



OPU Commission Meeting

November 26, 2024

4:00 p.m.

OWATONNA PUBLIC UTILITIES



VISION: *We are recognized for excellence in our community, our state and nationwide.*

MISSION: *We enhance the quality of life in our community by safely and reliably delivering customer-focused utility services.*

Core Values

Customer Focus - They're why we're here

Safety - For ourselves, our families and our community.

Accountability - Fully responsible for our attitudes and actions

Pursuit of Excellence - Going above and beyond

Company-Wide Expectations

- We never compromise safety
- Follow the Golden Rule
- Know what is expected; if you don't know, ask
- We're a team; by working together we accomplish more
- Decisions are not driven by personal agendas
- We share knowledge to help each other grow in knowledge and skills
- All people and jobs are valued
- Take pride in every task
- Start from a position of trust and assume positive intent
- We are ambassadors for OPU on and off the clock
- Demonstrate gratitude and appreciation
- Positively impact the lives of others everyday

OPU COMMISSION MEETING
November 26, 2024
4:00 P.M.

Location: OPU Morehouse Meeting Room

- | | | | |
|----|--|--|----------|
| 1. | Open meeting, Pledge of Allegiance and Agenda Approval | | |
| 2. | Consent Agenda | | |
| | • Minutes from October 22, 2024 | Page 4 | |
| | • Minutes from Budget Meeting November 4, 2024 | Page 6 | |
| | • Contributed Services as of October 31, 2024 | Page 8 | |
| ** | 3. | Committee Reports | Page 17 |
| ** | 4. | City Administrator's Report | |
| | 5. | Liability Coverage Waiver Form | Page 57 |
| | 6. | Tuition Reimbursement Policy | Page 58 |
| ** | 7. | 2025 Budget, 2026-2029 Forecast | |
| | 8. | Rate Policies | Page 60 |
| | 9. | Service Territory Transfer | Page 101 |
| ** | 10. | Integrated Resources Plan – SMMPA Presentation | |
| ** | 11. | General Manager/Staff Report | Page 114 |
| ** | 12. | Commission Roundtable | |
| ** | 13. | President's Report | |
| ** | 14. | Audience Comments [†] | |
| ** | 15. | Adjournment | |

[†]Please state your name and address. We appreciate your cooperation in keeping remarks within a five-minute timeframe. As a matter of policy, the commission will not take immediate action or provide direct responses to concerns during this meeting and assures you your concerns will be thoroughly addressed.

** - Presented at meeting

AGENDA

The Owatonna Public Utilities Commission met in regular session in the Morehouse Conference room at the Owatonna Public Utilities. Present were Commissioners Rossi, Johnson (virtually), Vetter and McLane. Absent was Commissioner Zirngible. Also present were General Manager Warehime; City Administrator Busse; Director, Finance & Administration Olson; Director, Engineering & Field Operations Fenstermacher; Director, Information Technologies & Metering Baum; Manager, Human Resources Madson; Manager, Electric Operations Enright; Supervisor, Accounting Linders; Supervisor, Information Technologies Trom; Executive, Communications & Administration Coordinator Schmoll; employees Caden Sorenson; Anthony Lance; Lori Jerpak and Shanda Meier. Other guests included City Council member Dan Boeke and customer, Roger Wacek.

Vice President Rossi called the meeting to order and led the Pledge of Allegiance. He then asked for any changes to, and/or approval of, the agenda and consent agenda. The consent agenda items consisted of the September 24, 2024 Commission meeting minutes and the contributed services report as of September 30, 2024. Commissioner Vetter moved to approve the agenda and consent agenda items. Commissioner Johnson seconded the motion. All Commissioners voting Aye, the motion passed.

Committee Reports

Personnel Committee – Commissioner Rossi reported the Personnel Committee did not meet in October.

Finance Committee – Commissioner Vetter reported the Finance Committee met, reviewed and approved vouchers totaling \$6,136,849.27. He further reported 62 work orders remain open for the year. 41% of the budgeted work order amount has been spent. Net income in all three utilities is above budget.

City Administrator's Report

City Administrator Busse reported the City Council approved an 8% preliminary levy for 2025. She noted once the preliminary levy is approved, they cannot go higher. The City is working to get the final levy closer to 7.5% or below. She further reported a new Finance Director, Emily Burns, has been hired to replace Rhonda Moen. The Community Center task force has begun meeting, and the Public Safety task force has met and toured a number of facilities and began reviewing possible recommendations on moving forward.

Financial Reserves Policy

Director, Finance & Administration Olson presented a revised Financial Reserves policy, noting changes discussed at the last meeting have been incorporated including wording clarifications. After discussion, Commissioner Vetter moved to approve the policy as presented. Commissioner McLane seconded the motion. All Commissioners voting Aye, the motion passed.

System Health Reports

Caden Sorenson, Associate Electric Engineer, presented the electric system health to the Commission. He discussed the system specifics such as how many square miles OPU's electric territory consists of, how many meters, distribution substations, transmission lines, and circuits make up the system, and total generation available. He discussed reliability and reliability indices, major outages and causes, and details of the two largest outages. He discussed the proposed 2025 Operating, Maintenance and Capital budgets, recapped projects completed in 2024 and updated the Commission on projects planned for 2025.

Anthony Lance, Gas & Water Design Engineer, presented the water and natural gas system health to the Commission. He provided system overviews for both the water and natural gas systems including miles of distribution mains, number of hydrants, wells & storage tanks, meters, regulator stations, and supply points. He discussed water main breaks and gas line hits as well as provided a status update on the Water Service Line Protection program. He discussed the Operations, Maintenance and Capital budgets for both the water and natural gas systems. He provided the Commission an update on the Lead & Copper rule revisions and discussed the impact to OPU. He concluded each section by reviewing projects completed in 2024 and highlighted projects scheduled for 2025.

Damian Baum, Director, Information Technologies & Metering, and Peter Trom, Supervisor, Information Technologies presented the technology & security system health report to the Commission. They discussed metrics related to email phishing and spam, simulated and non-simulated system attacks, and threats that were stopped. They discussed the proposed 2025 budget including capital items and concluded by recapping projects completed in 2024 as well as projects proposed for 2025.

General Manager/Staff Report

Staff did not have anything further to report.

Commission Roundtable

Commissioner Johnson offered feedback pertaining to being remote. He noted he could see the presentations very well, and anyone sitting around the table with the table mics he could hear very well, but anyone with a handheld, he could not hear. Staff will reach back out to the vendor working on the AV system in the room and will report back to the Commission.

Commissioner McLane enjoyed the presentations, found them enlightening and overwhelming and stated she is looking forward to her orientation.

Audience Comments

There was not anything additional from the audience.

Adjournment

There being no further business to come before the Commission, the meeting adjourned at 5:55 p.m.

Respectfully submitted,

Tammy Schmoll
Executive, Communications & Administration Coordinator

The Owatonna Public Utilities Commission met in special budget session in the Morehouse Conference room at the Owatonna Public Utilities. Present were Commissioners Zirngible, Rossi, Johnson, Vetter and McLane. Also present were General Manager Warehime; Director, Finance & Administration Olson; Director, Engineering & Field Operations Fenstermacher; Director, Information Technologies & Metering Baum; Manager, Electric Operations Enright; Manager, Gas & Water Operations Prokopec; Manager, Human Resources Madson; Supervisor, Accounting Linders; Supervisor, Customer Care Van Esch; Supervisor, Information Technologies Trom; Supervisor, Meter Services Johnson; Executive, Communications & Administration Coordinator Schmoll; Energy Conservation & Key Accounts Officer Hendricks; OPU employees Deb Anderson, Lori Jerpbak, Shanda Meier and Megan Smith.

President Zirngible opened the meeting and led the Pledge of Allegiance.

Notable Changes from Prior Years

Director, Finance & Administration Olson discussed the agenda for the meeting. He discussed notable budget changes from the previous year, with the biggest change being how the minimum reserve levels are calculated. Restricted funds are identified separately from unrestricted funds and reserves for individual utilities are adjusted for shared assets owned by the electric utility.

Rate Terminology and Proposed 2025 Rates

Before reporting on proposed rates, Mr. Olson defined average rate changed, budgeted EAA or PGA rate change and Combined rate impact.

Supervisor, Accounting Linders discussed proposed rates changes in each utility. He reported staff is proposing a 0% rate increase for electric rates; a 10% increase for water which equates to an increase of \$2.68 per month to the average residential customer, and a 6.6% rate increase for natural gas which is approximately a \$4.40 increase per month to the average residential customer.

Mr. Linders went on to discuss commodity and non-commodity revenues, controllable costs and other expenses in each utility.

Accountant Lori Jerpbak discussed the labor and benefits included in the proposed budget.

Mr. Olson wrapped up this portion of the presentation by discussing net income, capital forecasts, and reserve forecasts. He noted in the water utility, reserves show negative balances in a couple years due to the anticipation of having to drill a new well and build a new water tower. Staff and the Commission discussed implementing a water restrictions policy, including sprinkling restrictions and other measures that can be taken to avoid this expenditure. The Commission would like to hold off on adding a well as long as possible.

Operating Budgets - Non-labor Expenses and Capital

Director, Engineering & Field Operations Fenstermacher discussed proposed changes to the Engineering expenses and capital, highlighting items in this budget such as GIS, locating services, training and supplies, and consulting. In the electric area he discussed proposed changes to expenses and capital including tree trimming, distribution maintenance, and purchasing of transformers. In substations, proposed changes in expenses and capital included reductions in expenses due to trends and an increase in capital for the purchase

of land to expand the East Owatonna Substation. Other changes Mr. Fenstermacher discussed included SMMPA expenses, Dispatch expense and capital, and vehicle expenses and fleet capital items. He provided vehicle and equipment ages and discussed OPU's replacement philosophy. He provided the Commission a look forward to request approval for proposed vehicle purchases in 2026 due to supply chain delays and the amount of time it takes to receive equipment.

Manager, Gas & Water Operations Prokopec discussed proposed changes to the expenses and capital budgets in the Water Production, Gas & Water Distribution, and Buildings and Grounds areas.

Supervisor, Meter Services discussed proposed changes to the expenses and capital budgets in the Meter Services area.

Non-Operating Budgets – Non-Labor Expense and Capital

Non-operating proposed budget expenses and capital were presented by Information Technology, Human Resources including safety and insurance, Customer Service, Energy Conservation, Communications, Administration, and Accounting.

Wrap Up and Next Steps

During the wrap-up, the Commission emphasized the importance of ongoing collaboration with the City of Owatonna and the City Council to ensure any new large commercial or industrial customers do not impose financial burdens on existing customers. They urged city officials to be selective when attracting new businesses and to continue partnering with OPU to ensure necessary facility upgrades address new infrastructure demands without compromising reliability or increasing costs for current customers. The Commission also asked staff to check into what impact a new well would have on the wastewater treatment plant.

Adjournment

The Commission thanked everyone for the work they put into their budgets and expressed appreciation for the great detail. There being no further business to come before the Commission, the meeting adjourned at 7:18 p.m.

Respectfully submitted,

Tammy Schmoll,
Executive, Communications & Administration Coordinator

11/12/2024 7:00:21 am

Contributed Services to the City of Owatonna for the Billing Period Ending 11/01/2024 October 2024

Page: 1

#	Location	Service Address	Electric	Water	Gas	Total
1	139	1150 INDUSTRIAL BLVD	0.00	55.81	0.00	55.81
2	1020010	330 MILL ST W	32.65	0.00	0.00	32.65
3	1020020	332 MILL ST W	51.39	0.00	0.00	51.39
4	1020030	328 MILL ST W	133.60	20.92	0.00	154.52
5	1020040	350 SCHOOL ST W	202.09	60.10	0.00	262.19
6	1020042	350 SCHOOL ST E	35.30	0.00	0.00	35.30
7	1020050	347 SCHOOL ST W	219.44	92.31	73.87	385.62
8	1020060	330 SCHOOL ST W	28.50	0.00	0.00	28.50
9	1081220	401 BARNEY ST	3.11	3.66	2.84	9.61
10	1100090	400 15TH ST SW (BROWN)	193.07	43.70	0.00	236.77
11	1160612	111 1/2 MAIN ST W	151.21	0.00	0.00	151.21
12	1160620	107 MAIN ST W (FIRE HALL)	1692.53	232.04	249.94	2174.51
13	1221080	1460 AUSTIN RD	0.00	78.63	0.00	78.63
14	1221090	344 18TH ST SE	343.32	0.00	0.00	343.32
15	1221100	1710 AUSTIN RD	0.00	67.40	0.00	67.40
16	1221130	342 18TH ST SE	30.89	0.00	0.00	30.89
17	1221140	340 18TH ST SE	60.44	255.85	0.00	316.29
18	1380702	925 LINCOLN AVE	33.03	0.00	0.00	33.03
19	1441062	899 HAVANA RD	310.37	0.00	0.00	310.37
20	2020010	100 MAIN ST E	0.00	25.89	0.00	25.89
21	2020016	100 MAIN ST E	327.52	276.93	0.00	604.45
22	2020310	131 LINCOLN AVE	50.34	18.30	18.30	86.94
23	2020440	631 RICE LAKE ST	0.00	246.96	0.00	246.96
24	2031600	1650 ROSE ST E (GOLF COURSE MA	149.07	63.44	36.59	249.10
25	2031630	1600 ROSE ST E	28.00	0.00	0.00	28.00
26	2040480	105 ELM AVE N (LIBRARY)	2426.70	99.66	263.34	2789.70
27	2080030	139 PEARL ST E	2.37	0.00	0.00	2.37
28	2080520	204 PEARL ST E	2879.14	152.82	103.72	3135.68
29	2080522	204 1/2 PEARL ST E	133.98	0.00	0.00	133.98
30	2140870	1650 ROSE ST E (GOLF COURSE)	953.30	4177.59	0.00	5130.89
31	2161310	506 MAPLE DR	2.79	0.00	-0.06	2.73
32	2180664	600 CHERRY ST (DARTTS)	290.56	10.46	0.00	301.02
33	2180667	429 MINERAL SPRINGS RD	28.00	88.92	0.00	116.92
34	2190010	1369 CHERRY ST	1008.62	0.00	0.00	1008.62
35	2190650	1370 CHERRY ST	2.93	0.00	-0.02	2.91
36	2190660	1369 CHERRY ST (CLUB HOUSE)	974.99	121.61	196.86	1293.46
37	2190700	1025 MINERAL SPRINGS PKWY	124.31	0.00	0.00	124.31
38	2190710	1025 MINERAL SPRINGS PKWY	37.31	40.74	0.00	78.05
39	2190720	1025 MINERAL SPRINGS PW RD	85.95	0.00	0.00	85.95
40	2330710	1940 3RD AVE NE	175.91	314.06	0.00	489.97
41	3020102	148 MAIN ST W	0.00	0.81	0.00	0.81
42	3020230	117 BRIDGE ST W	84.95	0.81	0.00	85.76
43	3060220	224 CEDAR AVE N	114.96	0.00	0.00	114.96
44	3081060	223 ROSE ST W	75.65	0.00	0.00	75.65
45	3112730	640 RIVERSIDE AVE	349.09	24.64	56.65	430.38
46	3112780	639 RIVERSIDE AVE	210.01	23.17	46.57	279.75
47	3113310	1015 HOFFMAN DR	71.12	0.00	0.00	71.12
48	3141155	431 SELBY AVE	41.58	20.03	0.00	61.61
49	3281350	1100 INDUSTRIAL RD (CITY SHOP)	405.92	54.24	55.12	515.28
50	3300730	2015 BRIDGE ST W	1111.83	0.00	0.00	1111.83

11/12/2024 7:00:21 am

Contributed Services to the City of Owatonna for the Billing Period Ending 11/01/2024 October 2024

Page: 2

#	Location	Service Address	Electric	Water	Gas	Total
51	3300746	1002 LEMOND RD	34.92	0.00	0.00	34.92
52	3300802	1295 KOHLMEIER DR SW	133.60	0.00	0.00	133.60
53	3300806	1300 LAKE KOHLMEIER DR SW	28.50	0.00	0.00	28.50
54	3301032	600 RIVERWOOD DR SW	34.03	0.00	0.00	34.03
55	6020055	1525 CEDAR AVE S (4 SEASONS)	12809.46	595.96	918.04	14323.46
56	6020840	1150 INDUSTRIAL RD WST. TREAT. B	25457.08	11627.75	2631.43	39716.26
57	6021180	500 DUNNELL DR (SENIOR PL)	0.00	0.00	142.22	142.22
58	6021230	540 HILLS CIR W (CITY HALL)	5434.02	124.54	445.12	6003.68
59	6021231	575 DUNNELL DR CARPENTER SHOP	0.00	20.24	71.69	91.93
60	6021233	565 DUNNELL DR (COTTAGE 11)	91.62	52.78	52.91	197.31
61	6021235	502 DUNNELL DR (GYM)	843.42	123.08	629.37	1595.87
62	6021236	560 DUNNELL DR STE 109	2170.27	205.67	447.97	2823.91
63	6021237	500 DUNNELL DR	1146.91	132.04	0.00	1278.95
64	6021238	545 DUNNELL DR (VEVLE HALL)	299.43	96.71	72.31	468.45
65	6021365	1115 PARK DR	31.02	0.00	0.00	31.02
66	6021500	2310 4TH ST NW	242.35	0.00	0.00	242.35
67	6023000	540 HILLS CIR W	31761.84	0.00	0.00	31761.84
68	6031251	222 CEDARDALE DR SE	57.17	0.00	0.00	57.17
69	6123000	540 HILLS CIR W	0.00	1878.72	0.00	1878.72
70	6128135	1140 INDUSTRIAL RD PARK & REC BLD	641.51	123.11	77.65	842.27
71	6128147	317 MINERAL SPRINGS RD (DARTTS)	0.00	240.45	0.00	240.45
72	6128191	930 HOFFMAN DR	59.30	0.00	0.00	59.30
73	6128192	102 STATE AVE	58.43	0.00	0.00	58.43
74	6128303	1200 INDUSTRIAL RD (DOG POUND)	54.78	20.24	45.95	120.97
75	6128597	1659 CEDAR AVE S	120.75	0.00	0.00	120.75
76	6128652	3431 FRONTAGE RD W (CITY HANGER)	0.00	17.31	66.68	83.99
77	6128653	3435 FRONTAGE RD W AIRPORT OFFICE	0.00	95.24	43.49	138.73
78	6128695	640 RIVERSIDE AVE	126.94	0.00	0.00	126.94
79	6128838	310 MAIN ST E	62.32	0.00	0.00	62.32
80	6128839	710 BRIDGE ST W	76.66	0.00	0.00	76.66
81	6129122	2120 BRIDGE ST W	71.25	0.00	0.00	71.25
82	6129130	1155 24TH AVE SW	53.14	0.00	0.00	53.14
83	6129149	1145 INDUSTRIAL RD (GARAGE)	75.39	17.31	41.59	134.29
84	6129159	1065 24TH AVE SW (OBI)	975.39	95.24	178.76	1249.39
85	6129162	433 NORTH ST W	48.12	0.00	0.00	48.12
86	6129570	657 26TH ST NW	103.43	0.00	0.00	103.43
87	6129804	3490 FRONTAGE RD W (MAINT. GARAGE)	0.00	92.31	33.50	125.81
88	6129876	1800 MOSHER AVE	34.66	12.76	0.00	47.42
89	6129877	1200 SMITH AVE SE	392.59	2184.71	0.00	2577.30
90	6129906	2090 HOFFMAN DR	101.68	0.00	0.00	101.68
91	6130083	1550 GREENLEAF RD	30.51	0.00	0.00	30.51
92	6130135	3440 FRONTAGE RD W	0.00	37.07	116.09	153.16
93	6130746	204 FREMONT ST E	23.87	18.30	18.33	60.50
94	6130771	3034 NORTHRIDGE LN NE	36.17	0.00	0.00	36.17
95	6131148	1190 INDUSTRIAL RD	71.75	0.00	0.00	71.75

