



AIRPORT COMMISSION MEETING

Thursday, March 19, 2026 at 8:00 AM

Owatonna Degner Regional Airport

James Keltgen Commissioner

Greg Krueger Commissioner

Justin Lindee Chairman

Angie Lipelt Commissioner

Paula Snitker Commissioner

Sharon West Commissioner

Matt Thurnau Vice Chairman

Dave Beaver Airport Manager

1. Agenda

1.a. Airport Commission Agenda - March 19, 2026

2. Call to Order

3. Roll Call

4. Approval of Agenda

5. Approval of Last Meeting Minutes

5.a. Approve the February 19, 2026 Airport Commission Minutes

6. Action Items

6.a. Chair Reports

6.b. Staff Reports

6.c. 2026 Project Updates

6.d. 2026 Farm Land Lease Rates

7. Adjournment



**8:00 AM, Mar. 19, 2026 - Charles S. Crandall Center at City Hall
540 West Hills Circle, Owatonna, MN**

AIRPORT COMMISSION:

Madeleine Haberman	Commissioner
Greg Krueger	Commissioner
Anthony Louris	Vice Chair
Tim McManimon	Commissioner
Dave Purscell	Commissioner
Daren Tarpenning	Commissioner
Matt Thurnau	Chair
Dave Beaver	Airport Manager

AGENDA

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Minutes Approval of the Feb. 19, 2026 Airport Commission meeting minutes.
5. Action Items
 - a. Chair Reports
 - b. Staff Reports
 - c. 2026 Project Updates
 - d. 2026 Farm Land Lease Rates
6. Adjournment

AIRPORT COMMISSION MEMBERS RSVP, IF YOU WILL NOT BE ATTENDING (774-7141)

Airport Commission Meeting Minutes
February 19, 2026 – Charles S. Crandall Center – Meeting Room, City Hall
“DRAFT”

1. Call to Order

Vice Chair Louris called the meeting of the Airport Commission to order at 8:05 am.

2. Roll Call

Commissioners Attending

Anthony Louris	Vice Chair
Greg Krueger	Commissioner
Madeleine Haberman	Commissioner
Daren Tarpenning	Commissioner
Tim McManimon (8:07 am)	Commissioner
Matt Thurnau (8:08 am)	Chair

Commissioners Absent

Dave Purscell	Commissioner
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Staff Attending

Dave Beaver	Airport Manager
Troy Klecker	Community Development Director
Kristen Kopp	Senior Administrative Technician

Visitors Attendings

None

3. Approval of Agenda

Commissioner Haberman made a motion to approve the agenda and Commissioner Krueger seconded the motion. All Commissioners voting Aye, the motion carried.

4. Minutes

Commissioner Tarpenning made a motion to approve the minutes from January 22, 2026, Airport Commission meeting and Commissioner Louris seconded the motion. All Commissioners voting Aye, the motion carried.

5. Action Items

Chair Reports

None

Staff Reports

Airport Manager Beaver reported on a number of activities and said that the wall mural was installed last week. They have gotten a lot of good feedback on it. For other facility updates,

he reported that an AED was installed in the public service areas of the main terminal. He explained that there are several concrete bollards located around the vehicle movement areas that need painting. As an alternative staff is working on ordering bollard covers to match the newer bollards located at the gates so that all will match and require less maintenance. He gave an update on the flying club. This is an initiative to provide an option to area pilots who may be interested in flying but do not own their own aircraft. Accelerated Aviation is developing a mailer to send out to area pilots as follow-up to the initial communications and to set up a meeting on the concept for those that may be interested. Other updates included update to the emergency plan and Fire Department airport familiarity training. He reported that quotes for the annual preventive maintenance of hangar doors have been received and they are working to review and select a service provider for this work.

Automated Fueling Card Reader Replacement Project Update

Beaver said that four proposals for the automated fueling credit card reader replacement project have been received. This is a MnDOT grant eligible project that was approved in the 2025 CIP that replaces the existing system. Mr. Beaver presented a summary comparison of the quotes. There was a discussion regarding the airport operating requirements, industry standards, and preferences of the IT department for connectivity and processing features. Additional features and cloud-based software subscription costs were also discussed. The lowest quote received was submitted by MN Petroleum of Columbia Heights, MN. After discussion, a motion was made by Tarpenning and seconded by Krueger to recommend proceeding with the MN Petroleum QT Pod proposal with all the add-ons and the base software as presented. All Commissioners voting Aye, the motion carried.

2026 Project Updates

Beaver provided an update on current projects including the Airport Zoning Update, which is in process with the airport engineer, SEH, Inc. The professional services agreements for the previously reviewed projects for the Airfield Pavement Maintenance involving crack sealing for the taxilanes and taxiway B and Apron Reconstruction were approved by City Council contingent on receiving the anticipated grants. The project grants anticipated for these projects are generally eligible for 95% Federally and 2.5% State funding participation. He's working with the Street Superintendent on the equipment needs for 2026.

2026 Farm Land Lease Rates

Beaver said that there are a number of parcels that they bid out on a two-year cycle. They try to bid out every piece of City-owned property suitable for farmland. Some of it is the EDA budget because it is EDA property and some parcels are on airport. There are about six parcels that are not included in the bid process. For these parcels, the Airport Commission determines annual market rate. Data on farmland rental rates for Steele County from the University of Minnesota Extension office was presented. Klecker said that they have taken non-biddable property and done improvements to make it biddable. He would like to move toward bidding everything out. He said they can wait to act on it until the next meeting to allow for further review. The item was tabled until next month.

6. Adjournment – A motion was made by Haberman and seconded by Thurnau to adjourn the meeting at 9:00 am. All Commissioners voting Aye, the motion carried.