



CITY COUNCIL MEETING
Tuesday, April 2, 2024 at 7:00 PM
Chambers in the Charles S. Crandall Center
540 West Hills Circle
Roll Call - Council Members: Dotson, Burbank,
Boeke, Raney, Svenby, Voss & Schultz
Mayor Kuntz

PLEASE NOTE: At 5:30 p.m. Council will meet in a Study Session in Chambers in the Charles S. Crandall Center, at 540 West Hills Circle. Sean Williams, Director at the Owatonna Area Business Development Center (OABDC) and Brad Meier, President/CEO of the Owatonna Area Chamber of Commerce will present the annual Owatonna Partners for Economic Development (OPED) Report and an update on the OABDC. Christian Fenstermacher, Director of Engineering and Field Operations at Owatonna Public Utilities will meet with Council to discuss a Good Neighbor Agreement. If time permits, there will be general updates on various boards and commissions.

1. INTRODUCTORY ACTIONS: Call to Order; Roll Call and Pledge of Allegiance

- 1.1. Council Agenda
- 1.2. Public Hearing - Proposed Assessment - 2023 Street & Utility Project
 - 1.2.1. Resolution 29-24: Adopt Proposed Assessments - 2023 Street and Utility Project
- 1.3. Mayor Kuntz

2. CONSENT AGENDA ITEMS

- 2.1. Minutes – Council Meeting – March 19, 2024
- 2.2. Minutes - Board/Commission Meetings
 - 2.2.1. Library Board Meeting - February 15, 2024
 - 2.2.2. HRA Meeting - February 26, 2024
 - 2.2.3. OPU Commission Meeting - February 27, 2024
 - 2.2.4. Planning Commission Minutes - March 12, 2024
- 2.3. Event Permits
 - 2.3.1. Cinco de Mayo in Central Park - May 4, 2024
 - 2.3.2. 2024 Farmer's Market - Saturday Mornings May - October, 2024
 - 2.3.3. Smokin' in Steele Barbecue and Blues - May 31 & June 1, 2024
 - 2.3.4. Orphanage Museum Fall Celebration - September 21, 2024
- 2.4. Licenses/Permits
 - 2.4.1. Renew Annual Tree Trimmers Licenses: Carstens Properties Tree Service LLC and Johnson Construction & Tree Service

2.5. Miscellaneous

2.5.1. Project Development & Scoping Services for HVAC Replacements - ICS

2.5.2. Stipulation and Release - Rice Lake Construction Group

2.5.3. Standard Title VI/Non-Discrimination Assurances -- U.S. Department of Transportation

2.5.4. Good Neighbor Agreement - Owatonna Public Utilities

3. **ACTION ITEMS**

3.1. Finance Report

3.2. Resolutions:

3.2.1. Resolution 30-24: Set Date for Public Hearing to Approve Street Reconstruction Plan

3.2.2. Resolution 31-24: Set Date for Public Hearing to Approve Capital Improvement Plan

3.2.3. Resolution 32-24: Set Date for Public Hearing Relating to Proposed Tax Abatement Bonds

3.2.4. Resolution 33-24: Grant Contract Agreement - Office of Justice Program (OJP)
Intensive Comprehensive Peace Officer Education and Training (ICPOET)

3.3. Miscellaneous

3.3.1. Authorization to Proceed - 2024 Crack Sealing and Seal Coating Project

3.3.2. Authorization to Proceed - 2024 CIPPS Project

3.3.3. Tobacco License - Fatmeh Mustafa - Cekoo Tobacco - 1836 S Cedar Avenue

4. **STAFF REPORTS**

5. **PUBLIC COMMENTS:** Please limit comments to 2 minutes. Please approach the microphone, sign-in and state your name and address for the record after being acknowledged by the Council President. Speakers will be limited to two minutes to deliver their comments. Those speaking are asked to conduct themselves in a respectful manner as they deliver their comments. Audience members are asked to refrain from reacting to comments. The City Council will not respond directly to comments in this venue or take immediate action in response to them.

6. **COUNCIL COMMENT AND GENERAL INFORMATION**

7. **ADJOURN**