



CITY COUNCIL MEETING
Tuesday, May 21, 2024 at 7:00 PM
Chambers, in the Charles S. Crandall Center
540 West Hills Circle
Roll Call: Council Members Burbank, Boeke,
Raney, Svenby, Voss, Dotson & Schultz

PLEASE NOTE: At 5:30 p.m. Council will meet in a Study Session in Chambers, Charles S. Center at 540 West Hills Circle. Items of discussion will include Great River Greening's receipt of a grant for trees, tree care and public education; an update from Whitney Johnson at Allina Health; and Emily Thamert, Human Resource Director, with a culture update. If time permits, there will be general updates on the City's various boards and commissions.

1. INTRODUCTORY ACTIONS: Call to Order; Roll Call and Pledge of Allegiance

- 1.1. Council Agenda
- 1.2. Swearing In Ceremony - Police Department
- 1.3. Mayor Kuntz
 - 1.3.1. Board/Commission Member Acknowledgments
 - 1.3.2. Proclamation - National Travel and Tourism Week - May 19-25, 2024
 - 1.3.3. Proclamation - Field of Heroes Days - May 24-27, 2024

2. CONSENT AGENDA ITEMS

- 2.1. Minutes – Council Meeting – May 2, 2024
- 2.2. Minutes - Board/Commission Meetings
 - 2.2.1. Human Rights Commission Meeting - April 9, 2024
 - 2.2.2. EDA Meeting - April 10, 2024
 - 2.2.3. Airport Commission Meeting - April 11, 2024
 - 2.2.4. Human Rights Commission Meeting - May 15, 2024
 - 2.2.5. Planning Commission - May 14, 2024
- 2.3. Department Reports:
 - 2.3.1. Parks, Recreation and Facilities Update
 - 2.3.2. April Dashboard - Police Department
- 2.4. Licenses/Permits
 - 2.4.1. Event Permits
 - 2.4.1.1. Steele County Safety Camp - June 6, 2024
 - 2.4.1.2. Downtown Thursday - June 6, 2024
 - 2.4.1.3. Host Spring Sing - June 9, 2024

- 2.4.1.4. Harry Wenger Marching Band Festival - June 15, 2024
- 2.4.1.5. Field Day - Owatonna Steele County Amateur Radio Club - June 22, 2024
- 2.4.1.6. Just One More Street Dance - July 12, 2024
- 2.4.1.7. Elk's Family Picnic - July 13, 2024
- 2.4.1.8. Reggie's Bean Bag Tournament & Dance - August 10, 2024
- 2.4.1.9. Hunter A. Frank Memorial Event - September 13, 2024
- 2.4.1.10. Amend Permit - Orphanage Museum Fall Celebration - September 21, 2024
- 2.4.2. Exempt Permit - Owatonna Fire Relief Association - Raffle - June 21, 2024
- 2.4.3. Exempt Permit - St Mary's Marian Catholic School - Bingo- August 13-15, 2024
- 2.4.4. Exempt Permit - Sacred Heart Church - Bingo - August 16-18, 2024
- 2.4.5. Temporary Liquor Permit - MSB at Federated Event - September 19, 2024
- 2.4.6. Temporary Liquor Permit - MSB OktoberFest Celebration - September 20 & 21, 2024
- 2.4.7. Renew Ice Cream Vendor Permit - Sunny's Ice Cream, Albert Lea MN
- 2.5. Miscellaneous
 - 2.5.1. Warsinski Chalet Independent Contractor Agreement - Martin Equipment, Inc.
 - 2.5.2. Independent Contractor Agreement - Lacey's at Brooktree
 - 2.5.3. Electric Utility Easement Agreement - Owatonna Public Utilities and Festal Place, LLC
 - 2.5.4. Purchase Data Collector and Integrated Control Agreement - RDO Equipment
 - 2.5.5. Contract - Aaron Guzman Photography

3. ACTION ITEMS

- 3.1. Finance Report
- 3.2. Ordinances
 - 3.2.1. First Reading Proposed Ordinance 24-02: RZ-7, Rezone Cashman Addition No. 3
- 3.3. Resolutions:
 - 3.3.1. Resolution 52-24 Preliminary Plat - Cashman Addition No. 3
- 3.4. Miscellaneous
 - 3.4.1. City Council Committee Structure
 - 3.4.2. Project Scope Development and Communications for Public Safety Center & Community Center
 - 3.4.3. Donation to Rec and Go Program - Gopher Sport
 - 3.4.4. Capital Improvement Project: Social Commons HVAC Rooftop Replacement Bid
 - 3.4.5. Capital Improvement Project: Maintenance Facility Ventilation Upgrade
 - 3.4.6. Capital Improvement Project: Fire Hall Air Handling Unit Replacement
 - 3.4.7. Capital Improvement Project: Innovative Masonry - City Hall Tuckpointing Agreement
 - 3.4.8. Engineering Services Agreement - PFAS Preventative Management Plan - Nero Engineering
 - 3.4.9. Award Seal Coat Project - 26th Street and River Springs Water Park Parking Lot
 - 3.4.10. Accept Proposals and Award Contract - Wastewater Treatment Facility 26th St Lift Station Panel Installation

3.4.11. Accept Proposals and Award Contract - Wastewater Treatment Facility 26th St Lift
Station Panel Materials

4. STAFF REPORTS

- 5. PUBLIC COMMENTS:** Please limit comments to 2 minutes. Please approach the microphone, sign-in and state your name and address for the record after being acknowledged by the Council President. Speakers will be limited to two minutes to deliver their comments. Those speaking are asked to conduct themselves in a respectful manner as they deliver their comments. Audience members are asked to refrain from reacting to comments. The City Council will not respond directly to comments in this venue or take immediate action in response to them.

6. COUNCIL COMMENT AND GENERAL INFORMATION

7. ADJOURN