



PARKS & RECREATION BOARD MEETING
Monday, September 14, 2026 at 4:30 PM
West Hills Social Commons 500 Dunnell Drive,
Owatonna, MN

1. Opening Business

2. Approval of Agenda

3. Approval of Last Meeting Minutes

3.a. Park Board Meeting — August 3, 2026

4. Persons Wishing to Appear

4.a. The public forum is intended to afford the public an opportunity to address topics to the Park Board. The public forum will be no longer than 30 minutes in length, and each presenter will have no more than five (5) minutes to speak. Topics of discussion are restricted to local park and recreation topics. The Park Board will only listen and not take action on public forum presentations.

5. New Business

5.a. Park Permits

5.a.1. August 14, 2027 Brown Park - Skala Family Reunion

5.b. Lake Kohlmier 2027 Beach Hours

5.c. Review Park Board Duties and Expectations

5.d. Review Imagine Owatonna 2050 Comprehensive Plan

6. Old Business

6.a. Revisit Parks and Trails Master Plan

6.b. Park Board Community Engagement - "Pop-ups"

6.c. Adopt-A-Park

7. Communication

7.a. Park Maintenance Report

7.b. Recreation Division Report

7.c. Regional Park Designation Update

7.d. Volunteer Opportunities

7.e. Great River Greening Plantings

7.f. Vacant Park Board Seats

7.g. HSEM Update - 2025 Windstorm

7.h. Park Board Annual Work Plan

7.i. Communication from Park Board Members

8. **Adjournment**



PARKS & RECREATION BOARD MEETING MINUTES
Monday, August 3, 2026, at 4:30 PM
West Hills Social Commons, 500 Dunnell Dr, Owatonna, MN 55060

1. OPENING BUSINESS

Call to Order at 4:30 p.m. by Jon Thiel

Members Present: Chair, Jon Thiel, Vice-Chair: Gina McGuire, Tyler Cochran, Carter Klecker, Nancy Ness

Members Absent: Secretary: Sara Baird. There is one open seat on the Park Board

Staff Present: Eric Anderson, Mark Blando, Mary Jo Knudson, Dani Licht, Maureen Lyons,

Guests Present: Don McCann, Jaycie Smith

2. APPROVAL OF AGENDA

Motion by Gina McGuire to approve the agenda as written. Second by Nancy Ness. All members voted aye.

3. APPROVAL OF PRIOR MEETING MINUTES

Edits were requested to correct the spelling of Chairman Thiel's name in the Call to Order and adding "Steele County" to the motion regarding mosquito spraying recommendation.

Motion by Gina McGuire to approve the July 6, 2026, Park Board meeting minutes and bring them before the Council. Second by Tyler Cochran. All members voted aye.

4. PERSONS WISHING TO APPEAR

The public forum is intended to afford the public an opportunity to address topics to the Park Board. The public forum will be no longer than 30 minutes in length, and each presenter will have no more than five (5) minutes to speak. Topics of discussion are restricted to local parks and recreation. The Park Board will only listen and not take action on public forum presentations.

4.a. Jaycie Smith presented follow-up details on her proposed Girl Scouts of America Gold Award project to add signs/mile-markers every half mile along the North Straight River Loop and Buxton Trail. She has requested a meeting with Sean Murphy to discuss signage specifications so that she can plan for next steps. Mary Jo Knudson will help arrange a meeting with Sean Murphy and Jesse Wilker.

5. NEW BUSINESS

5.a. Park Permits

1. Aug 25, 2026, Central Park, BBBS
2. September 9, 2026, Manthey Park, Birthday Party

3. September 12 Trail from Morehouse Park to Fairgrounds, added to SPERO event permit for the fairgrounds that day.

Motion by Carter Klecker to approve Park Permits with updates. Second by Gina McGuire. All members voted aye.

5.b. Master Plan Review: An overview and background was provided by Mary Jo Knudson to explain how the Parks & Trail System Master Plan was developed. The most recent version was adopted in 2020.