11/12/2024 7:00:21 am

Contributed Services to the City of Owatonna for the Billing Period Ending 11/01/2024 October 2024

Page: 3

#	Location	Service Address	Electric	Water	Gas	Total
96	6131149	1149 INDUSTRIAL RD (TRK WASH BLD)	113.49	37.07	52.66	203.22
97	6131505	475 26TH ST NW	31.52	0.00	0.00	31.52
98	6131742	380 AUTUMN HILLS PL NE	40.57	0.00	0.00	40.57
99	6131899	400 CEDAR AVE N	77.16	0.00	0.00	77.16
100	6131900	1221 FRONTAGE RD E	66.84	0.00	0.00	66.84
101	6131901	2005 BRIDGE ST W	69.11	0.00	0.00	69.11
102	6131986	3065 SAINT PAUL RD (WATER PARK)	118.52	193.31	-6.81	305.02
103	6132016	21ST AVE NW & FRONTAGE RD	96.65	0.00	0.00	96.65
104	6132017	24TH AVE NW	92.37	0.00	0.00	92.37
105	6140020	1440 AUSTIN RD BALL DIAMONDS BATHROOMS	43.47	0.00	0.00	43.47
106	6140076	1720 AUSTIN RD	28.00	0.00	0.00	28.00
107	6140088	1740 AUSTIN RD	40.33	0.00	0.00	40.33
108	6140122	560 STATE AVE	28.00	0.00	0.00	28.00
109	6140123	685 FLORENCE AVE	28.00	0.00	0.00	28.00
110	6140124	210 ELM AVE S(HARRY WENGER FESTIVAL)	30.07	0.00	0.00	30.07
111	6140165	3671 18TH ST SW	37.43	0.00	0.00	37.43
112	6140205	710 MAIN ST E BALL LIGHTS	70.74	0.00	0.00	70.74
113	6140206	1680 AUSTIN RD SE	30.51	0.00	0.00	30.51
114	6140291	315 ELM AVE N	133.98	0.00	0.00	133.98
115	6140340	3400 FRONTAGE RD W (GEN)	0.00	0.00	35.36	35.36
116	6140439	433 NORTH ST W (QC LAB)	90.11	0.00	0.00	90.11
117	6140468	147 PEARL ST W APT 2	14.50	0.00	0.00	14.50
118	6140478	280 BRIDGE ST W (FOUNTAIN)	0.00	10.46	0.00	10.46
119	6140480	400 18TH ST SE (FOUNTAIN)	0.00	10.46	0.00	10.46
120	6140625	1975 STATE AVE NW	28.12	11.93	0.00	40.05
121	6140809	827 CHERRY ST (FOUNTAIN)	0.00	11.93	0.00	11.93
122	6140818	856 MOSHER AVE SE (FOUNTAIN)	0.00	10.46	0.00	10.46
123	6140821	835 CRESTVIEW LN (UP9 FOUNTAIN)	0.00	10.46	0.00	10.46
124	6140855	455 26TH ST NW TRAIL LIGHTS	62.96	0.00	0.00	62.96
125	6140856	1675 STATE AVE NW TRAIL LIGHTS	75.53	0.00	0.00	75.53
126	6140859	1051 INDUSTRIAL RD TRAIL LIGHTS	99.67	0.00	0.00	99.67
127	6141234	BRIDGE & 39TH AVE--LIFT	48.49	0.00	0.00	48.49
128	6141238	1102 RICE LAKE ST E (SOCCER FIELDS)	43.97	347.25	0.00	391.22
129	6141268	120 26TH ST NW	53.52	0.00	0.00	53.52
130	6141394	OAK AVE AND SCHOOL ST	28.38	0.00	0.00	28.38
131	6141667	225 24TH STREET NE	0.00	24.42	0.00	24.42
132	6141688	212 ELM AVE S	52.76	0.00	0.00	52.76
133	6141809	200 BLOCK N. CEDAR ALLEY W. SIDE(IRRIG.)	0.00	43.47	0.00	43.47
134	6141819	314 CEDAR AVE N	49.12	0.00	0.00	49.12
135	6141820	214 CEDAR AVE N	49.12	0.00	0.00	49.12
136	6141825	1155 INDUSTRIAL RD	6248.23	96.71	245.72	6590.66
137	6141830	114 CEDAR AVE N	47.23	0.00	0.00	47.23
138	6142089	1155 INDUSTRIAL RD	0.00	0.00	33.50	33.50
139	6142230	600 CHERRY ST NE (GATE)	29.63	0.00	0.00	29.63
140	6142231	1300 LAKE KOHLMEIR DR (GATE)	29.63	0.00	0.00	29.63

Contributed Services to the City of Owatonna
for the Billing Period Ending 11/01/2024
October 2024

Contributed Service Totals:	\$ 107,689.85	\$ 25,290.97	\$ 7,497.25	\$ 140,478.07
Commodity Totals:	\$ 3,723,883.10	\$ 476,153.10	\$ 578,068.09	\$ 4,778,104.29
Grand Totals:	\$ 3,831,572.95	\$ 501,444.07	\$ 585,565.34	\$ 4,918,582.36
Contributed Percent:	2.81 %	5.04 %	1.28 %	2.86 %

Owatonna Public Utilities:

The above current amounts are hereby authorized to be written off as contributed services to the City of Owatonna for the billing month indicated.

Public Utilites Commission:

General Manager/CEO:

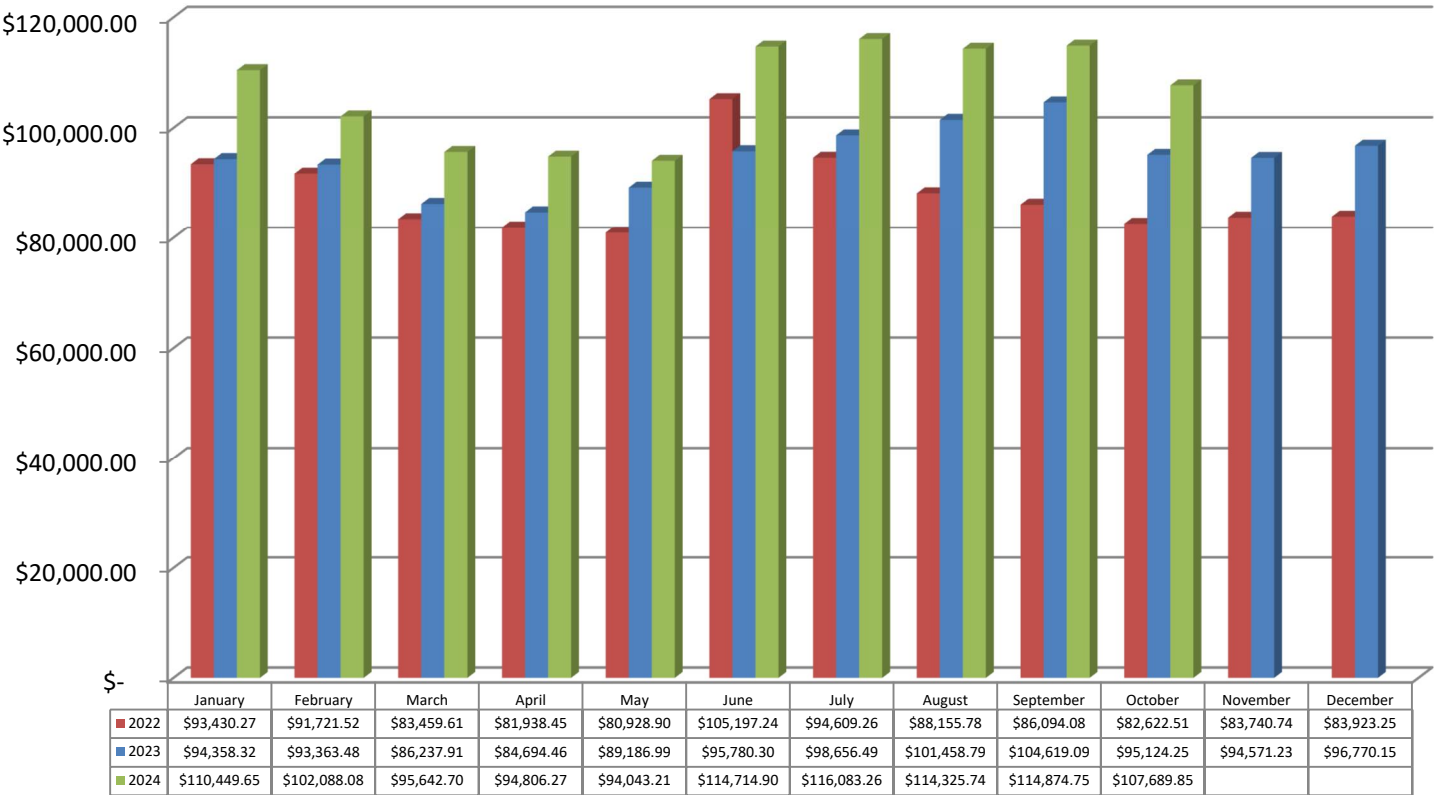
Chief Financial Officer:

Contributed Services Historical Data

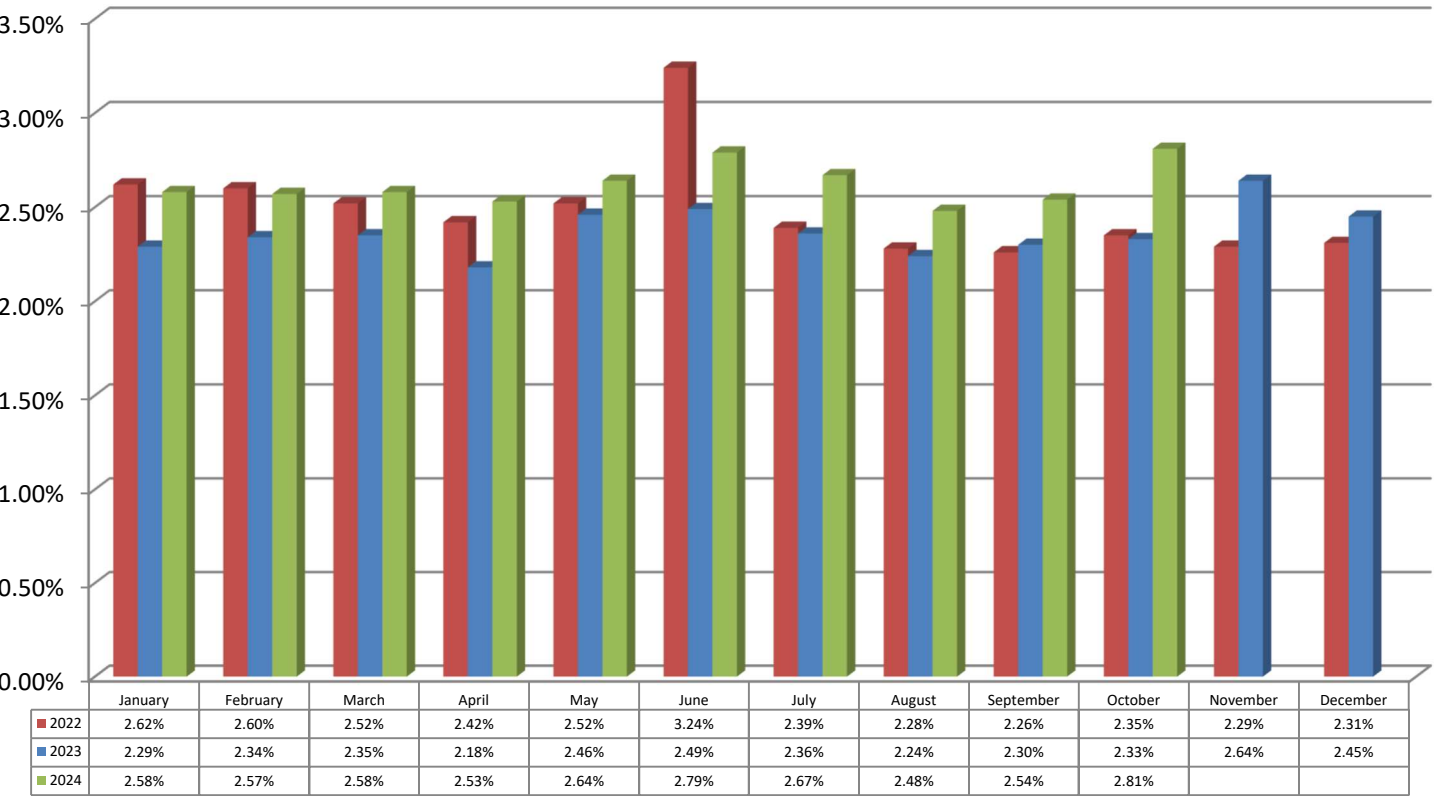
	Electric						Water						Natural Gas						Total					
	2024		2023		2022		2024		2023		2022		2024		2023		2022		2024		2023		2022	
	Dollars	Percent	Dollars	Percent	Dollars	Percent	Dollars	Percent	Dollars	Percent	Dollars	Percent	Dollars	Percent	Dollars	Percent	Dollars	Percent	Dollars	Percent	Dollars	Percent	Dollars	Percent
January	\$ 110,449.65	2.58%	\$ 94,358.32	2.29%	\$ 93,430.27	2.62%	\$ 13,118.78	3.62%	\$ 11,841.50	3.34%	\$ 11,268.57	3.36%	\$ 61,917.00	2.64%	\$ 61,075.80	1.89%	\$ 75,054.41	1.97%	\$ 185,485.43	2.65%	\$ 167,275.62	2.17%	\$ 179,753.25	2.33%
February	\$ 102,088.08	2.57%	\$ 93,363.48	2.34%	\$ 91,721.52	2.60%	\$ 17,219.03	4.53%	\$ 11,406.91	3.26%	\$ 11,482.13	3.42%	\$ 50,237.50	1.89%	\$ 54,178.32	1.76%	\$ 67,279.49	1.82%	\$ 169,544.61	2.42%	\$ 158,948.71	2.14%	\$ 170,483.14	2.26%
March	\$ 95,642.70	2.58%	\$ 86,237.91	2.35%	\$ 83,459.61	2.52%	\$ 14,807.24	3.97%	\$ 11,287.10	3.28%	\$ 10,814.91	3.27%	\$ 32,224.05	1.90%	\$ 39,198.49	1.56%	\$ 37,125.16	1.59%	\$ 142,673.99	2.47%	\$ 136,723.50	2.09%	\$ 131,399.68	2.20%
April	\$ 94,806.27	2.53%	\$ 84,694.46	2.18%	\$ 81,938.45	2.42%	\$ 16,159.51	4.33%	\$ 11,087.31	3.14%	\$ 10,889.88	3.24%	\$ 25,842.38	1.57%	\$ 21,495.33	1.35%	\$ 24,556.14	1.52%	\$ 136,808.16	2.37%	\$ 117,277.10	2.01%	\$ 117,384.47	2.20%
May	\$ 94,043.21	2.64%	\$ 89,186.99	2.46%	\$ 80,928.90	2.52%	\$ 14,261.24	3.77%	\$ 11,161.41	3.18%	\$ 11,596.41	3.43%	\$ 9,818.72	1.04%	\$ 871.03	0.15%	\$ 10,334.05	0.90%	\$ 118,123.17	2.42%	\$ 101,219.43	2.22%	\$ 102,859.36	2.19%
June	\$ 114,714.90	2.79%	\$ 95,780.30	2.49%	\$ 105,197.24	3.24%	\$ 19,063.90	4.61%	\$ 17,407.41	4.04%	\$ 14,219.33	3.89%	\$ 11,685.34	1.49%	\$ 7,333.81	1.07%	\$ 13,836.36	1.49%	\$ 145,464.14	2.74%	\$ 120,521.52	2.43%	\$ 133,252.93	2.93%
July	\$ 116,083.26	2.67%	\$ 98,656.49	2.36%	\$ 94,609.26	2.39%	\$ 20,064.38	4.76%	\$ 24,146.64	4.66%	\$ 23,468.05	4.95%	\$ 10,916.06	1.91%	\$ 7,666.70	1.41%	\$ 11,515.58	1.82%	\$ 147,063.70	2.75%	\$ 130,469.83	2.49%	\$ 129,592.89	2.56%
August	\$ 114,325.74	2.48%	\$ 101,458.79	2.24%	\$ 88,155.78	2.28%	\$ 24,578.96	5.22%	\$ 21,721.42	4.03%	\$ 21,737.71	4.71%	\$ 8,485.19	1.57%	\$ 4,656.73	1.01%	\$ 10,180.58	1.60%	\$ 147,389.89	2.62%	\$ 127,836.94	2.31%	\$ 120,074.07	2.42%
September	\$ 114,874.75	2.54%	\$ 104,619.09	2.30%	\$ 86,094.08	2.26%	\$ 31,860.42	5.75%	\$ 22,970.67	4.17%	\$ 15,173.03	3.20%	\$ 5,526.87	1.26%	\$ 2,774.07	0.64%	\$ 6,792.19	0.97%	\$ 152,262.04	2.76%	\$ 130,363.83	2.36%	\$ 108,059.30	2.16%
October	\$ 107,689.85	2.81%	\$ 95,124.25	2.33%	\$ 82,622.51	2.35%	\$ 25,290.97	5.04%	\$ 15,324.88	3.53%	\$ 15,217.66	3.20%	\$ 7,497.25	1.28%	\$ 5,376.64	1.09%	\$ 12,238.44	1.18%	\$ 140,478.07	2.86%	\$ 115,825.77	2.32%	\$ 110,078.61	2.19%
November			\$ 94,571.23	2.64%	\$ 83,740.74	2.29%			\$ 9,718.36	2.65%	\$ 10,897.64	2.91%			\$ 11,207.66	1.61%	\$ 27,728.02	1.83%			\$ 115,497.25	2.49%	\$ 122,366.40	2.20%
December			\$ 96,770.15	2.45%	\$ 83,923.25	2.31%			\$ 12,483.50	3.60%	\$ 11,749.54	3.60%			\$ 30,394.05	1.96%	\$ 42,794.51	1.93%			\$ 139,647.70	2.39%	\$ 138,467.30	2.24%
																			\$ 1,485,293.20	2.61%	\$ 1,561,607.20	2.29%	\$ 1,563,771.40	2.32%

Percent is percent of commodity sales for the month
Dollars are the actual dollars used by the City facilities

