planting Trees](#).
- Tree planting projects must identify the tree species to be planted; site location(s); and number, and type/size of planting stock:
 - The species identified for planting must increase the diversity of the community's tree canopy and advanced the goal of working toward the 20-10-5 guidelines, meaning a community has no more than 20% of their trees within a single family, no more than 10% of their trees within a single genus, and no more than 5% of their trees within a single species. Communities without a completed tree survey may contact the DNR at ucf.dnr@state.mn.us to receive available community tree survey data.
 - Tree species listed on the [Minnesota Invasive Terrestrial Plants](#) list are not eligible for grant expenses, including Amur cork tree, Amur maple, autumn olive, black locust, buckthorn, Norway maple, Russian olive, Siberian elm, and tree of heaven.
 - Species list for trees to be planted must be submitted to and approved by DNR prior to planting.
 - Species list and numbers can be amended following the submission of tree inventory/survey data.
 - Tree stock must meet [ANSI Z-60.1](#) and can be:
 - ¾-2 inch caliper bareroot,
 - a container class size #20 or smaller, or
 - balled and burlapped trees smaller than 2.5" caliper ([MNDOT Certified Landscape Specialist](#) training required by planting organization in order for B&B trees to be eligible).
 - Flexibility is possible in instances where desired stock is unavailable.
 - DNR recommends trees be purchased with a one-year warranty.
- All trees removed and planted on public land must be mapped and submitted as shapefiles, with the planted trees identified by species. If your community does not have access to shapefile-generating software, you may purchase it as part of this grant, or please contact DNR at ucf.dnr@state.mn.us to discuss options for addressing this requirement.
- Projects that incorporate tree planting must submit a 3-year establishment plan with application.
- Tree removal projects must report how wood material was managed.

RESIDENTIAL TREE CARE

- Removals conducted on residential property must be offered a tree replacement of one tree planted for each tree removed. Property owner must decline trees planted in order to not meet the one-to-one replanting requirement.
- Work on residential land can only be conducted on a property in service to low-income residents. The definition of low-income must be defined and reasonably justified by the applicant and submitted to the DNR.
- Work conducted on residential property will either be completed by residents (tree planting only), or by tree care companies holding liability insurance and with an [International Society of Arboriculture \(ISA\) Certified Arborist](#) on staff, or [Tree Care Industry Association \(TCIA\)](#) accreditation, or equivalent certification.
- A link to, or paper copy of, the Forest Service's Tree Owner's Manual ([English](#) / [Spanish](#)) must be provided to

residents receiving maintenance work or a newly planted tree.

- For activities on residential land, a formal agreement between the resident and the ReLeaf grant recipient is required. Each residential agreement must contain the following language:
 - *The State of Minnesota is released from any liability associated with work completed on private property.*
 - *Access is granted by the landowner for all planned activities within agreement; this may include, but is not limited to: planting, follow-up maintenance, monitoring, or other on-site work.*
 - *I will plant and care for my tree according to the Tree Owner's Manual for as long as it is within my right to do so.*

WOOD UTILIZATION

- Wood utilization projects must report on how many board feet or cords of wood are utilized.

Emerald Ash Borer (EAB) Considerations

Minnesota Department of Agriculture considers **May 1 – September 30** to be the flight season for EAB. This means that EAB adult beetles are emerging from infested wood or trees and flying in search of new hosts during this time. The best management practice is to not remove ash trees when EAB are actively flying (May-September), to avoid the risk of EAB emerging from this material in transit or at a processing location.

EAB infestations are difficult to identify in the early stages of the infestation. EAB infestation areas grow via human-assisted movement and through natural dispersion. For these reasons, when new EAB infestations are discovered, quarantines are enacted on a large scale with the assumption that the infestation is spread beyond what is observed. However, while the quarantine necessarily covers a large area where EAB may be present, the distribution of EAB is likely not uniform throughout the quarantine and may be in areas outside these boundaries.

These guidelines ideally should be followed 100 percent of the time when working with ash trees throughout the state of Minnesota. However, *once a community is heavily infested with EAB (the point at which EAB-infested ash are so numerous that year-round removal of hazardous trees is necessary to mitigate risk to public), conducting ash tree removals during the emerald ash borer flight season may be necessary to avoid risk to public safety and property.* Following these guidelines will provide the lowest degree of risk for movement of EAB.

Eligible Project Expenses

Eligible project expenses are those incurred through eligible project activities directly related and necessary to achieve the outcomes described in the project application and that meet the conditions of the grant contract. Grant funds can be used for, but may not be limited to:

- Professional contracts for technical assistance or project implementation. Eligible activities, under such contracts included but may not be limited to outreach, public tree inventories, management plans, treatment, and tree removal and replanting.
- Time spent on the project by staff of the grant recipients.
- Project-related materials may include tree stock, mulch, watering bags, staking materials, tree wrap or guards, shovels, printing, etc.
- Equipment purchases of \$4,999 or less, that are used to complete the project. Multiple pieces of equipment, tools, or project supplies can be purchased with grant funds, but no one tool can have a unit cost of \$5,000 or more, even if that cost is split across grant and match funds.
- Equipment rental

Ineligible Project Expenses

Ineligible project expenses include, but are not limited to:

- Costs incurred prior to the start date of the fully executed grant agreement.
- Purchase of trees listed on the [Minnesota Noxious Weed List](#), or the DNR's [Invasive Terrestrial Plants List](#), including Amur cork tree, Amur maple, autumn olive, black locust, buckthorn, Norway maple, Russian olive, Siberian elm, and tree of heaven.
- Purchase of balled and burlapped trees larger than 2.5" caliper, containerized trees larger than #20, or bareroot trees greater than 2" caliper diameter.
- Purchase of tree species that already make up 10% or more of the community's public trees, or in a family that makes up 20% or more of the public trees.
- Purchase of plants other than trees, such as living ground covers, sod, grass seed, and flowers.
- Purchase of land or easements.
- Major soil purchases, grade changes or construction.
- Capital expenditures (items with a unit cost of \$5,000 or more), such as buildings, motor vehicles, trails, or other permanent structures.
- Experimental practices not approved by DNR.

Questions about additional eligible or ineligible expenses can be directed to ucf.dnr@state.mn.us.

Application Details and Instructions

When filling out the application, ensure all sections are completed and the application is submitted by the deadline. Pay close attention to the requested information and respond to all questions. Detailed responses and completeness are strongly encouraged: if funded, the application responses will become a grantee's work plan. Make sure enough information is provided, especially in the timeline and budget sections, to serve as a complete work plan. Grantees will need to meet the objectives stated in their work plans by the end of the grant program. Clearly demonstrate in the application how the proposed project does or does not meet the grant priority and how it aligns with eligibility requirements (including project activities and costs). Be sure that the application does not request funding for any ineligible project expenses.

A complete application will consist of the following:

1. Application form ([PDF, format unchanged](#))
2. Budget ([Excel, format unchanged, additional lines added as needed](#))
3. Application identifies locations of grant project work. Submission must show whether work will take place within the Priority Areas; examples may include:
 - Application states:
 - that project work is taking place community-wide based on your organization's geographic purview; or
 - that work will only take place within areas identified by the supplemental demographic index; or
 - that no project work will take place within the supplemental demographic index.
 - Maps are provided, showing project area (ex. printing screenshot of [Priority Area map](#), outlining project area, scanning, and submitting with application;)
4. 3-Year Tree Establishment Plan for newly-planted trees, *if planting trees* ([PDF, format unchanged](#))
5. Species and Stock List from which trees will be planted, *if planting trees* (any format acceptable; contact ucf.dnr@state.mn.us with questions about species eligibility)
6. Local units of government, submit a management Plan, if already completed (local units of government **must** have adopted on or after June 30, 2017, and submitted with their application or plan to adopt a management plan through this grant process- if your community does not have a management plan in place, budget for the cost of obtaining one during this grant program)
7. Letter(s) of support, *if collaborating with an outside organization* (any format acceptable)
8. Pre-Award Risk Assessment Questionnaire and associated financial documents, *if applicant is requesting \$50,000 or more in grant funds. Tribal governments are exempt from this requirement.* ([PDF, format unchanged](#))

9. List of Authorized Signer(s), *including name(s), title(s), and email address(es)*. (Any format acceptable)

Data Privacy and Trade Secret Notice

The information provided by an applicant will be used to assess the applicant's eligibility to receive a grant. The decision to apply for this grant is voluntary, and applicants are not legally required to provide any of the requested information. Applicants may decline to complete this application without any legal consequence. However, only completed applications will be considered for a grant; incomplete applications will not be considered.

Applications are private or non-public until opened. Once the applications are opened, the name and address of the applicant and the amount requested is public. All other data in an application is private or non-public data until all agreements are fully executed. After DNR has completed the evaluation process, all remaining data in the applications is public with the exception of trade secret data as defined and classified in Minn.

Stat. § 13.37. A statement by a grantee that the application is copyrighted or otherwise protected does not prevent public access to the application (Minn. Stat. § 13.599, subd. 3).

Application Submission Instructions

After reading through the Request for Applications, complete all parts of the application, which can be found [online](#). Grant applicants are required to submit applications by email to ucf.dnr@state.mn.us. Applications must be received electronically by October 28, 2025, to be considered for funding. The applicant is responsible for ensuring their submission is received by DNR by the deadline; applications received after the deadline will not be eligible for consideration. DNR is not responsible for any technical or logistical problems causing an application to be received late.

Review Process and Timeline

All applicants must meet the minimum requirements identified in this Request for Applications to obtain funding.

A UCF Grants Steering Committee, made up of staff from the DNR Division of Forestry, and select stakeholders, will evaluate applications received by the application deadline, recommend projects and award amounts to the DNR. DNR will review the UCF Grants Steering Committee recommendations and is responsible for final award decisions. Final grant awards are contingent upon a pre-award financial to ensure there are no concerns that cannot successfully be mitigated upon negotiation with the State. *The award decisions of DNR are final and not subject to appeal.*

Process	Timeline
RFA posted on the DNR website	August 13, 2025
Questions from applicants on application process due	October 14, 2025
Applications due	October 28, 2025
Project Selection Recommendations; Financial and Capacity Review; Grant Agreement Negotiations	December 1, 2025-January 23, 2026
Work Plans Approved, Contracts Executed, Grant Work Begins	April 15, 2026

DNR expects to contact selected grantees by January 23, 2026. If selected, grantees may only incur eligible expenditures after the grant contract is fully executed and the grant has reached its effective date.

Awards are not publicly announced until all grant agreements are fully executed.

Required financial and grantee capacity review

To protect the interest of the State and to ensure the effective and timely completion of publicly funded grant projects, agencies must ensure that entities that receive grants are financially and operationally capable of performing all duties required of the grant. The [OGM 08-06](#) policy establishes minimum requirements for granting agencies conducting pre-award risk assessment and financial review of potential grantees. As required by *Minn. Stat. §16B.981/Chapter 62 - MN Laws, Article 7, Section 11*, a pre-award risk assessment must be conducted for grant awards of \$50,000 or more. This policy does not apply to Tribal governments.

All grantees as defined in *Minn. Stat. §16B.981 Subd. 1 (c)* applying for grants in the state of Minnesota must undergo a financial and capacity review prior to final grant award of \$50,000 and higher. Such applicants must include the Pre-Award Risk Assessment Questionnaire and associated financial documents with their application.

Review of the Pre-Award Risk Assessment Questionnaire and associated financial documents may result in a request for more information for the purpose of satisfying any DNR concerns. When requesting additional information from a potential grantee, the DNR will give the potential grantee 15 calendar days to respond or to work with the DNR to develop a risk mitigation plan to satisfy the concerns.

Questions:

Submit questions to ucf.dnr@state.mn.us. Answers will be posted weekly [online](#). Questions must be submitted no later than October 14, 2025 to be included on the website.

Liability and Project Implementation

DNR is not liable for any costs incurred by any organization or individual for work performed in the preparation and production of an application, nor for any work performed prior to the execution of the grant contract. Project work and expenses that are eligible for reimbursement with grant funds CANNOT be started or incurred until the grant contract is fully executed. Grant agreements for awarded projects are expected to be fully executed by April 15, 2026. A fully executed grant agreement is one where all necessary signatures have been obtained.

Reimbursement and Reporting

All grant funds will be provided on a reimbursement basis. Reimbursement may be submitted semi-annually by the following deadlines:

1. June 15, 2026
2. December 15, 2026
3. June 30, 2027 Final Report Due

The following information must be submitted to be deemed a complete reimbursement request:

- An Accomplishment Report describing the grant accomplishments/deliverables and their impacts since the last reimbursement request.
- A Partial Payment Form along with detailed invoices and proof of payment for grant-funded purchases.
- Photo documentation of project progress at appropriate phases, and illustration, diagrams, charts, graphs, and maps to show results.
- Shapefiles of 1) all trees removed (including stumps ground), treated, maintained, and planted on public land, with the trees identified by species, and 2) all work on residential land aggregated by census track. (Note: Grantees without access to shapefile-generating software can notify DNR staff at ucf.dnr@state.mn.us, who will work with the grantee to assist in this requirement.)

All complete reimbursement requests received by the deadlines will be reviewed by DNR staff. Provided that the grantee is in compliance with all terms of the Request for Application and grant contract, verified project activities and eligible expenses will be reimbursed up to 90%, with 10% retained until the project is completed.

Accommodations may be offered in select circumstances, and in accordance with Office of Grants Management policies, at the discretion of the agency. Please reach out to DNR staff at ucf.dnr@state.mn.us for more information on requesting accommodations.

Following the submission of invoices and accomplishment reports, a compliance check will be conducted by Minnesota Department of Natural Resources staff. Staff will do a site evaluation ensuring that tree species submitted

on maps are correctly identified and planted in accordance with the standards set in the Minnesota Department of Natural Resources [Pocket Guide to Planting Trees](#).

If two successive updates are missed, DNR staff will contact grantee requesting a grant progress update and explanation of why grant reporting has been late. If a report is not received within 60 days of the request, DNR will assume work is not being conducted and begin steps to close-out the grant contract and reallocate funds. This may result in a grant agreement being closed out early, and DNR staff noting in the grant closeout report the lack of performance and contract compliance by the grantee.

If within two successive updates necessary progress has not been made in accomplishing work within the grant contract, DNR staff may request a meeting to discuss why progress is not being made and may begin steps to close-out the grant contract and reallocate funds. This may result in a grant agreement being closed out early, and DNR staff noting in the grant closeout report the lack of performance and contract compliance by the grantee.

Project Completion

All project work must be completed, and the final request for reimbursement (along with the final report) must be submitted by **June 30, 2027**.

Grant Performance

If awarded, grant performance will be reviewed on timeliness, budget management, reporting and documentation, meeting outcomes and deliverables, responsiveness and communication, and acknowledgement and reflection on grant performance. This information may be considered for future grant application and award processes.