6. OLD BUSINESS

6.a. Park Board Goals Jon Thiel asked the Board for feedback regarding goals. Nancy sees her role as gathering information, and she wants to be more engaged and part of something bigger. Tyler feels the Board is making progress but is interested in better support for staff and greater visibility of the Board to the public. Gina wants to do more but doesn't know what that will be. Carter is a new member and has been shocked by the level of information and programming under the Parks & Recreation Department.

After some discussion about how to make a bigger impact and sharing of ideas for various types of events or support, the Board decided to Adopt-A-Park. Nancy will take the lead on the project to complete the documentation to adopt Fremont Park and schedule a monthly cleanup day. The Board requested that the September meeting agenda include an item for Park Board pop-up ideas.

7. COMMUNICATION

7.a. Park Maintenance Report

7.b. Recreation Division Report Dani Licht shared a few highlights from aquatics programs: RSWP July attendance was over 21,000 for the first time ever, the pool at West Hills will reopen August 11, and even with the delayed open at the water park, the facility won the Best of Southern MN award.

7.c. Park Board Annual Work Plan

An annual work plan for the Park Board is included in the packet. The plan is intended to support agenda planning and reporting throughout the year and to ensure continuity for new and existing board members.

7.d. Volunteer Opportunities for Park Board Members

7.e.1. Downtown Thursday, August 6, 2026

7.e.2. Rec on the Go and Movie at the Library August 14, 2026 1:00 pm.

7.e. Regional Park Designation Update: Mary Jo Knudson shared that the stormwater supervisor assisted with completing the natural resource sustainability component of the plan.

7.f. Communication from Park Board Members:

Tyler Cochran will be at "Downtown Thursday" with the Owatonna Scholarship Committee and hopes to see everyone there.

Nancy Ness hopes that the open Park Board seat can be filled soon.

8. ADJOURNMENT

Motion to Adjourn: Tyler Cochran, Second: Gina McGuire, All Members voted aye at 6:03 p.m.

Park Permit Application

Park Permit Application

540 West Hills Circle, Owatonna, MN 55060 507-444-4321

Event Details:

Date of Event:	8/14/2027
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Location:	Brown Park
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Type of Event:	Family Reunion
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Event Name:	Skala Reunion
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Event Description:	Family gathering using tennis courts and ball fields. Pavilion has been rented for this date.
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Estimated Attendance:	80-90
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Set Up Date & Time:	8/14/2027 9:00 AM - 8/14/2027 10:00 AM
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Actual Event Date & Time:	8/14/2027 9:00 AM - 8/14/2027 9:00 PM
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Clean Up Date & Time:	<i>Field not completed.</i>
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(Section Break)

Sponsoring Organization Contact Information

Sponsoring
Organization: *Field not completed.*

Address: *Field not completed.*

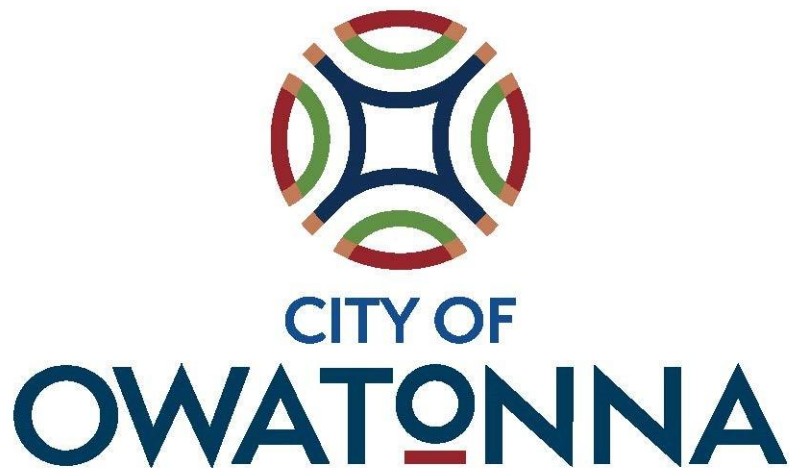
City: *Field not completed.*

State: *Field not completed.*

Zip Code: *Field not completed.*

Primary Contact
Name: Richard Skala

Phone Number: 612-432-7979



Owatonna Parks, Recreation and Facilities Board Duties and Expectations

Mission Statement

To enrich the quality of life for the community and visitors by providing a variety of green spaces, trails facilities, programs and services to promote health, wellness, learning and having fun.

