# CITY COUNCIL MEETING

**Tuesday, June 18, 2024 at 7:00 PM**
**Chambers in the Charles S. Crandall Center**
**540 West Hills Circle**
**Roll Call: Council Members Boeke, Raney, Svenby,**
**Voss, Dotson, Burbank & Schultz**

**PLEASE NOTE:** At 5:30 p.m. Council will meet in a Study Session in Chambers, Charles S. Crandall Center at 540 West Hills Circle. Items of discussion will include an update of the Public's Land Trust and if time permits, there will be general updates on various City boards and commissions.

1. **INTRODUCTORY ACTIONS:** Call to Order; Roll Call and Pledge of Allegiance
   - 1.1. Council Agenda
   - 1.2. Mayor Kuntz
     - 1.2.1. Proclamation - 2024 Pollinator Week - June 17-23, 2024
     - 1.2.2. Recommendation of Appointment - Airport Commission - David Purscell
2. **CONSENT AGENDA ITEMS**
   - 2.1. Minutes – Council Meeting – June 4, 2024
   - 2.2. Minutes - Board/Commission Meetings
     - 2.2.1. Airport Commission Meeting - May 9, 2024
     - 2.2.2. EDA Meeting - May 15, 2024
   - 2.3. Department Reports
     - 2.3.1. Building Inspections Monthly Report- May 2024
     - 2.3.2. Police Department Monthly Report - May 2024
     - 2.3.3. Weed/Nuisance Inspection Report - June 13, 2024
   - 2.4. Licenses/Permits
     - 2.4.1. Exempt Permit - Raffle - American Cancer Society, Inc. - November 8, 2024
     - 2.4.2. Temporary Liquor Permits - Steele County Free Fair - August 11-18, 2024
     - 2.4.3. Renew Annual Liquor Licenses
     - 2.4.4. Renew Annual Charitable Gambling Licenses
   - 2.5. Event Permits
     - 2.5.1. July Downtown Thursday - Main Street Owatonna - July 11, 2024
     - 2.5.2. Movie in Central Park - Owatonna Park & Rec - July 20, 2024 (Includes an Exception to the City's Noise Ordinance)
     - 2.5.3. Movie in Brown Park - Owatonna Park & Rec - August 23, 2024 (Includes an Exception to the City's Noise Ordinance)

2.5.4. MSB OktoberFest - September 20 & 21, 2024

2.5.5. MnSnap Low Income Spay/Neuter Clinic - Steele County Humane Society, June 30, 2024

2.6. Miscellaneous

2.6.1. Tennis and Pickleball Center Independent Contractor Agreement - Matt Hokanson

2.6.2. Parks and Recreation Fees Manual Update

2.6.3. Annual Statement of Work and Fee Agreement - CivicRec

2.6.4. Contract for Services - Speaker at OHRC 2025 MLK Jr. Day Event - Seema Pothini

**3. ACTION ITEMS**

3.1. Finance Report

3.2. Resolutions:

3.2.1. Resolution 57-24 VAR-19 Fence Height Variance - ISD #761

3.2.2. Resolution 58-24 CUP-16 Accessory Structure - ISD #761

3.2.3. Resolution 59-24 VAR-18 Side Yard Setback - 824 Vine ST E

3.2.4. Resolution 60-24 Final Plan - Cashman Addition No. 3

3.2.5. Resolution 61-24 Exchange Property - Alexander Lumber Company

3.2.6. Resolution 62-24 Support Senior Housing and Application for Tax Credits

3.2.7. Resolution 63-24 Authorizing Property Purchase and Other Assistance for Senior Housing

3.2.8. Resolution 64-24 Authorize General Obligation Bonds - 2024A

3.2.9. Resolution 65-24 Authorize General Obligation Tax Abatement Bonds - 2024B

3.2.10. Resolution 66-24 Settlement Agreement - Jaguar Communications

3.3. Miscellaneous

3.3.1. 3-Year Strategic Plan: 2025-2027

3.3.2. Change Order #12 - Wastewater Treatment Facility Expansion - Rice Lake Construction Group

3.3.3. Wastewater Treatment Digester Cleaning Agreement - FSO Management LLC

**4. STAFF REPORTS**

**5. PUBLIC COMMENTS:** Please limit comments to 2 minutes. Please approach the microphone, sign-in and state your name and address for the record after being acknowledged by the Council President. Speakers will be limited to two minutes to deliver their comments. Those speaking are asked to conduct themselves in a respectful manner as they deliver their comments. Audience members are asked to refrain from reacting to comments. The City Council will not respond directly to comments in this venue or take immediate action in response to them.

**6. COUNCIL COMMENT AND GENERAL INFORMATION**

**7. ADJOURN**