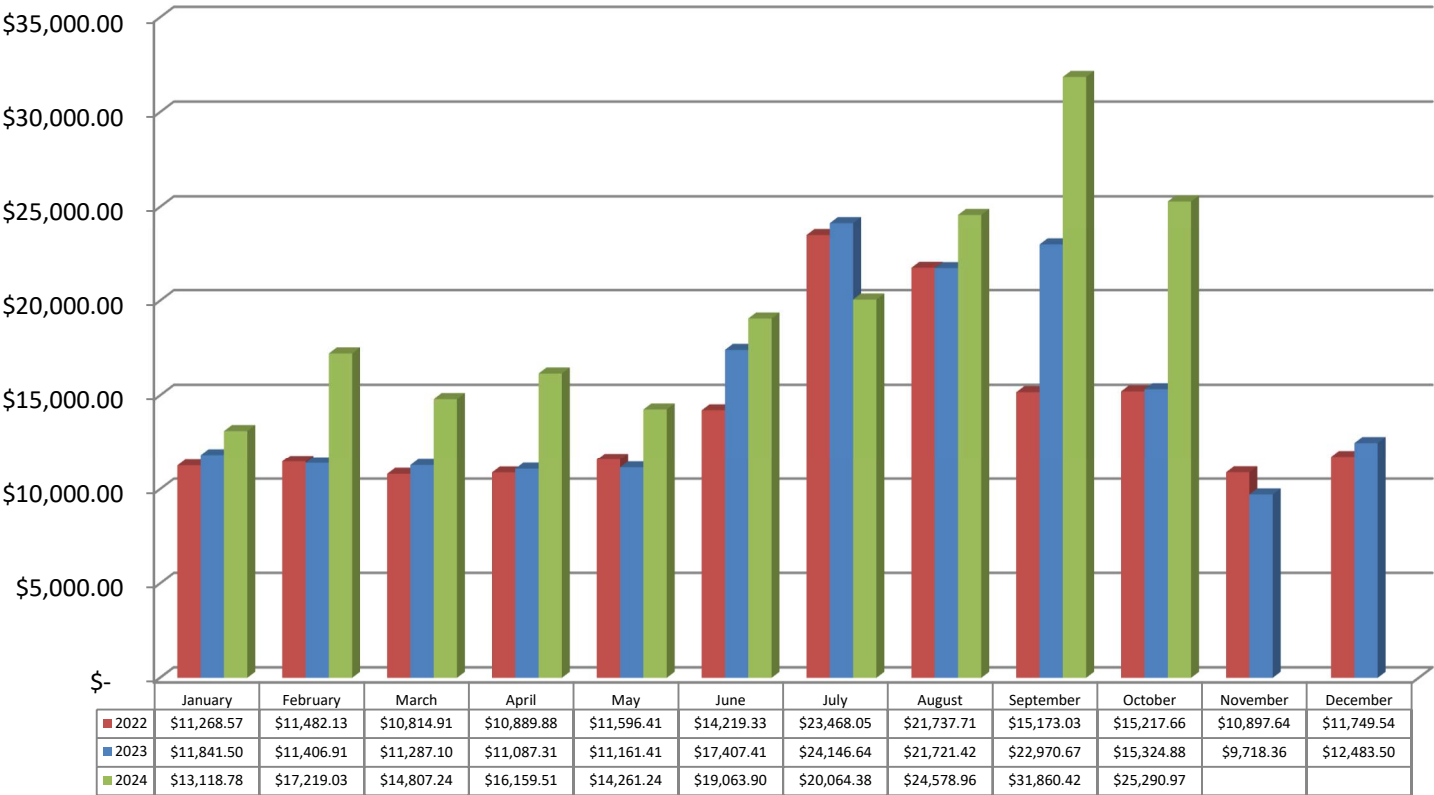
Contributed Services Electric Dollars



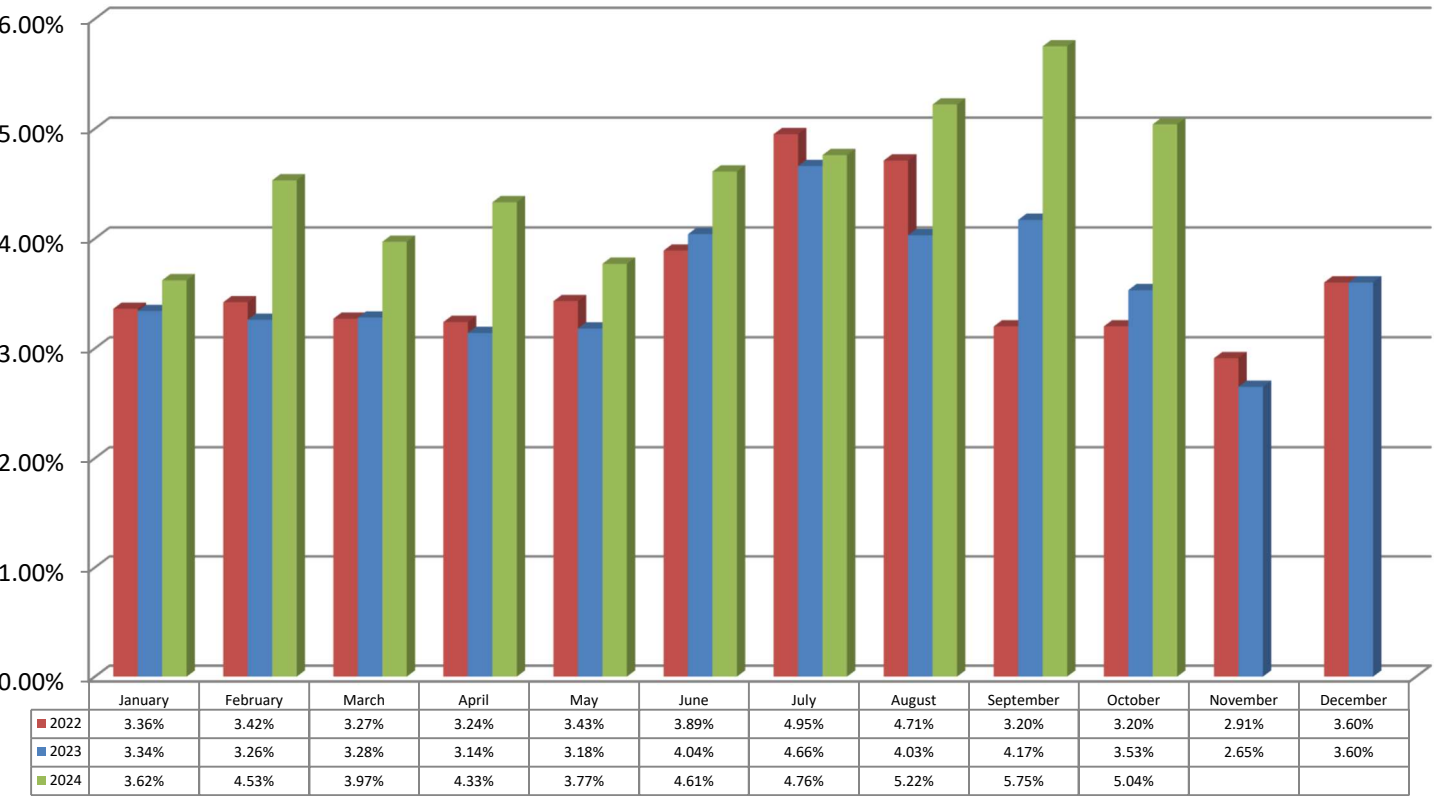
Contributed Services Electric Percents



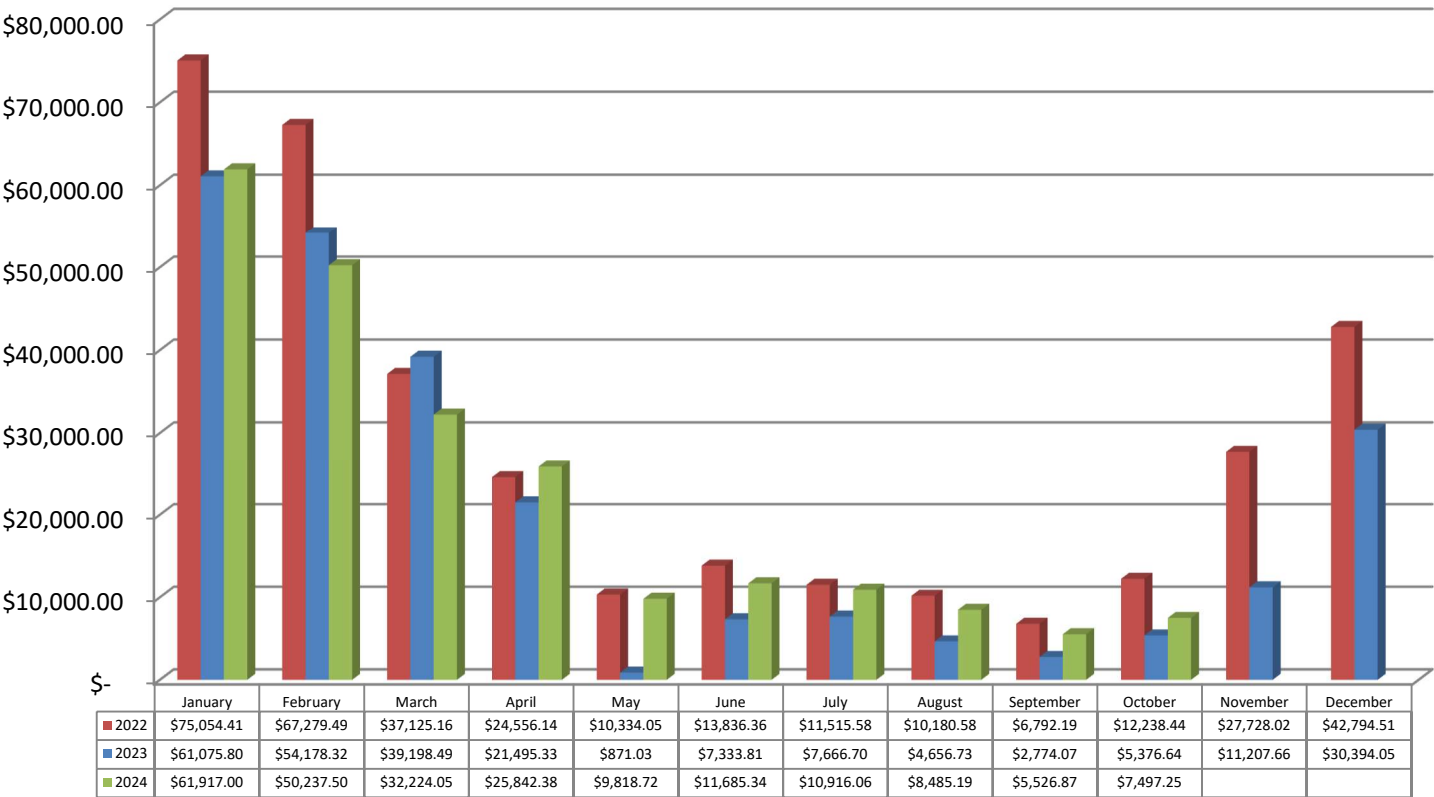
Contributed Services Water Dollars



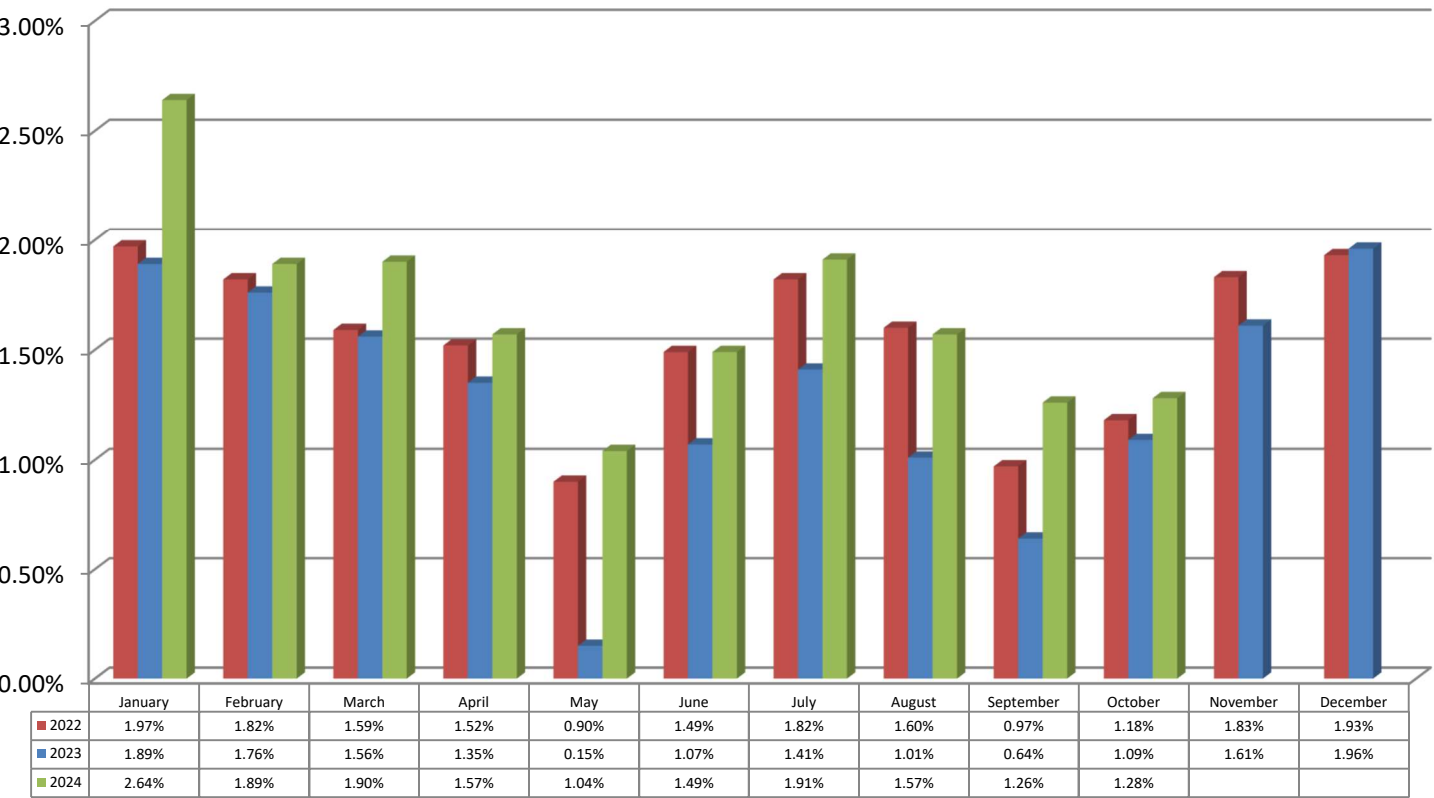
Contributed Services Water Percentages



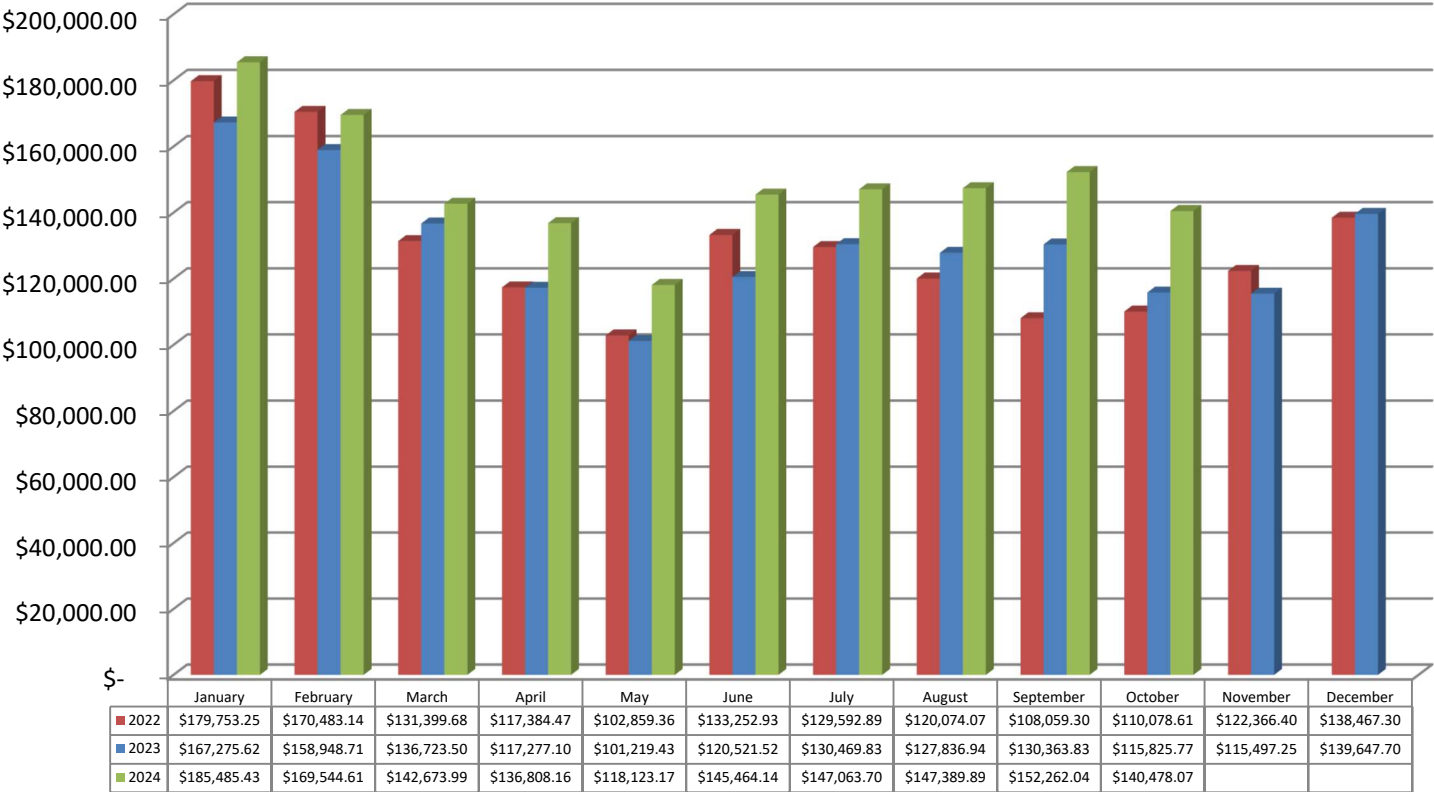
Contributed Services Natural Gas Dollars



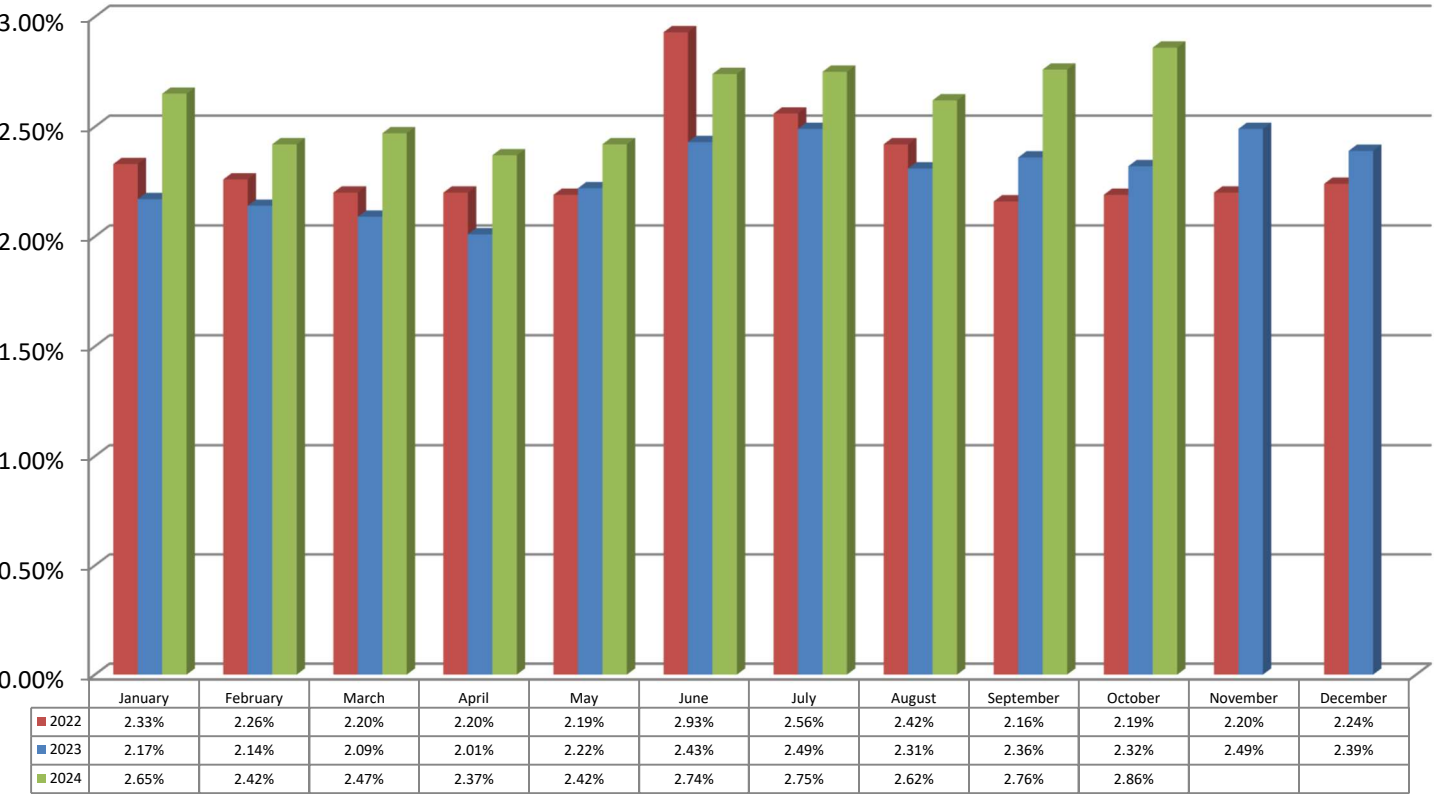
Contributed Services Natural Gas Percents