Should the mission statement be converted to the Department's 'Purpose' statement?

"We believe that a community thrives when it provides opportunities to recreate in many forms. The Recreation Department creates a better tomorrow by enriching the quality of life for our community and visitors by providing a variety of recreation programs, facilities, and services."

Duties & Powers, City Code 255:20

The Board shall have power to establish such committees thereof as it may see fit and shall have the responsibility to advise the City Council about all operations of parks and recreational programming as offered by the Department of Parks and Recreation. The Board shall be charged to evaluate the delivery of services and quality of facilities. The Board shall annually submit to the City Council a report on their evaluation of present services and facilities, as well as projecting future leisure service needs of the Parks and Recreation Department. Anything herein to the contrary notwithstanding, the Board shall have no jurisdiction over roads and public ways in any park in the City of Owatonna without prior approval from the Council. The Board is empowered to accept and receive all donations and contributions for public parks or for recreation facilities that may be made to the City of Owatonna. The Board is empowered to do all things necessary for the efficient operation and management of the public parks and recreation facilities in the City of Owatonna to the extent that may be permitted by law, provided, however, that anything herein to the contrary notwithstanding, the Board shall not be authorized to levy or impose taxes.

Board Expectations

1. Be a public advocate for and supporter of the Parks & Recreation Department
 - Represent the board at community events and programs when possible
 - Positively promote programs and educate citizens about programs and amenities
 - Ask questions of those who attend events to see how it can be better
 - Speak with one voice after a consensus has been reached, regardless of your personal feeling
 - Support staff members, trust they are taking steps necessary to accomplish vision
 - Handle sensitive issues at the appropriate time and place with discretion and confidentiality

2. Provide Vision
 - Develop long-term goals of what you envision the department to be (what & why, staff determines how)
 - Futuristic mindset, suggest short-term objectives and programs to help achieve goals
 - Keep abreast of trends in parks and recreation, make suggestions for new activities if feasible and appropriate
 - Represent community wants and needs, help staff prioritize
 - Develop a vision for the whole department, and how different areas can work together to accomplish goals
 - If you see a problem, try to offer a solution
 - Look for new and innovative delivery methods and marketing strategies
3. Gather Knowledge and Ask Questions
 - Develop a good understanding of programs and staff roles
 - Ask questions if you don't know the facts, don't speculate
 - Assist staff when asked
 - Nurture a good working relationship with staff
4. Review & Accountability
 - Review department activities, offer appropriate suggestions
 - Work toward strategic leadership, not administrative details, allow staff to manage day-to-day budget & procedures
 - Consider current and proposed plans as they affect or concern park & rec activities
 - Ensure department resources are aligned with operational priorities
5. Meetings
 - Attend regularly, be prepared, and participate actively
 - Maintain an atmosphere conducive to honest and free discussion at meetings
 - Seek input from community members and report to the Board and staff
 - Work in a positive manner to keep the Board and Department moving forward
 - Suggest agenda items for future meetings (one week prior to meeting)
-  Expectations of Parks & Recreation Staff
 - Open communication with Park Board
 - Work toward board vision
 - Determine the "means" to the "ends", focus on who, how, when and at what cost
 - Meet with board and its members, as requested
 - Provide requested information prior to meetings and in a reasonable time frame



DATE: September 14, 2026
FROM: Jesse Wilker, Maintenance Manager
Mike Klein, Park Maintenance Foreman
Mary Jo Knudson, Administrative Coordinator
SUBJECT: Park Maintenance Update

