



PARKS & RECREATION BOARD MEETING
Monday, November 4, 2024 at 4:30 PM
Council Chambers, City Hall at 540 West Hills Circle

1. Opening Business

2. Approval of Agenda

3. Approval of the Previous Meeting Minutes

3.a. Park Board Minutes September 4, 2024 Draft

4. Persons Wishing to Appear

5. Park Permits, Memorials and Donations

6. Senior Update

6.a. Senior Update

7. Old Business

7.a. Deer Management

8. New Business

8.a. Brooktree Tournament & Group Rate Policy

8.b. Fees Manual 2025 - Proposed

8.c. Brown Park update

8.d. Central Park Bandshell Update

9. Communication

9.a. Maintenance Report

9.b. Recreation Report

9.c. Rec On the Go Review

9.d. Aquatics and River Springs Water Park Season Review

9.e. 2024 Adaptive Programs Overview

10. Adjournment

**MINUTES - UNAPPROVED
OWATONNA PARK AND RECREATION
REGULAR PARK BOARD MEETING
SEPTEMBER 4, 2024
4:30 PM**

Members Present:

Chair: Jon Thiel

Vice Chair:

Secretary: Sara Baird

Board Members: Nan Silkunas, Eileen Wollenhaus, Tyler Cochran

Members Absent: Gina McGuire

Staff Present: Jenna Tuma, Tricia Notch

LOCATION: Council Chambers Conference Room

OPENING BUSINESS

A. Call to Order at 4:32 pm

B. Roll Call:

APPROVAL OF THE AGENDA

Motion by Eileen to approve the September 4, 2024, Park Board Meeting Agenda and second by Nan. All members voted aye.

APPROVAL OF THE August 5, 2024, MINUTES

Motion by Tyler to approve the August 5, 2024, Park Board Meeting Minutes, and second by Nan after taking off Jonathan Douglas from the absent list on minutes. All members voted aye.

PERSONS WISHING TO APPEAR

The public forum is intended to afford the public an opportunity to address topics to the Park Board Council. The public forum will be no longer than 30 minutes in length and each presenter will have no more than five (5) minutes to speak. Topics of discussion are restricted to local park and recreation topics rather than private or political agendas. The Park Board will only listen but will not take action on public forum presentations.

Scott Fluegel presented his Storybook Walk to Park Board.

Virgil Vavra came with questions on Brooktree Golf Course fees and refunds

PARK PERMITS, MEMORIALS AND DONATIONS

See Park Maintenance Division Report for more details –Handout

Amend the agenda to add consideration for a Park Permit for Hamid Torapbour, Winter State Entertainment – it includes the use of Central Park, Kohlmier beach area to do

movie production work September 4-19. The Park Board did not vote in favor due to the event needing an event permit, not a park permit. Per the park policies, an event permit is required. Based on that information, the park permit is null. The Park Board would support the event permit with the following contingencies:

- Pays outstanding bill
- Obtains an Event Permit
- Understands it does not provide exclusive use to any areas
- Provides proof of insurance
- Liable for any damages
- Follows the rules

In the future, the Park Board will consider implementing a commercial use fee in the fees manual.

Motion by Sara to not consider the Park Permit, second by Tyler. All members voted aye.

7. OLD BUSINESS

- A. Community Center Update – ICS launched the microsite today for the Owatonna.gov website. The kickoff for the Community Center Task Force is on September 19. The task force is made up of community members, members of the Owatonna Public Schools, Chamber of Commerce & Tourism, and Steele County.

NEW BUSINESS

A. Proposed CIP List

Jenna shared a spreadsheet of replacement plans for amenities such as courts, trails, signs, natural resources, pavement, bridges, retaining walls that will be part of the proposed CIP list.

B. Review 2025 Budget

The proposed budget was presented a few weeks ago, there are not a lot of new items in the Parks and Recreation budget. One budget neutral change would be moving from contracted services to hiring a recreation assistant to run the Tennis and Pickleball Center.

C. Parks & Recreation Direction position update

This process will start soon, and we hope to have a new Parks and Recreation Direction on staff sometime in December.

D. Lake Kohlmier 2025 Beach Hours

Motion by Nan to approve the 2025 dates for the beach to be open from Memorial Day to Labor Day, second by Eileen. All members voted aye.

SENIOR UPDATE

Included in packet

6. COMMUNICATIONS

Jon: Asked for an update on the Regional Park. Jenna commented maybe it is something we want to put forward in 2025. The first review MJ got back received good feedback. The Skate Park was also mentioned in the conversation. We can keep a project list on future agendas.

Announcements

In the News

Owatonna Live Straight Talk

Actions Requested from past meetings

ADJOURNMENT:

Motion by Tyler, and second by Sara to adjourn the Park Board Meeting at 6:39 p.m. All members present voted aye. The next board meeting is October 7, 2024, at 4:30 p.m. at the Charles S Crandall Conference Room.



Updates for West Hills Social Commons

Date: 10/31/2024

Prepared By: Thomas Gorycki

Current Membership: 306

Scholarships Given for 2024: 8 people = \$320 (without tax)

Scholarship Given in September: 0 people

Scholarship Given in October: 0 people

SPI Scholarship Account Balance: \$521.70

Special Notes:

- We are now selling prorated memberships for 2025.
- Next Coffee Conversations will be on November 8th from 11am to Noon

Highlighted Trips:

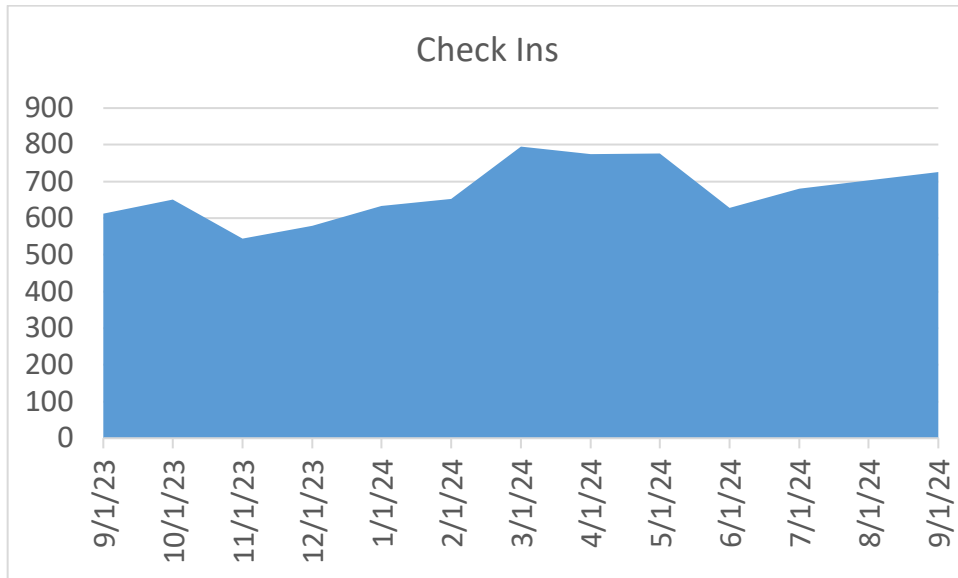
- Book of Mormon 12/15/2024

Facility Usage:

- We closely monitor facility usage as a key metric in our operations. To this end, we collect data every time a senior enters our facility to take part in our recurring programs. (Notes: does not count Trips or AARP Classes)
- Understanding these trends helps us better understand the needs of the seniors, patterns, and limitations of the facility.

Yearly Growth:





Monthly Trends:

	2021	2022	2023	2024	+/- Yearly	+/- Monthly
01-Janurary	0	290	357	633	276	54
02-February	2	392	392	653	261	20
03-March	3	505	329	795	466	142
04-April	22	563	449	774	325	-21
05-May	24	446	573	777	204	3
06-June	342	463	515	628	113	-149
07-July	427	425	656	772	116	144
08-August	489	409	586	786	200	14
09-September	492	401	612	794	182	8
10-October	496	460	650			
11-November	501	410	545			
12-December	350	379	579			

Notes

3/1/2024 - Check-ins for February are going to significantly lower with our software going down. Issues was resolved by March 1, 2024

Grants and Additional Funds: The city possesses funds that are specifically allocated for unique programs or projects. Some of these funds have come directly from grants, wills, or estates.

Grants Available

Amounts



Amp Grant	\$4,036.99
Wavrin Beneficiary	\$31,257.22
Grand Total	35294.21





BROOKTREE Golf Course

Tournament/Group Outing Owatonna Parks & Recreation Department

TOURNAMENT

General Information:

1. Minimum of 40 golfers/10 teams (4 golfers per hole) to allow a shotgun start
2. Shotgun start begins no later than 10:00 a.m.
3. Rates are 18 holes with Cart
4. There is no additional price reduction for Brooktree season pass holders or annual cart/trail fee passes.
5. Prices do not include tax. If you are tax exempt, a current copy of your tax exempt form must be provided or tax will be charged.
6. Final confirmation of number of golfers, carts and golfers' names is due no less than two weeks prior to the tournament. If this deadline is not met, there is no guarantee to have carts for all of your golfers.
7. No outside food & beverages allowed on the course. Meal prices are negotiated through the Brooktree food & beverage contractor. Contact Steve Lacey – slacey@laceysatbrooktree.com or 612-232-0057.

Clubhouse services include:

-  Team scorecards
-  Cart assignments & signs
-  Assistance with proximity markers
-  Use of the course during tournament as a full or modified shotgun.
-  Assistance with scoring/chops/skins upon request.

Package	Rate Thru Labor Day	Rate Post Labor Day
18-Holes w/Cart Weekend & Holidays	\$60 (18 Hole Base Rate)	15% off 18-Hole Base Rate
18-Holes w/Cart Weekday	15% off 18-Hole Base Rate	30% off 18-Hole Base Rate
9-Holes w/Cart Weekday	\$35	15% off 9-Hole Base Rate
Special Requests		
Cart for riders/spectators	*Less than 40 carts needed = Standard Rental Rate *41+ Carts needed = \$48/cart	*Less than 40 carts needed = Standard Rental Rate *41+ Carts needed = \$48/cart
Big Cup Event	\$275	\$275

GROUP OUTING

General Information:

1. Rates are 18 Holes with Cart - Tee Times
2. Minimum of 16 paid golfers (4 golfers per hole) required to qualify for Group Rates

Package	Rate Thru Labor Day	Rate Post Labor Day
18 Hole w/Cart Weekend & Holidays	10% off Standard Green Fees	15% off Standard Green Fees
18 Hole w/Cart Weekday	15% off Standard Green Fees	20% off Standard Green Fees

Title of Event			
Date of Event		Start Time	
Name of Organization			
Contact Person			
E-mail		Phone #'s	h/w-c-
Alternate Contact			
E-mail		Phone #'s	h/w-c-

# of golfers		# of carts	
Event Format		Start	
Type of Scoring		Skins	
Flights		Chop	
Proximity		Hole	
Proximity		Hole	
Proximity		Hole	
Proximity		Hole	
Proximity		Hole	
Proximity		Hole	
Special Requests:			

Owatonna Parks and Recreation Fees Manual 2024
(posted date 11/17/24)

Aquatics	Current Fee (River Springs 2025 Season Fee)	Updated Fee	Effective Date	Cost Recovery Model
River Spring Waterpark Admission				
Daily Fee 48" and up (per person)	\$7.50			3
Daily fee under 48" (per person)	\$5.50			3
Daily fee 5pm-close (per person)	\$5.00			3
River Springs Water Park Season Pass				
Individual	\$90.00			3
Standard season pass (Family of 3)	\$190.00			3
Standard season pass - each additional family member	\$23.00			3
Nanny Pass	\$50.00			3
Lake Kohlmier PLUS Pass-Per Person	\$18.00			3
Punch Cards				
Punch Card (10 punches)	\$70.00			3
Punch Card (30 punches)	\$180.00			3
River Springs Waterpark Programming				
Log Rolling	\$4.00			3
Tiny Tot Time 48" and above	\$7.50			3
Tiny Tot Time under 48"	\$5.50			3
Lap Swim/Water Walking	\$4.00			3
Morning Water Aerobics	\$4.00			3
Evening Water Aerobics	\$5.00			3
River Springs Birthday Party				
Birthday Party 5-9 guests (tax was included in 2022 prices)	\$95.00			4
Birthday Party 10-15 guests	\$135.00			4
Birthday Party 16-25 guests	\$170.00			4
Birthday Party 26-35 guests	\$230.00			4
River Springs Group Rates				
Group Rate 20-40 Guests	\$5.00			4
Group Rate 41+ Guests	\$4.50			4
River Springs Waterpark Private Rental				
2 Hour Private Rental (0-200 people)	\$1,170.00			4
2 Hour Private Rental (201-300 people)	\$1,607.50			4
2 Hour Private Rental (301-400 people)	\$2,045.00			4
2 Hour Private Rental (401-500 people)	\$2,552.00			4
2 Hour Private Rental (501-600 people)	\$3,027.50			4
2 Hour Private Rental (601-715 people)	\$3,537.50			4
4 Hour Private Rental (0-200 people)	\$1,452.00			4

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4 Hour Private Rental (201-300 people)	\$1,968.00			4
4 Hour Private Rental (301-400 people)	\$2,484.00			4
4 Hour Private Rental (401-500 people)	\$2,944.00			4
4 Hour Private Rental (501-600 people)	\$3,404.00			4
4 Hour Private Rental (601-715 people)	\$3,980.00			4
River Springs Waterpark Private Lap Lane Rental				
1 Hour - per lane (during staffed hours)	\$18.00			4
1 Hour - per lane (during private hours)	\$18.00 + Lifeguard Rental Rate			4
West Hills Pool				
Water Aerobics – One Day/Week	\$5.50			3
Water Aerobics – Two Days/Week	\$11.00			3
Water Aerobics – Three Days/Week	\$16.50			3
Owatonna Middle School Pool (OMS)				
Lap Swim	\$5.00			3
Owatonna Middle School Pool Lap Swim & Open Swim Punch Card (price is per 20 times)	\$80.00			3
Open Swim	\$5.00			3
Lifeguard Rental	\$26.00			4
Swimming Lessons				
Swimming Lessons	\$48.00			2
Private Swimming Lessons (1 person)	\$115.00			4
Private Swimming Lessons (2 people)	\$175.00			4
Red Cross Training				
Lifeguard Training (BL)	\$195.00			4
Lifeguard Review	\$130.00			4
WSI (BL)	\$235.00			4
Lifeguard Instructor Training	\$225.00			4
CPR/AED/First Aid Certification	\$95.00			4
CPR/AED/First Aid Instructor	\$280.00			4
CPR/AED/First Aid Certification Challenge	\$65.00			4
Aquatic Programs & Events				
Egg Splash	\$2 per person			2
Ducky Dash	RSWP Daily Admission			1-2
The Lazy Mile	\$5.00			4
Pool Bingo	\$5.00			4

