CITY COUNCIL MEETING

Tuesday, February 6, 2024 at 7:00 PM
Council Chambers, Charles S. Crandall Center
540 West Hills Circle
Roll Call: Council Members Svenby, Voss, Dotson,
Burbank, Boeke, Raney & Schultz

PLEASE NOTE: At 5:30 p.m. Council will meet in a Study Session in Chambers of the Charles S Crandall Center at 540 West Hills Circle to receive updates from the Owatonna Chamber of Commerce and Tourism.

1. **INTRODUCTORY ACTIONS:** Call to Order; Roll Call and Pledge of Allegiance
   - 1.1. Council Agenda
   - 1.2. Mayor Kuntz
2. **CONSENT AGENDA ITEMS**
   - 2.1. Minutes – Council Meeting – January 16, 2024
   - 2.2. Minutes - Board/Commission Meetings
     - 2.2.1. EDA Minutes - November 15, 2023
     - 2.2.2. EDA Minutes - December 20, 2023
     - 2.2.3. HRA Minutes - November 27, 2023
     - 2.2.4. Planning Commission Minutes - November 14, 2023
     - 2.2.5. Planning Commission Minutes - December 12, 2023
     - 2.2.6. Planning Commission Minutes - January 9, 2024
   - 2.3. Department Reports:
     - 2.3.1. Fire - Monthly Dashboard and Activity Report - December 2023
     - 2.3.2. Building Inspections Monthly Report - January 2024
     - 2.3.3. Police - Monthly Crime Clock and Crime Statistics
   - 2.4. Licenses/Permits
     - 2.4.1. Exempt Permit - MN Pheasants Inc - March 9, 2024
     - 2.4.2. Event Permit - 2024 Pride in the Park - July 13, 2024
   - 2.5. Miscellaneous
     - 2.5.1. Marketing Services Agreement - Golf Now
     - 2.5.2. Maintenance Agreement - Club Car
     - 2.5.3. 2024 Instrumentation and Control Support Services Agreement - AE2S
     - 2.5.4. Renew HR/Payroll Software Contract - UKG

2.5.5. Bonding Agreements - Minnesota Public Facilities Authority

2.5.6. Set Date for 2024 Local Board of Appeal and Equalization Meeting - April 16, 2024

2.5.7. Statement of Work & Scope of Services - Gallagher

3. ACTION ITEMS

3.1. Finance Report

3.2. Resolutions:

3.2.1. Resolution 9-24: Approve Report & Set Public Hearing Date - 2024 Street & Utility Project

3.2.2. Resolution 10-24: Appoint Election Judges - Presidential Nomination Primary Election - March 5, 2024

3.3. Miscellaneous

3.3.1. Change Order #10 - Wastewater Treatment Facility Expansion - Rice Lake Construction

4. STAFF REPORTS

5. PUBLIC COMMENTS: Please limit comments to 2 minutes. Please approach the microphone, sign-in and state your name and address for the record after being acknowledged by the Council President. Speakers will be limited to two minutes to deliver their comments. Those speaking are asked to conduct themselves in a respectful manner as they deliver their comments. Audience members are asked to refrain from reacting to comments. The City Council will not respond directly to comments in this venue or take immediate action in response to them.

6. COUNCIL COMMENT AND GENERAL INFORMATION

7. ADJOURN