Brooktree:

- Pergolas being replaced (2 of 3)
- Aerated greens September 1 & 2

Park Maintenance:

- Removing ash trees and grinding stumps as time allows, still a lot left
- Sprayed city property wooded route, August 24
- Prep for tree plantings at Lake Chase, Morehouse & West Hills
- Spreading woodchips at Kaplan's
- Football field prep complete
- Done with SCFF clean-up – each year we haul over 150 picnic tables, 35 bleachers, 34 player benches and 10 bike racks; setting them up prior to the fair and bringing them back after. It takes several staff members several days pre and post event.

Permits:

- Event Permit – September 15 – Central Park – mat pilates
- Park Permit – August 14, 2027 – Brown Park – family reunion using field
- Event Permit – October 18 – Heated Morton bldg. – SNAP Clinic

Memorials & Donations (listed as they are installed & invoiced):

- Brooktree - #3 tee box – Ron & Carol Carothers Family bench
- North Straight River Parkway – Eugene & Angie Fineran Memorial Bench

Projects:

- Regional Park designation – nothing significant since last meeting
- Volunteer Tree Planting & Tree Giveaway – September 15 – 4-6 p.m. – Lake Chase

Request Updates:

- Mosquito communications – none received

Grant projects:

- MN DNR ReLeaf – Rainbow started work on tree inventory week of July 27

- MN DNR ReLeaf – WSB kicking off early September – contact MJ if you are interested in being a part of the process for the urban forestry plan.
- MN DNR Protect Community Forests for Community Resiliency – application deadline September 14



TO: Park Board
 FROM: Eric F. Anderson, Recreation Manager
 DATE: September 14, 2026
 SUBJECT: Recreation Division Update

1. General

- a. Scholarship Assistance Fund
 - i. Balance = \$61034.32
 - 1. \$6598.74 in City restricted fund as of 9/8/26
 - 2. \$54435.58 in Scholarship checking as of 9/8/26
- b. Recreation Assistant vacancy
 - i. One recent resignation, last day was August 14
 - ii. Completed Interviews to fill vacancy. Contingent offer accepted - currently wanting on completion of pre-employment screenings

2. Aquatics

- a. West Hills Pool Update
 - i. Pool reopened August 11 for limited water aerobics classes. Full schedule of 17 sessions per week for September
 - ii. Swimming lessons: Fall 1 begins Sept 18 & Fall 2 begins Nov 6, nearly all sessions are full (20 open spaces scattered throughout)
- b. River Springs Water Park
 - i. Season guest total: 30,420

3. Athletics/Youth and Adult Sports

Adult Programs

<u>Program</u>	<u>Division</u>	<u>Participant Numbers</u>	<u>Registration Deadline</u>	<u>Season Starting</u>	<u>Additional Notes</u>
Fall Softball	1 Division	14 teams		Sept 3	
Fall Bag Toss	2 Divisions	2 Competitive 10 Recreational		Sept 2 & 3	
Adult Volleyball	6 Divisions	31 team currently registered		October 19	As of 9/9/26

Youth Programs

<u>Program</u>	<u>Age Group</u>	<u>Participant Numbers</u>	<u>Registration Deadline</u>	<u>Season Starting</u>	<u>Additional Notes</u>
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Mini Huskies Football	1 st -2 nd	65		Sept 12	Registration number as of 9/4/26
Tackle Football	3 rd /4 th	136		Sept 12	Registration number as of 9/4/26
Tackle Football	5 th /6 th	141		Sept 12	Registration number as of 9/4/26
Girls Flag Football	3 rd -6 th	24		Sept 12	Registration number as of 9/4/26
Cheer	K-6 th	22		Sept 12	Registration number as of 9/4/26
Volleyball	1 st /2 nd	34			Registration number as of 9/4/26
Volleyball	3 rd /4 th	70		Sept 12	Registration number as of 9/4/26
Volleyball	5 th /6 th	49		Sept 12	Registration number as of 9/4/26
Basketball	K-2 nd				
Basketball	3 rd Girls				
Basketball	3 rd Boys				
Basketball	4 th -6 th Girls				
Basketball	4 th -6 th Boys				
Volleyball numbers are expected to be down. Blooming Prairie is running their own program now. 2025 BP had 4 teams totaling 35 players. We are on track for the same number of players in volleyball for the Owatonna, Medford, and NRHEG teams as in past years					
Registration for Basketball opens September 8					
Hiring adult volleyball officials will likely be a struggle. Only three are returning from last year. Two not returning are off to college and one finally called it quits after 25 years. Any ideas or people who would be interested, let me know!					