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West Hills Tennis & Pickleball Center	Current Fee	Updated Fee	Effective Date	Cost Recovery Model
Season Passes (does not include tax)				
Tennis/Pickleball Couple (9 months) Sept 1-May 31	\$403.25			4
Tennis/Pickleball Couple (12 months) Sept 1-Aug 31	\$429.25			4
Tennis/Pickleball Family (9 months) Sept 1-May 31	\$437.24			4
Tennis/Pickleball Family (12 months) Sept 1-Aug 31	\$476.89			4
Tennis/Pickleball Individual (9 months) Sept 1-May 31	\$312.35			4
Tennis/Pickleball Individual (12 months) Sept 1-Aug 31	\$340.67			4
Tennis/Pickleball Junior (9 months) Sept 1-May 31	\$176.13			4
Tennis/Pickleball Junior (12 months) Sept 1-Aug 31	\$190.81			4
Tennis/Pickleball Couple (5 months) Jan 1-May 31	\$252.00			4
Tennis/Pickleball Family (5 months) Jan 1-May 31	\$271.00			4
Tennis/Pickleball Individual (5 months) Jan 1-May 31	\$193.65			4
Tennis/Pickleball Junior (5 months) Jan 1-May 31	\$109.20			4
Court Fee (per half hour)	\$3.00	Discontinue	1/1/2025	4
Ball Machine (per half hour)	\$3.00			4
Guest Rate Individual Month Pass	\$56.00			4
Guest Rate (2 hours of play per person)	\$20.00			4

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Brooktree Golf Course	2024 Current Fee	2025 Updated Fee (approved 6/18/24)	Effective Date	Cost Recovery Model
Season Passes (does not include \$15 surcharge per person or tax)				
All Season Pass Packages: Purchase 2025 Season Pass between December 1 - 31, 2024 at 2024 Season Rates	NA	2024 Year Rates	12/1/2024 - 12/31/24	4
Adult (Base) Age 33-61	\$886.00	\$975.00	2025 Season	4
Senior Age 62+ or Weekday M-F only	NA	\$876.00	2025 Season	4
Senior Age 62-79	\$797.00	Discontinue/ merged with Weekday M-F only Rate	2025 Season	4
Super Senior Age 80+	\$710.00	\$780 (Discontinuing, except for 2024 Super Senior pass holders renewing)	2025 Season	4
Young Adult Age 26-32	\$665.00	\$730.00	2025 Season	4
Future Age 18-25	\$443.00	\$487.00	2025 Season	4
Junior Age 5-17	\$310.00	\$341.00	2025 Season	4
Weekday Monday - Friday only	\$710.00	\$780.00	2025 Season	4
Additional Adult - Sr Couple (+1), Weekday (+1), Family (+1 adult, +1 each child to age 25)	Base + \$250 each	\$275.00	2025 Season	4
Additional Child 5-17	Base + \$125 each	\$137.00	2025 Season	4
Patron Card *25% discount on all green fees (does not apply to cart rentals; non-transferrable/card holder only) *10% discount on merchandise (no special orders)	\$93.00	\$102.00	2025 Season	4
Carts (Does not include tax)				
Annual Trail Fee – Personal Cart	\$350.00	\$385.00	1/1/2025	4
Daily Trail Fee - Personal Cart	\$12.00	\$13.00	1/1/2025	
Annual Cart – Single (½ cart)	\$460.00	\$500.00	1/1/2025	4
9-Hole Cart Rental	\$13.00			4
18-Hole Cart Rental	\$20.00			4

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Pull Cart Rental - 9 Hole	\$5.00			4
Pull Cart Rental - 18 Hole	\$9.00			4
Green Fees (Includes surcharge, does not include tax)				
9-Holes Weekday (M-F)	\$23.00	\$25.00	1/1/2025	4
9-Holes Weekend and Federal Holidays	\$27.00	\$30.00	1/1/2025	4
18-Holes Weekday (M-F)	\$35.00	\$38.00	1/1/2025	4
18-Hole Weekend and Federal Holidays	\$39.00	\$43.00	1/1/2025	4
Junior Rate (5-17)	50% of Standard Rate	50% of Standard Rate		4
Senior rate (62+)	90% of Standard Rate	90% of Standard Rate		4
Demand Based Specials - Requires Manager Approval (includes surcharge, does not include tax)				
Discount based on current Tee Time demand and patterns	NA	up to 25% off standard Green Fee and Cart rates	2025 Season	4
Standard Specials - (includes surcharge, does not include tax)				
Buck-a-Hole Special 9-Holes (Week of Aeriating Greens & October 1 thru end of season end)	\$9.00	\$9.00	2025 Season	4
Buck-a-Hole Special 18-Holes (Week of Aeriating Greens & October 1 - season end)	\$18.00	\$18.00	2025 Season	4
Course Events and Programs	NA	\$0-\$75 Green Fees with or without Cart	2025 Season	4
Lessons:				
1 hour lesson	\$40.00			4
5 package - 1 hour lesson	\$150.00			4
Tournament: Minimum of 10 teams/40 golfers required to qualify for tournament rates (Prices do not include tax.)				
18-Holes Weekend & Holidays (Thru Labor Day) - Base Rate	NA	\$60.00	2025 Season	4
18-Holes Weekend & Holidays (Post Labor Day)	NA	15% off Base Rate	2025 Season	4
18-Holes Weekday (Thru Labor Day)	NA	15% off Base Rate	2025 Season	4
18-Holes Weekday (Post Labor Day)	NA	30% off Base Rate	2025 Season	4
9-Holes Weekday (Thru Labor Day) - Base Rate	NA	\$35.00	2025 Season	4
9-Holes Weekday (Post Labor Day)	NA	15% off Base Rate	2025 Season	4
18-Holes	\$65.00	Discontinuing single rate	Discontinuing single rate	4

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Carts for Riders/Spectators (40 or less Carts needed)	\$44.00	Standard Cart Rental Rates	2025 Season	
Carts for Riders/Spectators (41+ Carts needed)	\$44.00	\$48.00	2025 Season	4
Big Cup Event (additional fee)	\$275.00			4
Group Outtings: Minimum of 16 golfers is required to qualify for large group rates (Prices do not include tax.)				
18-Holes w/Cart Weekday (Thru Labor Day)	NA	15% off Standard Green Fees	2025 Season	4
18-Holes w/Cart Weekday (Post Labor Day)	NA	20% off Standard Green Fees	2025 Season	
18-Holes w/Cart Weekend & Holidays (Thru Labor Day)	NA	10% off Standard Green Fees	2025 Season	
18-Holes w/Cart Weekend & Holidays (Post Labor Day)	NA	15% off Standard Green Fees	2025 Season	4

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Rentals	Current Fee	Updated Fee	Effective Date	Cost Recovery Model
Shelters				
Daily Rental-Small Pavilion	\$80.00			4
Daily Rental- Large Pavilion	\$100.00			4
Morehouse Chalet	\$175.00			4
Central Park Stage	\$250.00			4
Tennis & Fitness Center				
Fitness Center Activity Room	\$45 per hour			4
Basketball Court per hour	\$45 per hour			4
Tennis/Pickleball Court – Group Rental (2 weeks or more in advance)	\$22.00			4
Tennis/Pickleball Court – Group Rental (less than 2 weeks in advance)	\$24.00			4
Tennis/Pickleball Court - Group Rental Facility Hold Rate (available May-October only)	NA	\$25/hour	1/1/2025	4
Swimming Pool	\$70 per hour			4
Social Commons				
Multipurpose Room Standard Rate per hour	\$60.00			4
Multipurpose Room Non-Profit Rate per hour	\$40.00			3
Multipurpose Room with Kitchen Standard Rate per hour	\$75.00			4
Multipurpose Room with Kitchen Non-Profit Rate per hour	\$55.00			3
West Meeting Room 2 nd floor Standard Rate per hour	\$40.00			4
West Meeting Room 2 nd floor Non-Profit Rate per hour	\$30.00			3
Program Room 2 – Standard Rate per hour	\$20.00			4
Program Room 2 – Non-Profit Rate per hour	\$15.00			3

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Board Room – Standard Rate per hour	\$40.00			4
Board Room – Non-Profit Rate per hour	\$30.00			3
Lake Kohlmier				
Equipment Rental (Kayaks, Hydro Bike, Canoe, Paddle Board, Paddle Boat)	\$6.50			3
Summer Individual Pass	\$25 + Tax			3
Large Group Rental	\$115 for 2 hours (10 vessels)			4
LK Plus Pass (included in RSWP Section)	\$18.00 per person			

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Diamond Fields Rental	Current Fee	Updated Fee	Effective Date	Cost Recovery Model																																																				
Games: Game Standard rental is per game and includes the following: *Exclusive use of the field *Concession stands *Field prepped *Field chalked *Prepped – restrooms, dugouts/seating area, trash cans Tournaments: Tournament rental is per day per field and includes the Game Standards package, except for the concession stand which is available for \$30 per day. Additional add-ons below available for purchase for tournaments. Premier Field: Dartt’s Park, Jaycee Park, Fairgrounds Fields, Miracle Field (excludes lights), Morehouse Park Secondary Field: Manthey Park (Baseball), McKinley (1 field) Basic Field: Brown Park, Lincoln, Manthey Park (Softball), McKinley (2 fields) <table><tr><th></th><th>Premier</th><th>Secondary</th><th>Basic</th></tr><tr><td>Irrigation</td><td>■</td><td>■</td><td></td></tr><tr><td>Dugouts</td><td>■</td><td>■</td><td></td></tr><tr><td>Bleacher</td><td>■</td><td>■</td><td>■</td></tr><tr><td>Concessions</td><td>■</td><td>■</td><td></td></tr><tr><td>Fence/Gates</td><td>■</td><td>■</td><td></td></tr><tr><td>Scoreboard</td><td>■</td><td></td><td></td></tr><tr><td>Lights</td><td>■</td><td></td><td></td></tr><tr><td>PA System</td><td>■</td><td></td><td></td></tr><tr><td>Turf Management</td><td>■</td><td></td><td></td></tr><tr><td>Restrooms</td><td>■</td><td>■</td><td></td></tr><tr><td>Player Benches</td><td>■</td><td>■</td><td>■</td></tr><tr><td>Grandstand</td><td>■</td><td></td><td></td></tr></table> Must make reservation 72 hours in advance, permit holder is responsible for: trash pickup on grounds, bleachers/seating, dugout and concessions and raking around bases, home plate and pitcher mound.		Premier	Secondary	Basic	Irrigation	■	■		Dugouts	■	■		Bleacher	■	■	■	Concessions	■	■		Fence/Gates	■	■		Scoreboard	■			Lights	■			PA System	■			Turf Management	■			Restrooms	■	■		Player Benches	■	■	■	Grandstand	■			Game fee: Per game Tournament fee: Per day per field <u>Premier Field</u> Base Rate: \$125 Teen Program ages 13-18: \$68.75 (45% discount) Youth Program ages 0-12: \$56.25 (55% discount) <u>Secondary Field</u> Base Rate: \$95 Teen Program ages 13-18: \$52.25 (45% discount) Youth Program ages 0-12: \$42.75 (55% discount) <u>Basic Field</u> Base Rate \$75 Teen Program ages 13-18: \$41.25 (45% discount) Youth Program ages 0-12: \$33.75 (55% discount)			2-4
	Premier	Secondary	Basic																																																					
Irrigation	■	■																																																						
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Additional add-ons for Tournaments																																																								

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Concession Stand for Tournaments	\$50 per day			4
Additional Restroom Cleaning	\$40/time per site			4
Additional Garbage Service	\$40/time per site			4
Manual Trash Picking	\$40/hour			4
Additional Field Prep (4 hour minimum, must be a continuous stretch of time)	\$60/hour up to 4 fields			4
Rental of City Rakes and Chalker – No Labor Provided	\$30 per tournament			
Temporary Portable Fence – includes set-up & tear down	\$150 per field			4
Bleachers	\$150 each set + labor			4
Player Benches	\$40 plus labor			4
Chalk	\$25 per bag			4
Diamond Dry	\$30 per bag			4
Additional Portable Restrooms – cost to be paid by renter	* Rate by company			4

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Adult & Youth Programs	Current Fee	Updated Fee	Effective Date	Cost Recovery Model
Adult Sports				
Men's Softball Fee (Player & Team Fee Combined) 20 games + playoffs	\$850.00			4
Co-Rec Softball Fee (Player & Team Fee Combined) 20 games + playoffs	\$850.00			4
Fall Men's Softball Fee (Player & Team Fee Combined) 10 games	\$425.00			4
Fall Co-Rec Softball Fee (Player & Team Fee Combined) 10 games with no playoffs	\$425.00			4
Bag Toss Team Fee (Summer) 10 weeks + double elimination playoffs	\$65.00			4
Bag Toss Team Fee (Fall) 5 weeks + single elimination playoffs	\$40.00			4
Bag Toss Team Fee (Winter) 8 weeks + single elimination playoffs	\$50.00			4
Men's & Women's Volleyball Registration Fee 12 weeks + single elimination playoffs	\$450.00			4
Co-Rec Volleyball Registration Fee 12 weeks + single elimination playoffs	\$450.00			4
Tennis and Pickleball Drop-In Leagues/Programs	Season Pass Holder \$6/Non-Season Pass holder \$15	Season Pass Holder \$5/Non-Season Pass holder \$10	12/1/2024	4
Tennis UTR/USTA Tournaments	\$20-\$50 (based on Tournament Level)			4
Pickleball DUPR Matchplay	Season Pass Holder \$5/Non-Season Pass holder \$10			4
Women's Thursday Morning Drill	\$10.00			4
Noon Basketball	\$125.00			4
Youth Sports Programs				
T-Ball	\$48.00			3
Coach Pitch (Mini Sluggers) Baseball	\$54.00			3
Machine Pitch Baseball (Grade 2)	\$75.00			3
Player Pitch Baseball (Grade 3-4)	\$90.00			3
Soccer	\$58.00			3
Boys Lacrosse	Discontinued			3
Girls Lacrosse	Discontinued			3
Football (Grade 1-2)	\$35.00			3
Football (Grade 3-6)	\$90.00			3
Volleyball (Grade 1-2)	\$32.00			3
Volleyball (Grade 3-6)	\$55.00			3