Contributed Services
Total Dollars



Contributed Services
Total Percents



Owatonna Public Utilities

Disbursements October 2024

Date	#	Type	VENDOR	VENDOR NAME	REFERENCE	AMOUNT
10/3/2024	155067	CHK	00690	AFLAC	SEPTEMBER AFLAC PREMIUMS	\$ 2,086.46
10/3/2024	155068	CHK	00185	ALEXANDER LUMBER COMPANY	EPA INSPECTION REPAIR GSR; PAINT ST LIGHT POLES,ROLLER & TRAY	\$ 333.69
10/3/2024	155069	CHK	00001	ALTERNATIVE TECHNOLOGIES INC	OIL TEST W/KF MOISTURE & GAS ANALYSIS	\$ 726.00
10/3/2024	155070	CHK	07213	AUTOMATED ENERGY INC	METER SERVICES LAKESIDE, KERRY, TRUTH	\$ 455.00
10/3/2024	155071	CHK	07293	AUTOMATIC SYSTEMS COMPANY	#10 WELL LEVEL MONITOR CONNECT & RECALIB	\$ 634.55
10/3/2024	155072	CHK	00964	BLOCK PLUMBING & HEATING	WSLPP 524 PROSPECT - DAVE SLOTSVE; WSLPP 229 LOCUST AVE - YULSAMAR LOPEZ; WSLPP 2169 MAPLE LEAF LN - NICOLE ROSEN	\$ 1,076.90
10/3/2024	155073	CHK	00976	CARQUEST AUTO PARTS	#71 NEW CABINET DRAWER 5	\$ 1,319.20
10/3/2024	155074	CHK	05444	CDW GOVERNMENT LLC	ELEC OPERATIONS MGR IPAD; ELEC OPERATIONS MGR WORKSTATION; DATA TEMP SENSOR	\$ 1,516.79
10/3/2024	155075	CHK	06152	CENTURYLINK	MONTHLY SERVICES	\$ 387.28
10/3/2024	155076	CHK	06172	CENTURYLINK BUSINESS SERVICES	MONTHLY SERVICES	\$ 24.42
10/3/2024	155077	CHK	09072	CINTAS CORPORATION - GK	MAT RENTAL	\$ 210.27
10/3/2024	155078	CHK	00116	CROSTOWN CARTAGE COMPANY OF OWATONNA	COURIER & DEPOSIT BOX BANKING	\$ 1,028.00
10/3/2024	155079	CHK	09419	CULVER COMPANY, LLC	HALLOWEEN GIVE AWAY BAGS 100 YR ANNIVERSA	\$ 728.80
10/3/2024	155080	CHK	08664	DGR ENGINEERING	LONG RANGE STUDY AND CIP	\$ 1,350.00
10/3/2024	155081	CHK	01002	FASTENAL COMPANY	ADAPTER SOCKET PIN LOCK 1/4" X 1/2" X 2"	\$ 400.60
10/3/2024	155082	CHK	00040	FERGUSON ENTERPRISES INC	4 GALV BE A53B S40 ERW SRL PIPE	\$ 2,287.84
10/3/2024	155083	CHK	09002	FLOWPOINT ENVIRONMENTAL SYSTEMS INC	WEB SERVICES FOR SEPTEMBER 2024	\$ 105.81
10/3/2024	155084	CHK	01169	HAWKINS INC	HYDROFLUOSILICIC ACID, CHLORINE, LPC 5	\$ 4,048.93
10/3/2024	155085	CHK	01026	HILTI INC	BLADE KIT REPAIR ON CUTTER	\$ 518.48
10/3/2024	155086	CHK	00068	HUBER SUPPLY COMPANY INC	SEPTEMBER 2024 CYLINDER RENT AC,AR,CO,NI	\$ 92.61
10/3/2024	155087	CHK	00193	ITRON INC	ERW-1601-002 500W REMOTE WATER MODULE	\$ 364.52
10/3/2024	155088	CHK	03047	JONES, HAUGH & SMITH INC	REDLINE ADDITION CONSTRUCTION STAKING	\$ 1,282.01
10/3/2024	155089	CHK	01945	LOCAL UNION 949 IBEW	Local Union Dues	\$ 2,145.98
10/3/2024	155090	CHK	09436	M2 POWER SPORTS, LLC	CUT 20 PARTS, CUT ALUM SLOTS	\$ 502.36
10/3/2024	155091	CHK	9018	MADISON NATIONAL LIFE (STD)	TOM FOSS/ANTHONY LANCE FICA WH	\$ 1,471.95
10/3/2024	155092	CHK	08450	MARCO TECHNOLOGIES LLC	MICROSOFT 0365 LICENSES 08/30-09/29/24	\$ 2,971.13
10/3/2024	155093	CHK	09338	MARVIN PURRIER CONCRETE & MASONRY CO	ELECTRIC PAD ALLEY PATCH HOLE BRICK WALL	\$ 1,275.00
10/3/2024	155094	CHK	08073	METERING & TECHNOLOGY SOLUTIONS	T200,T450,T1000 CF 8 WATER REGISTER DIAL	\$ 994.40
10/3/2024	155095	CHK	08620	MINER'S OUTDOOR & REC.	RENTAL 6 PASSENGER CARTS	\$ 491.62
10/3/2024	155096	CHK	05194	MINNESOTA DEPT OF HEALTH	3RD QTR 24 WATER SUPLY CONNECTION FEE	\$ 24,200.00
10/3/2024	155097	CHK	07960	MUELLER CO LLC	PLUG RUBBER 3/4"	\$ 276.15
10/3/2024	155098	CHK	09336	NORTH COUNTRY CHEVROLET BUICK GMC	#70 NEW VEHICLE 2024 GMC SIERRA 1500	\$ 42,689.74
10/3/2024	155099	CHK	09420	OWATONNA ACE HARDWARE	RESPIRATOR&FACE SHIELD SANDBLASTING ST L; DOOR KICK STOPS	\$ 39.14
10/3/2024	155100	CHK	01095	OWATONNA SHOE COMPANY	SAFETY SHOES DAVE FOX	\$ 245.00
10/3/2024	155101	CHK	09268	RON'S REPAIR SERVICE	#70 INSTALL SWITCH TRIM PANEL & WIRING	\$ 479.91
10/3/2024	155102	CHK	00041	SHORT ELLIOT HENDRICKSON INC	OWATONNA UTILITY VZW CARRIER AD 14TH STW	\$ 2,889.17
10/3/2024	155103	CHK	01122	SPECIALTY PERSONNEL SERVICES INC	TAYLOR A,KYLE L,MITCHELL S, WE 09/22/24	\$ 4,164.84
10/3/2024	155104	CHK	01128	STEELE-WASECA COOPERATIVE ELECTRIC	829 28TH ST SE ELE SERV 08/12 - 09/12/24; 3175 N CTY RD 45 ELE SERV 07/01-08/01/24; ISP SERVICE	\$ 9,251.10
10/3/2024	155105	CHK	09412	STEVE JAMES EXCAVATING INC	TERRITORY CONTRACT 8, 10,13	\$ 492.59
10/3/2024	155106	CHK	08588	STOYKS PLUMBING LLC	DIRT 2 1/2 YARDS; SCREENED PIT RUN 32 YARDS; 6" TILE & INTERNAL COUPLERS	\$ 448.23
10/3/2024	155107	CHK	03190	STUART C IRBY CO	WSLPP 314 W MCKINLEY	\$ 7,173.51
10/3/2024	155108	CHK	00028	TOWNSQUARE MEDIA FARIBAULT	CONNECTOR, BLOCK; WIRE 600V DPLX URD 8 BARD; MILW 49-16-2773 M18 ACSR JAW; LINEAR UTILITY CRIMPER	\$ 5,531.00
10/3/2024	155109	CHK	01050	TRI M GRAPHICS	SEPTEMBER ADVERTISEMENTS - 100-year Celebration; Call Before You Dig Ads; Carbon Monoxide Ads; Peak Alert Ads	\$ 21,863.29
10/3/2024	155110	CHK	03575	ULINE	HISTORY BOOK FOR 100 YR ANNIVERSARY; SEPTEMBER CUSTOMER UPDATE; SMART HUB-JOB AIDS	\$ 731.03
10/3/2024	155111	CHK	00896	UTILITY CONSULTANTS INC	UTILITY ASSISTANCE	\$ 831.60
10/3/2024	155112	CHK	04308	UTILITY SAFETY & DESIGN INC	4X56" SMOOTH BOLLARD SLEEVE -YLW	\$ 516.69
10/3/2024	155113	CHK	01188	WESCO DISTRIBUTION INC	AUGUST & SEPTEMBER 2024 COLIFORM; 4X56" SMOOTH BOLLARD SLEEVE -YLW	\$ 10,312.00
10/3/2024	155114	CHK	9997	MICHAEL J DEMARS	DRILL PILOT MUELLER RUBBER PLUG	\$ 1,090.00
10/3/2024	155115	CHK	9997	EDWARD D JONES & CO	TRANSFORMER 3PH BASEMENT	\$ 183.94
10/3/2024	155116	CHK	9997	EDWARD D JONES & CO	REBATE ASHP MINI-SPLIT	\$ 151.67
10/3/2024	155117	CHK	9997	EVAN COV CHURCH OF OWATONNA	REBATE LIGHTING	\$ 604.00
10/3/2024	155118	CHK	9997	CHARLES R FRISK	REBATE LIGHTING	\$ 536.00
10/3/2024	155119	CHK	9997	CALEB M GOODENOUGH	REBATE AC F	\$ 300.00
10/3/2024	155120	CHK	9999	HAZEL'S HENNA	REBATE F	\$ 200.00
10/3/2024	155121	CHK	9997	SHERRY L HILL	FACE PAINTINGS FOR 100 YR ANNIV	\$ 556.00
10/3/2024	155122	CHK	9997	ROBERT L HOEN	REBATE AC F WIFI TH	\$ 566.00
10/3/2024	155123	CHK	9998	MS LORI J HUWE	REBATE AC F WIFI TH	\$ 25.00
10/3/2024	155124	CHK	9997	GEORGANNE LEHRER	INACTIVE REFUND	\$ 450.00
10/3/2024	155125	CHK	9997	GRACE L MINDRUP	REBATE F WIFI TH	\$ 400.00
10/3/2024	155126	CHK	9997	MR BRADLEY J MOFFETT	REBATE AC F	\$ 2,068.00
10/3/2024	155127	CHK	9997	MR JAMES M OELSCHLAGER	REBATE ASHP WIFI TH	\$ 600.00
10/3/2024	155128	CHK	9997	ADRIAN SEYKORA	REBATE AC F	\$ 800.00
10/3/2024	155129	CHK	9997	ANDREW L THILGES	REBATE F	\$ 618.00
10/10/2024	155130	CHK	09360	ABOVE ALL CLEANING INC	REBATE AC F	\$ 8,467.26
10/10/2024	155131	CHK	00185	ALEXANDER LUMBER COMPANY	OCTOBER 2024 JANITORIAL SERVICES; CARPET CLEANING MAIN,NORTH & SOUTH BLDGS	\$ 3.95
10/10/2024	155132	CHK	08806	AMARIL UNIFORM COMPANY #1	ADHESIVE SPREADER FIX FLOOR COMMISSION R	\$ 3,361.54
10/10/2024	155133	CHK	09160	APG MEDIA OF MN LLC	FR SHORT SLEEVE SHIRT/FR JEANS CRAIG H; FR HOODED SWEATSHIRTS LINE CREW	\$ 220.00
10/10/2024	155134	CHK	09251	AT&T MOBILITY	PROPOSED ASSESSMENT LIEN INFO	\$ 393.93
10/10/2024	155135	CHK	01607	BERGERSON-CASWELL INC	MONTHLY SERVICES	\$ 4,500.00
10/10/2024	155136	CHK	04920	BLACK FOREST LTD	PERFORMANCE TESTING OF ALL WELLS/PUMPS	\$ 200.80
10/10/2024	155137	CHK	00964	BLOCK PLUMBING & HEATING	35 YRS OF SERVICE DAWN DC PEARL EAR/NECK	\$ 264.71
10/10/2024	155138	CHK	09066	BLUE CROSS BLUE SHIELD OF MN- DENTAL	WSLPP 2035 3RD AVE NE - JEREMY OLSON	\$ 2,568.80
10/10/2024	155139	CHK	00965	BORDER STATES ELECTRIC SUPPLY	DENTAL PREMIUMS FOR NOVEMBER	\$ 1,962.26
10/10/2024	155140	CHK	08487	BUSSLER PUBLISHING INC	POST 5FT W/6IN POST HEAD	\$ 375.00
10/10/2024	155141	CHK	00976	CARQUEST AUTO PARTS	FALL HARVEST ADVERTISEMENT	\$ 1,348.28
10/10/2024	155142	CHK	03430	CCP INDUSTRIES	#71 NEW HORNET 16",STROBE LIGHT HEAD; BEACON BAR; #38 BATTERIES; HOSE HYDRAULIC	\$ 369.15
10/10/2024	155143	CHK	00829	CENTRAL FARM SERVICE	HD W 8.26"X16.5" IF 10BX/100	\$ 29.68
					CLEANER PROTANK FOR VACTRON	