4. Brooktree Golf Course

	Season Pass	Patron Pass	Rounds YTD: as of 9/4
2026 YTD	307	30	18,477
2025	323	21	18,062
2024	342	30	15,928

a. 2026 Season

- i. Tee times are 8 a.m.-6:30 p.m. until Sept 13
- ii. Tee Times 8 a.m.-6 p.m. Sept 14-20
- iii. Tee Times 9 a.m.-5:30 p.m. Sept 21 and beyond

b. Chill-Aqui

1. 8 a.m.-3 p.m. Sunday-Tuesday
2. 8 a.m.-8 p.m. Wednesday-Saturday

- ii. Considering package deal for golf and food or QR code for golfers to scan to order food
- c. Brooktree Big Cup
 - i. 21 teams. 84 players. Had more teams interested but didn't have room
- d. Brooktree voted Best Golf Course in Southern MN by Reader's Choice
- e. Updated Brooktree webpage to be more user friendly
 - i. Easy access to tee times and rates from mobile
 - ii. FAQs
 - iii. Added rules and maintenance updates pages
 - iv. Events and Tournaments being added to calendar.
- f. Newsletter
 - i. Introduced a monthly Brooktree newsletter that golfers can sign up for with information and updates
 - ii. Still playing around with formatting and information put into the newsletter
 - iii. Positive feedback so far from customers

5. Recreation Programs - Youth, Family & Senior

- a. Senior Programming
 - i. Legends 2026 memberships = 290 (2025 = 284 members)
 - ii. Legends 2027 memberships = 21
 - iii. Trips/Program Details

<u>Program</u>	<u>Participant Numbers</u>	<u>Registration Deadline</u>	<u>Trip Date</u>	<u>Additional Notes</u>
DDD Tour: Smack Shack	8/26	Aug 17	August 25	Canceled due to low registration
State Fair Trip	19/27	Aug12	September 2	
Treasure Island Casino	25/26	Sept 2	September 9	
Fall Train Trip	30/55	Sept 11	September 24	
Apple Orchard/Candy Store	11/26	Oct 1	Oct 10	
DDD Red Wagon	2/26	Oct 10	Oct 17	

- b. Adaptive Programs
 - i. Bowling League Mondays
 - 1. 48 Participants registered for July
 - 2. 51 Participants registered for August
 - ii. Goodbye Summer: 4 registered, August 7 canceled due to low enrollment
 - iii. Minigolf: 15 registered, August 13, Great photos by Aaron Guzman
 - iv. Sensory Swim: August 20, 12 registered

- v. Adaptive Hangout: Slime, Cornhole & Movie w/Popcorn 3 registered, August 27
- vi. Adaptive Baseball: 23 registered, runs June 10 – Aug 5
- vii. Adaptive Adventures: Kickball 9 registered – Sep 10
- viii. Adaptive Hangout: Fall Canvas and Bingo 6 registered – Sep 24
- c. Rec on the Go Schedule
 - i. 2026 planning 8 dates (dates for Summer & Fall) 10am-12pm
 - ii. August 14 – Movie at the Library 1:00-2:00 p.m. 2 kids came
 - iii. August 22- Skyline Gardens 10am-12pm
 - iv. August 29 – Roosevelt School 10am-12pm
 - v. September 12- Heather Court Apartments 10am-12pm
 - vi. September 26 – Roosevelt School 10am-12pm
 - vii. October 10- Skyline Gardens 10am-12pm
- d. Family Programs
 - i. Spooky Pumpkin Trail October 24 @ Mineral Springs Park with options to pick up a pumpkin to carve a home, or two dates to carve pumpkins in a group setting at West Hills Social Commons
 - ii. Fall Park Passport runs September 14 through October 12
- e. Youth Programs
 - i. Lego Engineers beginning September 26. 3/8 Registered