Owatonna Parks and Recreation Fees Manual 2024
(posted date 11/17/24)

Basketball (Grade K-2)	\$48.00			3
Basketball (Grade 3-6)	\$58.00			3
Adaptive Baseball	\$48.00			2
Bag Toss	\$40.00			3
Little Tykes Sports Camp	\$28.00			2
Tennis and Pickleball Lessons				
Private Lesson Youth ½ hour	\$35.00	Discontinued	12/31/2024	4
Private Lesson Youth 1 hour	\$60.00	Discontinued	12/31/2024	4
Private Lesson Adult ½ hour	\$35.00	Discontinued	12/31/2024	4
Private Lesson Adult 1 hour	\$65.00	Discontinued	12/31/2024	4
Tennis Lesson Drop-In (per class)	\$12.00 - \$24.00	Discontinued	12/31/2024	4
Star Academy Advanced	\$192.00	Discontinued	12/31/2024	3
Star Academy Middle School & Intermediate	\$192.00	Discontinued	12/31/2024	3
Young Stars (orange ball)	\$96.00	Discontinued	12/31/2024	3
Shooting Starts (red ball)	\$96.00	Discontinued	12/31/2024	3
Pickleball Beginner	\$80.00	Discontinued	12/31/2024	3
Pickleball Stars Academy 12U	\$120.00	Discontinued	12/31/2024	3
Pickleball Stars Academy 18U	\$120.00	Discontinued	12/31/2024	3
Beginner 1 Youth Lessons (per class)	NA	\$10.00	1/1/2025	3
Beginner 2 Youth Lessons (per class)	NA	\$11.00	1/1/2025	3
Beginner 1 Adult Lessons (per class)	NA	\$12.00	1/1/2025	3
Beginner 2 Adult Lessons (per class)	NA	\$12.00	1/1/2025	3
Tennis & Pickleball Tournament Registration Fees	NA	Based on Tournament Structure	1/1/2025	3
Adult Leisure Pursuits/50+ Programming	Current Fee	Updated Fee	Effective Date	Cost Recovery Model
Membership - 2024	\$40+Tax			4
Membership - Prorated	Remainer of year + tax			3
Membership - 2025	\$45 +Tax (\$5 discount with reuse of membership card)			3
Regular Programs	\$0-\$30 +Tax			4
Trips (cost range)	\$20-\$150 +Tax			4
Adaptive Recreation	Current Fee	Updated Fee	Effective Date	Cost Recovery Model
Adaptive Recreation weekly programs (cost varies depending on supplies needed)	\$0-\$14			3

Owatonna Parks and Recreation Fees Manual 2024
(posted date 11/17/24)

Bowling League – Weekly rate	Bowling Alley Rate + \$2.25	Bowling Alley Rate + \$2.50 <i>(approved 6/18/24; effective 1/1/25)</i>		4
Special Events/Family Programs	Current Fee	Updated Fee	Effective Date	Cost Recovery Model
Bold & Cold - Winter Weekend Out/GEMS Days - Summer Weekend Out programs (fees vary per activity)	0-\$10			1
Rec on the Go	\$0.00			1
Family Recreation Programs	\$5-\$8			3-4
Camps	\$25-\$90			3-4
Private Group Lesson Range (Fishing, Archery, Geocaching, etc)	\$50 - \$100 Per Hour			4
Snowshoe Rentals	\$5 Per Day			4
OTHER	Current Fee	Updated Fee	Effective Date	Cost Recovery Model
Late Fee	\$25.00			4
Late Fee Adult Softball & Volleyball Team	\$150/team			4
Late Fee Adult Bag Toss	\$25/team			4
Owatonna Soccer Association - Spring/Summer Player Fee (City Limits)	\$50.00			3
Owatonna Soccer Association - Spring/Summer Player Fee (Outside City & County Limits)	\$60.00			4
Owatonna Soccer Association - Fall Player Fee (City Limits)	\$15.00			3
Owatonna Soccer Association - Fall Player Fee (Outside City & County Limits)	\$25.00			4

	Drop-In Rates for Open Play									
			Peak Hours		Non-Peak Hours		Early Morning	Standard	Prime	Does not state
	Pass-Holder	Non-Pass Holder	Member	Non-Member	Member	Non-Member				
TPC	\$ 6.00	\$ 15.00								
Picklebarn (Mankato)			\$ 8.00	\$ 10.00	\$ 6.00	\$ 8.00				
Lucky Shots (Minneapolis)							\$ 8.00	\$ 12.00	\$ 14.00	
PicklebintheMiddle* (Woodbury)	\$ 10.00	\$ 10.00								
Dropshot Pickleball (Shakopee)	\$ 8.00	\$ 10.00								
Chip's Pickleball Club (Egan)										\$8-10
Mega Pickleball (Minnetonka)										\$8-15
RAC (Rochester)	\$5	\$5 +\$17 guest pass								
Chip Shots** (Rochester)	Free	\$10								
	RAC -	Mon-Fri 8-10am & 10am-12pm Saturdays 10-12 (Competitive)	Weekdays after 5pm & Weekends		Mon-Fri 8am-5pm		2 hours 7-9am	2.75 hours 9am-4pm	2.75 Hours 4-10pm Weekends	

* Various two hour blocks throughout the day

** Punch cards for open pickleball play at 50% discount - 10-punches for \$50 or 20-punches for \$100

** Open play - 8-10am Mon-Fri

	5-mo Junior		9-mo Junior		12-mo Junior		5-mo Individual		9-mo Individual		12-mo Individual		5-mo Couple		9-mo Couple		12-mo Couple		5-mo Family		9-mo Family		12-mo Family		Basic	Gold	Platinum
TPC	\$	109.20	\$	176.25	\$	190.80	\$	193.65	\$	312.35	\$	340.75	\$	252.00	\$	403.25	\$	429.25	\$	271.00	\$	437.25	\$	477.00	NA	NA	NA
Picklebarn	NA		NA		NA		NA		NA		\$ 420.00		NA		NA		NA		NA		NA		\$ 750.00		NA	NA	NA
RAC																											
Lucky Shots	NA		NA		NA		NA		NA		NA		NA		NA		NA		NA		NA		NA		NA	NA	Na
PicklebintheMiddle	NA		NA		NA		NA		NA		NA		NA		NA		NA		NA		NA		NA		Free	\$ 100.00	\$ 200.00
Dropshot Pickleball	NA		NA		NA		NA		NA		NA		NA		NA		NA		NA		NA		NA		NA	NA	NA
Chip's Pickleball Club	NA		NA		NA		NA		NA		NA		NA		NA		NA		NA		NA		NA		NA	NA	NA
Mega Pickleball	NA		NA		NA		NA		NA		NA		NA		NA		NA		NA		NA		NA		NA	NA	NA

Unlimited Open Play Individual (per month)		Unlimited Open Play Family (per month)		Diamond Snow-Bird		Diamond Family Snow-Bird		Diamond		Diamond Family	
NA		NA		NA		NA		NA		NA	
\$	96.00	\$	215.00	NA		NA		NA		NA	
\$		100.00		NA		NA		NA		NA	
NA		NA		NA		NA		NA		NA	
NA		NA		\$	499.00	\$	899.00	\$	1,200.00	\$	2,400.00
NA		NA		NA		NA		NA		NA	
NA		NA		NA		NA		NA		NA	



DATE: November 1, 2024

TO: Park Board Members

FROM: Jesse Wilker, Maintenance Manager

Mary Jo Knudson, Administrative Specialist

SUBJECT: Maintenance Update

Brooktree Maintenance:

- Aeration healed well, buck-a-hole fall pricing for the remainder of the season

Park Maintenance:

- Train the Trainer – Forklift, Scissor Lift, Boom Truck – Mike Klein & Spencer Busho
- Removing ash trees, marking them, grinding stumps, replacing with new tree
- Fall ballfield work to prep for spring
- Seasonal workers, nearly all are finished in both parks and golf
- Blew out all restrooms, parks and irrigation for winter
- Prepping for winter season

Permits:

- (Past) 9/11/2024 – Flags displayed in area near Fairgrounds Park & Veteran’s Memorial – Moonlighters Exchange Club – no impact/request
- (Past) 10/13/2024 – Lake Kohlmier Beach – Mental Health Community Awareness Event – Lantern Lighting – OHS Thriving Minds
- (Past) 10/14/2024 – Mineral Springs – Steele County United Way – youth event

Memorials & Donations (listed as they are installed & invoiced:

- None

Projects 2024:

- Manthey South parking lot is paved

Grant projects:

- Owatonna Foundation – Central Park security cameras – will hear after full board meeting later this month
- Partner with MainStreet – T-Mobile grant – Central Park audio, visual, lighting



TO: Park Board

FROM: Eric F. Anderson, Recreation Manager

DATE: November 4, 2024

SUBJECT: Recreation Division Update

1. Aquatics
 - a. Winter 1 Swimming Lessons
 - i. Registration begins Dec 12
 - b. Lifeguarding Class
 - i. December 8, 11, 14 & 15
 - ii. Registration closes = November 29
 - c. Year Recap included as an Aquatics Report in the Park Board Packet
 - d. 2025 Water Park Season Passes - On Sale beginning December 1
2. Athletics/Youth and Adult Sports
 - a. 1st & 2nd Grade Mini-Huskies Camp
 - i. 98 participants (2023 = 88 participants)
 - b. Youth Tackle Football Program
 - i. Last Games = October 12
 - ii. 16 Teams 3rd-6th Grades = 287 participants (2023 = 284)
 - c. Youth Volleyball
 - i. 1st & 2nd Grade Camp Ended = Nov 2nd
 1. 53 participants (2023 = 44)
 - ii. 3rd-6th Grade Ended = October 12
 1. 210 participants (2023 = 180)
 - d. Youth Basketball
 - i. K-2nd Grade Camp
 1. Camp Begin = January 18, 2025
 2. 125 participants (2024 = 169)
 - ii. 3rd-6th Grade
 1. Season Begins = Week of January 6, 2025
 2. 128 participants (2024 = 108)
 - iii. Registration Closed – still have a few spots for late fee registrations

- e. Adult Volleyball
 - i. Season Began = October 21
 - ii. Teams
 - 1. Men = 8 Teams (2023 = 10)
 - 2. Women = 19 Teams (2023 = 22)
 - 3. Co-Rec = 19 Teams (2023 = 18)
- f. Adult Bags
 - i. Winter Season Begins = January 2025
 - ii. Teams = 8 with registration still open (2024 = 9)
- g. Dual Axel Athletics Trailer wrapped – see included picture



- 3. Tennis & Pickleball Center
 - a. Tennis & Pickle Lessons sessions currently ongoing
 - b. Season Passes
 - i. Started September 1
 - ii. 5 month Pass (January – May) added this season
 - iii. Seeing more pickleball group play interest
 - iv. Drop in fee structures being re-evaluated
 - c. Indoor Play Space and Open Basketball
 - i. Available for Use – Year 2 of these programs
 - ii. Place Space – seeing increased numbers
- 4. Brooktree
 - a. Pro Shop & Golf Course
 - i. Opening status is day to day
 - ii. Long Range forecast - Anticipate being open through November 12
 - b. Lacey's Operating at Winter Hours
 - i. Friday 4-8 pm
 - ii. Saturday 11 am-8 pm
 - iii. Sunday 10 am- 1 pm brunch
 - c. 9 & 18 hole rounds played through 10/31/24 = 20385
 - d. Active Season Pass Holders = 363
 - e. Recreation Supervisor – Golf Position
 - i. Position Closed October 21
 - ii. Currently in the Hiring Process
 - f. 2025 Season Pass - On Sale beginning December 1
- 5. Recreation Programs
 - a. Hiring for Program Leads – position open until filled

- b. Park Passport Program – ended October 31. A program report will be provided at the December Park Board meeting
- c. Rec on the Go/Pop Up Parks – Recap included in Park Board Packet

6. Events

- a. Downtown Trick or Treating = October 26
- b. Lighted Parade = November 6
- c. Bold & Cold = January 20-26

7. Scholarship Assistance Fund

- a. Balance = \$41383.63 as of November 1, 2024
- b. Scholarship Contribution Change
 - i. Discontinued limiting programs of \$75+ to 50% scholarship. All programs are now 60% scholarship/40% participate.
- c. Participate in the Youth 1st Cashwise Fundraiser
- d. Pending recipient of September 21 Washerboard Tournament and Eagles donation



Rec On the Go Recap 2024

Background

This summer, Park and Rec had the opportunity to kick off a new program, thanks to the support of Gopher Sport. Their generous donation of a trailer and equipment made our dream a reality by enabling us to offer programs in various parks around the community. The equipment provided allowed our staff to make meaningful connections with the community in a fun and engaging way that typically doesn't see as much programming.

Rec on the Go came together quite swiftly over a few short weeks before its launch date. This allowed us to have a soft launch for the summer of 2024 with a focus on understanding the need so we can better scale it for 2025. Throughout this process, we learned the importance of providing activities that cater to a variety of age groups and abilities in order to engage families effectively. Specifically, we realized that developing activities for preschool-age children is an important consideration that significantly contributes to the success of the program. In addition, it can also be combined with other community programs in the future like movies in the park, gem days, etc.