Owatonna Public Utilities

Date	#	Type	VENDOR	VENDOR NAME	REFERENCE	AMOUNT
10/10/2024	155144	CHK	06152	CENTURYLINK	MONTHLY SERVICES	\$ 114.00
10/10/2024	155145	CHK	08463	COOPERATIVE RESPONSE CENTER INC	SEPTEMBER 2024 DISPATCH,CRCLINK,SCADA MO	\$ 3,741.78
10/10/2024	155146	CHK	09047	CORE & MAIN LP	CLAMPS FULL CIRCLE 16X15X1CC, 16X20	\$ 1,979.06
10/10/2024	155147	CHK	02699	DAKOTA SUPPLY GROUP INC	BELL END PVC 3"	\$ 238.23
10/10/2024	155148	CHK	09399	DUFOUR CLEANERS	CLEANING OF FR CLOTHING	\$ 3,668.20
10/10/2024	155149	CHK	01158	FARMERS FEED AND PET SUPPLY	GRASS SEED SHADY MIX 25#&COPPER SULFATE	\$ 469.80
10/10/2024	155150	CHK	00040	FERGUSON ENTERPRISES INC	COUPLING COMPRESSION 3 PVC IPS	\$ 542.33
10/10/2024	155151	CHK	00160	FIRST SUPPLY LLC-OWATONNA	SEALANT THREAD TEFLON BLUE MONSTER'; TAPE TEFLON BLUE MONSTER	\$ 137.72
10/10/2024	155152	CHK	01014	GRAYBAR ELECTRIC COMPANY	WIRE 600V 4/0-350 MCM TRIPLEX	\$ 4,830.23
10/10/2024	155153	CHK	01169	HAWKINS INC	DEMURRAGE CHLORINE CYLINDER 150LB	\$ 50.00
10/10/2024	155154	CHK	00193	ITRON INC	ERG-7000-007 GEN5 500G ERT-AMERICAN	\$ 500.24
10/10/2024	155155	CHK	06082	JAGUAR COMMUNICATIONS INC	LOCATES FOR SEPTEMBER	\$ 16,998.00
10/10/2024	155156	CHK	09290	JT SERVICES OF MINNESOTA	ACCESSORIES LOT PRICE SINGLE ASSEMBLY AR	\$ 9,063.00
10/10/2024	155157	CHK	00073	KOWZ - KRUE	OPU 100TH BIRTHDAY; PEAK ALERTS	\$ 1,478.00
10/10/2024	155158	CHK	01901	LEGACY SIGNS INC	BANNER OPU 100 YR ANNIVERSARY	\$ 1,026.00
10/10/2024	155159	CHK	08667	LIMBERG PRODUCTIONS LLC	VIDEO TOUR OPU BLDG	\$ 1,800.00
10/10/2024	155160	CHK	08450	MARCO TECHNOLOGIES LLC	SERVICES 10/09/24-11/08/24	\$ 2,794.56
10/10/2024	155161	CHK	01215	MINNESOTA OFFICE OF PIPELINE SAFETY	MOPS QTRLY MTR ASSESSMENT 01/01-03/31/24	\$ 1,565.58
10/10/2024	155162	CHK	01073	NAPA AUTO PARTS	#6 IMPACT SOCKET TOOLS	\$ 135.64
10/10/2024	155163	CHK	01948	NCPERS MINNESOTA	NOVEMBER PREMIUMS	\$ 448.00
10/10/2024	155164	CHK	00103	NOVASPECT INC	SPRINGS REGULATOR; ERAA01910A0 SPRING;SITE MUST PICK; 18536927052 Spring, Regulator, Red Strip	\$ 442.95
10/10/2024	155165	CHK	07868	ONLINE INFORMATION SERVICES INC	UTILITY EXCHANGE	\$ 444.37
10/10/2024	155166	CHK	09420	OWATONNA ACE HARDWARE	BATTERY M18 HO XC6 2PK REPLACEMENT; FASTENERS	\$ 311.79
10/10/2024	155167	CHK	09194	OWATONNA FITNESS-FRESH CAFE	AUGUST AND SEPTEMBER CLASSES	\$ 486.28
10/10/2024	155168	CHK	01089	OWATONNA MOTOR COMPANY	#6 OLF CHANGE,AC CONCERN,BRAKE NOISE	\$ 650.55
10/10/2024	155169	CHK	00379	POWER MONITORS INC	IVS-2SX PLUS M, B, P, H (2MB)	\$ 3,926.11
10/10/2024	155170	CHK	00240	RENT N SAVE PORTABLE SERVICES	2 BIG TOP TENTS WITH SIDE WALLS	\$ 1,782.43
10/10/2024	155171	CHK	00009	RESCO-RURAL ELECTRIC SUPPLY COOPERATIV	SWITCH OH M3C 15KV 600A; TERMINATOR PIN 1/0 SOL	\$ 3,724.23
10/10/2024	155172	CHK	01122	SPECIALTY PERSONNEL SERVICES INC	TAYLOR A,KYLE L,MITCHELL S, WE 09/29/24	\$ 4,004.70
10/10/2024	155173	CHK	01244	STEELE COUNTY FREE FAIR	RENTAL OF SWINE BARN	\$ 400.00
10/10/2024	155174	CHK	9384	STEELE COUNTY INFORMATION NETWORK	ADVERTISING STEELE COUNTY NTWORK	\$ 100.00
10/10/2024	155175	CHK	09412	STEVE JAMES EXCAVATING INC	DIRT 3 YARDS UG CONVERSION; DIRT 3 YARDS; WATER MAIN REPAIR - 1211 8TH AVE NE; WATER MAIN REPAIR - 1675 BIGELOW AVE; WATER MAIN REPAIR - 830 NW 32ND AVE; DIRT 3 YARDS FRONT ST	\$ 4,988.63
10/10/2024	155176	CHK	01164	TRENCHERS PLUS INC	NOZZLE DISPLAY	\$ 444.51
10/10/2024	155177	CHK	01050	TRI M GRAPHICS	DOOR HANGERS, WATER MAIN	\$ 317.42
10/10/2024	155178	CHK	04308	UTILITY SAFETY & DESIGN INC	KIT REPAIR,COVER GASKET,CAP SCREW,CLAMP	\$ 614.46
10/10/2024	155179	CHK	00249	VAN METER INC	CONDUIT PVC 3-IN SCH80	\$ 4,660.07
10/10/2024	155180	CHK	09313	VERIZON	SEPTEMBER VEHICLE TRACKING	\$ 788.25
10/10/2024	155181	CHK	04243	VERIZON WIRELESS	MONTHLY SERVICES	\$ 2,384.85
10/10/2024	155182	CHK	00613	VISION COMPANIES LLC	EVERDAY LEADERSHIP	\$ 5,000.00
10/10/2024	155183	CHK	01149	WALBRAN & FURNESS	FESTAL PLACE EASEMENT CDI PROJECT LEGAL	\$ 2,406.00
10/10/2024	155184	CHK	02314	WATER CONSERVATION SERVICES INC	LEAK LOCATE 1675 BIGELOW AVE 09/10/24; LEAK LOCATE 1651 10TH AVE SW 09/18/24	\$ 1,304.70
10/10/2024	155185	CHK	01188	WESCO DISTRIBUTION INC	ELBOW TA 600A 15KV; ANCHOR SS GUY ADAPTOR; ARRESTER OVERHEAD 10KV; CONNECTOR SECONDARY URD 4	\$ 4,390.32
10/10/2024	155186	CHK	09104	ZIEGLER INC	REPLACE O-RINGS LEAKING	\$ 283.81
10/10/2024	155187	CHK	9997	MR CHRIS A BEDNAR	REBATE BO	\$ 600.00
10/10/2024	155188	CHK	9997	MICHAEL H BERNDT	REBATE CW	\$ 75.00
10/10/2024	155189	CHK	9997	DAVID L JENSEN	REBATE AC	\$ 224.00
10/10/2024	155190	CHK	9997	MR JOHN G JOHNSON	REBATE AC F	\$ 516.00
10/10/2024	155191	CHK	9997	MR TIM J O'CONNOR	REBATE AC F WIFI TH	\$ 554.00
10/10/2024	155192	CHK	9997	MARK G STADTHERR	REBATE F	\$ 300.00
10/10/2024	155193	CHK	9997	JON P STELTER	REBATE AC F WIFI TH	\$ 554.00
10/10/2024	155194	CHK	9997	MR THOMAS H TEETERS	REBATE AC F	\$ 506.00
10/10/2024	155195	CHK	9997	MR SCOTT R WEBER	REBATE AC F WIFI TH	\$ 572.00
10/17/2024	155196	CHK	07293	AUTOMATIC SYSTEMS COMPANY	#4&6 WELLS/TOWERS COMMUNICATION FAILURE	\$ 1,332.50
10/17/2024	155197	CHK	00964	BLOCK PLUMBING & HEATING	WSLPP 574 RIDGE RD - KATIE PETERSON	\$ 429.51
10/17/2024	155198	CHK	00965	BORDER STATES ELECTRIC SUPPLY	HEAD LED COBRA SMALL & LARGE GRAY	\$ 10,009.92
10/17/2024	155199	CHK	07150	CARR'S TREE SERVICE INC	TREE TRIMMING WEEK 09/09/24	\$ 10,160.39
10/17/2024	155200	CHK	03430	CCP INDUSTRIES	WIPES	\$ 109.78
10/17/2024	155201	CHK	00829	CENTRAL FARM SERVICE	ULSD DYED FIELDMASTER B20 NA 1993	\$ 572.80
10/17/2024	155202	CHK	09072	CINTAS CORPORATION - GK	MAT RENTAL	\$ 210.27
10/17/2024	155203	CHK	01084	CITY OF OWATONNA	SEPTEMBER 2024 FUEL CONSUMPTION	\$ 4,844.94
10/17/2024	155204	CHK	00093	COLE PAPERS INC	PAPER TOWELS,BATH TISSUE,KLEENEX,AIR FRE	\$ 599.34
10/17/2024	155205	CHK	00234	CORPORATE RECOGNITION INC	FLASHLIGHTS GIVE AWAY ITEMS FOR OPEN HOU	\$ 6,321.37
10/17/2024	155206	CHK	00116	CROSSTOWN CARTAGE COMPANY OF OWATC	COURIER & DEPOSIT BOX BANKING	\$ 948.00
10/17/2024	155207	CHK	00040	FERGUSON ENTERPRISES INC	VARIOUS ELBOWS,NIPPLES,CAP,UNION,PLUG	\$ 4,273.10
10/17/2024	155208	CHK	00160	FIRST SUPPLY LLC-OWATONNA	AIR FILTERS HVAC MAIN PLANT BUILDING	\$ 422.16
10/17/2024	155209	CHK	00347	GIRARD'S BUSINESS SOLUTIONS	FEEDER ASSEMBLY FD 452	\$ 409.98
10/17/2024	155210	CHK	01169	HAWKINS INC	CHLORINE 150LB CYLINDER CWW,6,7,8,9 WELL	\$ 2,104.39
10/17/2024	155211	CHK	00193	ITRON INC	WATER MODULE REMOTE ERW-1601-002 500W	\$ 1,580.15
10/17/2024	155212	CHK	01945	LOCAL UNION 949 IBEW	Local Union Dues	\$ 2,145.98
10/17/2024	155213	CHK	08450	MARCO TECHNOLOGIES LLC	MONTHLY SERVICES 10/17/24-11/16/24	\$ 1,099.79
10/17/2024	155214	CHK	08998	MARCO TECHNOLOGIES LLC-CONTRACT	KONICA PRINTER	\$ 365.19
10/17/2024	155215	CHK	09338	MARVIN PURRIER CONCRETE & MASONRY CO	CONCRETE IN ALLEY BEHIND TONE MUSIC	\$ 15,270.00
10/17/2024	155216	CHK	08073	METERING & TECHNOLOGY SOLUTIONS	M25BZ3/4BARE MODEL 25 BARE METER KIT REPAIR,STEM INDICATOR,NUT,O-RING; R99LX000012 Kit, Repair, 99L Comp Disc; 1R395909012 1A342024152 1A342024152 NUT,HEX,MACH	\$ 11,559.15
10/17/2024	155217	CHK	00103	NOVASPECT INC	INDICATOR STEM ADAPT ; 1L296509022 STEM,TRAVEL IND ; 1E591406992 O-Ring, 5/8 x 13/16 x 3/32 ;	\$ 1,805.52
10/17/2024	155218	CHK	00827	OFFICE OF MN.IT SERVICES	WIDE AREA NETWORK SERVICES; VOICE SERVICES SEPTEMBER	\$ 1,098.68
10/17/2024	155219	CHK	09420	OWATONNA ACE HARDWARE	FUNNELS SET 3	\$ 8.54
10/17/2024	155220	CHK	09300	Q MARKET RESEARCH	Q3 2024 RESIDENTIAL RESEARCH SURVEY/RPT	\$ 3,300.00
10/17/2024	155221	CHK	09262	SKARSHAUG TESTING LABORATORY INC	TESTING ELECTRIC ITEMS, REPAIR & REPLACE; SALCOR HOSE, POLYTHYLENE LINE GUARD	\$ 8,815.78
10/17/2024	155222	CHK	08194	SPARE TIME ENTERTAINMENT LLC	EMPLOYEE APPRECIATION 100 YEAR ANNIV	\$ 1,393.73
10/17/2024	155223	CHK	09412	STEVE JAMES EXCAVATING INC	DIRT 8 YARDS; SCREENED PIT RUN 6 YARDS; SCREENED PIT RUN 12 YARDS; SCREENED PIT RUN 42 YARDS ASCEND PROJECT	\$ 974.70

Owatonna Public Utilities

Date	#	Type	VENDOR	VENDOR NAME	REFERENCE	AMOUNT
10/17/2024	155224	CHK	05408	STEWART SANITATION	SEPTEMBER 2024 GARBAGE/CARDBOARD SERVICE	\$ 908.30
10/17/2024	155225	CHK	03190	STUART C IRBY CO	BYPASS METER BAR; CUTOOUT SMD-20 200 AMP POWER FUSE; TRANSFORMER BASEMENT 3PH	\$ 34,247.08
10/17/2024	155226	CHK	09442	TUERK CUSTOM, LLC	60 BALES OF STRAW AND SKID LOADER ATTACH	\$ 700.00
10/17/2024	155227	CHK	00133	USABLUBOOK	CHLORINE ACCUVAC, FLOURIDE REAGENT ARSEN; GAUGE LIQUID FILL 2.5" 30 PSI	\$ 1,189.15
10/17/2024	155228	CHK	04308	UTILITY SAFETY & DESIGN INC	SEPTEMBER 2024 RETAINER FEES	\$ 1,578.00
10/17/2024	155229	CHK	01188	WESCO DISTRIBUTION INC	ARRESTER 54KV	\$ 1,245.00
10/17/2024	155230	CHK	9999	BASILLO'S PIZZA	100 YR ANNIVERSARY FOOD TRUCK	\$ 482.50
10/17/2024	155231	CHK	9999	BLAKE'S BETTER SPREAD	MEAL VOUCHERS 100 YR ANNIVERSARY EMPL	\$ 247.00
10/17/2024	155232	CHK	9998	PATRICIA A BRAASCH-TURI	Credit Balance Refund	\$ 251.99
10/24/2024	155233	CHK	00335	AMERIGAS - 2318	2 33.5LB CYLINDER PROPANE FOR FORKLIFT	\$ 111.88
10/24/2024	155234	CHK	09160	APG MEDIA OF MN LLC	ADVERTISEMENTS FOR SEPTEMBER	\$ 926.00
10/24/2024	155235	CHK	08258	B & B COMMERCIAL COATING LLC	SANDBLAST AND RECOAT FIRE HYDRANTS 287	\$ 38,745.00
10/24/2024	155236	CHK	09093	BALLSTADT ENTERPRISES LLC	SEPTEMBER 2024 LAWN CARE SERVICE	\$ 791.41
10/24/2024	155237	CHK	01241	BERKLEY RISK ADMINISTRATORS LLC	DEDUCTIBLE CLAIM LMC GL 000000367868	\$ 500.00
10/24/2024	155238	CHK	04920	BLACK FOREST LTD	BOOKLETS	\$ 6.41
10/24/2024	155239	CHK	07150	CARR'S TREE SERVICE INC	TREE TRIMMING WEEK 09/16/24	\$ 21,421.06
10/24/2024	155240	CHK	00978	CEDAR VALLEY SERVICES INC	ENEVELOPE CHECKING	\$ 760.89
10/24/2024	155241	CHK	00983	COLE'S ELECTRIC INC	BORE ELE UG HARTLE AVE/CEDARDALE DR SE	\$ 17,300.00
10/24/2024	155242	CHK	09349	CRABTREE INK CORPORATION	APGA CALENDARS 500	\$ 1,450.00
10/24/2024	155243	CHK	00040	FERGUSON ENTERPRISES INC	ADAPTERS VALVE BOX,GATE VALVE,LID VLV BX	\$ 2,923.37
10/24/2024	155244	CHK	00160	FIRST SUPPLY LLC-OWATONNA	CLAMP CONDUIT & PIPE RIGID	\$ 25.22
10/24/2024	155245	CHK	01012	GOPHER STATE ONE-CALL INC	SEPTEMBER 2024 LOCATING SERVICE	\$ 541.35
10/24/2024	155246	CHK	09394	HOUCK TRANSIT ADVERTISING	TRANSIT MEDIA TAIL WRAP ADVERTISEMENT	\$ 1,200.00
10/24/2024	155247	CHK	09177	JUEL LEARNING INC	CONTRACTOR SAFETY SEPTEMBER 2024	\$ 468.00
10/24/2024	155248	CHK	01901	LEGACY SIGNS INC	CUST SERVICE BANNERS FOR STAND LOGO CHG	\$ 32.06
10/24/2024	155249	CHK	09008	LIME VALLEY ADVERTISING INC	WEBSITE RESKIN	\$ 946.75
10/24/2024	155250	CHK	01048	LINCOLN SUPPLIERS INC	HOSE 3" SUCTION CLEARGUARD FOR VACTRON	\$ 1,203.00
10/24/2024	155251	CHK	01233	MADISON NATIONAL LIFE (LTD)	NOVEMBER LTD PREMIUMS	\$ 2,756.05
10/24/2024	155252	CHK	9018	MADISON NATIONAL LIFE (STD)	NOVEMBER PREMIUMS STD	\$ 2,154.03
10/24/2024	155253	CHK	08450	MARCO TECHNOLOGIES LLC	MICROSOFT 365 LICENSES	\$ 2,971.13
10/24/2024	155254	CHK	09441	MARTIN BUILDERS AND REMODELERS	1210 BELLFLOWER ROAD INSTALL NEW R 30 BA	\$ 275.00
10/24/2024	155255	CHK	08073	METERING & TECHNOLOGY SOLUTIONS	T10004BARE 4" T-1000 LOW LEAD BARE METER	\$ 2,160.90
10/24/2024	155256	CHK	09285	METRONET	INTERNET SERVICES	\$ 178.44
10/24/2024	155257	CHK	09249	METROPOLITAN MECHANICAL CONTRACTORS	CONTACTOR REPLACEMENT WOOD SHOP	\$ 45.80
10/24/2024	155258	CHK	09244	MINNESOTA LIFE INSURANCE COMPANY	OCTOBER PREMIUMS LIFE INS/SUPPLEMENTAL	\$ 3,460.81
10/24/2024	155259	CHK	01064	MINNESOTA MUNICIPAL UTILITIES ASSOCIATION	APPRENTICE LINEWORKER TRAIN RYAN HABERMA	\$ 2,224.50
10/24/2024	155260	CHK	09045	NATIONAL INFORMATION SOLUTIONS COOPERATIVE	SEPTEMBER POSTAGE AND ONLINE PMTS	\$ 26,980.80
10/24/2024	155261	CHK	00103	NOVASPECT INC	SPRING, CAP, NUT, RETAINER & GASKETS	\$ 1,093.98
10/24/2024	155262	CHK	05450	OPEN SYSTEMS INTERNATIONAL INC	Q3 HOSTED LICENSE RENEW 9/10/24-12/09/24	\$ 9,462.00
10/24/2024	155263	CHK	09420	OWATONNA ACE HARDWARE	#37 HEXKEY	\$ 165.61
10/24/2024	155264	CHK	01109	R & K ELECTRIC INC	ASCEND DUCT BANK ELECTRICAL AND CONCRETE	\$ 124,747.60
10/24/2024	155265	CHK	09199	REAGAN OUTDOOR ADVERTISING OF ROCKESDALE	OCTOBER ADVERTISING ONLINE	\$ 1,032.00
10/24/2024	155266	CHK	00240	RENT N SAVE PORTABLE SERVICES	SEPT 24 RENTAL RESTROOM FARIBAULT SUB	\$ 235.12
10/24/2024	155267	CHK	08687	SHRED RIGHT	SHREDDING CONSULES	\$ 42.53
10/24/2024	155268	CHK	01122	SPECIALTY PERSONNEL SERVICES INC	TAYLOR A,KYLE L,MITCHELL S, WE 10/06/24	\$ 4,303.80
10/24/2024	155269	CHK	01127	STEELE COUNTY TREASURER	2022 AERIAL IAMGERY PMT 3 OR 3	\$ 5,000.00
10/24/2024	155270	CHK	09412	STEVE JAMES EXCAVATING INC	DIRT 3 YARDS	\$ 447.60
10/24/2024	155271	CHK	03190	STUART C IRBY CO	BYPASS METER BAR	\$ 28,068.40
10/24/2024	155272	CHK	00133	USABLUBOOK	GAUGE LIQUID FILL 2.5" 30 & 160 PSI	\$ 241.50
10/24/2024	155273	CHK	01188	WESCO DISTRIBUTION INC	COLD SHRINK 15KV	\$ 5,664.00
10/24/2024	155274	CHK	00204	XCEL ENERGY	7702 SW 18TH ST ELE SER09/12/24-10/13/24	\$ 116.44
10/24/2024	155275	CHK	9998	BECKI L ALANIS	INACTIVE REFUND	\$ 58.61
10/24/2024	155276	CHK	9998	ATM PROPERTIES LLC	INACTIVE REFUND	\$ 35.63
10/24/2024	155277	CHK	9997	MR BOB E CHAMBERS	REBATE F WIFI TH	\$ 350.00
10/24/2024	155278	CHK	9997	CITY OF OWATONNA WASTEWATER TREATMENT PLANT	EM REBATE 2024	\$ 3,917.00
10/24/2024	155279	CHK	9998	SUAMY A CONTRERAS RODAS	INACTIVE REFUND	\$ 90.58
10/24/2024	155280	CHK	9997	CYBEX INTERNATIONAL INC	REBATE CUSTOM ELECTRIC	\$ 56,946.00
10/24/2024	155281	CHK	9998	DME PROPERTY MANAGEMENT	INACTIVE REFUND	\$ 28.17
10/24/2024	155282	CHK	9999	EL REY DEL TACO LLC	MEALS FOR EMPLOYEES 100 YR ANNIV	\$ 321.05
10/24/2024	155283	CHK	9997	FEDERATED INSURANCE	2024 EM REBATE	\$ 8,417.00
10/24/2024	155284	CHK	9997	FLEET FARM SSC	EM REBATE 2024	\$ 12,814.00
10/24/2024	155285	CHK	9998	MICHAEL J HITCHKO	INACTIVE REFUND	\$ 79.25
10/24/2024	155286	CHK	9998	RICKY E HUNDORF	INACTIVE REFUND	\$ 23.13
10/24/2024	155287	CHK	9997	INDEPENDENT SCHOOL DISTRICT #761	EM REBATE 2024	\$ 21,912.00
10/24/2024	155288	CHK	9998	NASTEHO M JAMA	INACTIVE REFUND	\$ 44.39
10/24/2024	155289	CHK	9997	KWIK TRIP INC - #237	REBATE LIGHTING	\$ 591.32
10/24/2024	155290	CHK	9998	MR F R (BUD) FREIHEIT	INACTIVE REFUND	\$ 222.50
10/24/2024	155291	CHK	9998	MARY E OELERKING	INACTIVE REFUND	\$ 201.60
10/24/2024	155292	CHK	9998	RACHEL L PETERSON	INACTIVE REFUND	\$ 5.82
10/24/2024	155293	CHK	9997	POLY PLASTICS	EM REBATE 2024	\$ 28,435.00
10/24/2024	155294	CHK	9997	MISS LANA J RADUE	REBATE AC F WIFI TH	\$ 566.00
10/24/2024	155295	CHK	9998	JOHN H STROHSCHIEIN	INACTIVE REFUND	\$ 184.68
10/24/2024	155296	CHK	9998	TUDOR ROSE PROPERTIES LLC	INACTIVE REFUND	\$ 27.51
10/24/2024	155297	CHK	9997	MS DIANE E WEBER	REBATE AC F	\$ 504.00
10/31/2024	155298	CHK	00690	AFLAC	OCTOBER PREMIUMS AFLAC	\$ 2,086.46
10/31/2024	155299	CHK	00185	ALEXANDER LUMBER COMPANY	BRUSH OVATION 2.5" FOR STREET LIGHTS; SLAB CONCRETE REPAIR EPA ISSUE FILL GAP	\$ 293.91
10/31/2024	155300	CHK	05976	ANCOM TECHNICAL CENTER	BATTERIES RADIOS LIION 2500 MAH	\$ 756.00
10/31/2024	155301	CHK	00182	BARR ENGINEERING CO	OPU COMPREHENSIVE PLAN & MODEL UPDATE	\$ 45,285.50
10/31/2024	155302	CHK	00964	BLOCK PLUMBING & HEATING	MOVE GAS METERS-319-321 N CEDAR DAVIS MA; MOVE GAS METERS-324/326 N CEDAR NICK'S P;	\$ 15,375.58
10/31/2024	155303	CHK	00965	BORDER STATES ELECTRIC SUPPLY	POST W/6IN POST HEAD; TAPE & BRACKET MOUNTING; JUNCTION FEED-THRU 3 BANGER 15KV 200A; EXEMPT MATERIAL	\$ 3,657.84
10/31/2024	155304	CHK	00976	CARQUEST AUTO PARTS	TORX BIT ST 1/4-3/8; GRINDER DIE ANGLE & BURR CARBIDES; FITTING	\$ 179.08
10/31/2024	155305	CHK	07150	CARR'S TREE SERVICE INC	TREE TRIMMING WEEK 09/30/24	\$ 10,133.19
10/31/2024	155306	CHK	05444	CDW GOVERNMENT LLC	LIFECYCLE LAPTOPS 2024	\$ 21,358.26
10/31/2024	155307	CHK	06152	CENTURYLINK	MONTHLY SERVICES	\$ 200.79