Other Considerations

DNR reserves the right to:

- Contact awarded applicants about applications for other UCF grants.
- Post funded applications and reports, including images and maps, to the DNR website
- Consider existing open grants for performance and community need for additional funding
- Reject any or all proposals received
- Waive or modify minor irregularities in proposals received after prior notification and agreement of applicant
- Clarify the scope of this program, within the RFA requirements and with appropriate notice to potential applicants, to best serve the interests of the state of Minnesota
- Amend program specifications after the RFA release, with appropriate notice to potential applicants
- Require a good faith effort on the part of the grantee to work with DNR after project completion to develop or implement project as proposed and contracted
- Withhold any payments or cancel contracts when contract conditions are not met

Exhibit A: Application evaluation score sheet

Selection Criteria and Weight

The steering committee will be reviewing each eligible application on a 100-point scale, and past grant performance on a 5-point scale. Scores will be used to develop final recommendations. Applicants are encouraged to score their own applications using the evaluation score sheet before submitting the application. While not required, this step may help applicants meet the criteria that grant reviewers will be scoring.

PROJECT PRIORITY SCORING (maximum score is 6)				
<i>Application projects for the MN ReLeaf grant will be evaluated and prioritized according to the following criteria:</i> <i>- Projects located in a census block group with a supplemental demographic index score in the 70th percentile or higher within the state of Minnesota.</i> <i>- Justification of Priority Area focus methodology.</i>				
Criterion	Meets Priority (High) – 3 points	Meets Priority (Medium) – 2 points	Meets Priority (Low) – 1 point	Does Not Meet Priority (Very Low) – 0 points
Project in Priority Area (SDI ≥70%). Project occurs fully or mostly in a census block group at or above the 70th percentile SDI. Includes map.	100% of the grant project work is within the Priority Area.	50%, or more, of the grant project work is within the Priority Area.	49%, or less, of the grant project work is within the Priority Area.	Applicant is not conducting any work within the Priority Area.
Justification of Priority Area Focus. Justification of calculation through assumptions or data.	Justification is clear, logical, and data-informed . Applicant demonstrates a strong understanding of how each eligible activity ties to the Priority Areas, using quantitative or spatial data (e.g., GIS maps, cost estimates, time allocations, or tree inventory stats). Includes realistic assumptions	Justification is generally sound but lacks detailed evidence. Applicant explains activities in Priority Areas but provides only partial quantification or assumptions.	Justification is vague or inconsistent . Little explanation of how the percent was determined or activities are not clearly tied to Priority Areas.	Justification is missing, illogical, or unsupported . No attempt to explain how the number was calculated or claimed percentage seems inflated/unrealistic.

Priority Tiered Review Rubric

To be funded, the application must meet Minimum Required Project score of 70 and either no Past Grant Performance Score (e.g. no Grant Closeout Form was available) or a Minimum Past Grant Performance score of 3, or greater. Applications must meet all requirements for funding (see "Application Requirements" section), applicants will be funded based on their eligible request and amount of available funding.

Priority Score = Project in Priority Area Score + Justification of Priority Area Focus			
	Priority Score	Minimum Required Project Score (Out of 100)	Minimum Past Grant Performance Score (Out of 5), if applicable
Tier A – 1 st Scored	5-6	70	3
Tier B – 2 nd Scored	3-4	70	3
Tier C – 3 rd Scored	0-2	70	3

PROJECT APPLICATION SCORING (maximum score is 100)

Application projects for the MN ReLeaf Grants will be evaluated and ranked according to the following criteria and points:		Points
1. Project Overview and Need - Application is clear, complete, descriptive and clearly meets all minimum requirements and additional requirements. - Community has a readiness to take on a project of the proposed scope and size. - Application details the projects impact and shows high need for project and state grant funding. - Application incorporates the preservation and increase of canopy cover, and/or maintenance, especially within Priority Areas.		30
2. Project Timeline - Timeline provides specific dates for all activities. - Timeline is easy to read and comprehend. - Timeline follows best management practice. - Timeline accounts for grant reporting and end dates. - Timeline is realistic given the extent of the proposed project activities and the resources available and requested to accomplish the project.		20
3. Project Budget and Budget Explanation - Budget explanation is detailed and provides specific dollar amounts for anticipated use. - Budget totals equal amount requested. - Financially realistic and cost effective. - Project budget uses grant funds only for eligible expenses. - Project seeks to maintain tree canopy or replant more trees than removed.		10
4. Community Engagement and Impact - Planning and collaboration clearly serves and includes residents within the project area. - Affected/benefitted communities are engaged and input is incorporated prior to project implementation and throughout the project. - Potential environmental impacts to residents have been addressed and shows an appropriate approach to mitigate negative impacts. - Application demonstrates awareness to potential barriers to participation by some community members and addresses with actionable items for these communities (examples include program focal areas, outreach in multiple languages, inclusion throughout the project), impacts on priority populations are clear and tangible. - Project focuses on Priority Areas, and or within populations that comprise Priority Areas (communities with higher populations of low-income residents, persons with disabilities, less than high school education, limited English speaking, and low life expectancy).		15

5. Communications • Communication strategies are directly related to project accomplishments, activities, or both, and multiple forms of communication are listed with potential to reach the public. • Tree care-related messaging includes EAB information designed to slow the spread, the importance of trees in communities, and/or pruning and maintenance.	10
6. Key Personnel • Key personnel are listed with corresponding project roles and showcase the expertise and capacity to complete proposed grant work. • All components that require a certification are met and listed (e.g. for residential work, planting Balled & Burlapped, etc.). • All certifications and education degrees are listed for staff or contractors. • A high scoring community will have staff or contractors with a degree in a related field, or a combination/multiple staff with ISA Certified Arborist, TCIA accreditations, or both.	15
Total	100

PAST GRANT PERFORMANCE SCORING (maximum score is 5)	
PAST DNR URBAN & COMMUNITY FORESTRY GRANT RECIPIENTS ONLY The section on past grant performance within the Community Tree Planting Grant application will be evaluated and ranked according to the following criteria and points:	Points
1. Past Grant Performance • The most recent UCF Grant Closeout form is addressed. This may include addressing meeting timeliness, budget management, reporting and documentation, meeting outcomes and deliverables, responsiveness and communication. • Past performance issues and corrective actions are explained, if applicable. • Past performance of strong grant management practices is described, and continued implementation is explained, if applicable. • A high scoring applicant will provide insightful reflection on past performance, and provide specific examples of learning and corrective actions, or continued strong grant management practices.	5
Total	5

Aquatics	Current Approved Fee	Updated Fee	Updated Fee Effective Date	Cost Recovery Model
River Spring Waterpark Admission	2025 Season Fee			
Daily Fee 48" and up (per person)	\$7.50			3
Daily fee under 48" (per person)	\$5.50			3
Daily fee 5pm-close (per person)	\$5.00	\$5.50	2026 Season Rates	3
River Springs Water Park Season Pass	2025 Season Fee			
Individual	\$90.00	\$95.00	2026 Season Rates	3
Standard season pass (Family of 3)	\$190.00			3
Standard season pass - each additional family member	\$23.00	\$25.00	2026 Season Rates	3
Nanny Pass	\$50.00	\$55.00	2026 Season Rates	3
Lake Kohlmier PLUS Pass-Per Person	\$18.00			3
Punch Cards	2025 Season Fee			
Punch Card (10 punches)	\$70.00			3
Punch Card (30 punches)	\$180.00			3
River Springs Waterpark Programming	2025 Season Fee			
Log Rolling	\$4.00			3
Tiny Tot Time 48" and above	\$7.50			3
Tiny Tot Time under 48"	\$5.50			3
Lap Swim/Water Walking	\$4.00			3
Morning Water Aerobics	\$4.00	\$5.50	2026 Season Rates	3
Evening Water Aerobics	\$5.00	\$5.50	2026 Season Rates	3
River Springs Birthday Party	2025 Season Fee			
Birthday Party: Monday-Friday, 5-9 guests	\$95.00	\$105.00	2026 Season Rates	4
Birthday Party: Monday-Friday, 10-15 guests	\$135.00	\$145.00	2026 Season Rates	4

Birthday Party: Monday-Friday, 16-25 guests	\$170.00	\$180.00	2026 Season Rates	4
Birthday Party: Monday-Friday, 26-35 guests	\$230.00	\$240.00	2026 Season Rates	4
Birthday Party: Saturday/Sunday (12-4p) 5-9 guests	NA	\$125.00	2026 Season Rates	4
Birthday Party: Saturday/Sunday (12-4p) 10-15 guests	NA	\$165.00	2026 Season Rates	4
Birthday Party: Saturday/Sunday (12-4p) 16-25 guests	NA	\$200.00	2026 Season Rates	4
Birthday Party 8/28/2025 Saturday/Sunday (12-4p) 26-35 guests	NA	\$260.00	2026 Season Rates	4
River Springs Group Rates	2025 Season Fee			
Group Rate 20-40 Guests	\$5.00			4
Group Rate 41+ Guests	\$4.50			4
River Springs Waterpark Private Rental	2025 Season Fee			
2 Hour Private Rental (0-200 people)	\$1,170.00			4
2 Hour Private Rental (201-300 people)	\$1,607.50			4
2 Hour Private Rental (301-400 people)	\$2,045.00			4
2 Hour Private Rental (401-500 people)	\$2,552.00			4
2 Hour Private Rental (501-600 people)	\$3,027.50			4
2 Hour Private Rental (601-715 people)	\$3,537.50			4
4 Hour Private Rental (0-200 people)	\$1,452.00			4
4 Hour Private Rental (201-300 people)	\$1,968.00			4
4 Hour Private Rental (301-400 people)	\$2,484.00			4
4 Hour Private Rental (401-500 people)	\$2,944.00			4
4 Hour Private Rental (501-600 people)	\$3,404.00			4
4 Hour Private Rental (601-715 people)	\$3,980.00			4
River Springs Waterpark Private Lap Lane Rental	2025 Season Fee			
1 Hour - per lane (during staffed hours)	\$18.00			4
1 Hour - per lane (during private hours)	\$18.00 + Lifeguard Rental Rate			4
West Hills Pool				
Water Aerobics – Per class	\$5.50			3

Owatonna Middle School Pool (OMS)				
Lap Swim	\$5.00			3
Owatonna Middle School Pool Lap Swim & Open Swim Punch Card (price is per 20 times)	\$80.00			3
Open Swim	\$5.00			3
Lifeguard Rental	\$26.00			4
Swimming Lessons				
Swimming Lessons	\$50.00			2
Private Swimming Lessons (1 person)	\$115.00			4
Private Swimming Lessons (2 people)	\$175.00			4
Red Cross Training				
Lifeguard Training (BL)	\$195.00			4
Lifeguard Review	\$130.00			4
WSI (BL)	\$235.00			4
Lifeguard Instructor Training	\$225.00			4
CPR/AED/First Aid Certification	\$95.00			4
CPR/AED/First Aid Instructor	\$280.00			4
CPR/AED/First Aid Certification Challenge	\$65.00			4
Aquatic Programs & Events				
Egg Splash	\$2 per person			2
Ducky Dash	RSWP Daily Admission			2
The Lazy Mile	\$5.00			4
Pool Bingo	\$5.00			4
Adult Night	NA	\$5.50	2026 Season Rates	4
Toddler & Adult: Fun in the Pool	NA	\$10.00	2026 Season Rates	3
Miles in the Current (non season pass holder)	NA	\$3.00	2026 Season Rates	3
Noodle Boat Building & Race	NA	\$3.00	2026 Season Rates	3
Sensory Swim	NA	\$5.00	2026 Season Rates	3
Aquatic Leaders in Training	NA	\$75.00	1/1/2026	2

West Hills Tennis & Pickleball Center	Current Approved Fee	Updated Fee	Updated Fee Effective Date	Cost Recovery Model
Season Passes (does not include tax)	Sept 1, 2024 - August 31, 2025	Sept 1, 2025 - August 31, 2026		
Tennis/Pickleball Couple (9 months) Sept 1-May 31	\$403.25	No changes for 25/26 Season		4
Tennis/Pickleball Couple (12 months) Sept 1-Aug 31	\$429.25	No changes for 25/26 Season		4
Tennis/Pickleball Family (9 months) Sept 1-May 31	\$437.24	No changes for 25/26 Season		4
Tennis/Pickleball Family (12 months) Sept 1-Aug 31	\$476.89	No changes for 25/26 Season		4
Tennis/Pickleball Individual (9 months) Sept 1-May 31	\$312.35	No changes for 25/26 Season		4
Tennis/Pickleball Individual (12 months) Sept 1-Aug 31	\$340.67	No changes for 25/26 Season		4
Tennis/Pickleball Junior (9 months) Sept 1-May 31	\$176.13	No changes for 25/26 Season		4
Tennis/Pickleball Junior (12 months) Sept 1- Aug 31	\$190.81	No changes for 25/26 Season		4
Tennis/Pickleball Couple (5 months) Jan 1-May 31	\$252.00	No changes for 25/26 Season		4
Tennis/Pickleball Family (5 months) Jan 1-May 31	\$271.00	No changes for 25/26 Season		4
Tennis/Pickleball Individual (5 months) Jan 1-May 31	\$193.65	No changes for 25/26 Season		4
Tennis/Pickleball Junior (5 months) Jan 1-May 31	\$109.20	No changes for 25/26 Season		4
Ball Machine (per half hour)	\$3.00	No changes for 25/26 Season		4
Guest Rate Individual Month Pass	\$56.00	No changes for 25/26 Season		4
Guest Rate (2 hours of play per person)	\$19.00	No changes for 25/26 Season		4

Brooktree Golf Course	Current Approved Fee	Updated Fee	Updated Fee Effective Date	Cost Recovery Model
Season Passes (does not include \$15 surcharge per person or tax)	2025 Season Fee			
All Green Fee Season Passes: Purchase 2025 Season Pass between December 1 - 31, 2024 at 2024 Season Fees	<i>2024 Season Fees Apply</i>		<i>2026 Season Rates</i>	4
Adult (Base) Age 33-61	\$975.00	\$1,024.00	<i>2026 Season Rates</i>	4
Senior Age 62+	\$876.00	\$920.00	<i>2026 Season Rates</i>	4
Senior Age 62-79	<i>Discontinued/ combined with Senior 62+</i>	NA	<i>2026 Season Rates</i>	4
Super Senior Age 80+	<i>\$780 (Discontinued/ combined with "Senior Age 62+", except for 2024 Super Senior pass holders renewing)</i>	<i>\$820 (Discontinued/ combined with "Senior Age 62+", except for 2025 Super Senior pass holders renewing)</i>	<i>2026 Season Rates</i>	4
Young Adult Age 26-32	\$730.00	\$767.00	<i>2026 Season Rates</i>	4
Future Age 18-25	\$487.00	\$511.00	<i>2026 Season Rates</i>	4
Junior Age 5-17	\$341.00	\$358.00	<i>2026 Season Rates</i>	4
Weekday Monday - Friday only	\$780.00	\$819.00	<i>2026 Season Rates</i>	4