Dates:

- July 20th from 5-8 pm @ Central Park: 70 people attended
- August 10th from 5-7 pm @ Jaycee Park: 25 people attended
- August 23rd from 5-7 pm @ Brown Park: 10 people attended
- October 17: Working with the police department for their community event about 170 kids attended
- October 27: 11-1pm @ Central Park during the downtown trick or treat event. about 500 kids attended.

Looking Forward:

In 2025, we aim to enhance our marketing efforts through various channels, including activity guides, radio advertisements, Facebook, Instagram, newspapers, and door flyers. We also plan to collaborate with city departments, such as the library, which is interested in partnering with us to provide story time. Additionally, we hope to offer "Rec on the Go" eight times and continue exploring different parks and open spaces throughout Owatonna.



RIVER SPRINGS
Water Park

SEASON
OVERVIEW

RIVER SPRINGS WATER PARK

+SWIMMING LESSONS
AND WATER AEROBICS

20
24



2024 HIGHLIGHTS

- Highest Lifeguard staffing numbers since 2014 (43 Lifeguards) due to successful recruitment.
- Successful Facebook marketing campaign resulting in 346.1K impressions from May 1- August 31.
- Record number of 2024 Swimming Lesson participants.
- Offered a Summer WSI Course which increased the number of school year swimming lesson offerings.
- Successful implementation of 2 Saturday Water Aerobics classes.
- Successful implementation of updated staff training including updated Staff Accountability Plan, Patron Behavior Plan, Inservice Plan and Internet outage plan.
- Positive feedback on scheduled changes to Water Walking, Lap Swim and Water Aerobics end of season schedule.
- Addition of Nanny Pass and Lake Kohlmier Plus packages.
- Highlighted staff success through Lifeguard and Guest Services of the week.
- Tippy buckets opened back up after 2023 post season repairs.



2024 CHALLENGES

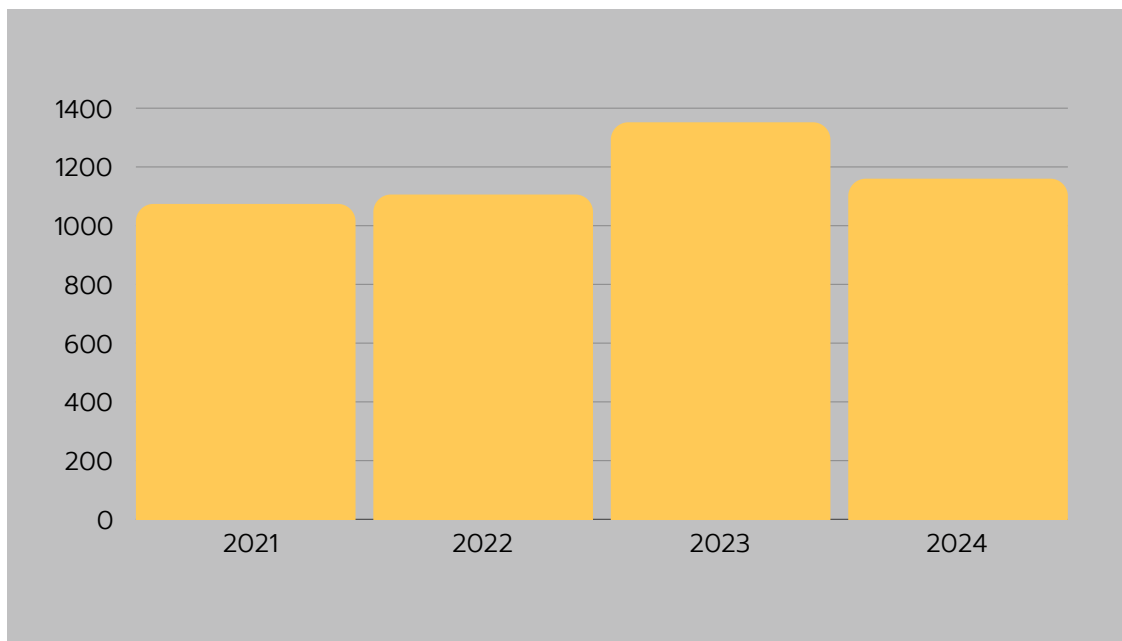


- Continued negative patron behavior.
- Cool and rainy start to the season resulting in 19 closures throughout the summer.
- No access to the OMS pool for swimming lessons rain location until mid July.
- Navigating the ESSL policy for seasonal staff at the end of the season.
- Credit card system went down approximately 5 times this summer. This was out of our control and effected all businesses using this system.
- Aging pool infrastructure.
- Lack of shade space available to patrons.
- Limited deck space for patrons and parties.
- Low Winter and Spring Swim Instructor staffing numbers, causing us to offer less swimming lessons during Winter and Spring Sessions.



RIVER SPRINGS WATER PARK SALES

During the 2024 season River Springs sold a total of 218 Individual season passes and 247 Family Season Pass Packages totaling 1160 season pass holders. Season Passes Packages ranged anywhere from families of 3 to families of 8. River Springs can attribute the decrease in season passes to the slow/cold start to the summer season.



FAMILY PACKAGE SALES

2021 Family Packages: 209
2022 Family Packages: 221
2023 Family Packages: 271
2024 Family Packages: 247

INDIVIDUAL PACKAGE SALES

2021 Individual Packages: 190
2022 Individual Packages: 201
2023 Individual Packages: 220
2024 Individual Packages: 218

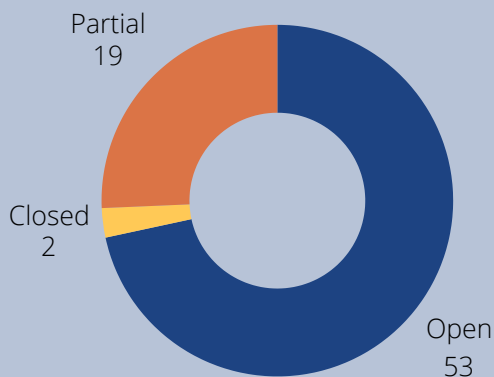
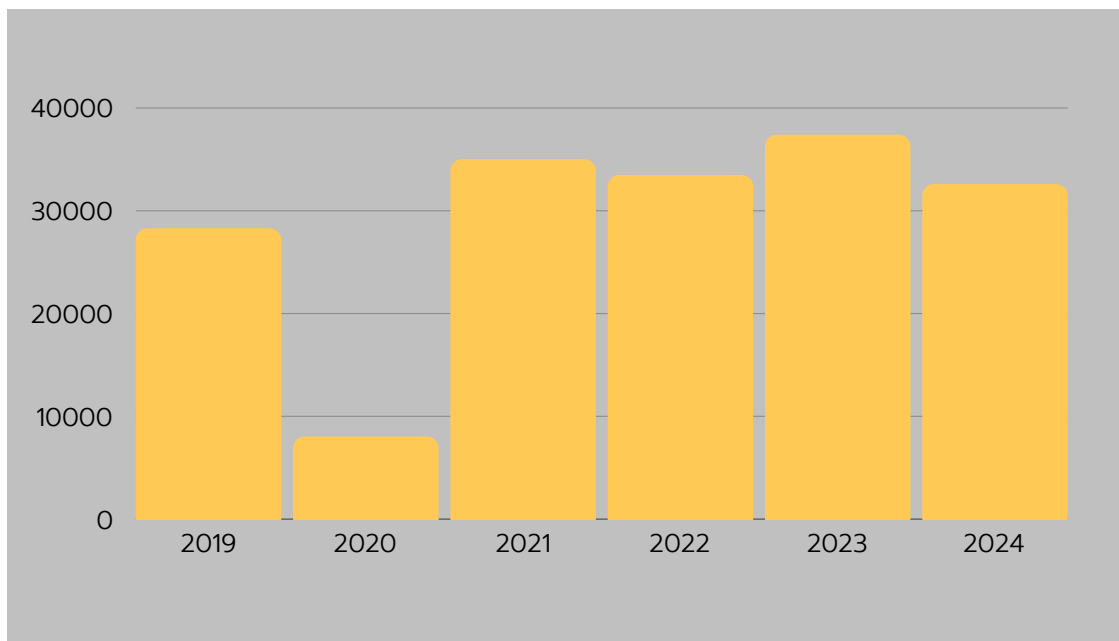
NANNY PACKAGE SALES

2024 Family Packages: 11



FACILITY ATTENDANCE

2009: 18,719	2014: 26,455	2019: 28,300	2024: 32,598
2010: 25,999	2015: 30,724	2020: 8,040	2025:
2011: 24,393	2016: 23,414	2021: 35,021	2026:
2012: 28,392	2017: 23,639	2022: 33,492	2027:
2013: 26,807	2018: 25,837	2023: 37,394	2028:



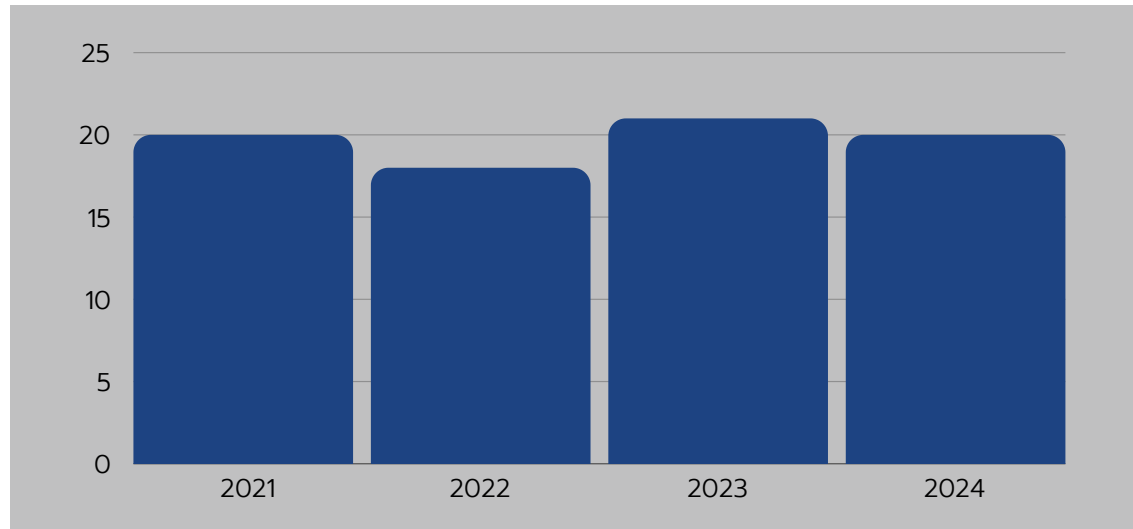
OPEN VS. CLOSED

River Springs Water Park had a 74 day season for the 2024 year. The water park was only fully open for 61% of those days with 53 days fully open, 19 days closed for a portion of the day and 2 days closed all day. River Springs Water Park was open for at least 5 hours on 12 of the partially closed days.

RIVER SPRINGS LARGE GROUPS & BIRTHDAY PARTIES

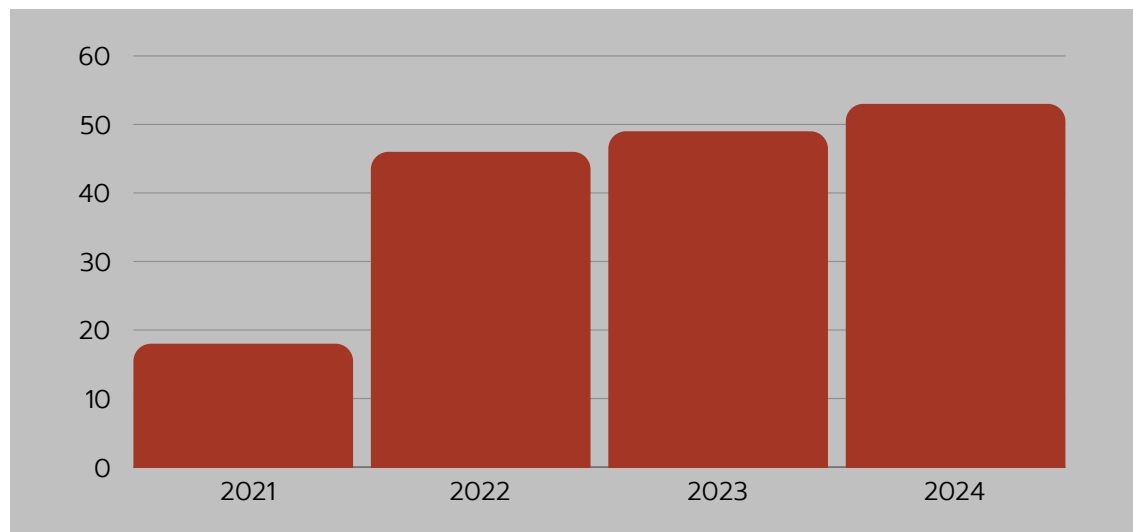
20-40 GUESTS

2021: 20 Groups
2022: 18 Groups
2023: 21 Groups
2024: 20 Groups



41+ GUESTS

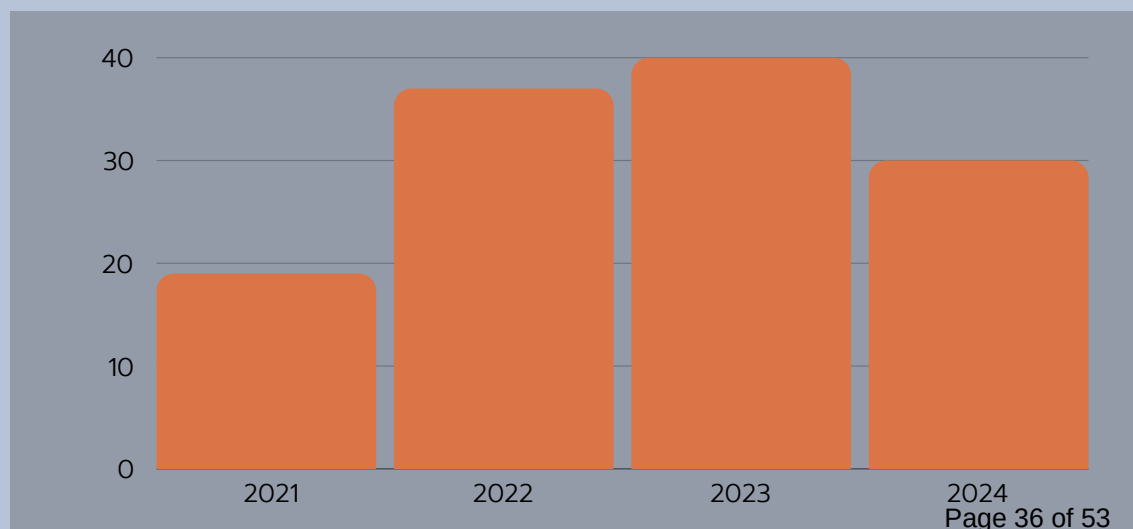
2021: 18 Groups
2022: 46 Groups
2023: 49 Groups
2024: 53 Groups



BIRTHDAY PARTIES

2021: 19 Parties
2022: 37 Parties
2023: 40 Parties
2024: 30 Parties

Note: In 2024 (9) parties cancelled and refunded due to weather. Not included in above total.