Void

Owatonna Public Utilities

Date	#	Type	VENDOR	VENDOR NAME	REFERENCE	AMOUNT
10/31/2024	155308	CHK	01084	CITY OF OWATONNA	ROSE/CEDAR ALLEY PAVING; WATER MAIN REPAIR - 1670 10TH AVE SW; WATER MAIN REPAIR - 915 LINCOLN AVE S; WATER MAIN REPAIR - 1211 8TH AVE NE	\$ 8,343.08
10/31/2024	155309	CHK	09047	CORE & MAIN LP	SHOVELS 48" SQUARE POINT	\$ 334.07
10/31/2024	155310	CHK	02855	CUSTOM ALARM	QTRLY ALARM MONITORING 11/01/24-01/31/25	\$ 667.06
10/31/2024	155311	CHK	08664	DGR ENGINEERING	LONG RANGE SYSTEM STUDY AND CIP	\$ 4,500.00
10/31/2024	155312	CHK	09143	EMERSON PROCESS MANAGEMENT REGULAT	NPS 2 CS400IR, NPT, Cast Iron Body,	\$ 15,419.07
10/31/2024	155313	CHK	08464	ENDRES WINDOW CLEANING INC	CLEAN ALL OUTSIDE WINDOWS&ACCESS WO LIFT	\$ 1,716.86
10/31/2024	155314	CHK	00040	FERGUSON ENTERPRISES INC	VARIOUS SIZE NIPPLES, PLUGS & UNION; EXEMPT MATERIAL	\$ 2,087.85
10/31/2024	155315	CHK	01854	GARCIA GRAPHICS	REVISIONS LED HOLIDAY REBATE/NEW LOGO	\$ 162.50
10/31/2024	155316	CHK	01169	HAWKINS INC	HYDROFLUOSILICIC ACID, CHLORINE, LPC 5	\$ 3,809.55
10/31/2024	155317	CHK	00068	HUBER SUPPLY COMPANY INC	CAN OF ROD 10# EASY OPEN; Q8 NITROGEN SIZE 80	\$ 90.85
10/31/2024	155318	CHK	08500	IDEAL SERVICE INC	PM SERVICE ON 15 VFDS 07/23/24	\$ 1,215.00
10/31/2024	155319	CHK	09290	JT SERVICES OF MINNESOTA	POLE STREET LIGHT	\$ 4,301.72
10/31/2024	155320	CHK	01945	LOCAL UNION 949 IBEW	Local Union Dues	\$ 2,149.97
10/31/2024	155321	CHK	01054	MANKE'S OUTDOOR EQUIPMENT	INSTALLED NEW TRIMMER HEAD POLY CUT; CONCRETE INFULL ALLEY BEHIND US BANK; #8&9 TOWERS SETUP TO POUR/FINISH CONCRET	\$ 82.25
10/31/2024	155322	CHK	09338	MARVIN PURRIER CONCRETE & MASONRY CO	CONCRETE BLOCK 2 WINDOWS ALLEY TONE MUSI	\$ 8,025.00
10/31/2024	155323	CHK	09352	MINNESOTA DEPT OF COMMERCE-UNCLAIMED	Escheats On 10/25/2024	\$ 1,316.81
10/31/2024	155324	CHK	00103	NOVASPECT INC	GASKET; 11291103012 GASKET;0.38X0.67X.03	\$ 49.39
10/31/2024	155325	CHK	00404	OLYMPIC FIRE PROTECTION CORP	ANNUAL FIRE PROTECTION-WELL #'S 6 & 9; ANNUAL FIRE PROTECTION-MAIN PLANT&DRY SP	\$ 1,130.00
10/31/2024	155326	CHK	01246	OWATONNA AREA CHAMBER OF COMMERCE	2024 HOLIDAY LIGHTED PARADE	\$ 50.00
10/31/2024	155327	CHK	05456	PIONEER CRITICAL POWER	GENERATOR PM SERVICE ANNUAL IN VSB	\$ 3,922.71
10/31/2024	155328	CHK	00009	RESCO-RURAL ELECTRIC SUPPLY COOPERATIV	ELBOW 1/OSOL 15KV 200A	\$ 1,601.22
10/31/2024	155329	CHK	01111	ROCON INC	#5 BLDG REPAIR PANELS	\$ 1,175.00
10/31/2024	155330	CHK	09342	SEYKORA AUTOMOTIVE	#30 OLF CHANGE, CABIN & AIR FILTER	\$ 152.19
10/31/2024	155331	CHK	07963	SEYKORA GROUP INC	STRIPE 208 N WALNUT MAIN&LOWER LEVEL LOT	\$ 1,790.00
10/31/2024	155332	CHK	00041	SHORT ELLIOT HENDRICKSON INC	T-MOBILE ANCHOR 26TH ST WT	\$ 3,068.27
10/31/2024	155333	CHK	01050	TRI M GRAPHICS	OCTOBER CUSTOMER UPDATE; WINTERIZING DOOR HANGERS; MUSEUM HALLWAY SIGNAGE 100 YR ANNIV; DOOR HANGER HIGH WATER NOTIFICATION	\$ 5,930.91
10/31/2024	155334	CHK	03575	ULINE	BOLLARD SLEEVE BLACK 4X56" SMOOTH	\$ 515.63
10/31/2024	155335	CHK	01183	UNITED PARCEL SERVICE INC	JERI-ITRON, IRBY-METERSHOP GLOVE TEST	\$ 136.77
10/31/2024	155336	CHK	00133	USABLUETOOL	HACH CHLORINE ACCUVAC AMPULES; GAUGE LIQUID FILL 2.5" 160 PSI;	\$ 959.44
10/31/2024	155337	CHK	00249	VAN METER INC	STRAP PIPE 3" 2-HOLE; Exempt Material	\$ 128.00
10/31/2024	155338	CHK	01152	WENCL PLUMBING	WSLPP 1925 SUNLIGHT	\$ 440.39
10/31/2024	155339	CHK	09269	WILLIE'S PAINTING LLC	PRESSURE WASHED,SCRAPED,SANDED,&PAINTED	\$ 6,650.00
10/31/2024	155340	CHK	09104	ZIEGLER INC	FLUID SAMPLE KITS FOR CWW,#5&9WELL GENER	\$ 237.17
TOTAL CHECKS						\$1,058,973.06
10/1/2024	1498	WIRE	00081	SOUTHEAST SERVICE COOP (MEDICAL)	OCTOBER MEDICAL PREMIUMS	\$ 106,305.58
10/4/2024	1499	WIRE	09061	UNITED STATES TREASURY	FEDERAL WITHHOLDING TAXES	\$ 67,669.74
10/4/2024	1500	WIRE	09168	PERA	PERA EMPLOYER CONTRIBUTIONS	\$ 37,690.71
10/7/2024	1501	WIRE	09346	WEX HEALTH, INC	EMPLOYER CONTRIBUTION HSA & VEB	\$ 10,447.17
10/7/2024	1502	WIRE	09056	MINNESOTA CHILD SUPPORT	CRAIG HANSEN CHILD SUPPORT	\$ 47.53
10/7/2024	1503	WIRE	09170	MINNESOTA DEPT OF REVENUE PAYROLL	MN WITHHOLDING TAX	\$ 12,760.33
10/7/2024	1504	WIRE	09034	DEFERRED COMPENSATION	DEFERRED COMP CONTRIBUTION	\$ 5,350.00
10/7/2024	1505	WIRE	09346	WEX HEALTH, INC	DAVE FOX 60.41 FSA REIMB	\$ 60.41
10/8/2024	1506	WIRE	09346	WEX HEALTH, INC	FAM CARE MS 3846.20 MED DF 349.00	\$ 4,195.20
10/7/2024	1507	WIRE	09414	BREMER BANK COMMERCIAL CREDIT CARD 6	SEPTEMBER 2024 STMT	\$ 34,472.35
10/11/2024	1508	WIRE	09064	THE ENERGY AUTHORITY INC	NNG TRANSPORT DEMAND FEE SEPTEMBER	\$ 85,543.07
10/15/2024	1509	WIRE	09064	THE ENERGY AUTHORITY INC	SEPTEMBER GAS TRANSPORTATION	\$ 209,458.38
10/21/2024	1510	WIRE	09056	MINNESOTA CHILD SUPPORT	CRAIG HANSEN CHILD SUPPORT	\$ 47.53
10/21/2024	1511	WIRE	09034	DEFERRED COMPENSATION	DEFERRED COMP CONTRIBUTION	\$ 5,350.00
10/21/2024	1512	WIRE	09170	MINNESOTA DEPT OF REVENUE PAYROLL	MN WITHHOLDING TAX	\$ 15,070.73
10/21/2024	1513	WIRE	09346	WEX HEALTH, INC	EMPLOYER CONTRIBUTION HSA & VEB	\$ 10,447.17
10/18/2024	1514	WIRE	09061	UNITED STATES TREASURY	FEDERAL WITHHOLDING TAXES	\$ 79,263.49
10/18/2024	1515	WIRE	09168	PERA	PERA EMPLOYER CONTRIBUTIONS	\$ 42,207.81
10/22/2024	1516	WIRE	09346	WEX HEALTH, INC	DEP CARE REIMBURSEMENT MEGAN SMITH192.31	\$ 192.31
10/25/2024	1517	WIRE	09346	WEX HEALTH, INC	MONTHLY SERVICE CHARGE	\$ 162.25
10/25/2024	1518	WIRE	01121	SOUTHERN MN MUNICIPAL POWER AGENCY	POWER SALES CONTRACT SEPTEMBER	\$ 2,812,596.37
10/24/2024	1519	WIRE	09184	MINNESOTA UNEMPLOYMENT INSURANCE	ROB BARBEAU UNEMPLOYMENT	\$ 8,900.00
10/29/2024	1520	WIRE	09346	WEX HEALTH, INC	DEP CARE REIMBURSEMENT A LANCE 1330.00	\$ 1,330.00
10/29/2024	1521	WIRE	09346	WEX HEALTH, INC	MED CARE REIMBURSE DAVE FOX 200.59	\$ 200.59
10/15/2024	84061	ACH	1238	MN DEPT OF REVENUE	SALES TAXES	\$222,019.00
10/31/2024	84659	ACH	1084	CITY OF OWATONNA	SEWER PAYMENT - October 2024	\$578,000.00
TOTAL ELECTRONIC PAYMENTS						\$4,349,787.72
10/4/2024	Various	DD	Various	59 Employees @ 23.08 each	Cell Phone Stipends	\$1,361.72
10/18/2024	Various	DD	Various	59 Employees @ 23.08 each	Cell Phone Stipends	\$1,361.72
10/4/2024	16436	DD	935	Josh Prokopec	Reimburse Mileage Duluth MN AWWA Conf	\$290.78
10/4/2024	16397	DD	1257	Jeri Blazeck	Reimburse meal pd personally at MIC Conf FL	\$11.72
10/4/2024	16445	DD	17	Larry Taghon	Reimburse NISC MIC Conf Expense personal card	\$1,299.99
10/4/2024	16438	DD	9312	Ann Ringhofer	Reimburse NISC MIC Conf Expense personal card	\$171.09
10/4/2024	16447	DD	9050	Toni Van Esch	Reimburse NISC MIC Conf Expense personal card	\$776.32
10/4/2024	16432	DD	1213	Roger Noble	Reimburse Mileage Duluth MN AWWA Conf	\$259.15
10/4/2024	16399	DD	9189	Nate Brinkman	Reimburse meal Pd personally Dept Mtg/Q12	\$33.38
10/4/2024	16419	DD	8158	Chris Johnson	Reimburse meal pd personally at MIC Conf FL	\$41.44
10/4/2024	16637	DD	8226	Peter Trom	Reimburse Mileage APPA Cybersecurity Mtg	\$166.43
10/18/2024	16595	DD	9438	Mike Enright	Reimburse preemployment Physical & Safety Shoes pd on personal card	\$238.95
10/18/2024	16637	DD	8226	Peter Trom	Reimburse Lyft to Airport APPA Conf	\$34.61
TOTAL EMPLOYEE REIMBURSEMENTS						\$6,047.30

Owatonna Public Utilities

Date	#	Type	VENDOR	VENDOR NAME	REFERENCE	AMOUNT
					TOTAL CHECKS	\$1,058,973.06
					TOTAL EMPLOYEE REIMBURSEMENTS	\$6,047.30
					TOTAL WIRE PAYMENTS	\$3,549,768.72
					Check Register Subtotal	\$4,614,789.08
					TOTAL ACH PAYMENTS	\$800,019.00
					Payments Subtotal	\$5,414,808.08
					REBATES APPLIED TO CUSTOMER ACCOUNTS	\$9,520.88
					PAYROLL ACH - 10/4/2024	\$166,648.62
					PAYROLL ACH - 10/18/2024	\$185,505.61
					TOTAL PAYMENTS	\$5,776,483.19
					Checks/Wires Voided this month - 2	\$950.00

Electric Monthly Financial Scorecard

October 2024

	Actual	Plan	Vs. Plan	
Commodity Sold (MWh)	30,231	34,796	(4,564)	-13.1%
Commodity Revenue (000)	\$3,740	\$3,878	-\$138	-3.5%
Commodity Expense (000)	\$2,714	\$2,846	-\$132	-4.7%
Gross Margin (000)	\$1,026	\$1,032	(\$5)	-0.5%
Other Revenue (000)	\$170	\$171	-\$1	-0.4%
Other Expense (000)	\$955	\$874	\$81	9.3%
Net Income (000)	\$242	\$329	(\$87)	-26.4%

Key Drivers

Commodity Revenue:

\$38K - Residential sales above plan
 \$33K - Commercial sales above plan
 \$382K - Industrial sales below plan
 \$235K - EAA adjustment above plan

Other Revenue:

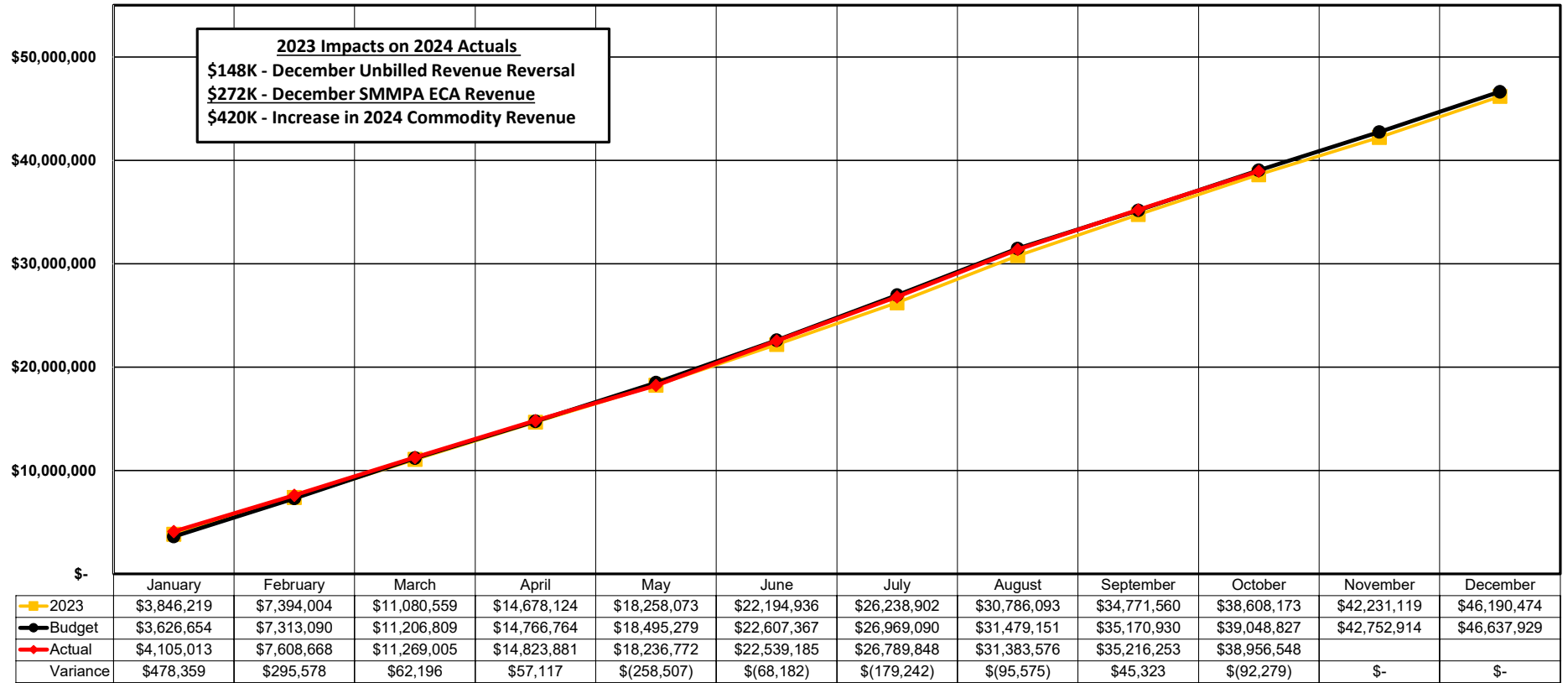
\$22K - 2021 Use Tax refund below plan, actuals posted in Sep' 24
 \$20K - Interest income above plan
 \$12K - SMMPA Dist. & Econ. Credits below plan
 \$7K - SMMPA Rebate reimbursement above plan
 \$5K - Forfeited discounts above plan