Additional Adult - Sr Couple (+1), Weekday (+1), Family (+1 adult, +1 each dependent child to age 25)	<i>Base + \$275.00 each</i>	<i>\$289.00</i>	<i>2026 Season Rates</i>	4
Additional Child 5-17	Base + \$137.00 each	<i>\$144.00</i>	<i>2026 Season Rates</i>	4
Patron Card *25% discount on all green fees (does not apply to cart rentals; non-transferrable/card holder only) *10% discount on merchandise (no special orders)	\$102.00	<i>\$107.00</i>	<i>2026 Season Rates</i>	4
Carts (Does not include tax)	2025 Season Fee			
Annual Trail Fee – Personal Cart	<i>\$385.00</i>			4
Daily Trail Fee - Personal Cart	<i>\$13.00</i>			4
Annual Cart – Single (½ cart)	<i>\$500.00</i>	<i>\$525.00</i>	<i>2026 Season Rates</i>	4
9-Hole Cart Rental	\$13.00			4
18-Hole Cart Rental	\$20.00			4
Pull Cart Rental - 9 Hole	\$5.00			4
Pull Cart Rental - 18 Hole	\$9.00			4
Green Fees (Includes surcharge, does not include tax)	2025 Season Fee			
9-Holes Weekday (M-F)	<i>\$25.00</i>	<i>\$26.00</i>	<i>2026 Season Rates</i>	4
9-Holes Weekend and Federal Holidays	<i>\$30.00</i>	<i>\$31.00</i>	<i>2026 Season Rates</i>	4
18-Holes Weekday (M-F)	<i>\$38.00</i>	<i>\$40.00</i>	<i>2026 Season Rates</i>	4
18-Hole Weekend and Federal Holidays	<i>\$43.00</i>	<i>\$45.00</i>	<i>2026 Season Rates</i>	4
Junior Rate (5-17)	50% of Standard Rate	50% of Standard Rate	<i>2026 Season Rates</i>	4
Senior rate (62+)	90% of Standard Rate	90% of Standard Rate	<i>2026 Season Rates</i>	4
Demand Based Specials - Requires Manager Approval (includes surcharge, does not include tax)	2025 Season Fee			

Discount based on current Tee Time demand and patterns	<i>up to 25% off standard Green Fee and Cart Rates</i>			4
Standard Specials - (includes surcharge, does not include tax)	2025 Season Fee			
Buck-a-Hole Special 9-Holes (<i>Week of Aeriating Greens & October 1 thru end of season end</i>)	\$9.00			4
Buck-a-Hole Special 18-Holes (<i>Week of Aeriating Greens & October 1 - season end</i>)	\$18.00			4
Course Events and Programs	<i>\$0-\$75 on Green Fees and Cart rates</i>			4
Lessons:	2025 Season Fee			
1 hour lesson	\$40.00			4
5 package - 1 hour lesson	\$150.00			4
Tournament: Minimum of 10 teams/40 golfers required to qualify for tournament rates (Prices do not include tax.)	2025 Season Fee			
18-Holes Weekend & Holidays (Thru Labor Day) - Base Rate	\$60.00			4
18-Holes Weekend & Holidays (Post Labor Day)	<i>15% off Base Rate</i>			4
18-Holes Weekday (Thru Labor Day)	<i>15% off Base Rate</i>			4
18-Holes Weekday (Post Labor Day)	<i>30% off Base Rate</i>			4
9-Holes Weekday (Thru Labor Day) - Base Rate	\$35.00			4
9-Holes Weekday (Post Labor Day)	<i>15% off Base Rate</i>			4
18-Holes	<i>Discontinue</i>			4
Carts for Riders/Spectators (40 or less Carts needed)	<i>Standard Cart Rental Rates</i>			4

Carts for Riders/Spectators (41+ Carts needed)	\$48.00			4
Big Cup Event (additional fee)	\$275.00			4
Group Outtings: Minimum of 16 golfers is required to qualify for large group rates (Prices do not include tax.)	2025 Season Fee			
18-Holes w/Cart Weekday (Thru Labor Day)	15% off Standard Green Fees			4
18-Holes w/Cart Weekday (Post Labor Day)	20% off Standard Green Fees			4
18-Holes w/Cart Weekend & Holidays (Thru Labor Day)	10% off Standard Green Fees			4
18-Holes w/Cart Weekend & Holidays (Post Labor Day)	15% off Standard Green Fees			4

Rentals	Current Approved Fee	Updated Fee	Effective Date	Cost Recovery Model
Shelters				
Daily Rental-Small Pavilion	\$80.00			4
Daily Rental- Large Pavilion	\$100.00			4
Morehouse Chalet	\$175.00			4
Central Park Stage	\$250.00			4
Tennis & Fitness Center				
Fitness Center Activity Room	\$45 per hour			4
Basketball Court per hour	\$45 per hour			4
Tennis/Pickleball Court – Group Rental per hour (2 weeks or more in advance)	\$22.00			4
Tennis/Pickleball Court – Group Rental per hour (less than 2 weeks in advance)	\$24.00			4
Tennis/Pickleball Court - Group Rental per hour Facility Hold Rate (available May-October only)	\$25/hour			4
Swimming Pool	\$70 per hour			4
Social Commons				
Multipurpose Room Standard Rate per hour	\$60.00			4
Multipurpose Room Non-Profit Rate per hour	\$40.00			3
Multipurpose Room with Kitchen Standard Rate per hour	\$75.00			4
Multipurpose Room with Kitchen Non-Profit Rate per hour	\$55.00			3
West Meeting Room 2 nd floor Standard Rate per hour	\$40.00			4
West Meeting Room 2 nd floor Non-Profit Rate per hour	\$30.00			3
Program Room 2 – Standard Rate per hour	\$20.00			4
Program Room 2 – Non-Profit Rate per hour	\$15.00			3
Board Room – Standard Rate per hour	\$40.00			4
Board Room – Non-Profit Rate per hour	\$30.00			3

Lake Kohlmier	2025 Season Fee			
Equipment Rental (Kayaks, Hydro Bike, Canoe, Paddle Board, Paddle Boat)	\$6.50			3
Summer Individual Pass	\$25 + Tax			3
Large Group Rental	\$115 for 2 hours (10 vessels)			4
LK Plus Pass (includined in RSWP Section)	\$18.00 per person			4
Programs				
Rec on the Go - Private Use Rental Base Fee (2 hours use + 1 hour setup/clean up)	\$250.00			4
Rec on the Go - Private Use Rental (each additional hour, in addition to Base Fee)	NA	\$62.50	9/16/2025	4

Diamond Fields Rental	Current Approved Fee	Updated Fee	Effective Date	Cost Recovery Model
Games: Game Standard rental is per game and includes the following: *Exclusive use of the field *Concession stands *Field prepped *Field chalked *Prepped – restrooms, dugouts/seating area, trash cans Tournaments: Tournament rental is per day per field and includes the Game Standards package, except for the concession stand which is available for \$30 per day. Additional add-ons below available for purchase for tournaments. Premier Field: Dartt's Park, Jaycee Park, Fairgrounds Fields, Miracle Field (excludes lights), Morehouse Park	Game fee: Per game Tournament fee: Per day per field <u>Premier Field</u> Base Rate: \$125 Teen Program ages 13-18: \$68.75 (45% discount) Youth Program ages 0-12: \$56.25 (55% discount)			

Secondary Field: Manthey Park (Baseball), McKinley (1 field)

Basic Field: Brown Park, Lincoln, Manthey Park (Softball), McKinley (2 fields)

	Premier	Secondary	Basic
Irrigation	■	■	
Dugouts	■	■	
Bleacher	■	■	■
Concessions	■	■	
Fence/Gates	■	■	
Scoreboard	■		
Lights	■		
PA System	■		
Turf Management	■		
Restrooms	■	■	
Player Benches	■	■	■
Grandstand	■		

Must make reservation 72 hours in advance, permit holder is responsible for: trash pickup on grounds, bleachers/seating, dugout and concessions and raking around bases, home plate and pitcher mound.

Secondary Field

Base Rate: \$95

Teen Program
ages

13-18: \$52.25
(45% discount)

Youth Program
ages

0-12: \$42.75
(55% discount)

Basic Field Base
Rate \$75

Teen Program
ages

13-18: \$41.25
(45% discount)

Youth Program
ages 0-12: \$33.75
(55% discount)

2-4

Additional add-ons for Tournaments

Concession Stand for Tournaments	\$50 per day			4
Additional Restroom Cleaning	\$40/time per site			4
Additional Garbage Service	\$40/time per site			4
Manual Trash Picking	\$40/hour			4
Additional Field Prep (4 hour minimum, must be a continuous stretch of time)	\$60/hour up to 4 fields			4

Rental of City Rakes and Chalker – No Labor Provided	\$30 per tournament			4
Temporary Portable Fence – includes set-up & tear down	\$150 per field			4
Bleachers	\$150 each set + labor			4
Player Benches	\$40 plus labor			4
Chalk	\$25 per bag			4
Diamond Dry	\$30 per bag			4
Additional Portable Restrooms – cost to be paid by renter	* Rate by company			4

Adult & Youth Programs	Current Approved Fee	Updated Fee	Effective Date	Cost Recovery Model
Adult Sports				
Men's Softball Fee (Player & Team Fee Combined) 20 games + playoffs	\$850.00			4
Co-Rec Softball Fee (Player & Team Fee Combined) 20 games + playoffs	\$850.00			4
Fall Men's Softball Fee (Player & Team Fee Combined) 10 games	\$425.00			4
Fall Co-Rec Softball Fee (Player & Team Fee Combined) 10 games with no playoffs	\$425.00			4
Bag Toss Team Fee (Summer) 10 weeks + double elimination playoffs	\$65.00			4
Bag Toss Team Fee (Fall) 5 weeks + single elimination playoffs	\$50.00			4
Bag Toss Team Fee (Winter) 8 weeks + single elimination playoffs	\$50.00			4
Men's & Women's Volleyball Registration Fee 12 weeks + single elimination playoffs	\$450.00			4
Co-Rec Volleyball Registration Fee 12 weeks + single elimination playoffs	\$450.00			4
Tennis and Pickleball Drop-In Leagues/Programs	<i>Season Pass Holder \$5/Non-Season Pass holder \$10</i>			4
Tennis UTR/USTA Tournaments	\$20-\$50 (based on Tournament Level)			4
Pickleball DUPR Matchplay	Discontinued			4
Women's Thursday Morning Drill	\$10.00			4
Noon Basketball	\$125.00			4
Youth Sports Programs				
T-Ball	\$48.00			3
Coach Pitch (Mini Sluggers) Baseball	\$54.00			3
Machine Pitch Baseball (Grade 2)	\$75.00			3
Player Pitch Baseball (Grade 3-4)	\$90.00			3
Soccer	\$58.00			3

Football (Grade 1-2)	\$38.00			3
Football (Grade 3-6)	\$90.00			3
Volleyball (Grade 1-2)	\$35.00			3
Volleyball (Grade 3-6)	\$55.00			3
Basketball (Grade K-2)	\$48.00			3
Basketball (Grade 3-6)	\$58.00			3
Bag Toss	\$40.00			3
Little Tykes Sports Camp	\$28.00	\$30.00	1//2026	2
Tennis and Pickleball Lessons				
Beginner 1 Youth Lessons (per class)	\$10.00			3
Beginner 2 Youth Lessons (per class)	\$11.00			3
Beginner 1 Adult Lessons (per class)	\$12.00			3
Beginner 2 Adult Lessons (per class)	\$12.00			3
Tennis & Pickleball Tournament Registration Fees	<i>Based on Tournament Structure</i>			4

Adult Leisure Pursuits/50+ Programming	Current Approved Fee	Updated Fee	Effective Date	Cost Recovery Model
Membership - 2025 Prorated (required to also purchase upcoming years membership)	Remainder of year + tax			3
Membership - 2025	\$45 +Tax (\$5 discount with reuse of membership card)			3
Membership - 2026 Prorated (required to also purchase upcoming years membership)	Remainder of year + tax			3
Membership - 2026	\$45 +Tax (\$5 discount with reuse of membership card)			3
Regular Programs	\$0-\$30 +Tax			4
Trips (cost range)	\$20-\$150 +Tax			4

Adaptive Recreation	Current Approved Fee	Updated Fee	Effective Date	Cost Recovery Model
Adaptive Recreation weekly programs (cost varies depending on supplies needed)	\$0-\$14			3
Adaptive Baseball	\$48.00			2
Bowling League – Weekly rate	<i>Bowling Alley Rate + \$2.50</i>			4

Special Events/Family Programs	Current Approved Fee	Updated Fee	Effective Date	Cost Recovery Model
Bold & Cold - Winter Weekend Out/GEMS Days - Summer Weekend Out programs (fees vary per activity)	0-\$10			1
Rec on the Go - Inhouse Program	\$0.00			1
Family Recreation Programs (Educational)	\$0.00	\$5-\$15	1/1/2026	2-3
Family Recreation Programs	\$5-\$8	\$10-\$25	1/1/2026	3-4
Camps	\$25-\$90			3-4
Kids Night Out	\$0.00	\$15-\$25	1/1/2026	4
Private Group Lesson Range (Fishing, Archery, Geocaching, etc)	\$50 - \$100 Per Hour			4
Snowshoe Rentals	\$5 Per Day			4

Other	Current Approved Fee	Updated Fee	Effective Date	Cost Recovery Model
Late Fee	\$25.00			4
Late Fee Adult Softball & Volleyball Team	\$150/team			4
Late Fee Adult Bag Toss	\$25/team			4
Owatonna Soccer Association - Spring/Summer Player Fee (City Limits)	\$50.00			3
Owatonna Soccer Association - Spring/Summer Player Fee (Outside City & County Limits)	\$60.00			4
Owatonna Soccer Association - Fall Player Fee (City Limits)	\$15.00			3
Owatonna Soccer Association - Fall Player Fee (Outside City & County Limits)	\$25.00			4

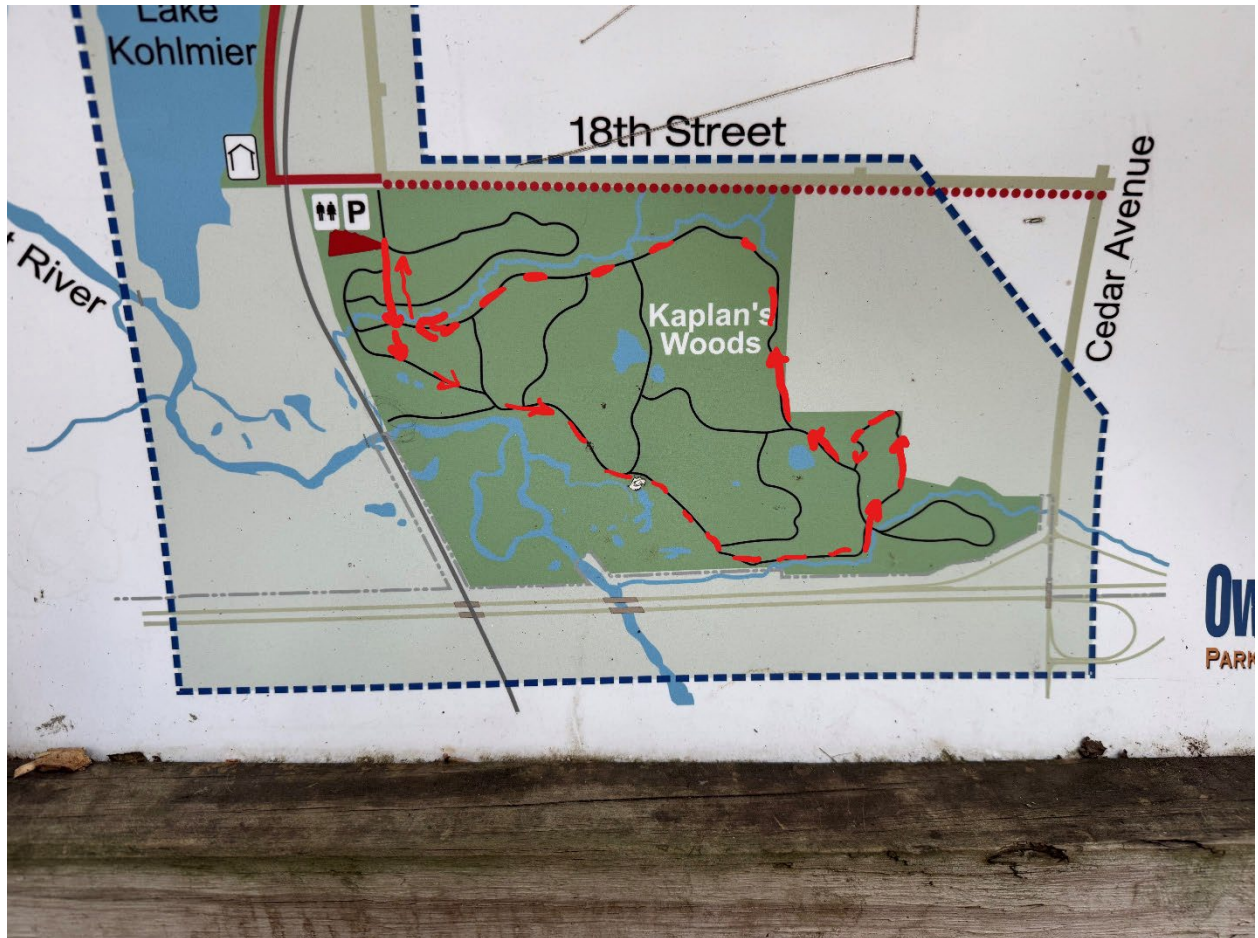
Manthey Park: 9/13/2025 at 3:30pm

2 Kilometer Route. We will just double back on a portion of the route to get 3K. The 3K will start 3 minutes before the 2K so they will be running concurrently.