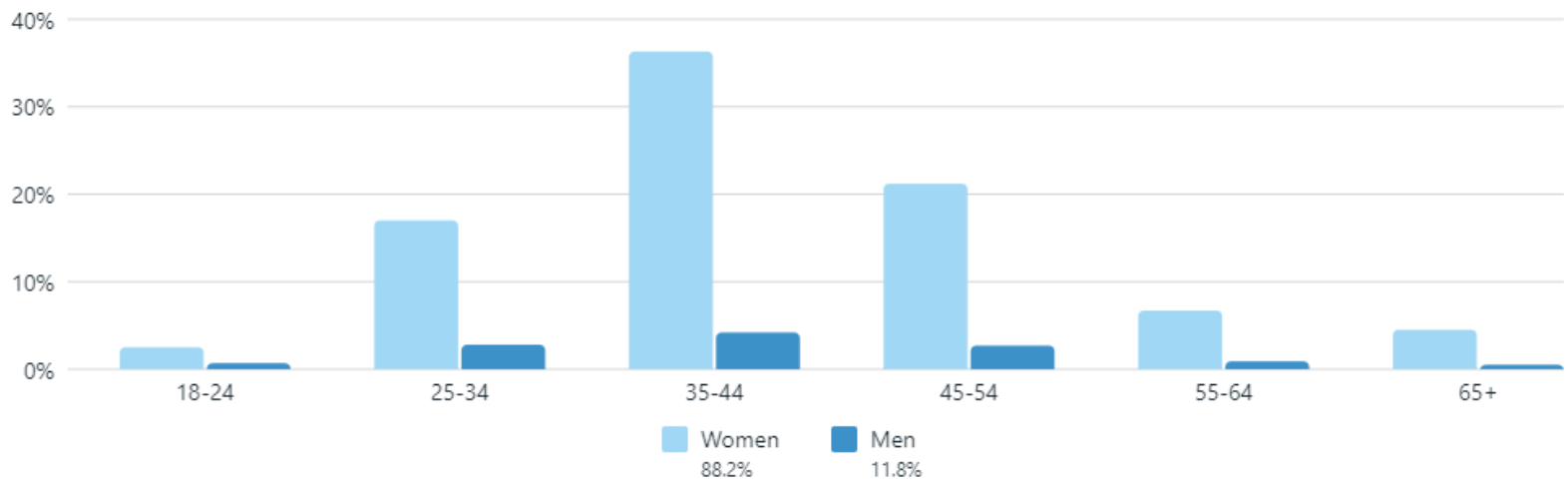


RIVER SPRINGS WATER PARK FACEBOOK

This year, River Springs Water Park embraced a strategic approach to social media, leveraging a mix of photos, videos, flyers, and program links to enhance community engagement and awareness. By posting a variety of content types regularly, we kept audiences informed and excited about events like Open Swim, Lap Swim, and Tiny Tot Time, as well as unique offerings such as Water Aerobics and Log Rolling. This diverse and consistent outreach helped showcase the park's vibrant atmosphere and promoted various seasonal passes, swim lessons, and hiring opportunities, ensuring a well-rounded online presence that attracted both new visitors and returning guests.

AUDIENCE

Age & gender ⓘ



ABOUT OUR PAGE May 1-August 31

7,679 Total Followers
551 New Followers
346.1K Reach
64.3K Page Visits
6K Post Likes, Share, or Comments
130 Posts

TOP CITIES THAT VIEW OUR PAGE

1. Owatonna, MN
2. Austin, MN
3. Rochester, MN
4. Faribault, MN
5. Albert Lea, MN
6. Mankato, MN
7. Waseca, MN
8. Blooming Prairie, MN
9. Lakeville, MN
10. Medford, MN

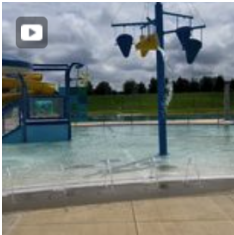


RIVER SPRINGS WATER PARK FACEBOOK

QUESTIONS WE ASKED OURSELVES PRIOR TO EACH POSTING.

- Why am I posting?
- Who am I trying to reach?
- When would this person be most active on Facebook?
- Is there enough variety in our content type?
- When was the last time I posted something like this?
- What additional questions might someone ask from this post?
- Am I directing them to the correct location to find additional information?

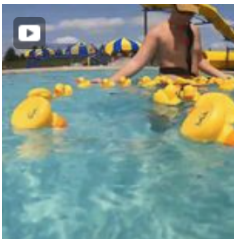
1



Post: After a full season of not operating due to a massive leak under the pool we can officially say our dumpy buckets work for the 2024 season! Thank you Facility Maintenance Crew, we are so thankful you guys can do it all!

Content Type: Video **Reach:** 118,577 **Impressions:** 118,577
Interactions: 157 **Watch Time:** 143 hours **Posted:** 06/03/24

2



Post: The 2024 Ducky Dash is this Saturday, June 22nd! All patrons entering the facility between 12pm-1:55pm will receive a number that corresponds with a duck. Ducks will be sent down the slide and around the lazy river, first 20 ducks to cross the finish line win various prizes!

Content Type: Video **Reach:** 49,955 **Impressions:** 51,866
Interactions: 101 **Watch Time:** 66 hours **Posted:** 06/17/24

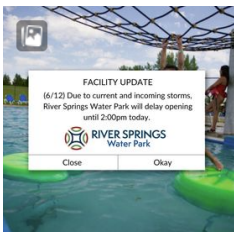
3



Post: The City of Owatonna hired Aaron Guzman Photography to capture photos of various city departments, facilities, and parks including River Springs Water Park! Thank you Aaron for taking such beautiful pictures, you are extremely talented!

Content Type: Photo **Reach:** 38,721 **Impressions:** 39,153
Interactions: 75 **Posted:** 07/18/24

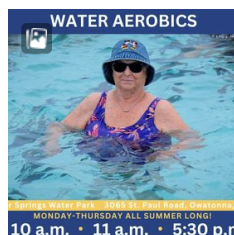
4



Post: Update: River Springs Water Park will be delaying our start time to 4:00pm. 6/12 River Springs Water Park will attempt to open at 2:00pm.

Content Type: Photo **Reach:** 35,161 **Impressions:** 35,868
Interactions: 17 **Posted:** 06/12/24

5



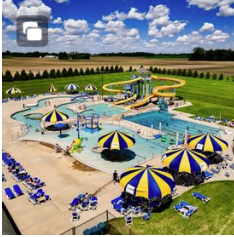
Post: Get that work out in for the day at River Springs Water Park!
<https://owatonna.gov/313/Programs>

Content Type: Photo **Reach:** 19,274 **Impressions:** 20,715
Interactions: 25 **Posted:** 06/19/24



RIVER SPRINGS WATER PARK FACEBOOK

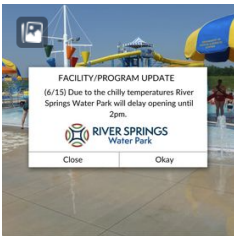
6



Post: We hope to see you on this GORGEOUS July weekend!
<https://owatonna.gov/314/Hours-Rates>

Content Type: Photo **Reach:** 18,824 **Impressions:** 19,354
Interactions: 207 **Posted:** 07/12/2024

7



Post: UPDATE: RSWP is closing for the day. (6/15) River Springs Water Park will delay opening until 2:00pm. This includes the cancellation of Morning Lap Swim, Water Walking, Splash-O-Rama Water Aerobics and Tiny Tot Time.

Content Type: Photo **Reach:** 15,508 **Impressions:** 15,508
Interactions: 9 **Posted:** 06/15/2024

8



Post: It's the perfect day to spend at River Springs Water Park!
<https://www.owatonna.gov/306/River-Springs-Water-Park>

Content Type: Photo **Reach:** 14,843 **Impressions:** 15,161
Interactions: 31 **Posted:** 07/27/2024

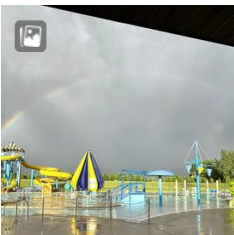
9



Post: 6/24 We apologize for the inconvenience! (credit card readers down)

Content Type: Photo **Reach:** 13,262 **Impressions:** 13,988
Interactions: 29 **Posted:** 06/24/2024

10



Post: What a beautiful end to our first day of the season! Thank you to all who visited and to the rest we will see you soon!

Content Type: Photo **Reach:** 12,727 **Impressions:** 12,732
Interactions: 111 **Posted:** 06/05/2024

WHAT DID WE LEARN ABOUT OUR FACEBOOK ACCOUNT?

- People are using it as a primary source for updates and information.
- Flyers are not received as well as other content types.
- When done correctly, videos can take off quickly and generate lots of traction.
- Variety of content keeps people engaged and looking for more.
- Replying to questions and interacting comments not only creates an inviting environment, but it also generates more traffic.



AMERICAN RED CROSS TRAININGS AND CERTIFICATIONS

LIFEGUARD TRAINING

2021: 5 Offerings	2021: 38 Students
2022: 4 Offerings	2022: 24 Students
2023: 4 Offerings	2023: 23 Students
2024: 2 Offering	2024: 8 Students

LIFEGUARD RECERTIFICATION

2021: 1 Offering	2021: 4 Students
2022: 1 Offering	2022: 4 Students
2023: 1 Offering	2023: 3 Students
2024: 1 Offering	2024: 10 Students

WATER SAFETY INSTRUCTOR TRAINING

2021: 1 Offering	2021: 4 Students
2022: 1 Offering	2022: 10 Students
2023: 1 Offering	2023: 6 Students
2024: 2 Offering	2024: 12 Students

LIFEGUARD INSTRUCTOR TRAINING

2024: 1 Offering	2024: 0 Students
------------------	------------------

FIRST AID/CPR/AED TRAINING

2024: 1 Offering	2024: 2 Students
------------------	------------------

TRAINING HOURS PER CLASS

- **Lifeguard Training:** 19.5 Hours
 - End of 2024 24 Hours
- **Lifeguard Recertification:** 10 Hours
- **Lifeguard Instructor:** 28 Hours
- **WSI Training:** 28 Hours
- **First Aid/CPR/AED:** 3 Hours

TOTAL HOURS OF TRAINING (DANI INSTRUCTOR FOR ALL)

2021: 135.5 Hours
2022: 116 Hours
2023: 116 Hours
2024: 108 Hours

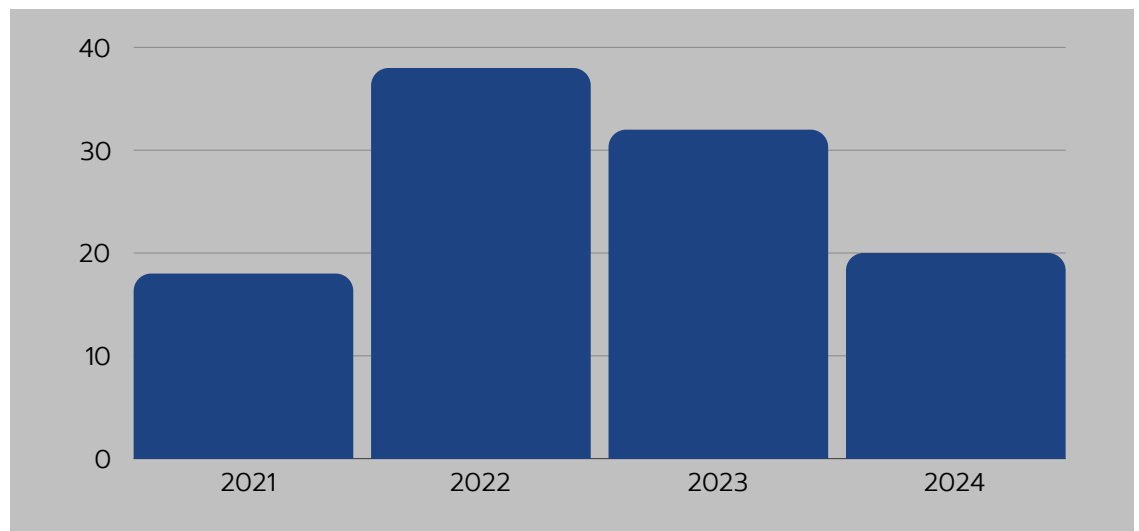
Spring of 2024 the American Red Cross released a new Lifeguard Training Program. During Winter 2024/2025 Dani will be working on recertifying all staff on the new program as well as starting to certify instructors under the new training program. The 1 Lifeguard Instructor training scheduled for 2024 was cancelled due to wanting to have a better grasp of the new program prior to training others. The American Red Cross just announced they will be releasing a new WSI program in 2025. Our overall plan is to increase all trainings through certifying more instructors.