Note: Unbilled revenue \$100K below plan

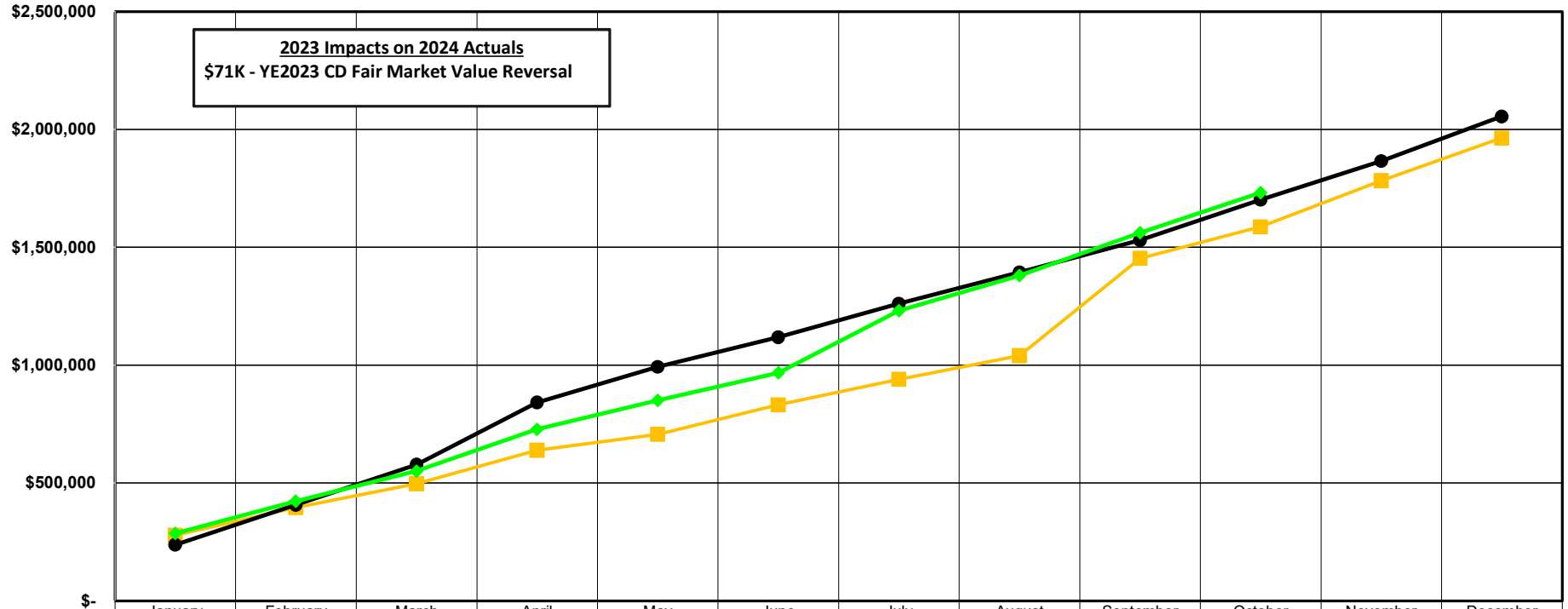
Other Expense:

\$103K - Rebate expenses above plan
 \$38K - Mutual aid expense reimbursement above plan, offsets expens

Electric Commodity Revenues

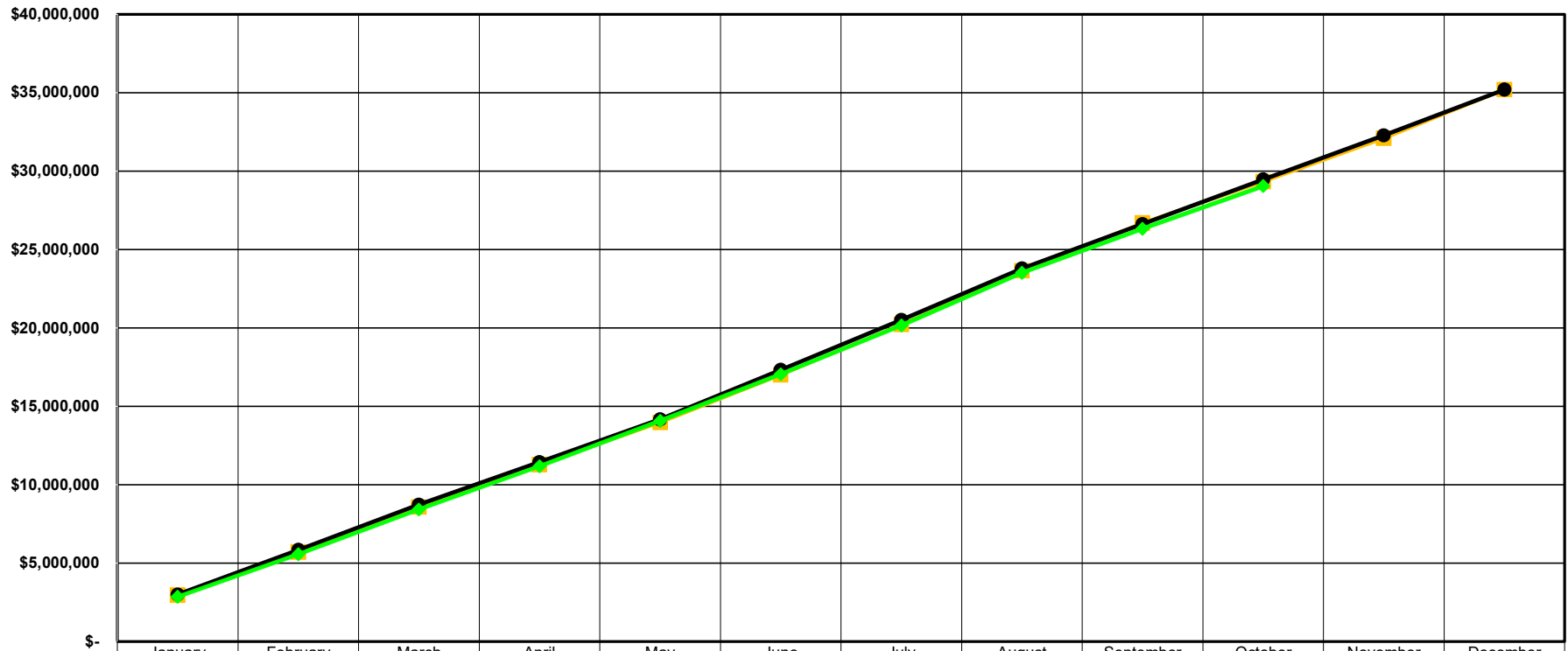


Electric Other Revenues



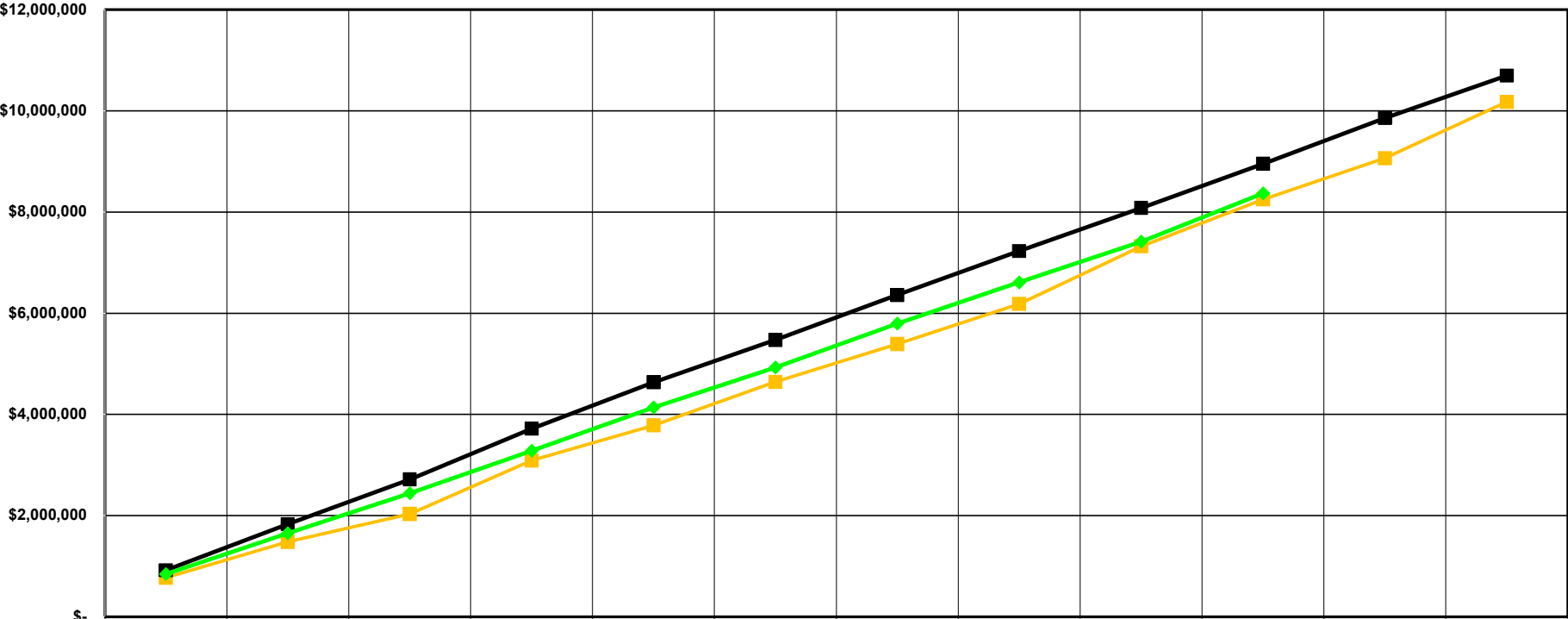
	January	February	March	April	May	June	July	August	September	October	November	December
2023	\$278,318	\$395,913	\$497,004	\$638,532	\$705,921	\$831,824	\$940,289	\$1,040,645	\$1,453,243	\$1,586,487	\$1,782,402	\$1,963,702
Budget	\$237,969	\$407,576	\$577,930	\$841,887	\$993,053	\$1,118,606	\$1,261,019	\$1,394,150	\$1,530,438	\$1,701,568	\$1,865,544	\$2,055,149
Actual	\$285,810	\$422,812	\$550,364	\$728,106	\$850,789	\$966,987	\$1,231,076	\$1,380,099	\$1,561,588	\$1,732,032		
Variance	\$47,841	\$15,236	\$(27,566)	\$(113,781)	\$(142,264)	\$(151,619)	\$(29,943)	\$(14,051)	\$31,150	\$30,464	\$-	\$-

Electric Variable Costs (Purchased Power)



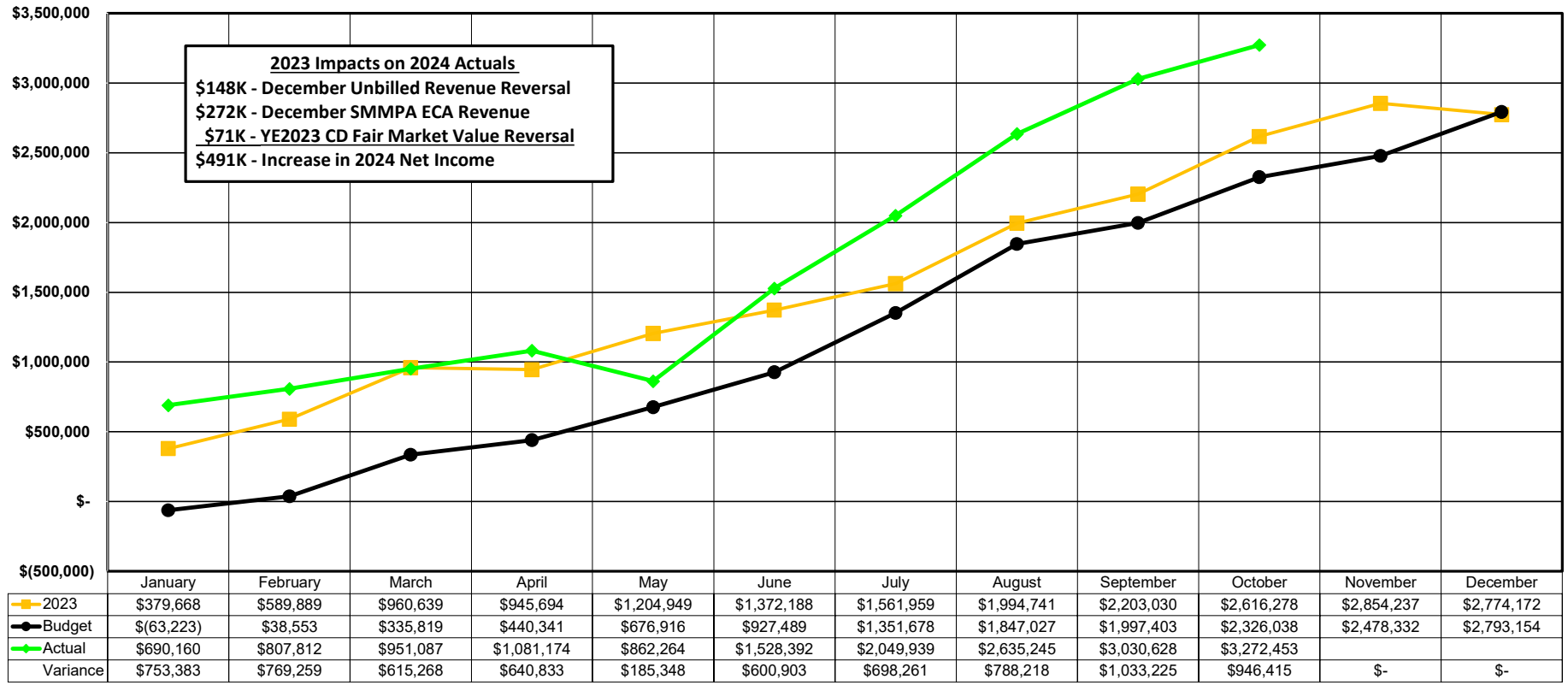
2023	January	February	March	April	May	June	July	August	September	October	November	December
	\$2,972,152	\$5,717,945	\$8,585,764	\$11,282,560	\$13,973,951	\$17,011,645	\$20,228,803	\$23,646,095	\$26,696,682	\$29,327,644	\$32,093,462	\$35,201,384
Budget	\$3,006,328	\$5,852,113	\$8,734,543	\$11,447,736	\$14,176,454	\$17,326,008	\$20,516,451	\$23,798,020	\$26,624,107	\$29,470,489	\$32,283,516	\$35,200,236
Actual	\$2,859,934	\$5,573,102	\$8,426,697	\$11,186,361	\$14,086,530	\$17,049,281	\$20,175,757	\$23,518,135	\$26,330,732	\$29,044,627		
Variance	\$(146,394)	\$(279,011)	\$(307,846)	\$(261,375)	\$(89,924)	\$(276,727)	\$(340,694)	\$(279,885)	\$(293,375)	\$(425,862)	\$-	\$-

Electric Fixed Costs



	January	February	March	April	May	June	July	August	September	October	November	December
2023	\$772,717	\$1,482,083	\$2,031,160	\$3,088,402	\$3,785,094	\$4,642,927	\$5,388,429	\$6,185,902	\$7,325,091	\$8,250,738	\$9,065,822	\$10,178,620
Budget	\$921,518	\$1,830,000	\$2,714,377	\$3,720,574	\$4,634,962	\$5,472,476	\$6,361,980	\$7,228,254	\$8,079,858	\$8,953,868	\$9,856,610	\$10,699,688
Actual	\$840,729	\$1,650,566	\$2,441,585	\$3,284,452	\$4,138,767	\$4,928,499	\$5,795,228	\$6,610,295	\$7,416,481	\$8,371,500		
Variance	\$(80,789)	\$(179,434)	\$(272,792)	\$(436,122)	\$(496,195)	\$(543,977)	\$(566,752)	\$(617,959)	\$(663,377)	\$(582,368)	\$-	\$-

Electric Net Income



Water Monthly Financial Scorecard

October 2024

	Actual	Plan	Vs. Plan	
Commodity Sold (CCF)	181,241	170,760	10,481	6.1%
Commodity Revenue (000)	\$495	\$492	\$3	0.7%
Commodity Expense (000)	\$0	\$0	\$0	0.0%
Gross Margin (000)	\$495	\$492	\$3	0.7%
Other Revenue (000)	\$45	\$69	-\$24	-35.0%
Other Expense (000)	\$422	\$381	\$41	10.8%
Net Income (000)	\$118	\$180	(\$62)	-34.4%

Key Drivers

Commodity Revenue:

\$9K - Residential sales above plan
 \$11K - Commercial sales above plan
 \$26K - Industrial sales below plan
 \$10K - City Sales above plan

Note: Unbilled revenue \$58K below plan

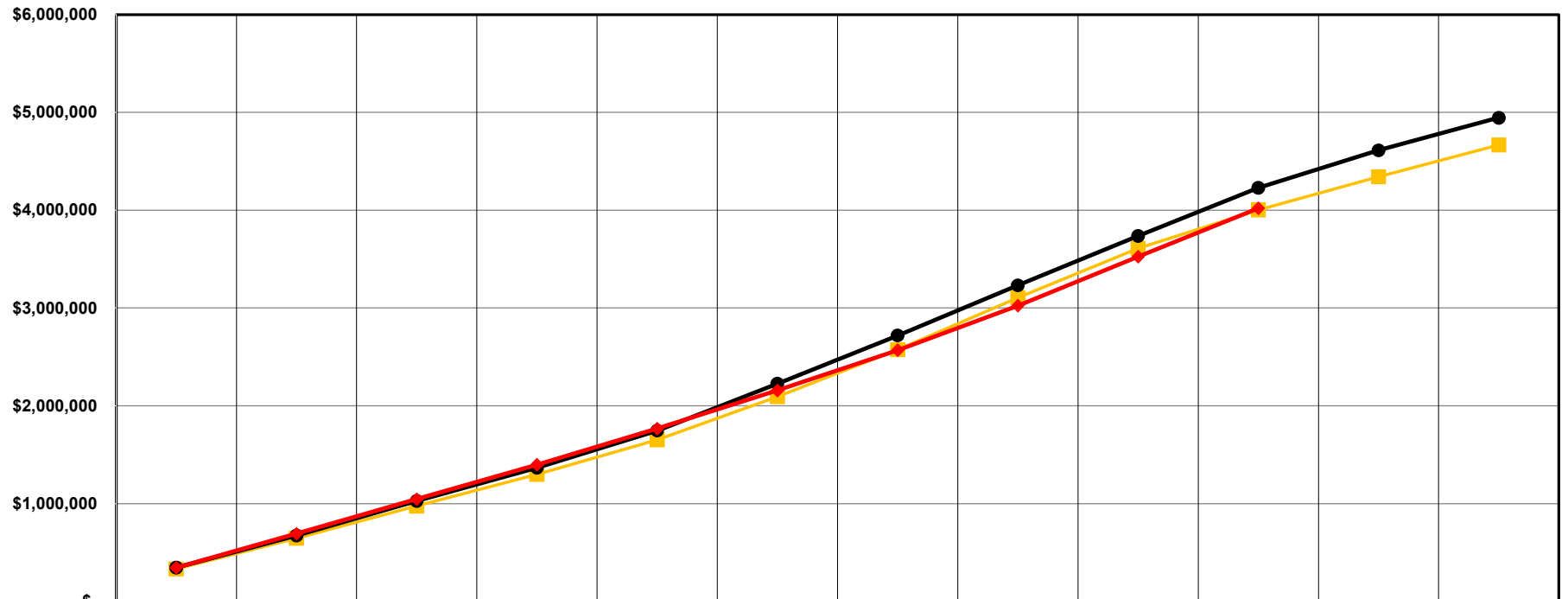
Other Revenue:

\$25K - Water Access charges below plan
 \$7K - Interest income above plan
 \$6K - 2021 Use Tax refund below plan, actuals posted in S

Other Expense:

