



CITY COUNCIL MEETING
Tuesday, September 16, 2025 at 7:00 PM
Council Chambers, City Hall at 540 West Hills Circle
Roll Call: Council Members Dotson, Burbank, Boeke,
McCann, Svenby, Voss, and Raney

Prior to the Council Meeting:

- 4:30 p.m. Council will tour the Wastewater Treatment Plant.
- 5:30 p.m. Study Session in Council Chambers, City Hall at 540 West Hills Circle with discussion on the 2026 Preliminary Budget.

7:00 p.m. - City Council Meeting

1. INTRODUCTORY ACTIONS: Call to Order, Roll Call, and the Pledge of Allegiance

1.1. Council Agenda

1.2. Mayor Jessop

1.2.1. Proclamation - 2025 Quilt of Valor Day - September 11, 2025

1.2.2. Proclamation - Hunter Alexander Frank Day - September 13, 2025

1.2.3. Proclamation - Owatonna Foundation Week - September 30-October 4, 2025

2. CONSENT AGENDA ITEMS

2.1. Minutes – Council Meeting – September 2, 2025

2.2. Board/Commission Meeting Minutes

2.2.1. Library Board Meeting - June 26, 2025

2.2.2. Human Rights Commission Meeting - August 12, 2025

2.2.3. Park Board Meeting Minutes - September 8, 2025

2.2.4. Airport Commission Meeting - August 21, 2025

2.3. Department Reports

2.3.1. Building Inspections Monthly Report - August 2025

2.3.2. Police Department Activity Report - August 2025

2.3.3. Weed/Nuisance Inspection Report - September 9, 2025

2.4. Licenses/Permits

2.4.1. Event Permit - Trunk or Treat at Trinity Lutheran Church - October 29, 2025

2.4.2. Event Permit - Cedar Fest - October 11, 2025

2.4.2.1. Extension of Premises - Reggie's Brewhouse - October 11, 2025

2.4.2.2. Extension of Premises - Grapeful Wine - October 11, 2025

2.4.3. Event Permit - Fire Department Open House - October 5, 2025

2.5. Miscellaneous

2.5.1. Parks & Recreation Fees Manual Approval

2.5.2. T-Hangar Lease Agreement - Robert Straw

2.5.3. ReLeaf Community Forestry Grant - Minnesota DNR

3. **ACTION ITEMS**

3.1. Finance Report

3.2. Ordinances

3.2.1. Second/Final Reading Proposed Ordinance 25-10 Salary Adjustment - Elected Officials

3.2.2. Second/Final Reading Proposed Ordinance 25-11 Update Code Section 113 Alcoholic Beverages - Hours for Sunday On-Sales

3.3. Resolutions

3.3.1. Resolution 52-25 Proposed 2026 City Budget and Levy

3.3.2. Resolution 53-25 Proposed 2026 Housing & Redevelopment Authority Levy and Budget

3.3.3. Resolution 54-25 Declare Costs to be Assessed - Weed and Nuisance Compliance

3.3.4. Resolution 55-25 Set Date for Public Hearing — Proposed Assessments — Weed and Nuisance Compliance

3.3.5. Resolution 56-25 FAA Grant Agreement - Airport Taxilane and Parking Lot Reconstruction Project

3.3.6. Resolution 57-25 Purchase Agreement - 515 W Bridge Street - ISD #761

3.4. Miscellaneous

3.4.1. Lease Agreement - 115 Rose Street East - Owatonna School District

3.4.2. Sublease Agreement - 115 Rose Street East - Owatonna Area Business Development Center

3.5. Personnel Policy Revision - Chapter 8.4 Earned Sick and Safe Leave

4. **STAFF REPORTS - Deanna Sheely, Communications Manager**

5. **PUBLIC COMMENTS:** Please limit comments to 2 minutes. Please approach the microphone, sign-in and state your name and address for the record after being acknowledged by the Council President. Speakers will be limited to two minutes to deliver their comments. Those speaking are asked to conduct themselves in a respectful manner as they deliver their comments. Audience members are asked to refrain from reacting to comments. The City Council will not respond directly to comments in this venue or take immediate action in response to them.

6. **COUNCIL COMMENT AND GENERAL INFORMATION**

6.1. Closed Session to discuss acquisition of Right-of-Way or easement for the 2026 SE 18th Street Project.

7. **ADJOURN**