SWIMMING LESSON OFFERINGS WINTER

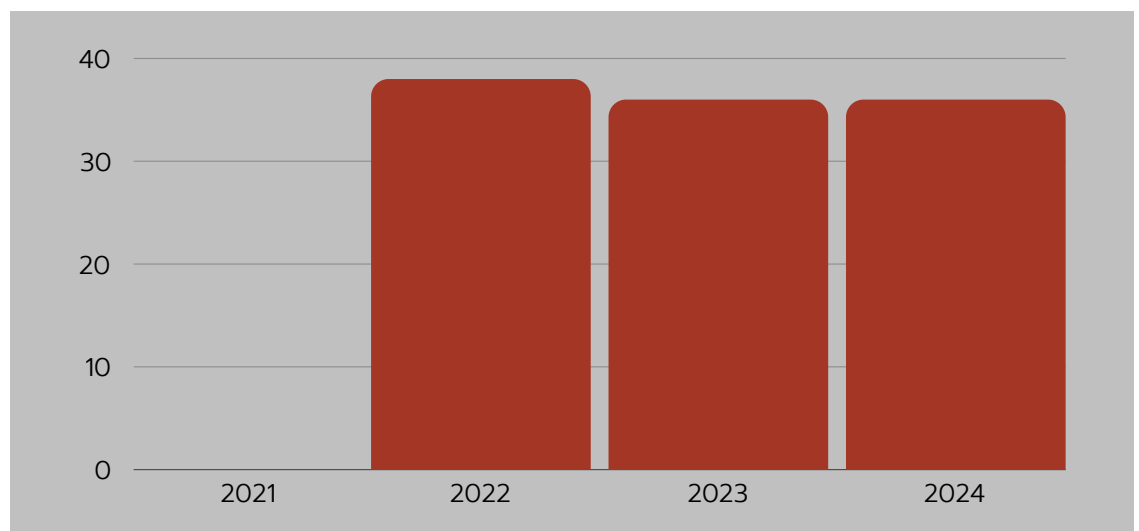
PRIVATE LESSONS

2021: 18 Offerings
2022: 38 Offerings
2023: 32 Offerings
2024: 20 Offerings



GROUP LESSONS

2021: 0 (Covid)
2022: 38 Offerings
2023: 36 Offerings
2024: 36 Offerings



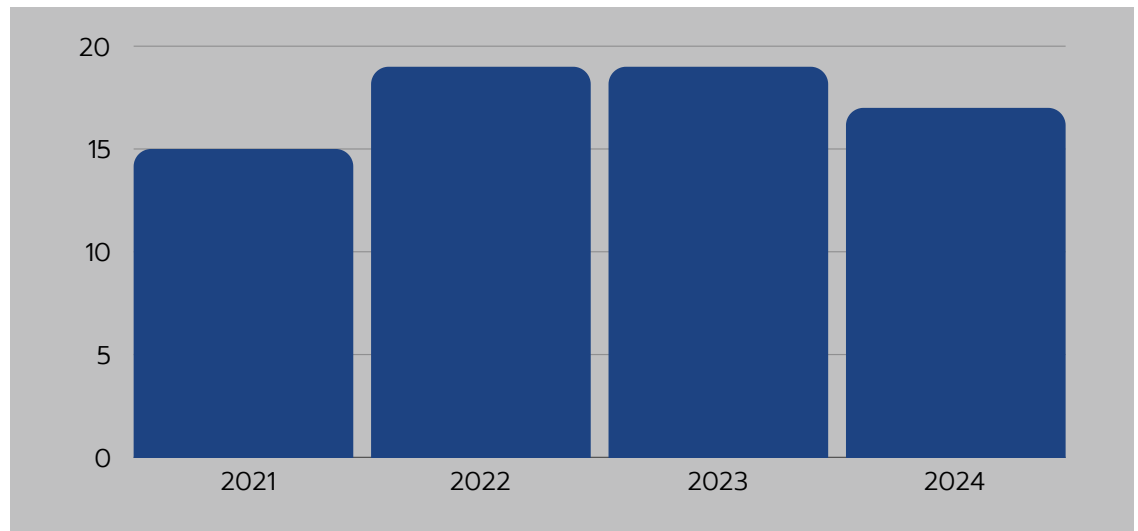
Note: Low Instructor Staffing numbers for Winter 2024 (3 WSI Total)



SWIMMING LESSON OFFERINGS SPRING

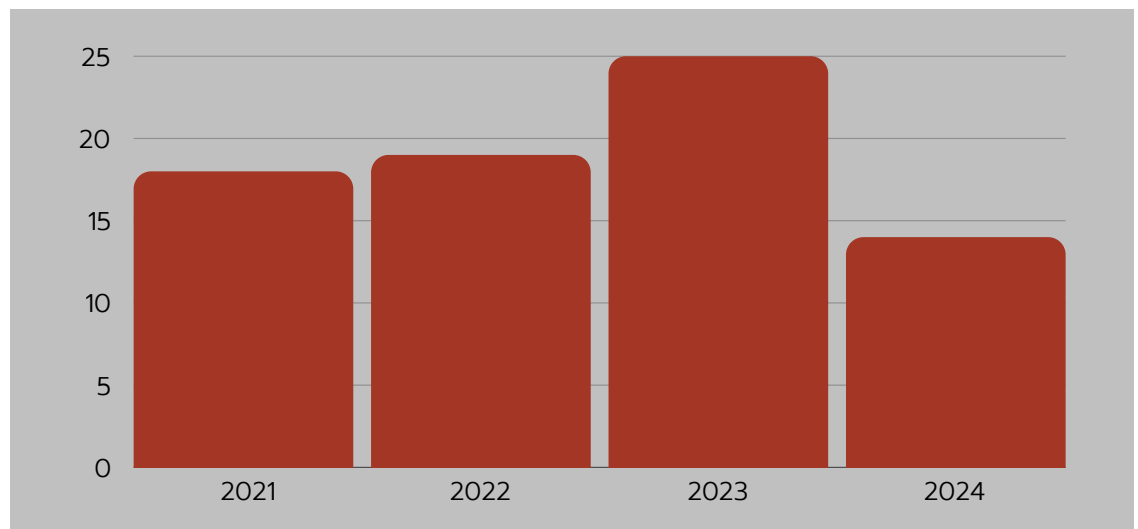
PRIVATE LESSONS

2021: 15 Offerings
2022: 19 Offerings
2023: 19 Offerings
2024: 17 Offerings



GROUP LESSONS

2021: 18 Offerings
2022: 19 Offerings
2023: 25 Offerings
2024: 14 Offerings



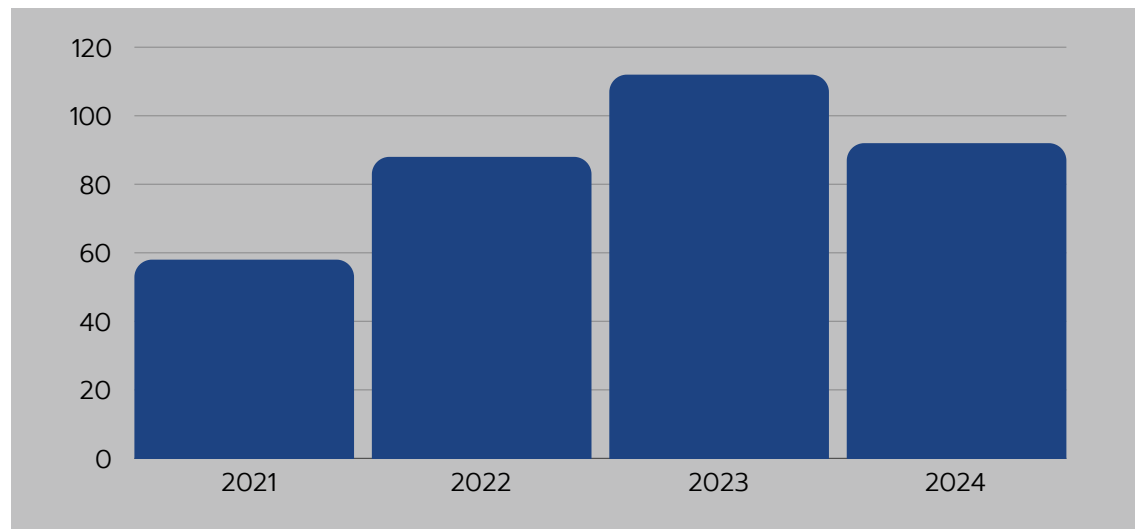
Note: Low Instructor Staffing numbers for Spring 2024 (2 WSI Total)



