

- **PLEASE NOTE:** At 5:30 p.m. the Council will meet in a Study Session with Lisa Cochran, Main Street Director, regarding the installation of light pole banners. Additional topics of discussion will include an update on Merrill Hall and the 2024 Preliminary Levy. If time allows, there will be a general update on various boards and commissions.



OWATONNA CITY COUNCIL MEETING
Tuesday, September 19, 2023 at 7:00 PM
Gainey Room at the Owatonna Public Library
105 N Elm Avenue
Roll Call: Council Members Svenby, Voss, Dotson,
Burbank, Boeke, Raney & Schultz

1. INTRODUCTORY ACTIONS: Call to Order; Roll Call and Pledge of Allegiance

1.1. Council Agenda

1.2. Public Hearing - Modify Development District #3 and Establish Tax Increment Finance District 3-17

1.2.1. Resolution 81-23 Establish Tax Increment Finance District 3-17 and approve the use of Tax Increment Financing

1.2.2. Resolution 82-23: Approve Development Agreement - FoamCraft Packaging, Inc.

1.3. Mayor Kuntz

1.3.1. Recommend Appointment to the HRA - Julie Fiske

2. CONSENT AGENDA ITEMS

2.1. Minutes – City Council Meeting – September 5, 2023

2.2. Minutes - Board / Commission Meetings

2.2.1. Planning Commission Meeting - August 22, 2023

2.2.2. Planning Commission Meeting - September 12, 2023

2.2.3. EDA Meeting - August 23, 2023

2.2.4. HRA Meeting - August 28, 2023

2.2.5. Human Rights Commission Meeting - August 8, 2023

2.3. Department Reports:

2.3.1. August Report - Building Inspections

2.3.2. August Crime Clock - Police Department

2.3.3. August Report and Dashboard - Fire Department

2.3.4. Weed/Nuisance Inspection Report - September 12, 2023

2.4. Licenses/Permits

2.4.1. Exempt Permit - Raffle - MN Pheasants Inc. - October 14, 2023

2.4.2. Event Permits

2.4.2.1. Chili Feed and Open House at Fire Hall - October 8, 2023

2.4.2.2. Business After Hours - Owatonna Chamber of Commerce - September 26, 2023

2.4.3. Renew Annual Charitable Gambling Licenses

2.5. Miscellaneous

2.5.1. Resolution 80-23 Authorize Contract for Purchases - Fame Awards

2.5.2. Facility Use Agreement - Owatonna Diving Club

2.5.3. Havana Road State Aid Project Change Order #2 - Wencil Construction.

3. **ACTION ITEMS**

3.1. Finance Report

3.2. Ordinances

3.2.1. Second/Final Reading Proposed Ordinance 23-16: Amend Chapter 133 to Permit a Culling Event for Deer Management

3.2.2. Second/Final Reading Proposed Ordinance 23-17: RZ-5 Rezone from B-2 to I-1 at 3745 Hoffman Drive

3.2.3. First Reading Proposed Ordinance 23-18: RZ-6 Steele County Rezoning Request from B-2 to B-3 at 121 Mill Street East

3.2.4. First Reading Proposed Ordinance 23-19: Adopt S-7 Supplement to the 2015 Ordinance Code

3.3. Resolutions:

3.3.1. Resolution 83-23: Preliminary Plat of Cedar Mill Addition

3.3.2. Resolution 84-23: CUP-9 Jail Annex Loading Zone CUP

3.3.3. Resolution 85-23: CUP-10 Minor PUD Amendment for Mineral Springs Estates

3.3.4. Resolution 86-23: Final Plat of Mineral Springs Estates

3.3.5. Resolution 87-23: Authorize Grant Agreement Submission - General Obligation Bonding Funds - Minnesota Public Facilities Authority

3.3.6. Resolution 88-23: Authorize Grant Agreement Submission - General Funds - Minnesota Public Facilities Authority

3.3.7. Resolution 89-23 Declare Costs to be Assessed - Weed and Nuisance Compliance

3.3.8. Resolution 90-23 Set Date for Public Hearing - Proposed Assessments - Weed and Nuisance Compliance

3.3.9. Resolution 91-23: 2024 Proposed City Budget and Levy

3.3.10. Res 92-23 Housing & Redevelopment Authority (HRA) Proposed 2024 Levy and Budget

3.4. Miscellaneous

3.4.1. 3-Year Strategic Plan: 2024-2026

3.4.2. Wastewater Treatment Facility Expansion Change Order #7 - Rice Lake Construction

4. **STAFF REPORTS**

5. **PUBLIC COMMENTS:** Please limit comments to 2 minutes. Please approach the microphone, sign-in and state your name and address for the record after being acknowledged by the Council President. Speakers will be limited to two minutes to deliver their comments. Those speaking are asked to conduct themselves in a respectful manner as they deliver their comments. Audience members are asked to refrain from reacting to comments. The City Council will not respond directly to comments in this venue or take immediate action in response to them.

6. **COUNCIL COMMENT AND GENERAL INFORMATION**

7. **ADJOURN**