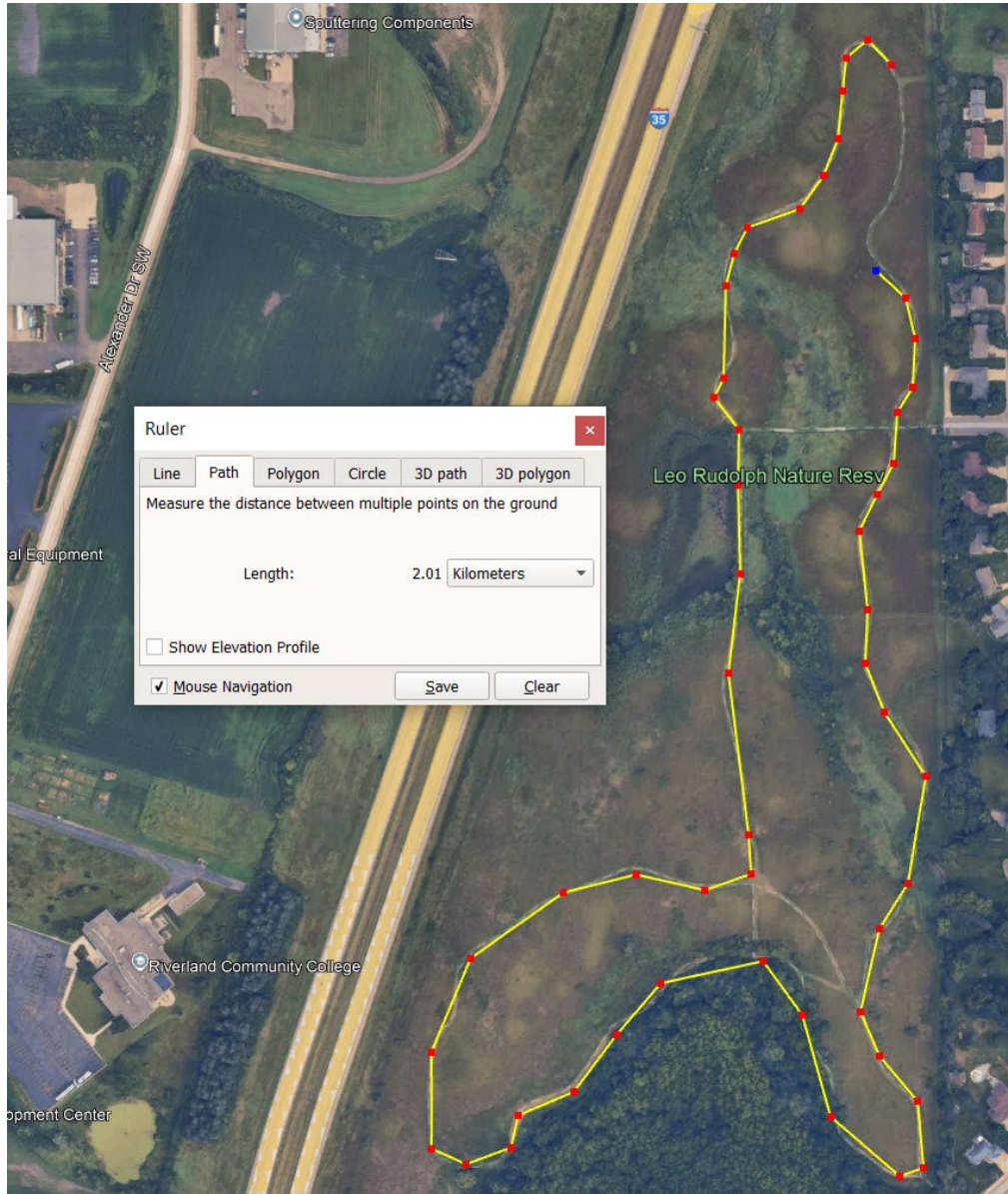
Kaplan's Woods: 10/3/2025 at 4:30pm

This is the 3K route. We will most likely just move the 2K route ahead on the route. But might have them cut up north on one of the trails. We havent had a chance to measure other routes besides the red below. We'll have the 2K & 3K running concurrently though.

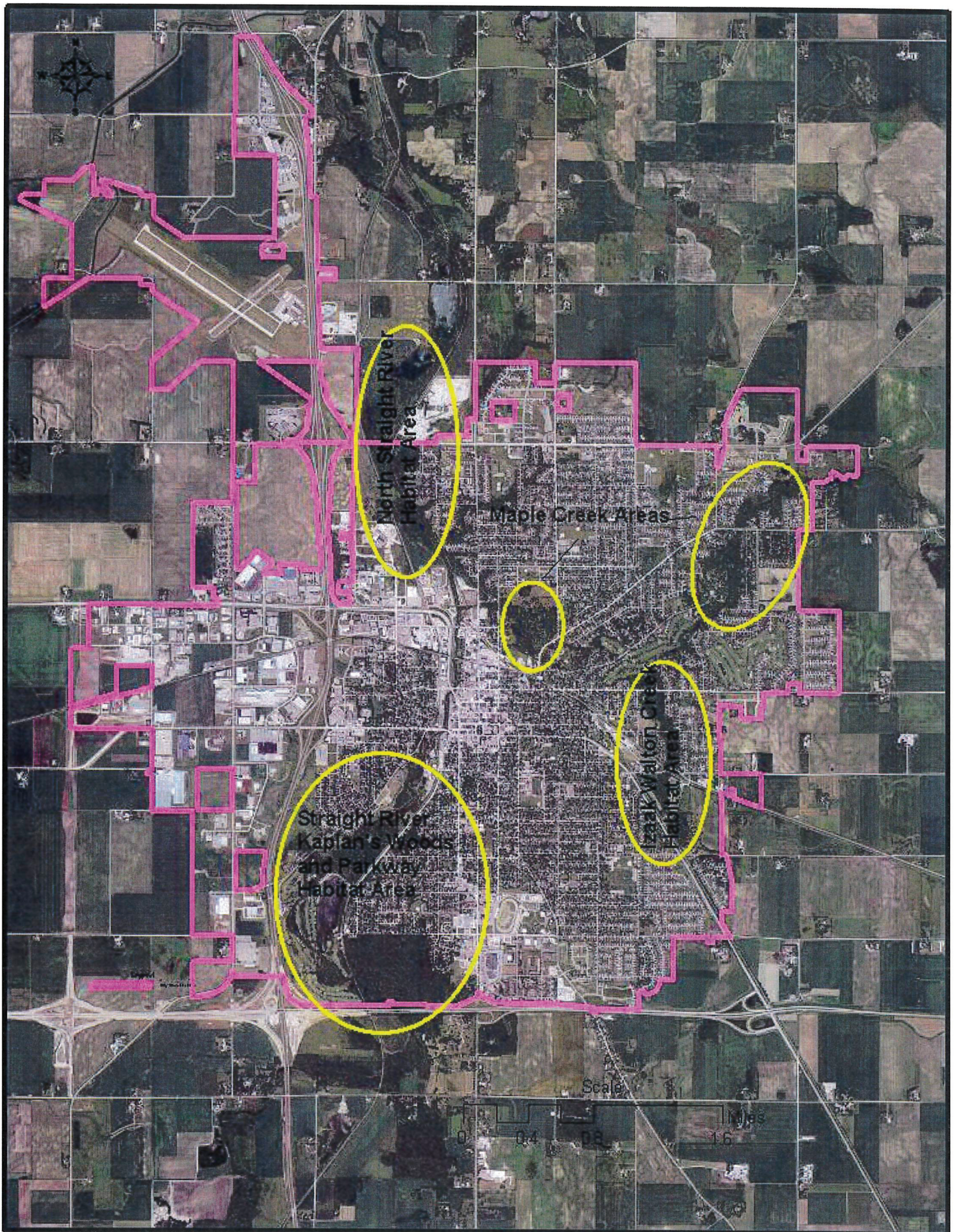


Leo Rudolph Nature Reserve: 10/25/2025 at 9am

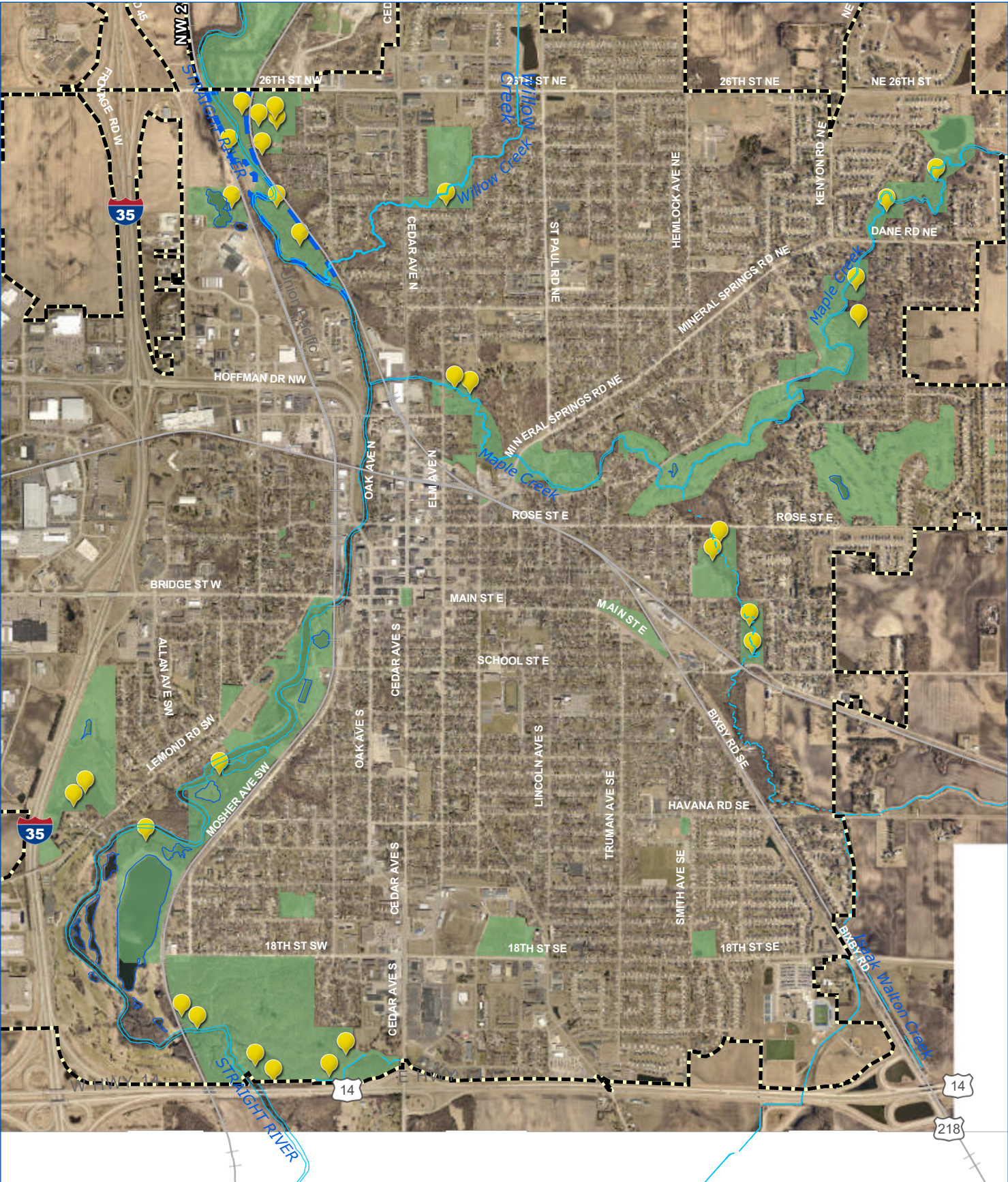
2 Kilometer Route. We will just double back on a portion of the route to get 3K. The 3K will start 3 minutes before the 2K so they will be running concurrently.



Principal Deer Habitat Areas in Owatonna



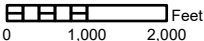
Deer Stand Locations City of Owatonna



Hunting Stand



Park



This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This information is a compilation of records, information, and data located in various city, county, and state offices and other sources, affecting the area shown, and is to be used for reference purposes only.

September 03, 2025



DATE: September 8, 2025

FROM: Jesse Wilker, Maintenance Manager

Mike Klein, Park Maintenance Foreman

Mary Jo Knudson, Administrative Specialist

SUBJECT: Park Maintenance Update

Brooktree:

- City Open, Club Championship, Brooktree Big Cup, Elks Big Cup tournaments – all went well
- Aerating greens September 8-10, weather permitting

Park Maintenance:

- Summer Seasonal employees are done, two fall employees
- Assisted City-wide with wind storm clean-up, \$53,000 + labor and equipment turned in to state disaster; clean-up finished. Trail closings from water should be lifted end of August
- Trails on St. Paul Road, Dane Road, Mineral Springs Parkway, Mineral Springs Park and Brooktree were crack sealed and seal coated
- Repairing Fairgrounds fields after damage from fair games and parking; preparing for fall softball league
- Manthey Park is ready for football, three fields are painted and prepped.

