

OWATONNA PLANNING COMMISSION MINUTES FOR MARCH 10, 2026

The Owatonna Planning Commission met in regular session at 5:30 p.m. in the Crandall Center – Chambers with Chairperson Kelly Rooks conducting the meeting. Present at roll call were Commissioners Kelly Rooks, Rachel Springer-Gasner, John Eickhoff, Mark Wilson, Dave Effertz, and Jim Joachim. Commissioner absent: Nick Peake. Community Development Manager Greg Kruschke and Planning Specialist Emma Bransford were also present.

A motion was made by Joachim and seconded by Eickhoff to approve the minutes of regular meeting of February 10, 2026. All Commissioners voting Aye, the motion carried.

Application CUP-23 by Sean Williams, Owatonna Area Business Development Center on behalf of ISD #761, requests for a conditional use permit to construct Rose Street Center outdoor retail space as a minor PUD. The proposal includes eight 10' x 12' sheds, four food truck spaces, and a tent area with seating, in addition to the existing accessory structures on the site, was presented by Planning Specialist Emma Bransford. (Refer to report on file.)

Public hearing for CUP-23 opened at 5:40 Pm. No comments were made regarding the request. The public hearing closed at 5:41 Pm.

Joachim questioned whether all eight shops would match and whether they'd be heated. Bransford confirmed both. Springer-Gasner stated this is a good idea.

A motion was made by Springer-Gasner and seconded by Wilson to recommend City Council approval of CUP-23, a request to construct Rose Street Center on the subject property located at 115 Rose St E on the following conditions:

1. A building permit must be obtained prior to construction.
2. All items in City Engineer's memo must be adhered to.
3. All signs must obtain separate permits per the approved PUD plan.
4. If any exterior lighting changes are made, a photometrics plan must be submitted and approved prior to the issuance of a building permit.
5. ADA-compliant parking is required to be met.
6. All parking spaces must be striped.

All commissioners voting Aye, the motion carried.

[] gave an update on the Zoning and Subdivision Ordinance Process.

Community Development Manager Greg Kruschke gave an update on previous items.

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A motion was made by Springer-Gasner and seconded by Wilson to adjourn the meeting at 6:11 Pm. All Commissioners voting Aye, the motion carried.

Respectfully Submitted,

Greg Kruschke
Community Development Manager