SWIMMING LESSON OFFERINGS SUMMER

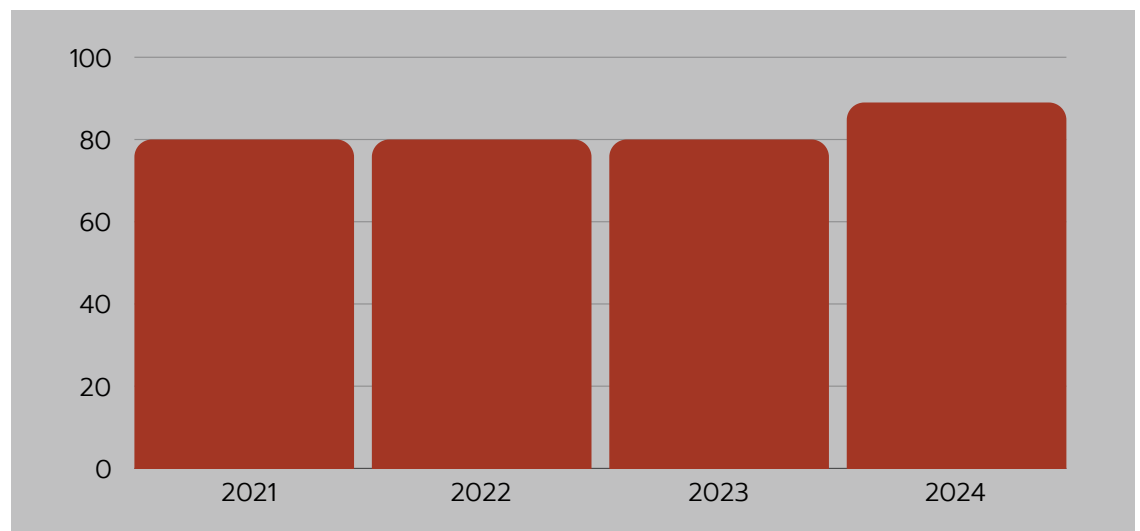
PRIVATE LESSONS

2021: 58 Offerings
2022: 88 Offerings
2023: 112 Offerings
2024: 92 Offerings



GROUP LESSONS

2021: 80 Offerings
2022: 80 Offerings
2023: 80 Offerings
2024: 89 Offerings

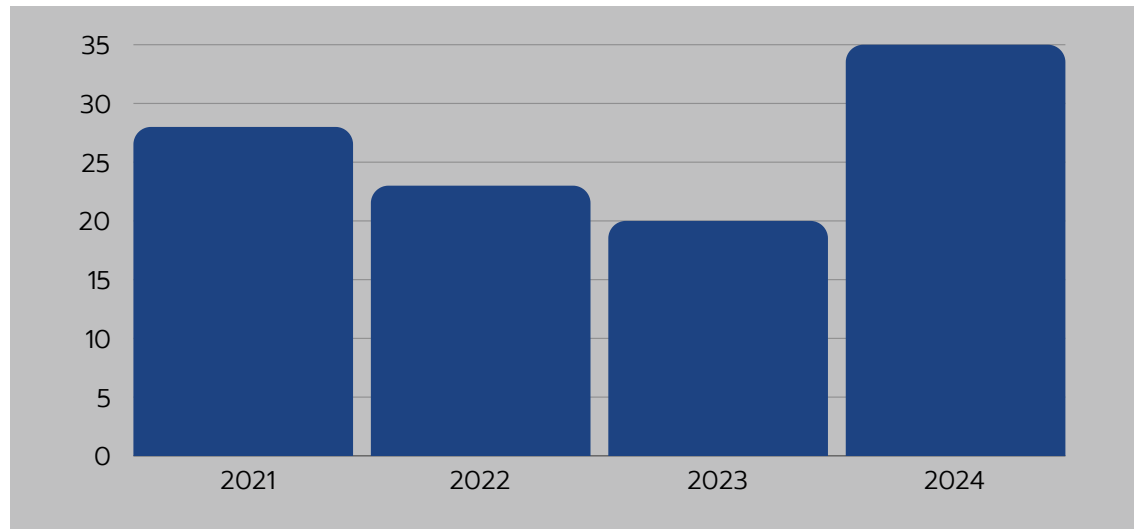




SWIMMING LESSON OFFERINGS FALL

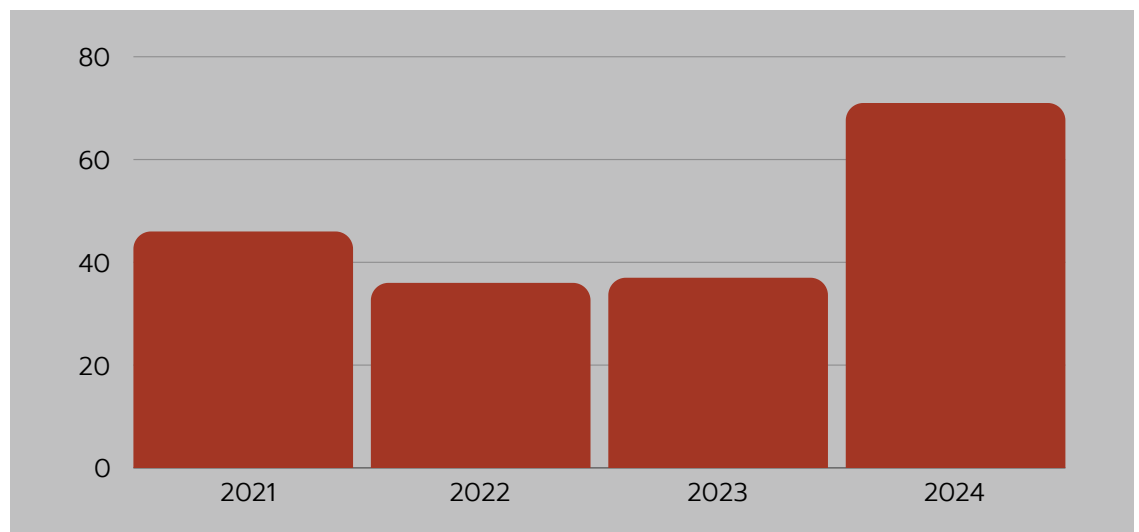
PRIVATE LESSONS

2021: 28 Offerings
2022: 23 Offerings
2023: 20 Offerings
2024: 35 Offerings



GROUP LESSONS

2021: 46 Offerings
2022: 36 Offerings
2023: 37 Offerings
2024: 71 Offerings



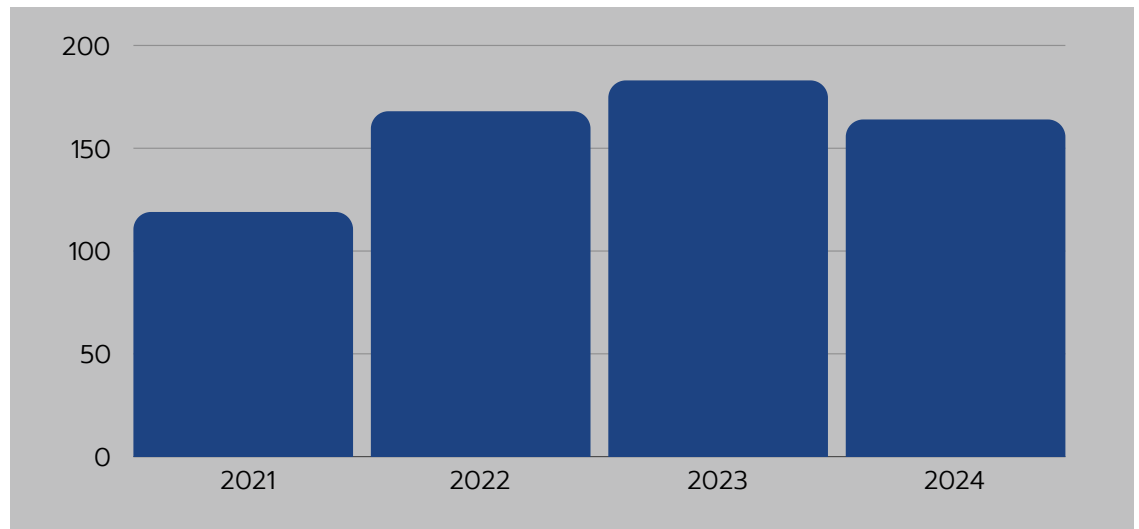
Note: High Instructor Staffing numbers for 2024-2025 School Year (14 WSI)



SWIMMING LESSON OFFERINGS ALL SEASONS

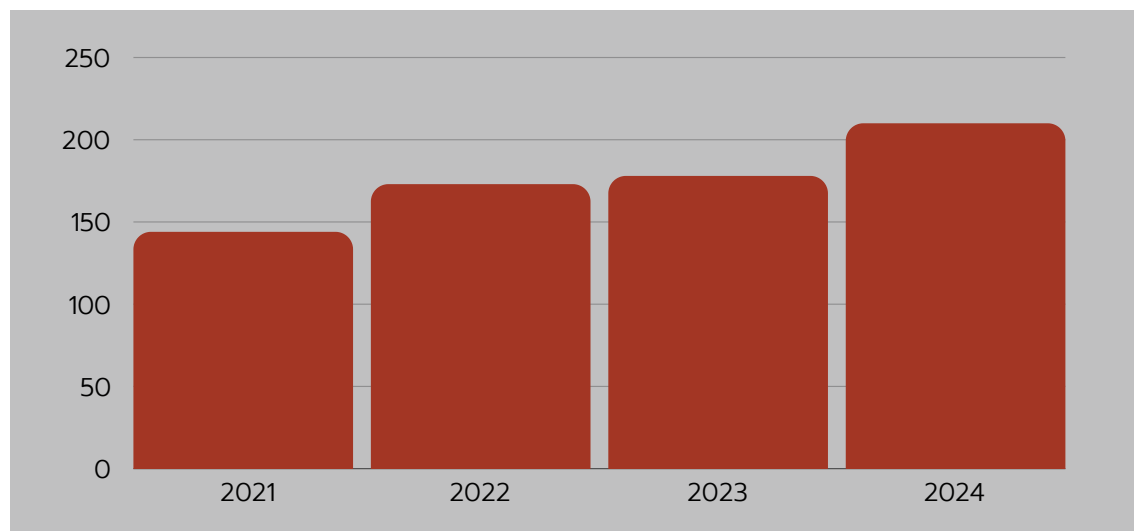
PRIVATE LESSONS

2021: 119 Offerings
2022: 168 Offerings
2023: 183 Offerings
2024: 164 Offerings



GROUP LESSONS

2021: 144 Offerings
2022: 173 Offerings
2023: 178 Offerings
2024: 210 Offerings
(2024 Fall Session 2 included)

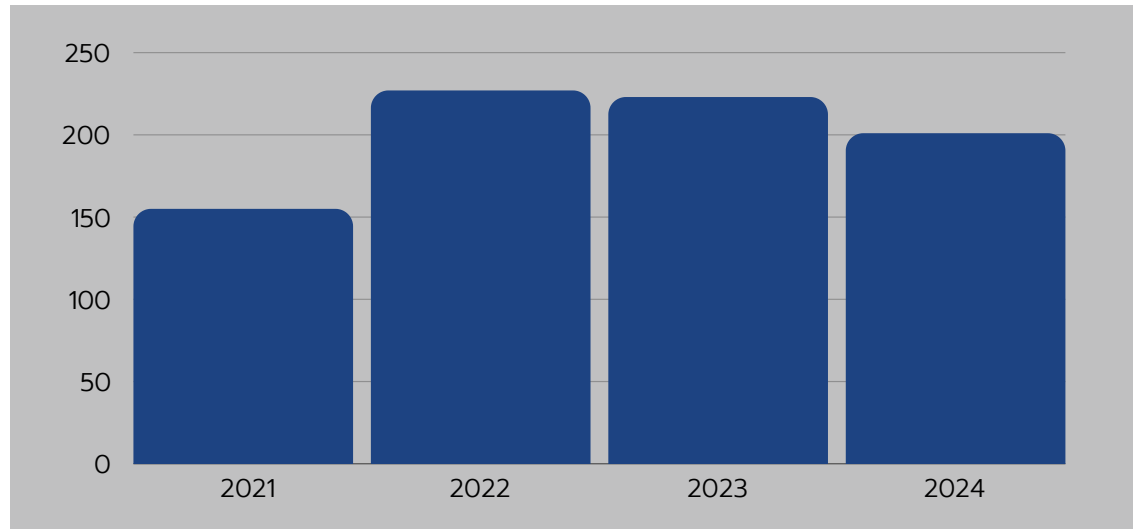


ALL SEASONS

SWIMMING LESSON PARTICIPANTS

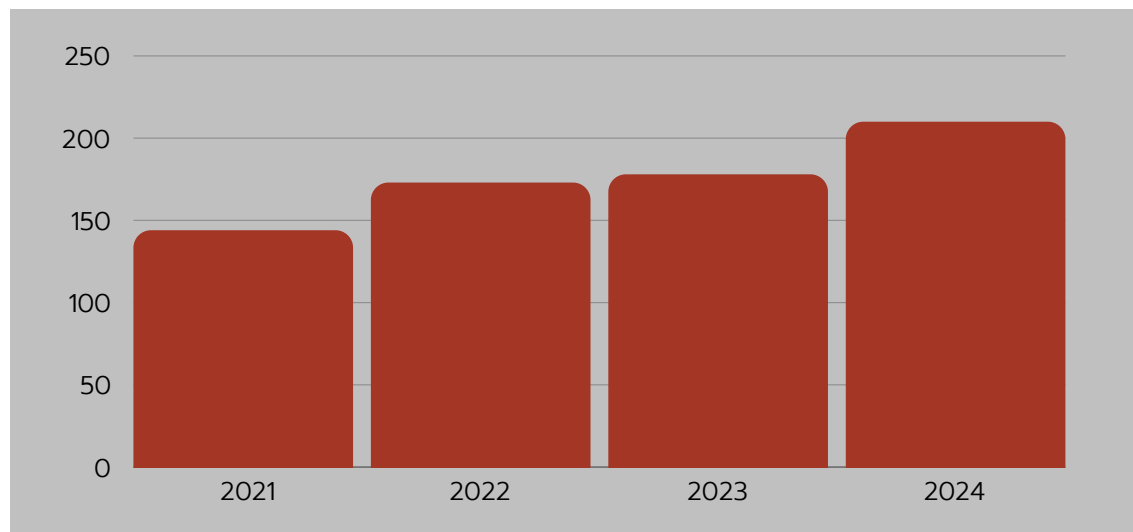
PRIVATE LESSONS

2021: 155 participants
2022: 227 Participants
2023: 223 Participants
2024: 201 Participants



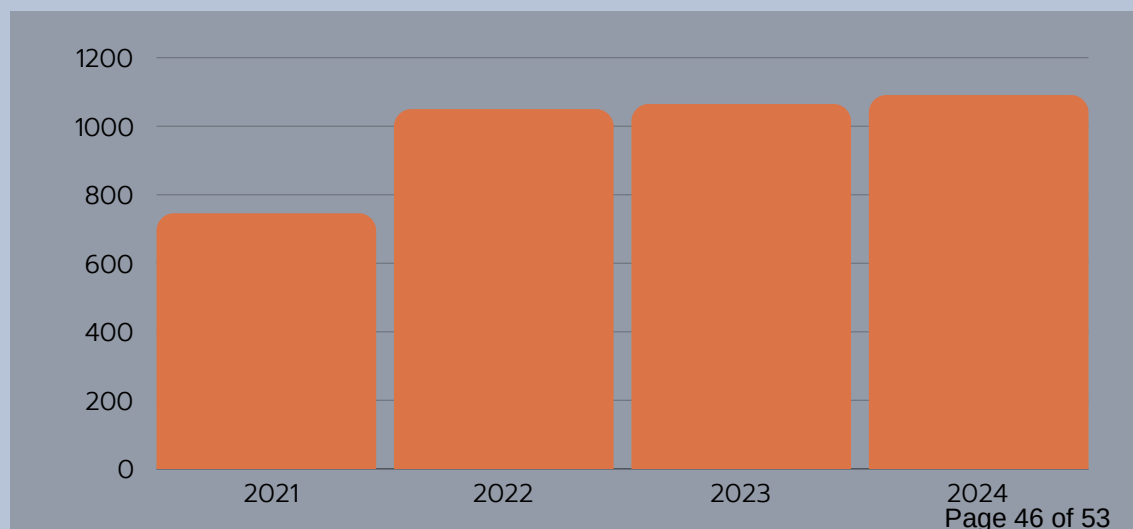
GROUP LESSONS

2021: 591 Participants
2022: 823 Participants
2023: 842 Participants
2024: 890 Participants



ALL PARTICIPANTS

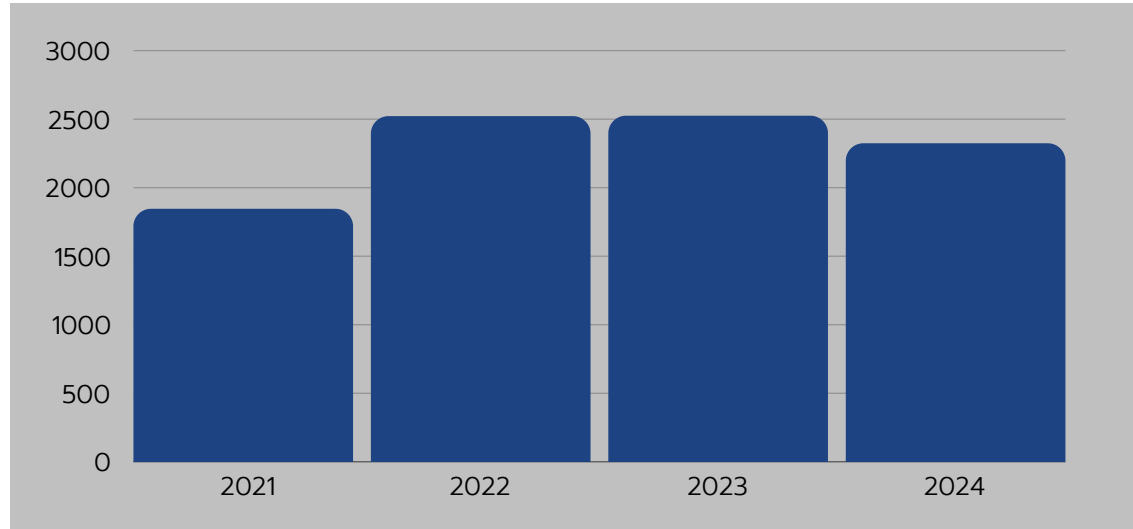
2021: 746 Participants
2022: 1050 Participants
2023: 1065 Participants
2024: 1091 Participants



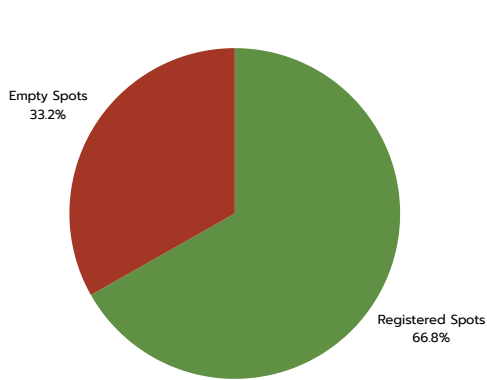
WATER AEROBICS INDOOR

INDOOR 2 DAY CLASSES

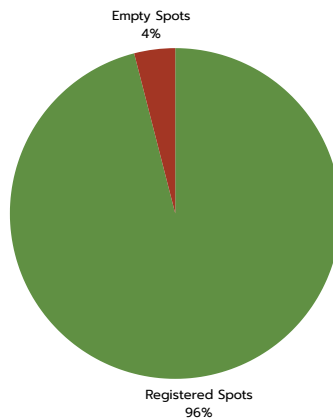
2021: 1,846 Registrations
 2022: 2,522 Registrations
 2023: 2,525 Registrations
 2024: 2,324 Registrations
**(2024 Not including Nov
 and Dec.)**



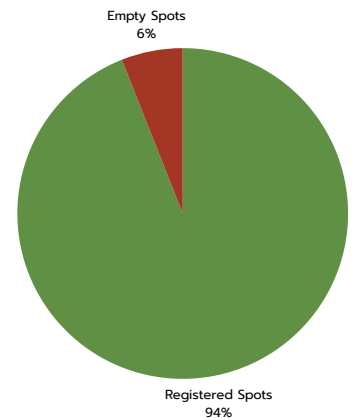
HOW ARE EACH OF THE INDOOR CLASSES PREFORMING?