Permits:

- Youth Cross Country Meets – Travis Antcliff – Manthey Park – 9/13, Kaplan's Woods – 10/3, Leo Rudolph 10/23; maximum participants 20, family/volunteers will make sure kids stay on route, 2K and 3K routes, will provide COI.
- 9/24/2025 – Central Park – Big Brothers Big Sisters – 5 p.m. – 8:30 p.m. Movie for matches

Memorials & Donations (listed as they are installed & invoiced):

- None

Projects 2025:

- Great River Greening Tree Giveaway – September 5 – 3-6:30 p.m., with four trees planted at Central Park and library as a demonstration
- Great River Greening Tree planting with volunteers – Fremont (10a.m.-noon) & Archery Parks (1-3 p.m.) – October 11

Grant projects:

- TAP awarded – environmental review will be done by consultant working on project



TO: Park Board

FROM: Eric F. Anderson, Recreation Manager

DATE: September 8, 2025

SUBJECT: Recreation Division Update

1. Staff Updates

- a. Recreation Assistant Vacancy
 - i. Alexis Mastaert resigned due to health concerns
 - ii. New posting closes September 8
- b. Spring/Summer Seasonal Staff – most wrapping up mid/end of August
- c. Fall/Winter Seasonals – hiring process underway. Some positions are still open:
 - i. Youth Sports Officials (basketball)
 - ii. Recreation Programs Lead
 - iii. Tennis & Pickleball Center Guest Services
 - iv. Lifeguards
 - v. Aquatics Leads
 - vi. Pickleball Lessons Coordinator
 - vii. Pickleball Lessons Lead

2. General

- a. Scholarship Assistance Fund
 - i. Balance = \$39931.48
 - 1. \$14722.95 in City Restricted Fund as of 8/28/25
 - 2. \$25208.53 in Scholarship checking as of 5/14/25)
 - ii. On 9/3/25 – was approved to receive a \$1500 donation from Owatonna Eagles.
- b. Spring/Summer Community Activity Guide - In development

3. Aquatics

- a. Fall Swimming Lessons
 - i. Registration started August 21, 2025

- ii. Fall Session 1 Begins September 11, 2025
- b. River Springs Water Park
 - i. Last Day of Season = August 17
 - ii. See 2025 Season Recap included in Park Board Packet
- c. Lake Kohlmier
 - i. Equipment Rental Operation Last Day of Season = August 17
 - ii. Beach Last Day of Season = September 1
 - iii. Ropes & Buoys removed = September 6 weekend

4. Athletics/Youth and Adult Sports

Adult Programs

<u>Program</u>	<u>Division</u>	<u>Participant Numbers</u>	<u>Registration Deadline</u>	<u>Season Starting</u>	<u>Additional Notes</u>
Fall Softball	1 Division	12 teams	Closed	Sept 4	Fairgrounds Softball Diamonds 1-3 (Diamond 4 is in repair after the fair)
Fall Bag Toss	Rec League	17 teams	Closed	Sept 3	
Fall Bag Toss	Competitive League	8 teams	Closed	Sept 4	
Volleyball	Men's	6 teams	Closed	Oct 22	
Volleyball	Women's	13 total teams	Closed	Oct 22	3 Divisions
Volleyball	Co-Rec Lower	8 teams	Closed	Oct 20	
Volleyball	Co-Rec Upper	7 teams	Closed	Oct 20	
Pickleball - 'Intro to' Lessons	Session 1	8	Full	Sept 12	Classes offered throughout the winter season
Tennis - "Intro to' Lessons	Session 1	0	Open	Sept 10	Classes offered throughout the winter season
Winter Bag Toss	1 Division	NA	Opens Oct 7	January	

Youth Programs

***Italicized = New Fall Programs*

<u>Program</u>	<u>Age Group</u>	<u>Participant Numbers</u>	<u>Registration Deadline</u>	<u>Season Starting</u>	<u>Additional Notes</u>
<i>**Cheer</i>	<i>K-6th</i>	54	<i>Closed</i>	<i>Aug 21</i>	<i>*Will cheer for youth football games *Led by the high school cheer team</i>
<i>**Girls Flag Football</i>	<i>3rd-6th</i>	<i>24 (2 teams)</i>	<i>Closed</i>	<i>Kickoff – Aug 28</i>	<i>Received Equipment Grant – USA Football</i>
Mini Huskies Football Camp	1 st & 2 nd grades	86	Closed	Sept 6	Skills Camp Format
Tackle Football	3 rd & 4 th grades	134 (8 teams)	Closed	Kickoff = Aug 21	
Tackle Football	5 th & 6 th grades	140 (8 teams)	Closed	Kickoff = Aug 21	
Volleyball	1 st & 2 nd grades	36	Closed	Sept 20	Skills Camp Format
Volleyball	3 rd & 4 th grades	87	Closed	Kickoff = Aug 20	
Volleyball	5 th & 6 th grades	83	Closed	Kickoff = Aug 20	
Pickleball Lessons – Beginner 1	4-7 years	0	Sept 8	Session 1: Sept 8	Classes offered throughout the winter season
Pickleball Lessons – Beginner 2	7-10 years	0	Sept 8	Session 1: Sept 8	Classes offered throughout the winter season
Tennis Lessons – Beginner 1	4-7 years	4	Sept 8	Session 1: Sept 8	Classes offered throughout the winter season
Tennis Lessons – Beginner 2	7-10 years	7	Sept 8	Session 1: Sept 8	Classes offered throughout the winter season
Basketball	K-2 nd grades	NA	Opens Sept 9	Kickoff = Nov 6	Program Jan-Mar
Basketball	3 rd grade	NA	Opens Sept 9	Kickoff = Nov 6	Program Jan-Mar
Basketball	4 th -6 th grades	NA	Opens Sept 9	Kickoff = Nov 6	Program Jan-Mar

5. Brooktree Golf Course

	Season Pass	Patron Pass			Checked -In Rounds Played
2025 YTD	323	21		2025 YTD	17315
2024 YTD	342	30		2025 (8/1-8/25)	2924
				2024 YTD	15542
				2024 (8/1-8/25)	2911

- a. Maximizing tee-sheet by offering 9-hole tee times online during league days
- b. Leagues
 - i. Tuesday and Thursday evening = done for season
 - ii. Wednesday and Thursday morning = continue to play through September
- c. August Events
 - i. August 2-3: City Open (56 golfers)
 - ii. August 5: MN PGA Youth Golf Tournament (97 jr. golfers)
 - iii. August 8-9: Club Championship (27 golfers)
 - iv. August 16: Steele County Men's Scramble (40 golfers)
 - v. August 23: Brooktree 4-person Big Cup Scramble (76 golfers/19 teams)
 - 1. New Event – very well received
 - vi. August 24: Relay for Life Big Cup (60 golfers)
 - vii. August 25: Elk's Big Cup (44 golfers)
- d. Upcoming Events
 - i. September 6: KC Golf Outing
 - ii. September 20: Dudley Otto Tournament

6. Recreation Programs - Youth, Family & Senior

- e. Park Passport Program
 - i. Sponsored by the Owatonna Eagles
 - ii. September 15 – October 13
 - iii. Parks & Trails Included this year: Mineral Springs, Leo Rudolph, Dartts, North Straight River Parkway, Morehouse Park, Buxton Trail, Kaplan's Woods Trail, Manthey, Summer and Kaplans Woods Parkway
 - iv. Prizes are randomly drawn from those who participate
- f. Senior Programming

- i. /ALP Memberships (as of 8/28/25)
 - 1. 2025 memberships = 271 (prorated memberships started in July – with purchase of 2026 membership)
 - 2. 2026 memberships = 10
 - ii. Speakers
 - 1. September 11 – The Life of Amelia Earhart
 - 2. October 16 – Fire Safety and Prevention
 - iii. October 30 – Owatonna Fire Department tour
 - iv. Book Club - Meets Month
- g. Upcoming Trips

<u>Program</u>	<u>Participant Numbers (as of 8/28/25)</u>	<u>Registration Deadline</u>	<u>Trip Date</u>	<u>Additional Notes</u>
St. Paul Saints Game	10/34	9/2	Sept 14	rescheduled from July 13
Fall Train Ride	84/110	9/10	Sept 25	Added 2 nd Bus
Minnetonka Boat Cruise	13/54	9/7	Oct 7	
Treasure Island	5/27	10/1	Oct 8	

- h. Adaptive Programs
 - i. Bowling = Mondays
 - ii. Bingo = September 11
 - iii. Fall Canvas Painting = September 25
 - iv. Halloween Craft = October 10
- i. Youth Summer Camps and Programs
 - i. Find Summer Camp = August 23
 - ii. Preschooler Animal of the Month – Cancelled due to low registrations - Will be replacing with different program
- j. Rec on the Go Schedule = Last Date was September 6 at Daikin Field

7. Tennis & Pickleball Center

- k. Staffed hours = Started September 1
- l. Tennis/Pickleball Season Passes and Walking Program Passes are available (season starts September 1)
- m. New pickleball programs and tournaments are in development

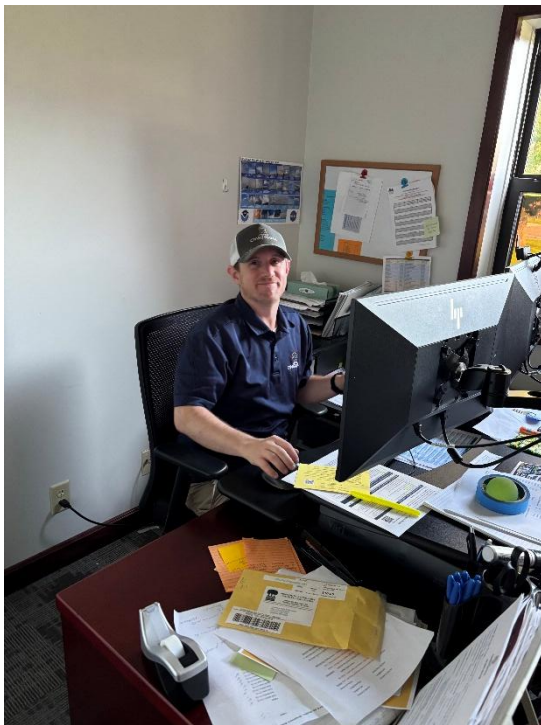
Meet Some of the Recreation Team



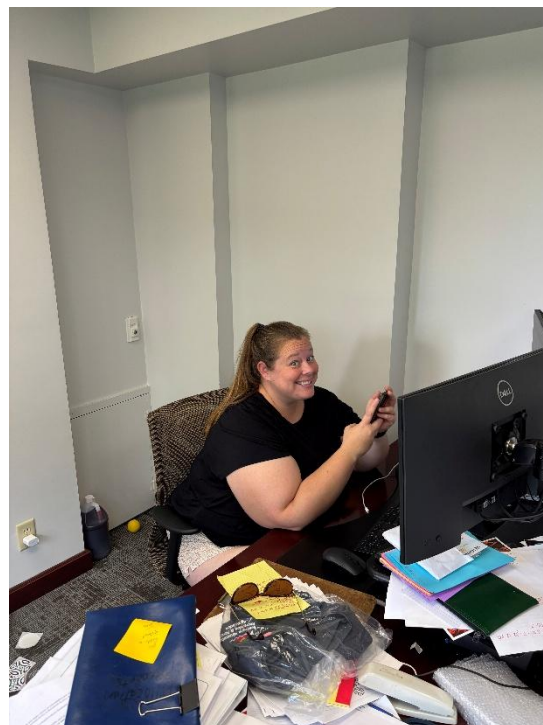
*Carter Duerkop – Recreation Supervisor
Joined P&R Team: April 2025*



*Maureen Lyons – Administrative Coordinator
Joined P&R Team: June 2025*



*Drake Simonson – Recreation Supervisor
Joined P&R Team in Full-time role: July 2021*



*Dani Licht – Recreation Supervisor
Joined P&R Team in full-time role: June 2017*



RIVER SPRINGS
Water Park

SEASON
OVERVIEW

RIVER SPRINGS WATER PARK

+SWIMMING LESSONS

20
25



2025 HIGHLIGHTS

- Another 30,000+ attendance season to continue success after 2020.
- Successful Facebook marketing campaign resulting in 767.6K impressions from May 1- August 31 which is more than double from 2024.
- Added a Seasonal Aquatics Coordinator position that managed all Concessions inventory this season resulting in less loss and ease of ordering.
- Strong turn out for the 2 Free Swim and Movie in the Park programs that happened at River Springs.
- Successful new products to the concessions stand (Uncrushable, Smoothies, and Fruit Snacks)
- Improvement in youth behavior.
- Slight increase in season pass sales.



2025 CHALLENGES

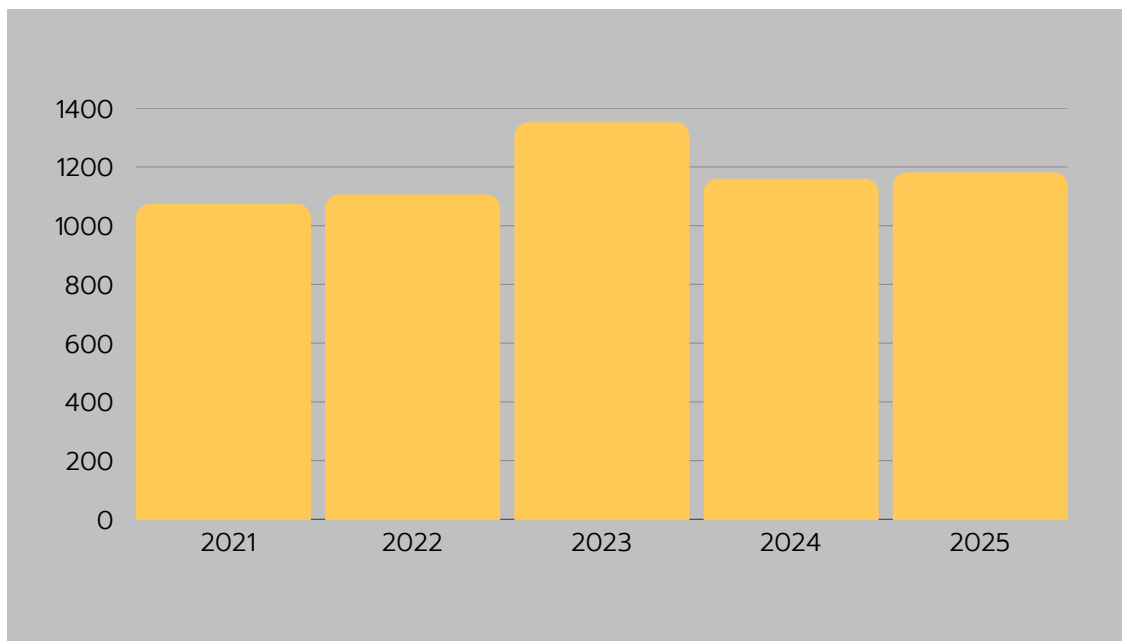


- Cool and rainy start to the season resulting in 12 closures. This year was overall a much cooler season, 16 of our open days had temperatures between 68-71 degrees resulting in lower attendance.
- 17 cancelled large groups due to weather, closing, or air quality issues.
- No access to the OMS pool for swimming lessons rain location all summer.
- Increased call ins and use of ESSL at the end of the season.
- Aging pool infrastructure.
- Lack of shade space available to patrons regularly and no shade space available at the end of the season due to the storm breaking all funbrellas.
- Limited deck space for patrons and parties.
- Increased swimming lesson competition between country club and Parks and Rec. (3 of our instructors left for OCC-\$40 per hour paid cash)
- Increased negative adult behavior.