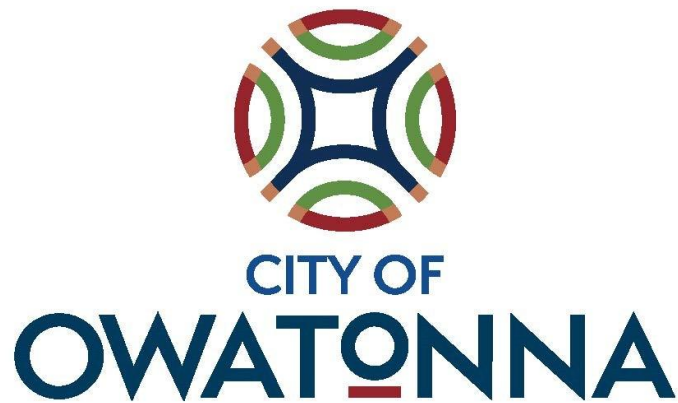
6. Tennis & Pickleball Center

- a. Staffed hours begin October 1
 - i. Working to get card scanning/check-ins going for the 2026/2027 season for more accurate tracking of court usage
 - ii. Colleges are confirming and paying for 2027 dates
- b. 2026/2027 season will offer a 7-month and 12-month season passes
- c. Tennis/Pickleball Season Passes and Walking Program Passes are available (season starts September 1 for 12-month pass, October 1 for staffing, and October 15 for 7-month pass)
 - i. Season Pass sales for the 2026-2027 begin August 1, 2026.
 - ii. 7-Month (October 15-May 15) Junior, Individual, Couple, & Family
 - iii. 12-Month (September 1-August 31) Junior, Individual, Couple, & Family
 - iv. Individual Month
 - v. Walking
- d. Current Season Passes (as of 2:15pm on 9/8/26)–
 - i. 12-month individual– 23
 - ii. 12-month couple – 13
 - iii. 12-month family – 4
 - iv. 12-month junior – 3
 - v. 7-month individual – 6
 - vi. 7-month couple – 5
 - vii. 7-month family – 0
 - viii. 7-month junior – 0

- e. New for Fall 2026
 - i. Beginning September 1: season pass holders no longer pay \$5 for drop-in programs. Non-pass holders will continue to pay \$10 drop-in rate.
 - ii. Adding staffed hours from 9:00-11:00 a.m. for Tennis & Pickleball open play, indoor play space and drop-in basketball
- f. Noon Basketball: Season pass will be one year from the date of purchase. Introducing a 30-day guest pass, which does not include keycard access.
- g. Offering Beginner 1, 2, and 3 for youth tennis lessons
- h. Offering Beginner 1 and 2 for youth pickleball lessons
- i. Offering Adult Pickleball Lessons. (adult tennis lessons have not had any interest and no luck securing an instructor)
- j. Adding three or four pickleball tournaments a year
- k. Early pass numbers will be reported for the October Park Board Meeting

