



AIRPORT COMMISSION MEETING

Thursday, September 18, 2025 at 8:00 AM

Owatonna Degner Regional Airport

James Keltgen Commissioner

Greg Krueger Commissioner

Justin Lindee Chairman

Angie Lipelt Commissioner

Paula Snitker Commissioner

Sharon West Commissioner

Matt Thurnau Vice Chairman

Dave Beaver Airport Manager

1. Airport Commission Agenda - September 18, 2025

1.a. Airport Commission Agenda - September 18, 2025

2. Call to Order

3. Roll Call

4. Approval of Agenda

5. Approval of Last Meeting Minutes

5.a. Approve August 21, 2025 Minutes

6. Action Items

6.a. Chair Reports

6.b. Staff Reports

6.c. Airport Parking Lot and Taxilake Reconstruction Project Update

6.d. Other CIP Project Updates

7. Adjournment



**8:00 AM, Sep. 18, 2025 - Charles S. Crandall Center at City Hall
540 West Hills Circle, Owatonna, MN**

AIRPORT COMMISSION:

Madeleine Haberman	Commissioner
Greg Krueger	Commissioner
Anthony Louris	Vice Chair
Tim McManimon	Commissioner
Dave Purscell	Commissioner
Daren Tarpenning	Commissioner
Matt Thurnau	Chair
Dave Beaver	Airport Manager

AGENDA

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Minutes Approval of the Aug. 21, 2025 Airport Commission meeting minutes.
5. Action Items
 - a. Chair Reports
 - b. Staff Reports
 - c. Airport Parking Lot and Taxilane Reconstruction Project Update
 - d. Other CIP Project Updates
6. Adjournment

AIRPORT COMMISSION MEMBERS RSVP, IF YOU WILL NOT BE ATTENDING (774-7141)

Airport Commission Meeting Minutes
August 21, 2025 – Charles S. Crandall Center – Meeting Room, City Hall
“DRAFT”

1. Call to Order

Chair Thurnau called the meeting of the Airport Commission to order at 8:00 am.

2. Roll Call

Commissioners Attending

Anthony Louris	Vice Chair
Dave Purscell	Commissioner
Tim McManimon	Commissioner
Matt Thurnau	Chair
Madeleine Haberman	Commissioner

Commissioners Absent

Greg Krueger	Commissioner
Daren Tarpenning	Commissioner

Staff Attending

Dave Beaver	Airport Manager
Troy Klecker	Community Development Director
Kristen Kopp	Senior Administrative Technician

Visitors Attendings

Melissa Underwood	SEH, Inc.
Clayton Petersen	Accelerated Aviation Instruction, LLC

3. Approval of Agenda

Commissioner Louris made a motion to approve the agenda and Commissioner Haberman seconded the motion. All Commissioners voting Aye, the motion carried.

4. Minutes

Commissioner Louris made a motion to approve the minutes from July 10, 2025, Airport Commission meeting and Commissioner Purscell seconded the motion. All Commissioners voting Aye, the motion carried.

5. Action Items

Chair Reports

Thurnau thanked Beaver for his update earlier this month.

Staff Reports

Airport Manager Dave Beaver said they've been busy. He included monthly fuel totals and said they're on track. There has been a lot of turbine activity. Accelerated is doing more certified flight instructor courses now. Their maintenance program is still in the works, but has been delayed a bit due to some working through the code review issues. The annual Oshkosh airshow in Wisconsin was at the end of July and there was a fuel discount offered for travelers to and from Oshkosh. Staff is working on the grant process for a variety of projects including closeouts. The Fly-In Breakfast would normally be this coming weekend, but has been cancelled. The CAP wants to reset the event for next May. Dennis VonRuden had a tenant-based gathering during Fair Week. The Chamber has agreed to contribute funding on the wall mural and it is currently in review for colors, to make sure it matches City branding. We received the grant on the new pull-behind mower and have elected to hold on to the old flex-wing mower as a back-up. If we sell it, 66% of the proceeds would have to go back to the State per the original acquisition grant requirements. Representatives from MnDOT and FAA have been out working on routine inspection items for the Instrument Landing System (ILS). There has not been a lot of aircraft in for agricultural spraying operations this year to date. Spectrum brought fiber optic cable into the airport in the last couple weeks. They are trying to replace all of the copper phone lines for FAA owned communications equipment. This allows pilots to talk to flight service on the ground when they'd normally have to be in the air. There was no cost to the City for this work.

Airport CIP Project Update

Mr. Beaver reported that the parking lot project and taxiway projects have been bid and awarded but construction is still contingent on receiving the anticipated FAA and MnDOT grant. They did receive word back on grant requests from the state that the Card Reader Grant and the Airport Zoning Update projects can be expected yet this year. Unfortunately, building projects such as the hangar roof and dome hangar bi-fold door, did not score well for airports in the MnDOT grant prioritization system. We won't see a grant this year on these projects unless a project falls through in the state system and we move up. Melissa Underwood said we are waiting for the Federal grant for the parking lot and taxiway reconstruction project. We have not seen any grant approvals coming out for MN in 2025. Beaver said if we are ready to go with the roof and the door, you never know what will happen. Underwood said that communities have until August 29 to accept their offers.

6. Adjournment - Chair Thurnau adjourned the meeting at 8:25 am.