RIVER SPRINGS WATER PARK SALES

During the 2025 season River Springs sold a total of 226 Individual season passes and 245 Family Season Pass Packages totaling 1181 season pass holders. Season Passes Packages ranged anywhere from families of 3 to families of 8. River Springs.



FAMILY PACKAGE SALES

2021 Family Packages: 209
2022 Family Packages: 221
2023 Family Packages: 271
2024 Family Packages: 247
2025 Family Packages: 245

INDIVIDUAL PACKAGE SALES

2021 Individual Packages: 190
2022 Individual Packages: 201
2023 Individual Packages: 220
2024 Individual Packages: 218
2025 Individual Packages: 226

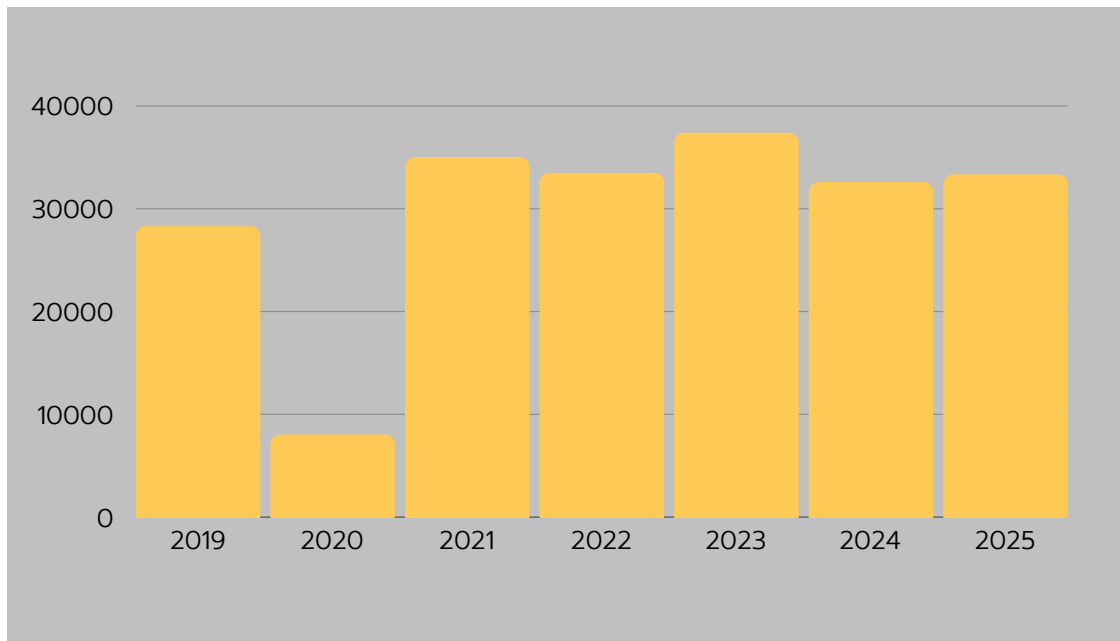
NANNY PACKAGE SALES

2024 Nanny Packages: 11
2025 Nanny Packages: 11

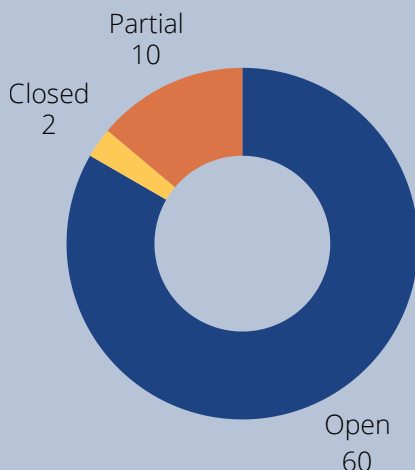


FACILITY ATTENDANCE

2009: 18,719	2014: 26,455	2019: 28,300	2024: 32,598
2010: 25,999	2015: 30,724	2020: 8,040	2025: 33,345
2011: 24,393	2016: 23,414	2021: 35,021	2026:
2012: 28,392	2017: 23,639	2022: 33,492	2027:
2013: 26,807	2018: 25,837	2023: 37,394	2028:



OPEN VS. CLOSED



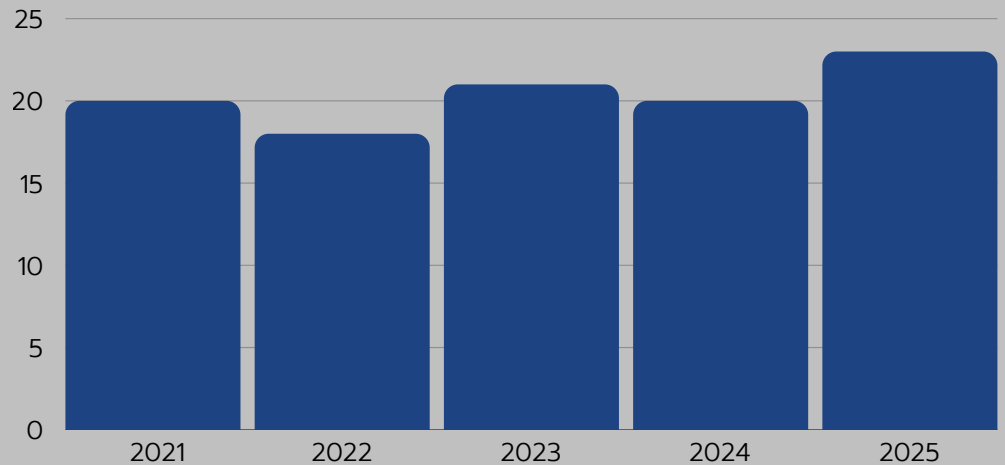
River Springs Water Park had a 72 day season for the 2025 year. The water park was only fully open for 83.3% of those days with 60 days fully open, 10 days closed for a portion of the day and 2 days closed all day. River Springs Water Park was open for at least 5 hours on 10 of the partially closed days.

Do note that River Springs had 16 days where the temperature sat between 68-71 degrees resulting in low attendance days. This was much higher than most of our recent seasons.

RIVER SPRINGS LARGE GROUPS & BIRTHDAY PARTIES

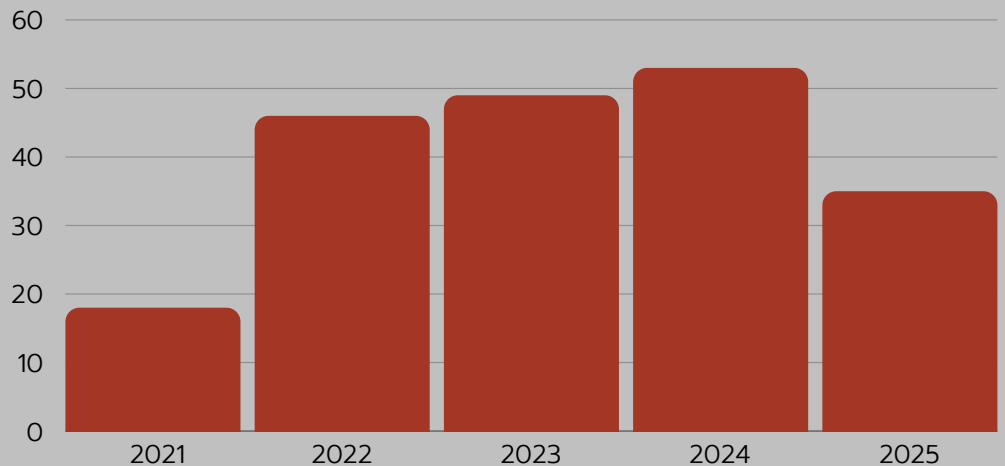
20-40 GUESTS

2021: 20 Groups
2022: 18 Groups
2023: 21 Groups
2024: 20 Groups
2025: 23 Groups



41+ GUESTS

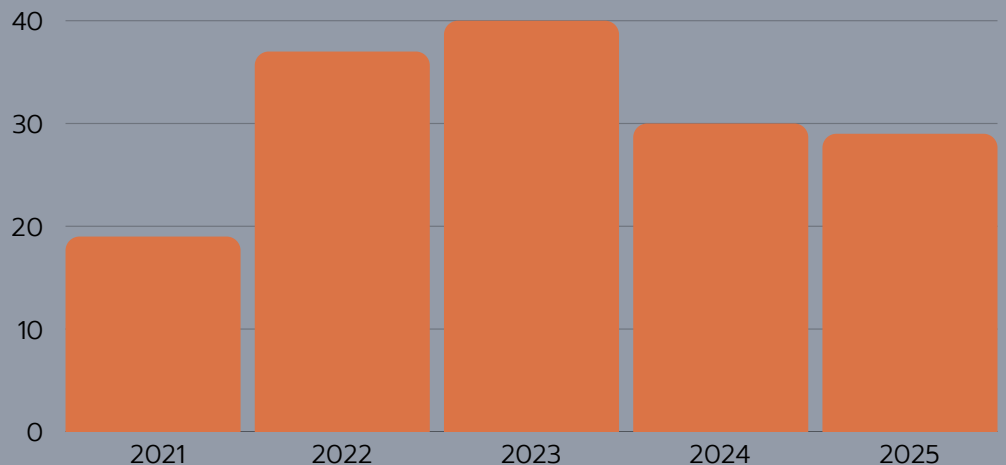
2021: 18 Groups
2022: 46 Groups
2023: 49 Groups
2024: 53 Groups
2025: 35 Groups
Note: 17 Large Groups cancelled due to weather and air quality issues.



BIRTHDAY PARTIES

2021: 19 Parties
2022: 37 Parties
2023: 40 Parties
2024: 30 Parties
2025: 29 Parties

Note: In 2025 (4) parties cancelled and refunded due to weather. Not included in above total.



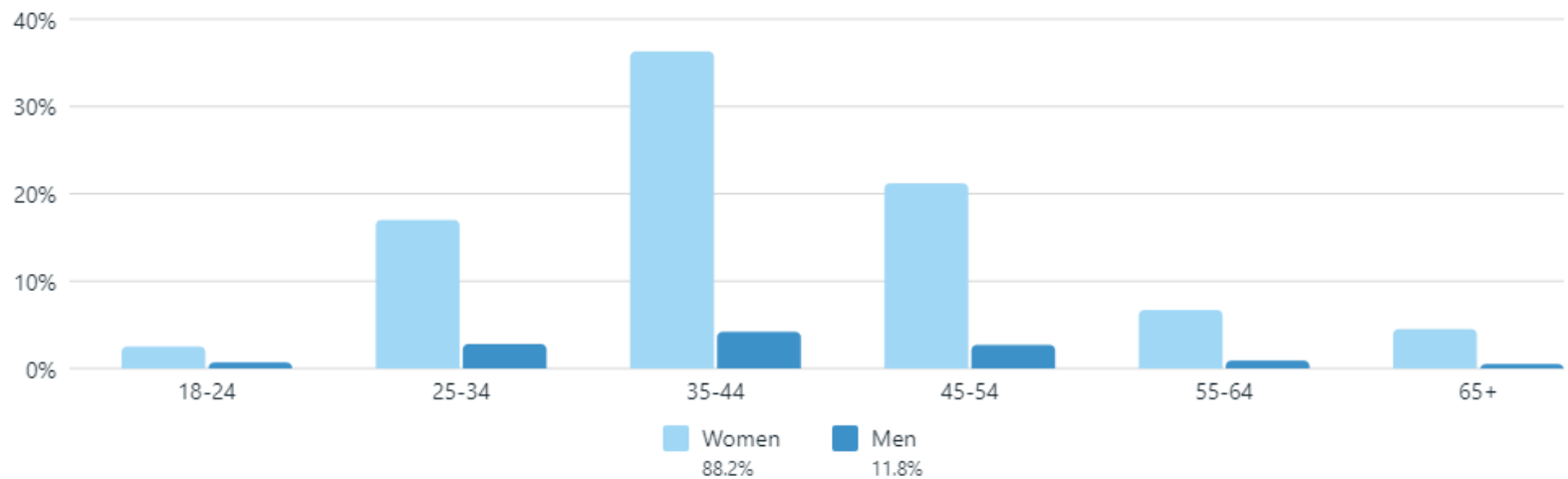


RIVER SPRINGS WATER PARK FACEBOOK

This year, River Springs Water Park embraced a strategic approach to social media, leveraging a mix of photos, videos, flyers, and program links to enhance community engagement and awareness. By posting a variety of content types regularly, we kept audiences informed and excited about events like Open Swim, Lap Swim, and Tiny Tot Time, as well as unique offerings such as Water Aerobics and Log Rolling. This diverse and consistent outreach helped showcase the park's vibrant atmosphere and promoted various seasonal passes, swim lessons, and hiring opportunities, ensuring a well-rounded online presence that attracted both new visitors and returning guests.

AUDIENCE

Age & gender ⓘ



ABOUT OUR PAGE May 1-August 31

8,172 Total Followers
636 New Followers
767.6K Views
48,009 Page Visits
6K Post Likes, Share, or Comments

TOP CITIES THAT VIEW OUR PAGE

- 1.Owatonna, MN
- 2.Austin, MN
- 3.Rochester, MN
- 4.Faribault, MN
- 5.Albert Lea, MN
- 6.Mankato, MN
- 7.Waseca, MN
- 8.Blooming Prairie, MN
- 9.Medford, MN
- 10.Kasson, MN



RIVER SPRINGS WATER PARK FACEBOOK

QUESTIONS WE ASKED OURSELVES PRIOR TO EACH POSTING.

- Why am I posting?
- Who am I trying to reach?
- When would this person be most active on Facebook?
- Is there enough variety in our content type?
- When was the last time I posted something like this?
- What additional questions might someone ask from this post?
- Am I directing them to the correct location to find additional information?

1



Post: CORRECTION: We have substantial damage to all of our funbrellas, please note that we will not be putting them up until they are fixed. We apologize for this inconvenience but this is a situation that was out of our control.

Content Type: Photo **Views:** 51,497
Interactions: 195 **Posted:** 07/29/2025

2



Post: Looking for a fun and refreshing way to stay active? Whether you're walking with or against the current, our Lazy River Water Walking program at River Springs is a fantastic low-impact workout for all fitness levels!

Content Type: Photo **Views:** 28,461
Interactions: 134 **Posted:** 06/23/2025

3



Post: Thank you to everyone who came out for the Ducky Dash on this HOT HOT HOT day today!