7. Program Cancellation Notes (new section as of Sept 2026)

- a. **Lake Kohlmier** was closed due to high bacteria levels for several weeks, reopened Aug 27, and closed again Sept 2
- b. **Preschooler and Me - Messy Camp** scheduled on Sept 12 was canceled due to low enrollment
- c. **Kayak Camp** (originally scheduled in July, and rescheduled for August) was canceled due to the bacteria levels at Lake Kohlmier
- d. **Adaptive Recreation** Goodbye Summer canceled due to low registration. Some adaptive programs are struggling to draw enough people to hold programs. The majority of Adaptive Adventures programs in the Spring/Summer schedule have been canceled. The Adaptive Bowling League has strong participation and Adaptive Hangouts is building momentum.
- e. **Kids Night Out** was a new offering this summer. All 3 events were canceled due to low registration.
- f. Trip: **DDD Smack Shack** schedule for Aug 25 was canceled due to low registration. This was the fourth trip in the new monthly series to be canceled. The schedule for fall/winter was adjusted for fewer offerings.
- g. Trip: **MN Twins vs Cleveland** scheduled for Sept 13 was canceled due to low registration.



Owatonna Parks & Recreation Board Volunteer Opportunities

To enable Board Members to actively engage the community, the following volunteer opportunities have been identified.

Parks & Trails

- Tree Planting September 15 at Lake Chase Dog Park from 4:00-6:00 p.m.
- Adopt-A-Park Monthly Cleanup

Rec on the Go events

- 9/26/2026 at Roosevelt School 10 a.m. - Noon
- 10/10/2026 at Skyline Gardens 10 a.m. – Noon

Spooky Pumpkin Trail at Mineral Springs Park

- Help with pumpkin carving 10/20 or 10/22/2026 from 4-7 p.m.
- Assist with parking, directing traffic 10/24 from 4:30-7:30 p.m.

Downtown Trick-or-Treat Event

- At Central Park on October 31 from 11:00 a.m.-1:00 p.m.

Holiday Lighted Parade

- Friday, December 4 at 6:00 p.m.

New Year's Eve Casino Party at WHSC 12/31 from 12:30-4:00 p.m.

- 2 blackjack dealers
- 1 roulette dealer
- 1 poker dealer
- 1 bingo caller

Bold and Cold Events

- Pool Bingo 1/22/2027 from 6:30-8:30 p.m. at Owatonna Middle School
- Ice Fishing 1/23/2027 from 1:00-3:00 p.m.
- Rock-on-Ice 1/23/2027 5:00-7:00 p.m.
- Luminary Hike event at Brooktree 1/23/2027 6:00-9:00 p.m.
- Puzzle competition 1/24 1:00-4:00 p.m.
- TPC Open house 1/24/2027 from 12:30-3:30 p.m.

Ice Skating Events, visit with families at Warsinski Chalet

- New Year's Eve Family Skate 1/2/2027 5:00-7:00 p.m.
- Rock on Ice 1/23/2027 5-7 p.m.
- Valentine's Day Skate 2/14/2027 5:00-7:00 p.m.

Brooktree Golf Course

- Assist during City Open Event 2027

- Assist with Club Championship Event 2027
- OTHER?

Tennis & Pickleball Center

- TPC tournament 1/23/2027 8:00 a.m.-12:30 Bold & Cold
- TPC open house 1/24/2027 12:30-3:30 p.m. Bold & Cold
- Visit with families at the indoor play space (seasonally)
 - Mon-Thur 9:00-11:00 a.m. & 4:00-6:00 p.m.
 - Fridays 9:00-11:00 & 6-8:00 p.m.
 - Saturdays 8:30-10:30 a.m.
 - Sundays 1:00-3:00 p.m.
- Visit with parents/families during swimming lessons (seasonally)
 - Saturdays 9:00-11:00 a.m.
 - Sundays 2:00-5:30 p.m.
 - Mondays 5:00-7:30 p.m.
 - Tuesdays 6:30-8:30 p.m.
 - Fridays 4:00-6:30 p.m.

