

## **Owatonna Special City Council Minutes**

### **December 10, 2025**

On Wednesday, December 10, 2025 at 3:00 p.m., City Council President Raney called the special session of Owatonna City Council to order in the Chambers of the Charles S. Crandall Center. Present were Council Members Dotson, Svenby, Burbank, McCann, and Raney; Police Chief Mundale; Fire Chief Hoffman; Human Resources Director Boss; Library Director Blando; IT Specialist Enz; Assistant City Administrator Thamert; City Administrator Tuma; and Administrative Coordinator Clawson. Council Members Voss and Boeke and Mayor Jessop were unable to attend.

Following roll call, Council Member Burbank led the Pledge of Allegiance. Council Member Dotson made a motion to approve the agenda as prepared; Council Member Svenby seconded the motion, all members present voted aye in approval.

#### **Resolution 82-25 Amend 2025 Depositories and Persons Authorized to Sign Orders Thereon**

City Administrator Tuma commented that recent staff changes require update to bank authorizations and requested approval of Resolution 82-25. This resolution updates the list designating depositories, persons authorized to sign orders and those to process fund transfers. Designated as depositories for the deposits and safekeeping during the remainder of 2025:

- US Bank
- Wells Fargo Bank
- Profinium, Inc.
- Old National Bank (formerly Bremer Bank)
- United Prairie Bank
- Community Bank Owatonna
- West Bank
- Stifel
- RBC Wealth Management
- Wells Fargo Advisors
- Municipal Money Market Fund (LMC 4M Fund),  
Hereinafter called "Financial Institutions and/or Brokers".

Authorized signatories will be Matthew T. Jessop, Mayor; Jenna Tuma, City Administrator and Emily Thamert, Assistant City Administrator.

Authorization to the depositories to honor transfer of funds through wire, ACH, and electronic funds transfer by Matthew T. Jessop, Mayor; Jenna Tuma, City Administrator; Emily Thamerb, Assistant City Administrator; Sandra Bera, Accounting Specialist or Daniel Jean, Accounting Analyst.

Council Member McCann questioned if the city currently holds accounts at all of these financial institutions. City Administrator Tuma commented that previous resolution listed these as financial options. Currently, administration and finance staff are reviewing the city's Financial Management process and resolution for 2026 depositories and signatories will be on the Council Agenda during their first meeting in January.

With no additional comments, Council Member Svenby made a motion to approve Resolution 82-25, Council Member Dotson seconded the motion, all members present voted aye for approval.

Council President Raney commented that as a Special Meeting, only items on the agenda can be discussed so this meeting will close, there will be a short recess and then we will reconvene in a Study Session. At 3:02 pm, Council Member Svenby made a motion to adjourn, Council Member Burbank seconded the motion, all members present voted aye and the meeting ended.

Respectfully submitted,

Jeanette Clawson, Administrative Coordinator