Content Type: Photo **Views:** 20,019
Interactions: 85 **Posted:** 06/21/25

4



Post: Schedule Changes Beginning August 4 Starting Monday, August 4 through Sunday, August 17, River Springs will be adjusting program times for the end of the season as scheduled. Please take note of the updated schedule below:

Content Type: Photo **Views:** 19,165
Interactions: 56 **Posted:** 06/29/2025

5



Post: It's frog season at River Springs Water Park! Catch a frog and turn it into the First Aid Room and get a package of Sour Patch Kids. Scared of frogs? Don't worry, we've gotten all that we can see picked out, our certified frog catchers have been taking care of business this morning.

Content Type: Video **Views:** 17,771 **Watch Time:** 1d 6h
Interactions: 154 **Posted:** 08/7/2025



RIVER SPRINGS WATER PARK FACEBOOK

6



Post: The crew is in stand and ready to welcome you to day 1 of the 2025 Season!

Content Type: Photo **Views:** 17,378
Interactions: 125 **Posted:** 06/06/2025

7



Post: It may be storming now, but things are about to get HOT and STEAMY! Don't let a little rain stop the fun, we're turning up the heat with an end-of-season special:

Content Type: Photo **Views:** 14,232
Interactions: 41 **Posted:** 08/09/2025

8



Post: Can you believe it's already the last day of the 2025 water park season? Stop out today to get in that last lap around the lazy river this year!

Content Type: Photo **Views:** 13,857
Interactions: 61 **Posted:** 08/17/2025

9



Post: Uffdah... We're seeing a lot of rain in the 10-day forecast! Don't forget, you can always check our current open/closing status anytime on our website before heading...

Content Type: Photo **Views:** 12,995
Interactions: 48 **Posted:** 06/08/2025

10



Post: A HUGE shoutout to our Facilities Department for the amazing support they provide each year to help River Springs Water Park

Content Type: Photo **Views:** 12,949
Interactions: 30 **Posted:** 05/30/2025

WHAT DID WE LEARN ABOUT OUR FACEBOOK ACCOUNT?

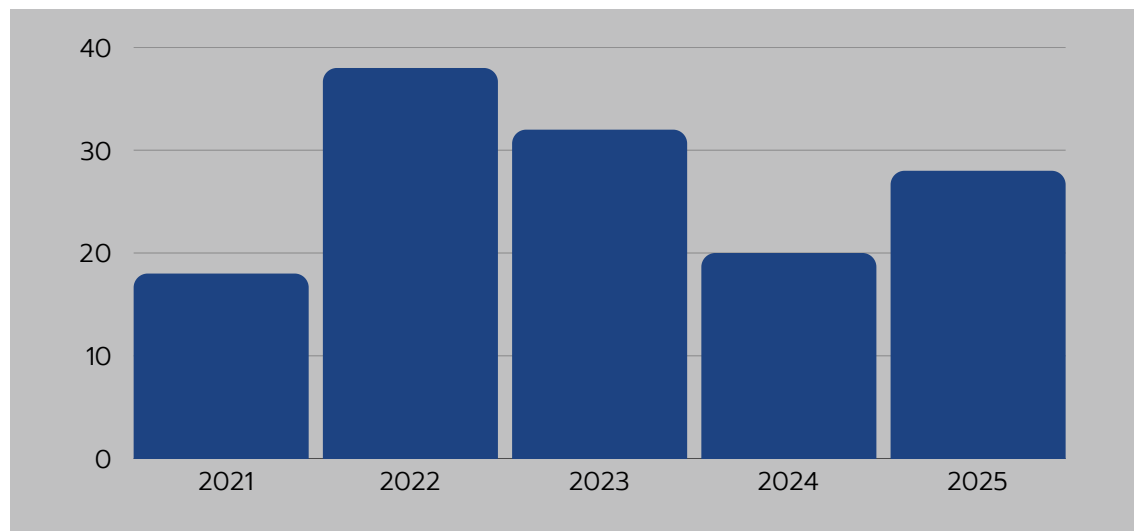
- People are using it as a primary source for updates and information.
- Flyers are not received as well as other content types.
- When done correctly, videos can take off quickly and generate lots of traction.
- Variety of content keeps people engaged and looking for more.
- Replying to questions and interacting comments not only creates an inviting environment, but it also generates more traffic.



SWIMMING LESSON OFFERINGS WINTER

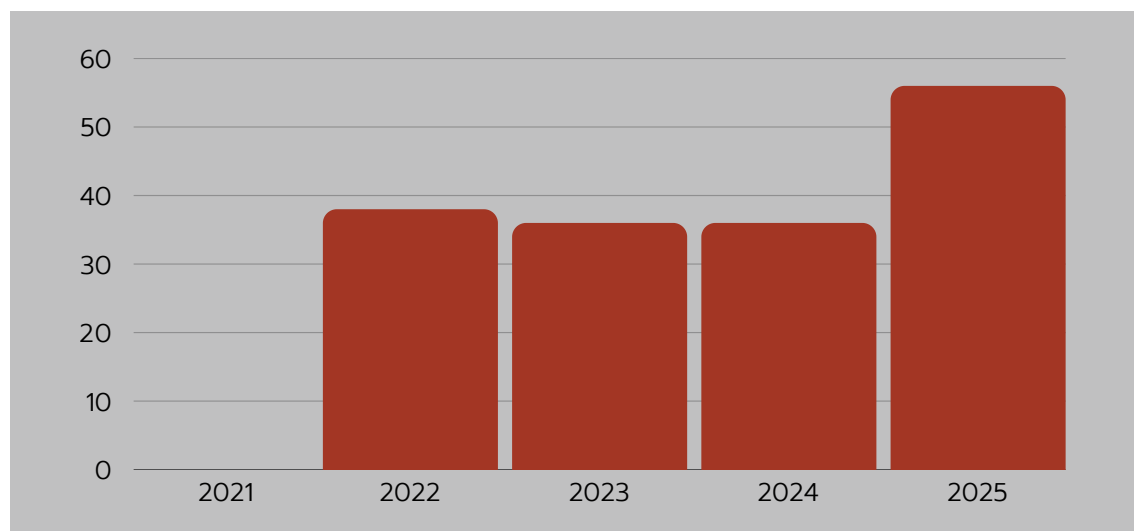
PRIVATE LESSONS

2021: 18 Offerings
2022: 38 Offerings
2023: 32 Offerings
2024: 20 Offerings
2025: 28 Offerings



GROUP LESSONS

2021: 0 (Covid)
2022: 38 Offerings
2023: 36 Offerings
2024: 36 Offerings
2025: 56 Offerings

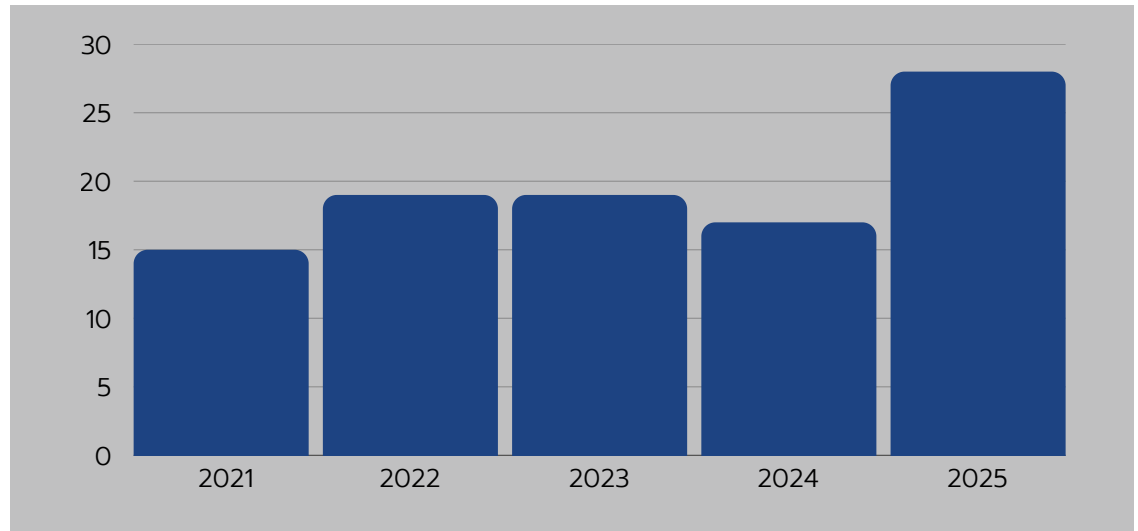




SWIMMING LESSON OFFERINGS SPRING

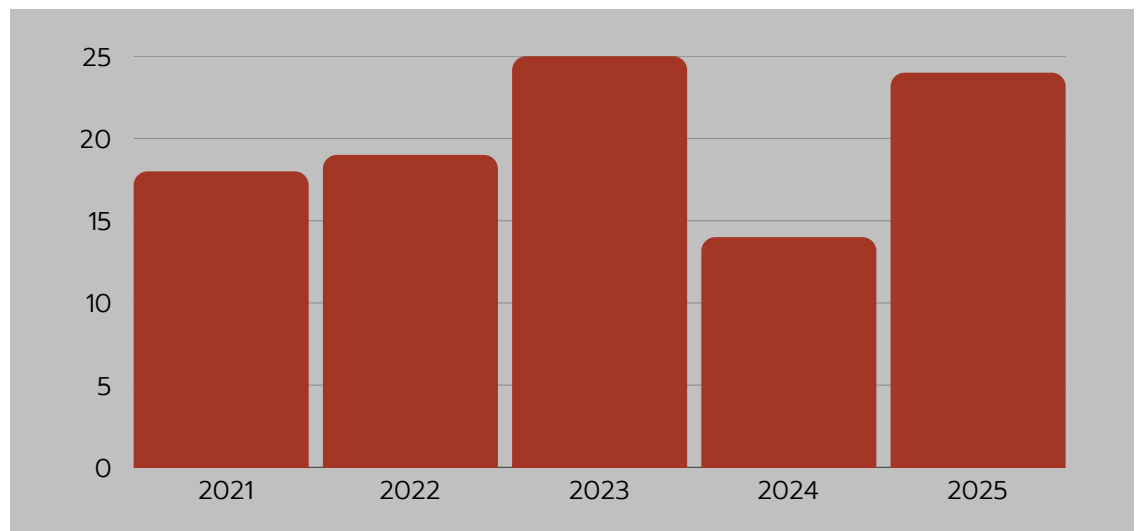
PRIVATE LESSONS

2021: 15 Offerings
2022: 19 Offerings
2023: 19 Offerings
2024: 17 Offerings
2025: 28 Offerings



GROUP LESSONS

2021: 18 Offerings
2022: 19 Offerings
2023: 25 Offerings
2024: 14 Offerings
2025: 24 Offerings

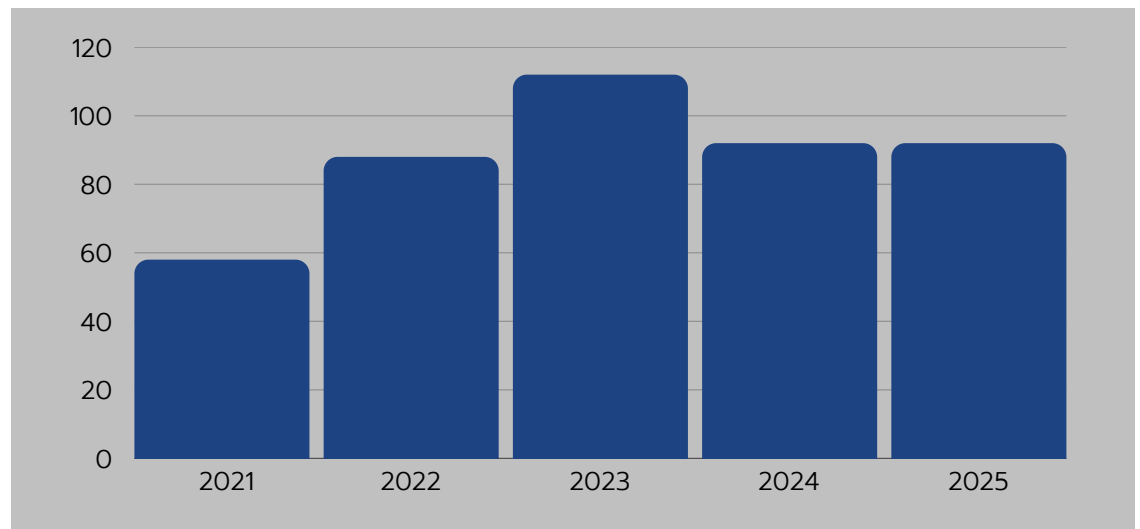




SWIMMING LESSON OFFERINGS SUMMER

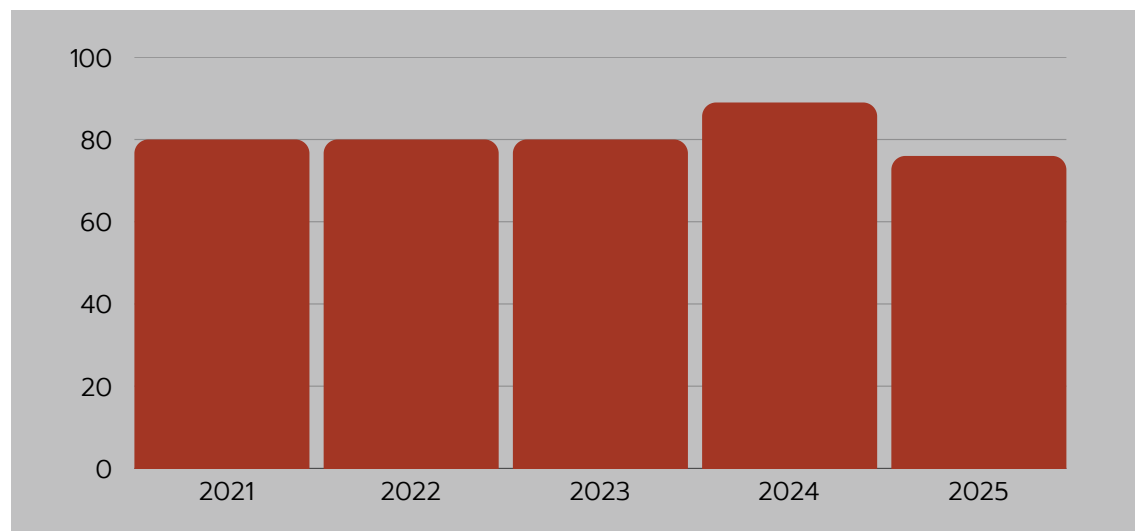
PRIVATE LESSONS

2021: 58 Offerings
2022: 88 Offerings
2023: 112 Offerings
2024: 92 Offerings
2025: 92 Offerings



GROUP LESSONS

2021: 80 Offerings
2022: 80 Offerings
2023: 80 Offerings
2024: 89 Offerings
2025: 76 Offerings



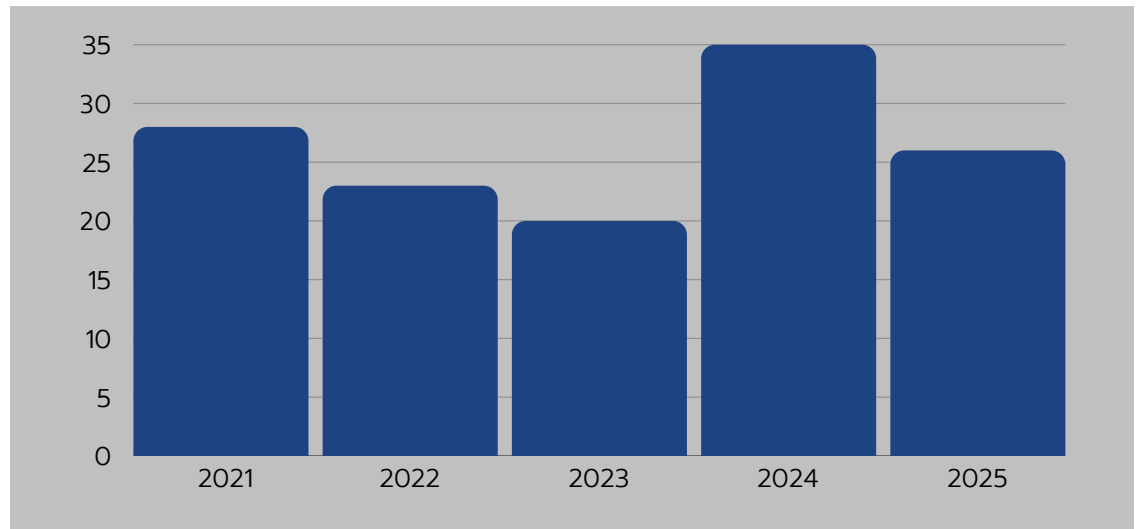
Note: 1 week less of swimming lessons due to when school ends and when the fair starts.



