



CITY COUNCIL MEETING
Tuesday, November 7, 2023 at 7:00 PM
Chambers in the Charles S. Crandall Center
at 540 West Hills Circle
Roll Call: Council Members Burbank, Boeke, Raney,
Svenby, Voss, Dotson, & Schultz

PLEASE NOTE: At 5:30 p.m. Council will meet in a Study Session in Council Chambers, City Hall at 540 West Hills Circle. The Council will meet with committee members of the Harry Wenger Marching Band Festival. Additional topics of discussion will include consideration of a sewer rate increase, a review of the ordinance regarding the number of animals allowed per household, and a brief update on the Proposed 2024 Budget and Levies. If time permits, there will be general updates on various boards and commissions.

1. INTRODUCTORY ACTIONS: Call to Order; Roll Call and Pledge of Allegiance

1.1. Council Agenda

1.2. Public Hearings

1.2.1. Proposed Assessments - 2022 Street & Utility Project

1.2.1.1. Resolution 106-23: Adopt Proposed Assessments - 2022 Street & Utility Project

1.2.2. Proposed Assessments - 2023 Havana Road Project

1.2.2.1. Resolution 107-23: Adopt Proposed Assessments - 2023 Havana Road Project

1.3. Mayor Kuntz

1.3.1. Proclamation - Dedication of Owatonna Veteran's Memorial - November 11, 2023

1.3.2. Recommendation to the Housing & Redevelopment Authority (HRA) - Julie Fiske

2. CONSENT AGENDA ITEMS

2.1. Minutes

2.1.1. City Council Meeting - October 17, 2023

2.1.2. Airport Commission Meeting - September 14, 2023

2.1.3. OPU Commission Meeting - September 26, 2023

2.1.4. Human Rights Commission Meeting - October 10, 2023

2.1.5. Shade Tree Commission Meeting - October 16, 2023

2.2. Department Reports:

2.2.1. Fire - Monthly Dashboard and Activity Report - September 2023

2.2.2. Building Inspections Monthly Report- October 2023

2.2.3. Police Dashboard Reports - September and October 2023

2.3. Licenses/Permits

2.3.1. Event Permit - Owatonna Veteran's Memorial Dedication - November 11, 2023

2.3.2. Event Permit - Lighted Holiday Parade - December 1, 2023

2.3.3. Event Permit - Canadian Pacific Holiday Train - December 6, 2023

2.4. Miscellaneous

2.4.1. Engagement Letter for Actuarial Services - GASB 67/68 - Van Iwaarden Associates

2.4.2. Engagement Letter for Actuarial Services - GASB 75 Other Post-employment Benefits - Van Iwaarden Associates

2.4.3. Software Subscription Renewal - DebtBook

2.4.4. Service Fee Agreement - North Risk Partners

2.4.5. Proposal Land Survey & Civil Engineering Services - West Beltline Stormwater Pond - Jones, Haugh and Smith

2.4.6. Contract for Services - Speaker Fee - 2024 MLK Jr. Day Event - Humanize My Hoodie

2.4.7. Change Order 1 - Airport Fencing and Gates Project - Century Fencing Company

3. **ACTION ITEMS**

3.1. Finance Report

3.2. Resolutions:

3.2.1. Resolution 108-23: Accept RFP Proposals and Award Policy - 2024 Medical Insurance

3.2.2. Resolution 109-23: VAR-8 Side Yard Accessory Building - 1815 Greenhaven Lane NE

3.2.3. Resolution 110-23: VAR-9 Duplex Lot Size - 144 Selby Ave SW

3.2.4. Resolution 111-23: Award 2023 Fall Demo Quotes - JJD Companies

3.2.5. Resolution 112-23 Name 2024 Polling Sites

3.3. Miscellaneous

3.3.1. Change Order #8 - Wastewater Treatment Facility Expansion - Rice Lake Construction Group

3.3.2. Change Order #9 - Wastewater Treatment Facility Expansion - Rice Lake Construction Group

3.3.3. Traffic Engineering Services Proposal - Short Elliott Hendrickson Inc.

3.3.4. On-Sale Liquor License - Inside Swing LLC - 685 W Bridge St #5

4. **STAFF REPORTS**

5. **PUBLIC COMMENTS:** Please limit comments to 2 minutes. Please approach the microphone, sign-in and state your name and address for the record after being acknowledged by the Council President. Speakers will be limited to two minutes to deliver their comments. Those speaking are asked to conduct themselves in a respectful manner as they deliver their comments. Audience members are asked to refrain from reacting to comments. The City Council will not respond directly to comments in this venue or take immediate action in response to them.

6. **COUNCIL COMMENT AND GENERAL INFORMATION**

7. **ADJOURN**