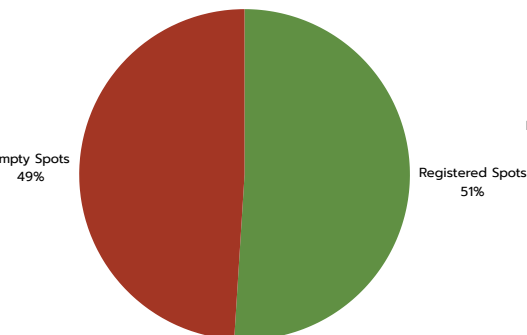
T/TH 7:15am



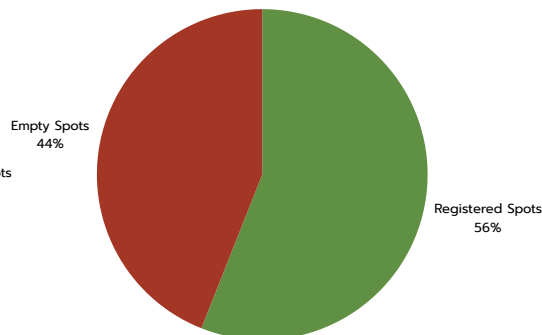
M/T/W/TH 8:30am



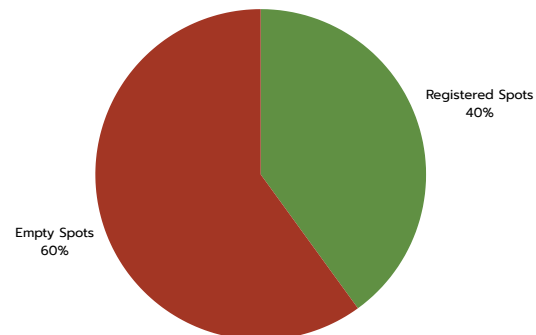
M/T/W/TH 9:45am



T/TH 11:00am



T/TH 4:30pm



T/TH 5:30pm

FUTURE POTENTIAL ENHANCEMENTS

- Junior Lifeguarding Program
- Add Additional Adult Only programs
- New Saturday Programing and Events
- Junior Lifeguard Program





Inclusive Program Brief

Background

The City of Owatonna manages over 867 acres of parkland distributed among 37 beautiful parks. These parks are essential to our community, providing not just recreational spaces but also serving as a vital resource for education and engagement. They offer a nature-based learning experience through various programs designed to foster meaningful connections between residents and the natural environment. Activities like summer camps, preschool pond study, geocaching, kayaking, archery, and community events encourage exploration and appreciation of our parks.

Park and Recreation has a long history of offering adaptive programs, formerly known as Therapeutic Recreation. In 2021, we laid the groundwork to redesign these programs from the ground up, aiming to break down barriers for individuals who move, communicate, behave, or think differently. Not everyone who has a disability is disabled, and many want to be seen and treated like everyone else.

Our vision was to offer a wider range of inclusive programs and collaborate with individuals of all ability levels. This process involved combining staff roles, cross-training employees, developing new curriculum, and acquiring new equipment. As a result, we have improved the quality of the programming being offered while removing the social stigma of wanting to get involved.

Community Demographics

According to the most recent information in Census Data from 2022, Owatonna has a population of 29,308 residents that live within the zip code 55060. (*S1810: DISABILITY CHARACTERISTICS - Census Bureau Table, n.d.*) Figure 1 illustrates that the population has

remained stable since 2017, with minimal growth observed across different age groups. This information will be helpful for program planning, allowing us to ensure that no

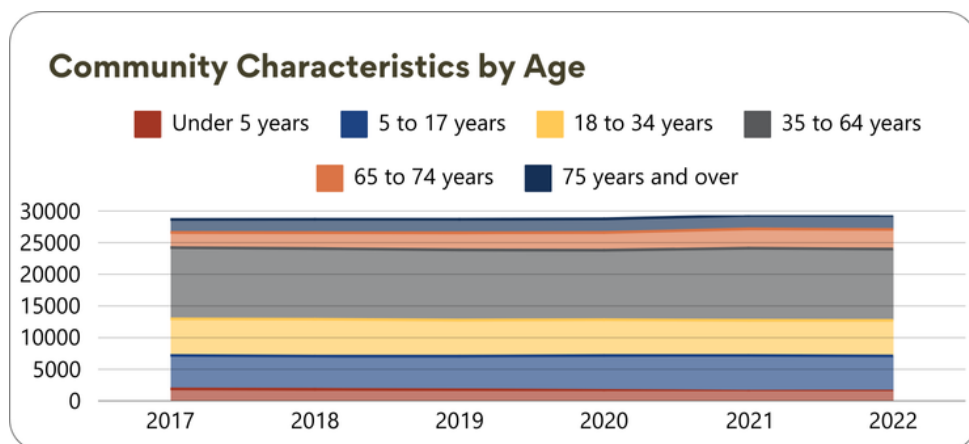


Figure 1 (*S1810: DISABILITY CHARACTERISTICS - Census Bureau Table, n.d.*)

Updated: 10/31/2024

single age group becomes oversaturated with programs. Instead, we can redirect program resources toward potentially age groups with larger needs.

Disability Demographics of Community

Looking at the Census Data in Figure 2, the disability characteristics have remained relatively stable over a 5-year period, with the percentage hovering around

11.7%, give or take

1%. This is an

average of 3,257

(*S1810: DISABILITY CHARACTERISTICS -*

Census Bureau

Table, n.d.)

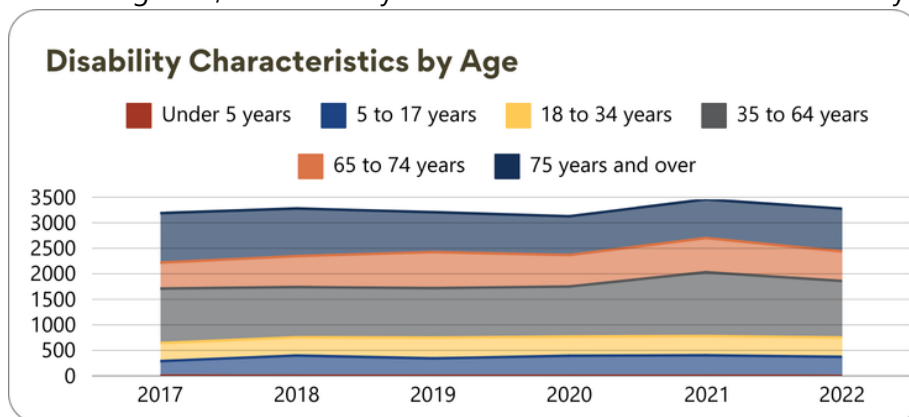


Figure 2 (*S1810: DISABILITY CHARACTERISTICS - Census Bureau Table, n.d.)*

An alternative look at the data in Figure 3 shows a more precise breakdown of disability by age for 2022, with 57.6% being between 18 and 65. (*S1810: DISABILITY CHARACTERISTICS - Census Bureau Table, n.d.)* If they have day jobs, this could impact their availability to access programming options to only allow for evenings and weekends.

In the final data set, the Census categorizes disabilities into hearing, vision, cognition, ambulation, selfcare, or independent living difficulties as seen in Figure 4.

In 2021, there is an increase in several types that is most likely a result of Covid acting as a catalyst. One reason could be limited resources to the internet and making it more difficult to access resources and everyday essentials.

Utilizing this information can help us make informed decisions regarding modifications that may

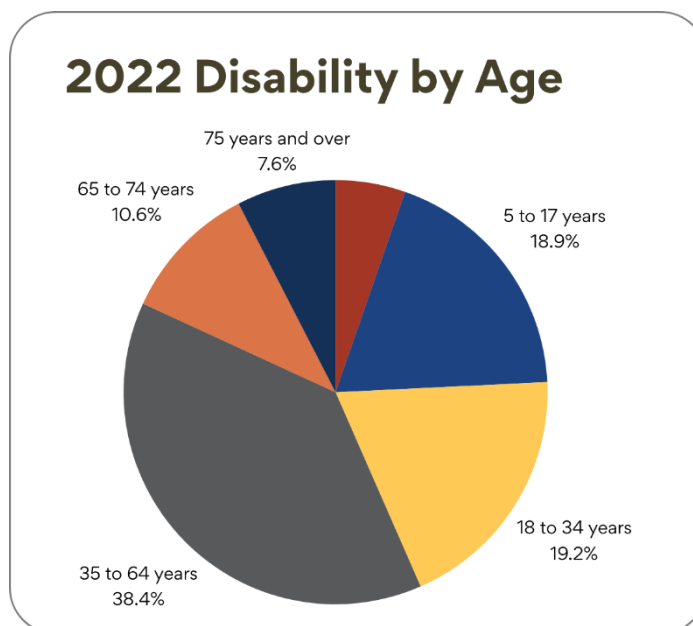


Figure 3 (*S1810: DISABILITY CHARACTERISTICS - Census Bureau Table, n.d.)*



need to be made to our programs and how they are offered. Here are a couple of ways we might do that.

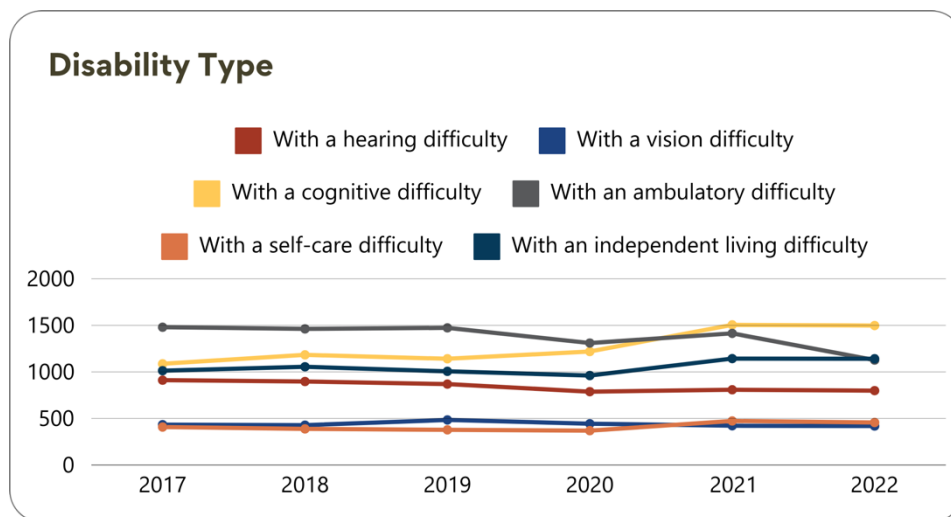


Figure 4 (S1810: DISABILITY CHARACTERISTICS - Census Bureau Table, n.d.)

- Ambulatory – could be countered by reviewing mobility or ease of park access. For example, we may practice running a program with winter gloves to get a new perspective and make modifications like swapping out glue bottles for glue sticks. In 2024, the Fall Park Passport program's tracking system was updated to provide clearer insights into which parks receive the most visits. With this information, we can analyze how the placement of signage and the accessibility of parking lots, trails, and lighting might directly impact visitation rates.
- Cognitive – this may mean we need to break the program out into small steps with better visual aids. We could also group participants with other participants who may have other difficulties to support each other, which has worked well in Adaptive Bowling.
- Hearing – this may mean we need to think strategically about where and when we will deliver instruction or do we need to place people in certain parts of the room.



Current Program Offerings

In 2024, the Parks and Recreation Department is expected to offer over 115 nature-based programs specifically designed for adaptive needs. The following figures provided, unless otherwise noted, do not include aquatic programs, athletic activities, or members of the West Hills Social Commons Adult Lesuire Pursuits.

Since 2022, the department has successfully offered 280 diverse programs, as seen in Figure 5, that have inclusive considerations. In 2023, this generated more than 6,237 meaningful connections within our community. Of these, 2,484 connections were adaptive focus, highlighting our commitment to inclusivity and accessibility.

Year	Total Programs	Inclusive Programs	Adaptive Focus
2022	83	38	45
2023	89	25	64
2024	108	48	60

Figure 5

Among the adaptive programs, several have gained significant popularity, including Monday Night Bowling, Archery, Fishing, Tie Dye, as well as seasonal events like the Halloween Dance and the Snowball Dance. Each of these activities fosters skill development and social

interaction and creates a sense of belonging among participants. To support this, as seen in Figure 6, shows an increase year over year of more individuals signing for adaptive-focused programs.

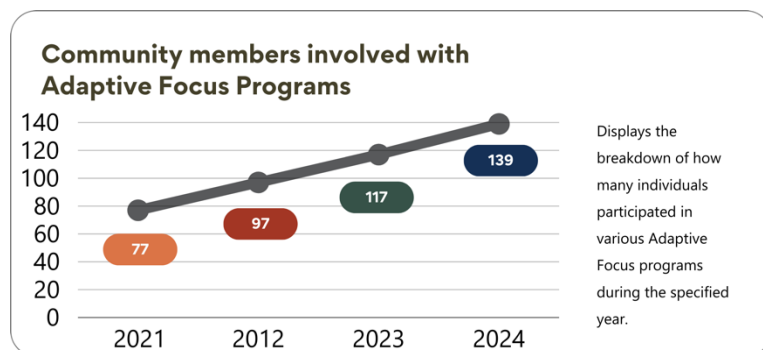


Figure 6



Reference

S1810: DISABILITY CHARACTERISTICS - Census Bureau Table. (n.d.).

<https://data.census.gov/table/ACSST5Y2021.S1810?t=Disability&g=860XX00US55060>