SWIMMING LESSON OFFERINGS FALL

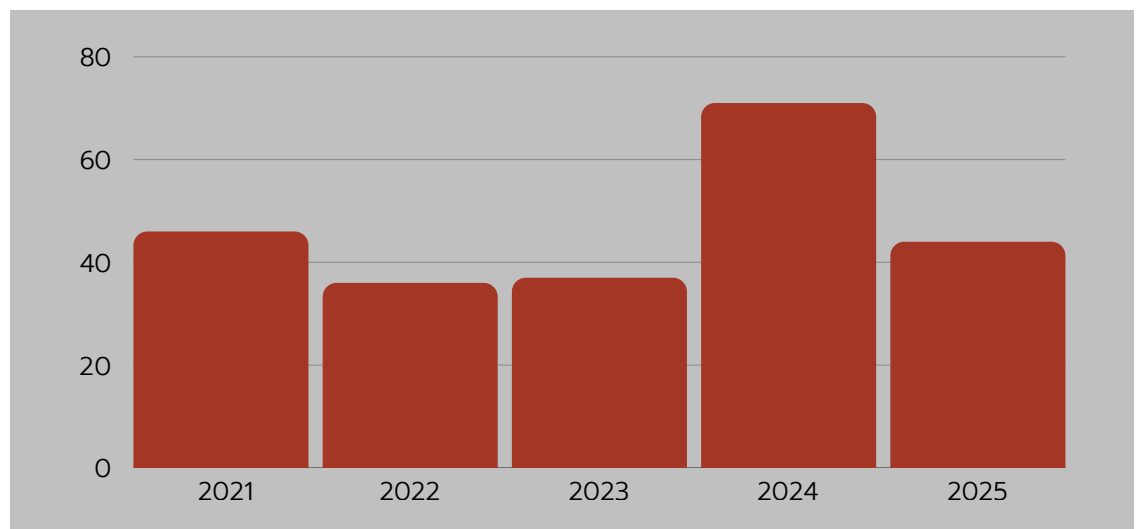
PRIVATE LESSONS

2021: 28 Offerings
2022: 23 Offerings
2023: 20 Offerings
2024: 35 Offerings
2025: 26 Offerings



GROUP LESSONS

2021: 46 Offerings
2022: 36 Offerings
2023: 37 Offerings
2024: 71 Offerings
2025: 44 Offerings



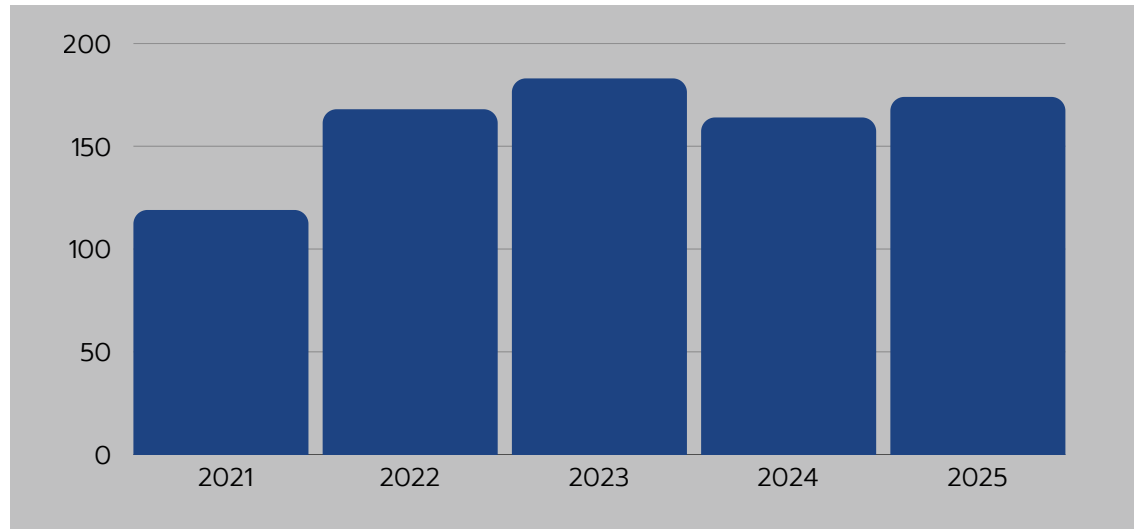
2024 Note: High Instructor Staffing numbers for 2024-2025 School Year (14 WSI)
2025 Note: Low fall WSI staffing due to girls swim season. (Fall 4 instructors, Winter 14 WSI)



SWIMMING LESSON OFFERINGS ALL SEASONS

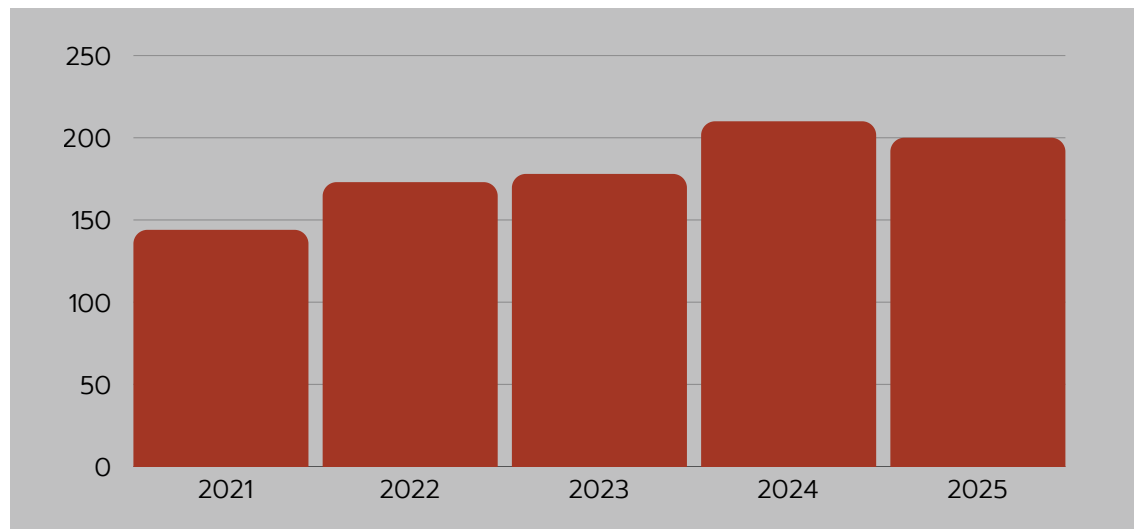
PRIVATE LESSONS

2021: 119 Offerings
2022: 168 Offerings
2023: 183 Offerings
2024: 164 Offerings
2025: 174 Offerings



GROUP LESSONS

2021: 144 Offerings
2022: 173 Offerings
2023: 178 Offerings
2024: 210 Offerings
2025: 200 Offerings



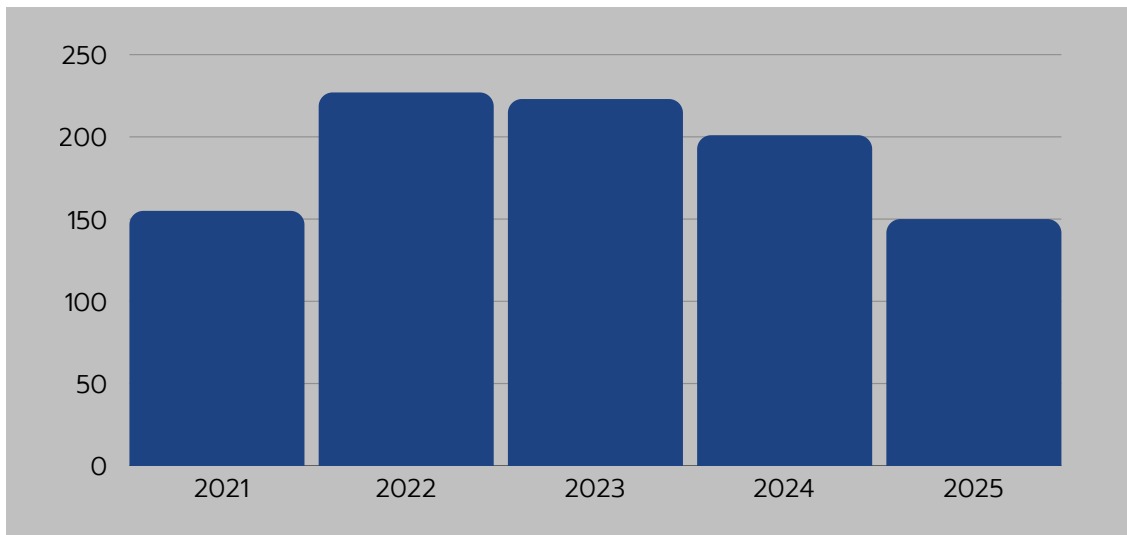


SWIMMING LESSON PARTICIPANTS

ALL SEASONS

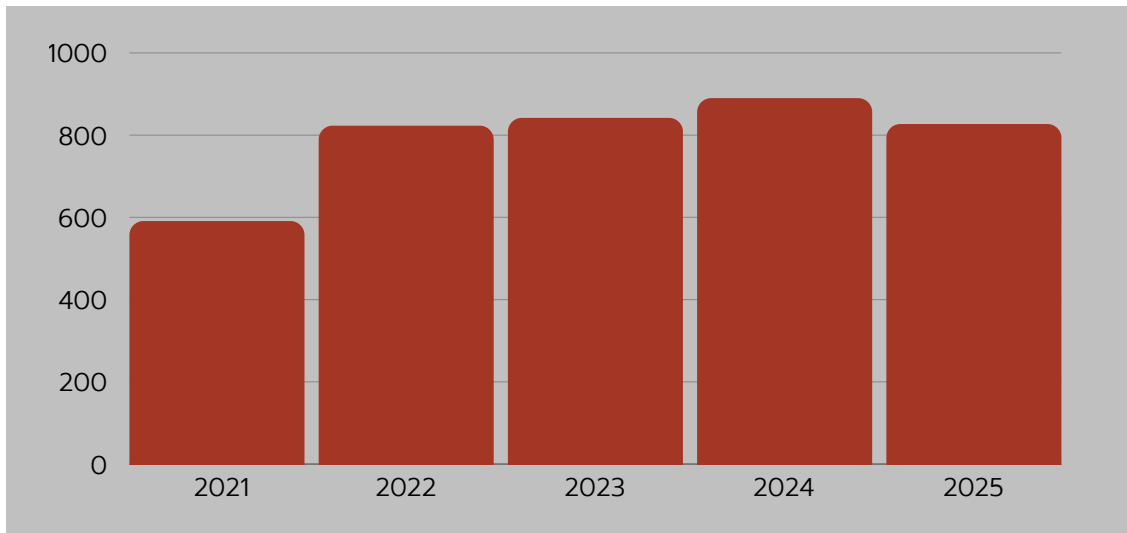
PRIVATE LESSONS

2021: 155 participants
2022: 227 Participants
2023: 223 Participants
2024: 201 Participants
2025: 150 Participants



GROUP LESSONS

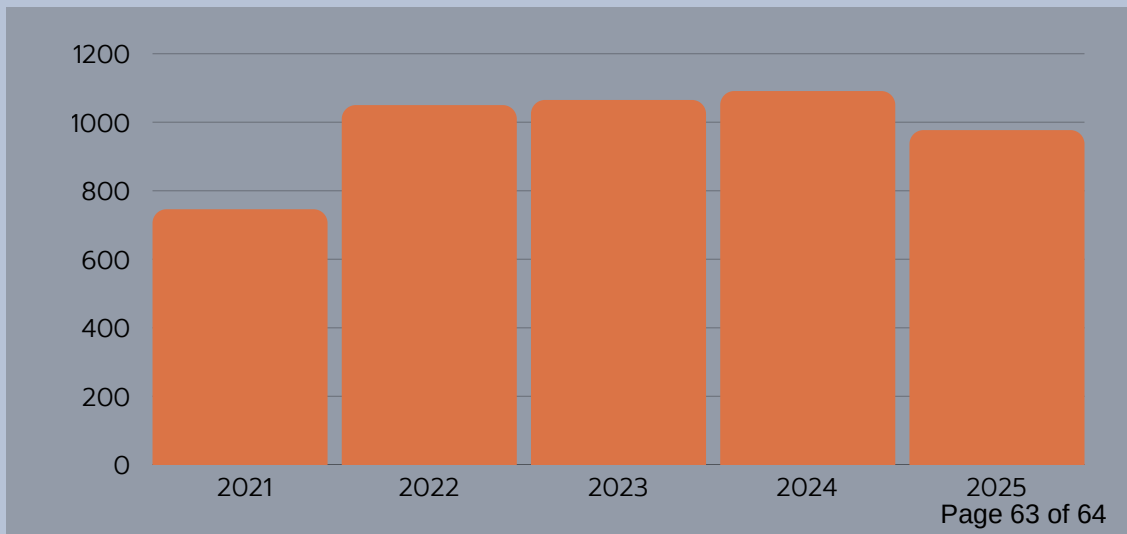
2021: 591 Participants
2022: 823 Participants
2023: 842 Participants
2024: 890 Participants
2025: 827 Participants
(Still Registering Fall 2025)



ALL PARTICIPANTS

2021: 746 Participants
2022: 1050 Participants
2023: 1065 Participants
2024: 1091 Participants
2025: 977 Participants

Fall 2025 still open for registration.



FUTURE POTENTIAL ENHANCEMENTS

- Aquatic Leaders in Training Program
- Pop Up Programs and Events
- Toddler & Adult: Fun in the Pool Program
- Penny Plunge Event
- Miles in the Current Lazy River Challenge
- Water Walking Theme Days
- Kayak Skills and Self Rescue Program
- Enhanced Adult Night event
- Sensory Swim