West Hills Social Commons Events

- Volunteer Bingo caller on Friday afternoon
- Attend Coffee Conversations events to visit with seniors
- Assist with adaptive recreation events
 - Adaptive Baseball League
 - Adaptive Bowling League
 - Adaptive Hangouts
 - Adaptive Adventures
- Assist with senior activity tournaments
 - Billiards/Pool
 - Ping Pong/Table Tennis
 - 500 Cards
 - Pinochle
 - Attend Trips if extra tickets are available
 - Serve popcorn to patrons at WHSC

RSWP Events

- Ducky Dash 2027
- Cash Splash 2027
- Pool Bingo 2027

Youth Athletics

- Helps with seasonal sports kickoff
 - T-Ball/Coach Pitch
 - Soccer
 - Football
 - Volleyball
 - Cheer
 - Flag football
 - Basketball

Free Trees and Tree Planting in Owatonna



Tuesday 9/15, Lake Chase Dog Park
1915 State Ave, Owatonna, MN 55060

To register for a tree or to sign up for the tree planting visit the website below or scan the QR code.

Community Tree Planting 4-6pm

Join your neighbors in planting trees! Volunteers will plant new shade trees into pre-dug holes. Gloves and hand tools will be provided. The trees planted in Lake Chase Dog Park provide a vital shading and cooling resource as well as add beauty to the park.

Free Tree Pickup 5-6:30pm

Owatonna residents living in qualifying areas of the city will be able to receive a free tree to plant in their yard. Sign up to adopt a free tree! Trees have the power to cool your home, lower your energy costs, raise your property values, and improve the health and beauty of your neighborhood.

**Thank you to our
partners and funders**

Funding for this project is provided by the U.S. Department of Agriculture Forest Service through the Urban and Community Forestry Program.

USDA and Great River Greening are equal opportunity providers and employers.



For more information and to sign up to participate scan the QR Code or visit
greatrivergreening.org/urbantrees





OWATONNA PARK BOARD ANNUAL WORK PLAN

Standard Annual Agenda Items *(updated 9/9/26)*

Date	Tasks
January	1. Annual Program Report - Brooktree Golf Course 2. Approve Park Permits 3. Deer Management Program Recap Report
February	1. Annual Program Report - Youth and Adult Athletics 2. Annual Program Report - Recreation Programs 3. Approve Park Permits
March	1. Annual Report - Parks and Recreation Department 2. Approve Park Permits
April	1. Review/Recommend proposed Fees Manual for City Council approval 2. Annual Program Report - Ice Skating Operation 3. Review, Identify and Schedule Board Member volunteer/involvement opportunities - Special Events & Programs (Rec On The Go, Events) 4. Approve Park Permits
May	1. Election of Officers 2. Orientation/Board Expecations Review 3. Designate Park Board members serving on other committees a) Youth Scholarship Fund - b) 4. Identify/Schedule a date for a Booth/Table at Downtown Thursday 5. Approve Park Permits 6. Provide Park Board with Summer Outreach oportunties (ie: Rec on the Go, Events, Events, etc)
June	1. Approve Park Permits 2. Establish Park Board Annual Goals
July	1. Approve Park Permits
August	1. Approve Park Permits 2. Review Guiding Document 'Master Plan' - identify needs and action items associated with the plan
September	1. Approve upcoming summer Lake Kohlmier Beach hours 2. Approve Park Permits 3. Review Guiding Document 'Imagine Owatonna: 2050 Comprehensive Plan' - identify needs and action items associated with the plan

October	1. Review/Recommend Proposed Fees Manual for City Council Approval 2. Annual Program Report - Aquatics/WaterPark 3. Annual Program Report - Tennis & Pickleball Center 4. Approve Park Permits 5. Deer Management Program update 6. Review Guiding Document 'Master Plans';: Cashman Park, Morehouse Park, Kaplan's Woods, Lake Kohlmier, Kaplan's Parkway and NSRPT/Buxton Trail Connection - identify needs and action items associated with the plan
November	1. Approve Park Permits 2. Deer Management Program update
December	1. Approve Park Permits 2. Deer Management Program update 3. Mosquito Control Recap Report
Other Monthly Communication Topics	1. Maintenance Report 2. Recreation Division Report 3. Community Engagement/Volunteer Opportunities Listing