



CITY COUNCIL MEETING
Tuesday, December 19, 2023 at 7:00 PM
Chambers at the Charles S. Crandall Center
540 West Hills Circle
Roll Call: Council Members Boeke, Raney, Svenby,
Voss, Dotson, Burbank, & Schultz

PLEASE NOTE: At 4:00 p.m. the Council will meet with Employee Strategies in the Charles S. Crandall Center. This will be a closed session regarding the annual performance review of City Administrator Busse.

1. INTRODUCTORY ACTIONS: Call to Order; Roll Call and Pledge of Allegiance

- 1.1. Council Agenda
- 1.2. Mayor Kuntz

2. CONSENT AGENDA ITEMS

- 2.1. Minutes – Council Meeting – December 5, 2023
- 2.2. Minutes - TNT Meeting - December 6, 2023
- 2.3. Board/Commission Minutes
 - 2.3.1. Library Board Meeting - November 16, 2023
 - 2.3.2. Human Rights Commission Meeting - December 12, 2023
- 2.4. Department Reports:
 - 2.4.1. Police Crime Clock - November 2023
- 2.5. Licenses/Permits
 - 2.5.1. Exempt Permit - Raffle - St. Mary's School - April 20, 2024
 - 2.5.2. Amend Exempt Permit - Ducks Unlimited - March 30, 2024
 - 2.5.3. Temporary Liquor Permit - Andrew Lawrence Chili Cook-Off - January 27, 2024
 - 2.5.4. Annual Renewal - Tobacco Licenses (31)
 - 2.5.5. Annual Renewal - Taxi Licenses (2)
 - 2.5.6. Annual Renewal - Garbage & Refuse Haulers Licenses (12)
 - 2.5.7. Event Permit - Corky's Earlybird Softball Tournament - May 3-5, 2024
- 2.6. Miscellaneous
 - 2.6.1. Donation - Corky's Early Bird Softball Tournament 2023
 - 2.6.2. 2023-2024 Sidewalk Snow Removal Agreement - From the Ground Up LLC
 - 2.6.3. Compost Site Agreement - From the Ground Up LLC
 - 2.6.4. Renew Cleaning Service Agreements - Vanguard & Coverall

2.6.5. Stormwater Facility Maintenance Easement - 400 Alexander Drive SW - FoamCraft Packaging

2.6.6. Liability Coverage Waiver - League of Minnesota Cities Insurance Trust (LMCIT)

2.6.7. Adopt Crisis Communication Plan

3. ACTION ITEMS

3.1. Finance Report

3.2. Resolutions:

3.2.1. Resolution 118-23: VAR-13 Duplex Lot Size - 139 Rice St W

3.2.2. Resolution 119-23: VAR-14 Single-Family Converted Duplex Lot Size - 322 Elm Ave S

3.2.3. Resolution 120-23: Authorization to Sponsor Application for Federal Transportation Alternatives Program - East Side Corridor Trail

3.2.4. Resolution 121-23: Agreement to Maintain Facility - East Side Corridor Trail

3.2.5. Resolution 122-23: Decertify TIF 3-6 - Viracon

3.2.6. Resolution 123-23: Final 2024 City Levy and Budget

3.2.7. Resolution 124-23: Housing and Redevelopment Authority (HRA) 2024 Levy and Budget

3.2.8. Resolution 125-23 Authorization of Intent to Provide Full Funding for WWTP Expansion (if needed)

3.3. Miscellaneous

3.3.1. Requests to Defer Special Assessments

3.3.2. Personnel Policy Changes

3.3.3. School Resource Officer Agreement - Independent School District #761

3.3.4. Proposal for Land Surveying & Civil Engineering Services SE Field Pond - Jones Haugh Smith

3.3.5. Annexation Agreement - Owatonna Township

4. STAFF REPORTS

5. PUBLIC COMMENTS: Please limit comments to 2 minutes. Please approach the microphone, sign-in and state your name and address for the record after being acknowledged by the Council President. Speakers will be limited to two minutes to deliver their comments. Those speaking are asked to conduct themselves in a respectful manner as they deliver their comments. Audience members are asked to refrain from reacting to comments. The City Council will not respond directly to comments in this venue or take immediate action in response to them.

6. COUNCIL COMMENT AND GENERAL INFORMATION

7. ADJOURN