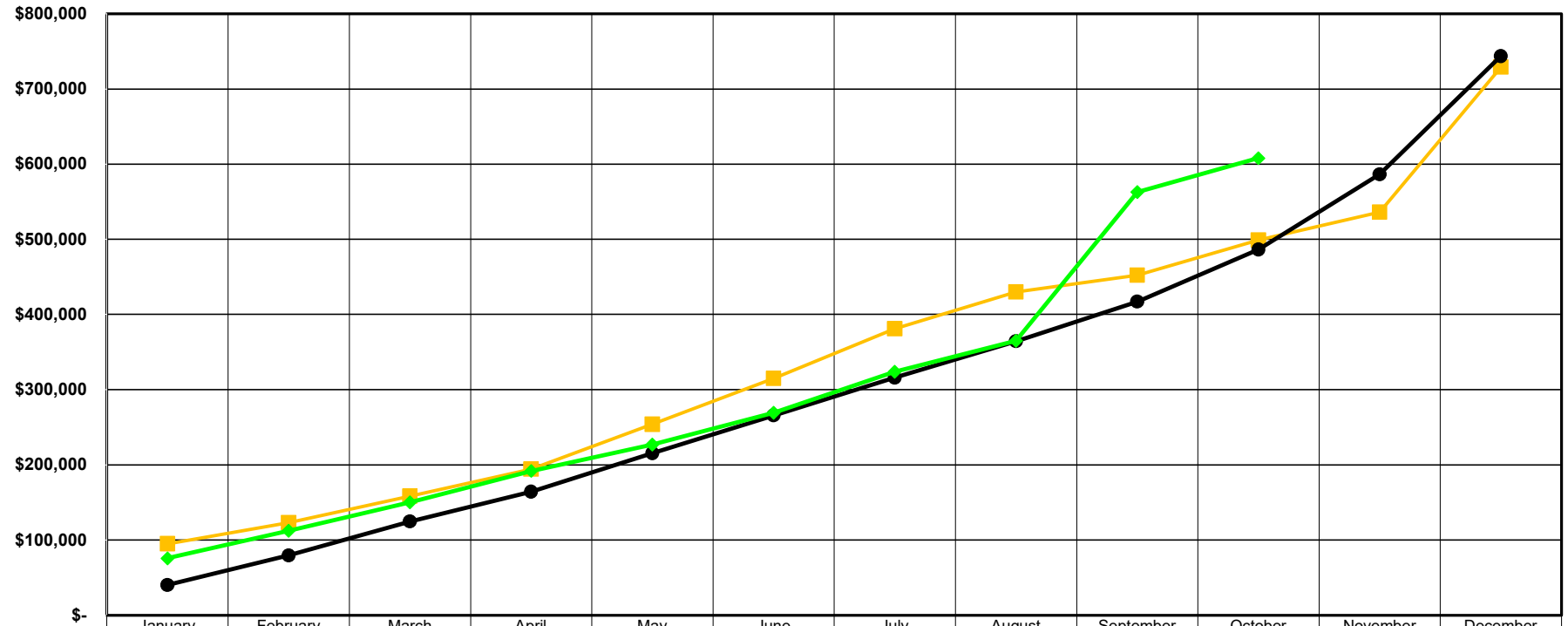
\$17K - Distribution expense above plan
 \$15K - Admin & General expense above plan
 \$9K - Contributed Services above plan

Water Commodity Revenues



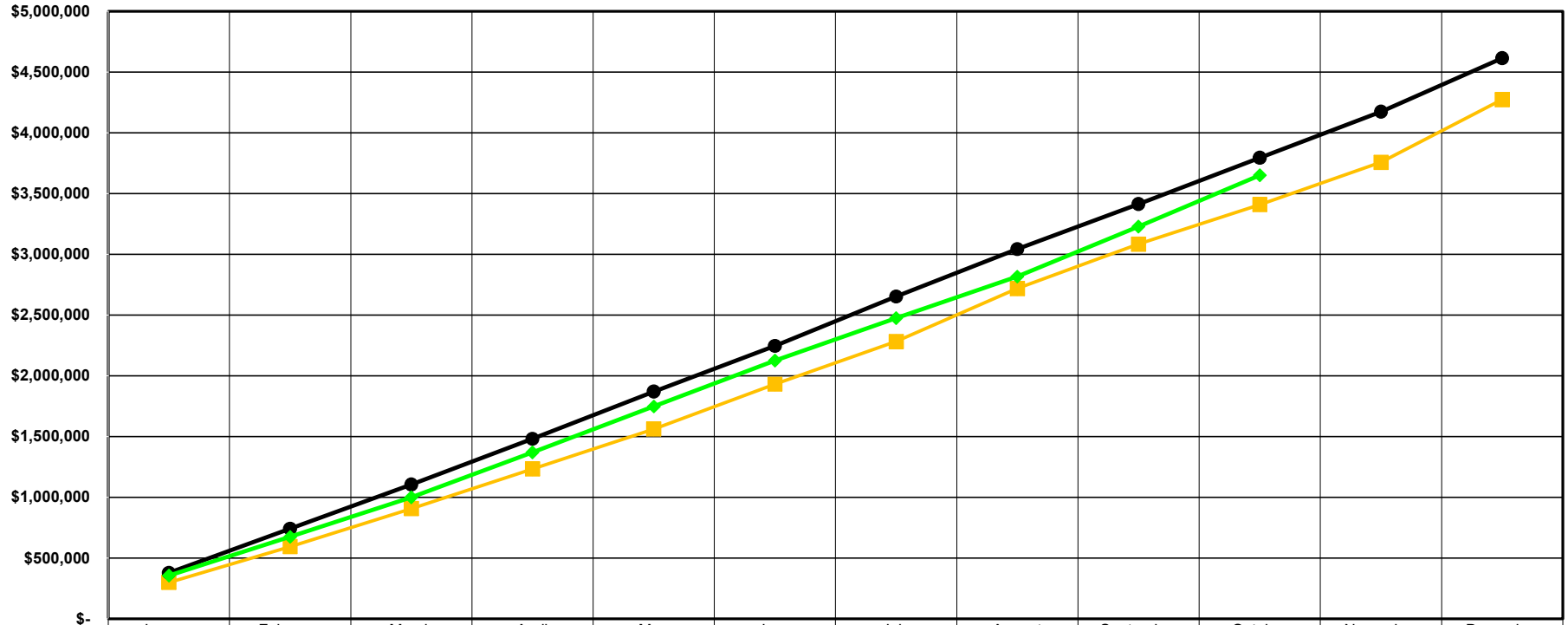
2023	January	February	March	April	May	June	July	August	September	October	November	December
	\$331,060	\$644,849	\$975,597	\$1,299,471	\$1,653,676	\$2,093,504	\$2,575,123	\$3,105,463	\$3,609,330	\$4,002,463	\$4,340,759	\$4,667,141
Budget	\$345,355	\$673,973	\$1,026,193	\$1,366,053	\$1,745,967	\$2,225,571	\$2,719,352	\$3,232,601	\$3,737,368	\$4,228,926	\$4,611,925	\$4,945,659
Actual	\$345,805	\$692,663	\$1,046,592	\$1,397,273	\$1,766,465	\$2,157,800	\$2,568,623	\$3,024,418	\$3,524,590	\$4,019,551		
Variance	\$450	\$18,690	\$20,399	\$31,220	\$20,498	\$(67,771)	\$(150,729)	\$(208,183)	\$(212,778)	\$(209,375)	\$-	\$-

Water Other Revenues



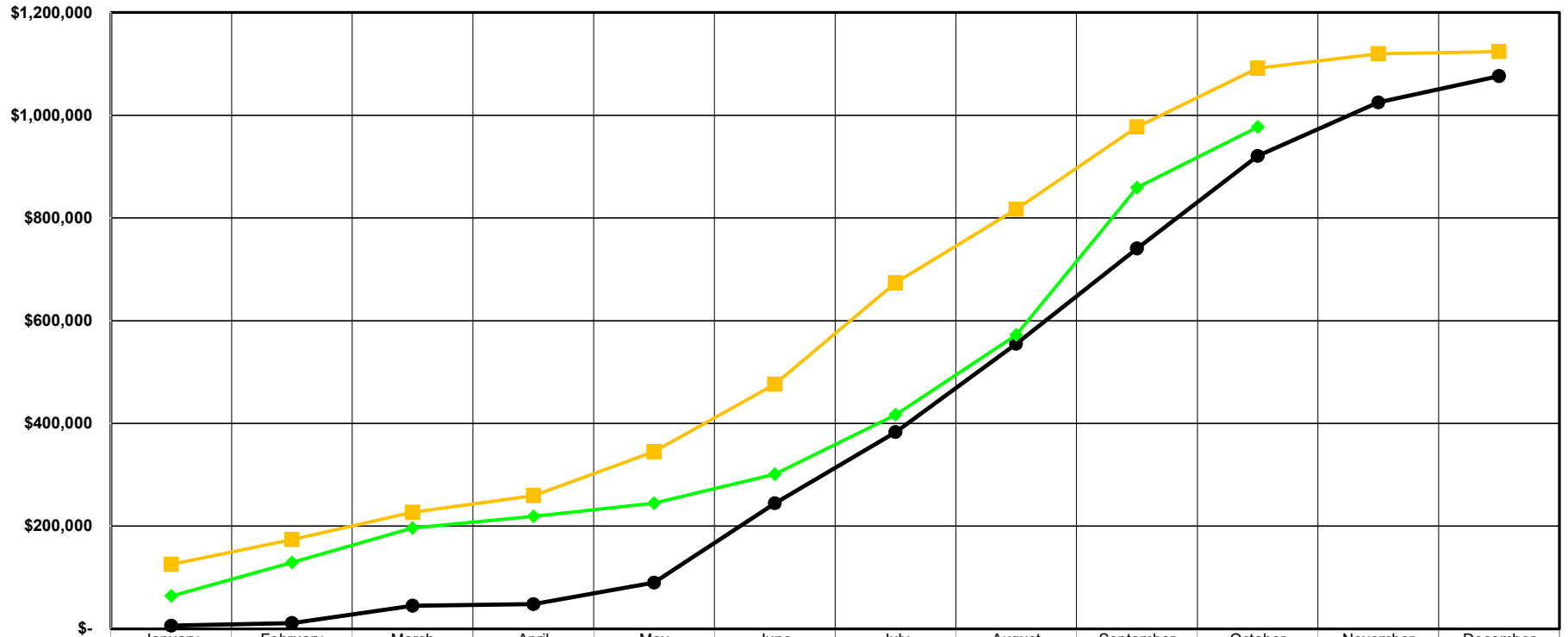
	January	February	March	April	May	June	July	August	September	October	November	December
2023	\$95,013	\$123,126	\$158,381	\$194,459	\$254,098	\$314,859	\$381,062	\$430,085	\$452,221	\$498,997	\$536,000	\$729,170
Budget	\$40,149	\$79,577	\$124,791	\$164,285	\$215,593	\$265,707	\$315,922	\$364,542	\$417,041	\$486,363	\$586,530	\$743,744
Actual	\$75,778	\$112,169	\$150,085	\$191,755	\$227,027	\$269,458	\$324,046	\$364,801	\$562,891	\$607,981		
Variance	\$35,629	\$32,592	\$25,294	\$27,470	\$11,434	\$3,751	\$8,124	\$259	\$145,850	\$121,618	\$-	\$-

Water Fixed Costs



	January	February	March	April	May	June	July	August	September	October	November	December
2023	\$300,543	\$594,257	\$907,114	\$1,234,642	\$1,562,788	\$1,932,396	\$2,282,580	\$2,718,846	\$3,084,396	\$3,409,868	\$3,757,461	\$4,272,697
Budget	\$379,587	\$742,374	\$1,106,030	\$1,482,571	\$1,871,795	\$2,246,970	\$2,652,562	\$3,042,564	\$3,413,915	\$3,794,650	\$4,173,777	\$4,613,178
Actual	\$357,710	\$675,663	\$1,000,423	\$1,369,902	\$1,748,767	\$2,126,524	\$2,476,031	\$2,817,284	\$3,228,643	\$3,650,584		
Variance	\$(21,877)	\$(66,711)	\$(105,607)	\$(112,669)	\$(123,028)	\$(120,446)	\$(176,531)	\$(225,280)	\$(185,272)	\$(144,066)	\$-	\$-

Water Net Income



2023	January	February	March	April	May	June	July	August	September	October	November	December
Budget	\$125,530	\$173,718	\$226,864	\$259,288	\$344,986	\$475,967	\$673,605	\$816,702	\$977,155	\$1,091,592	\$1,119,298	\$1,123,614
Actual	\$5,917	\$11,176	\$44,954	\$47,767	\$89,765	\$244,308	\$382,712	\$554,579	\$740,494	\$920,639	\$1,024,678	\$1,076,225
Variance	\$63,873	\$129,170	\$196,254	\$219,126	\$244,724	\$300,734	\$416,638	\$571,935	\$858,838	\$976,948		
	\$57,956	\$117,994	\$151,300	\$171,359	\$154,959	\$56,426	\$33,926	\$17,356	\$118,344	\$56,309	\$-	\$-

Gas Monthly Financial Scorecard

October 2024

	Actual	Plan	Vs. Plan	
Commodity Sold (CCF)	845,961	1,167,516	(321,555)	-27.5%
Commodity Revenue (000)	\$751	\$899	-\$148	-16.5%
Commodity Expense (000)	\$501	\$572	-\$72	-12.5%
Gross Margin (000)	\$251	\$327	(\$77)	-23.4%
Other Revenue (000)	\$69	\$79	-\$10	-12.2%
Other Expense (000)	\$462	\$509	-\$47	-9.3%
Net Income (000)	-\$142	-\$103	(\$39)	-37.7%

Key Drivers

Commodity Revenue:

\$207K - Residential sales below plan
 \$69K - Commercial sales below plan
 \$78K - Industrial sales below plan
 \$207K - PGA/Gas true-up revenue above plan

Note: Unbilled revenue \$172K below plan

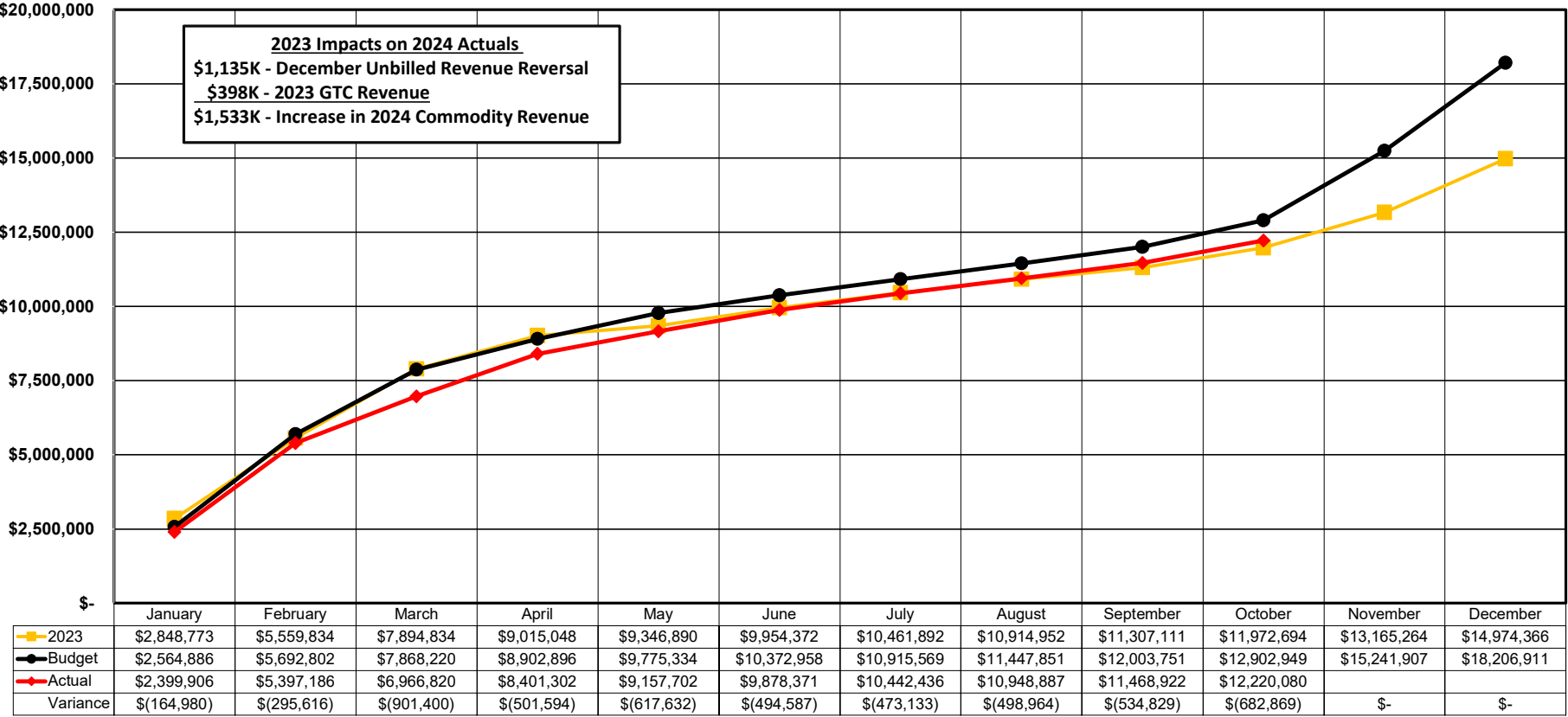
Other Revenue:

\$17K - Transportation Tariff Revenue below plan
 \$7K - Interest Income above plan

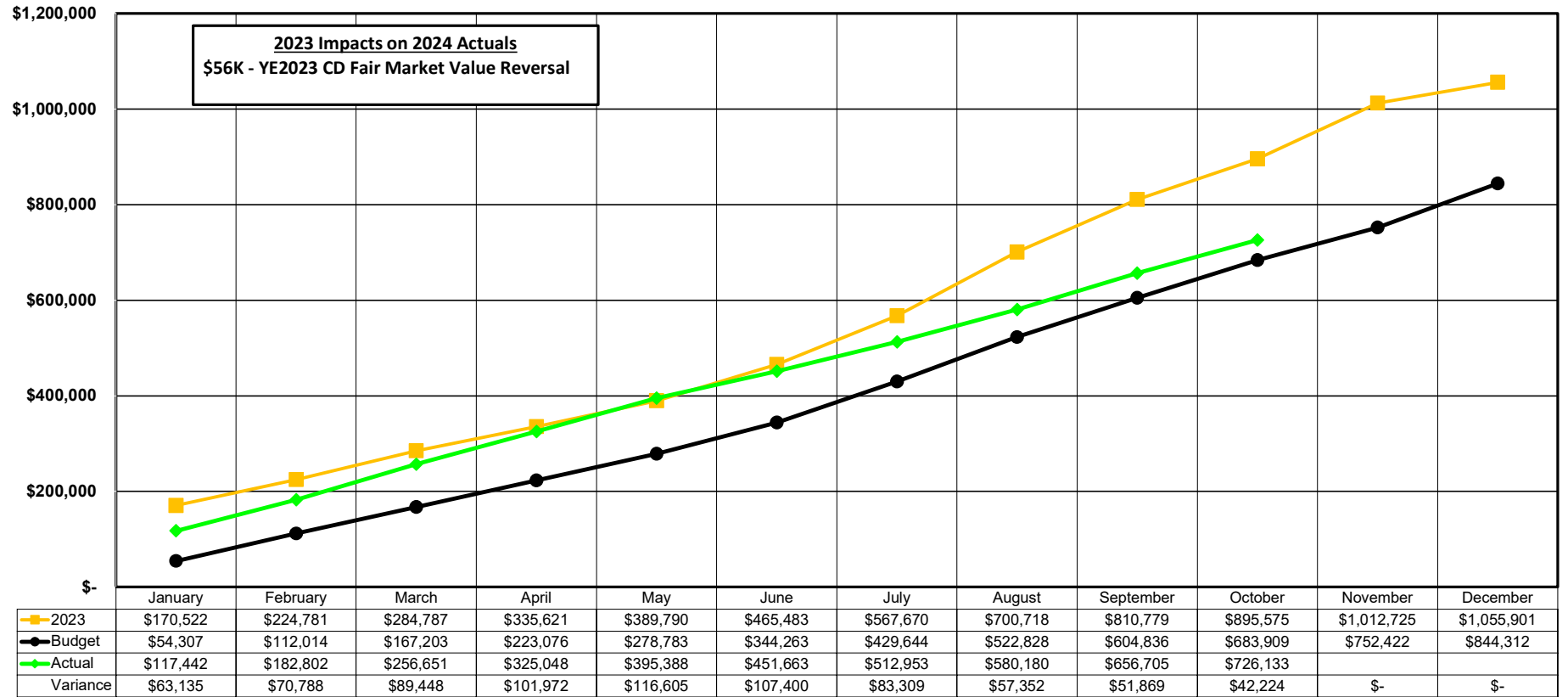
Other Expense:

\$13K - Labor/Benefits expenses below plan
 \$12K - Odorant expense below plan
 \$11K - Distribution expenses below plan
 \$5K - Contributed expenses below plan
 \$4K - Depreciation expense below plan

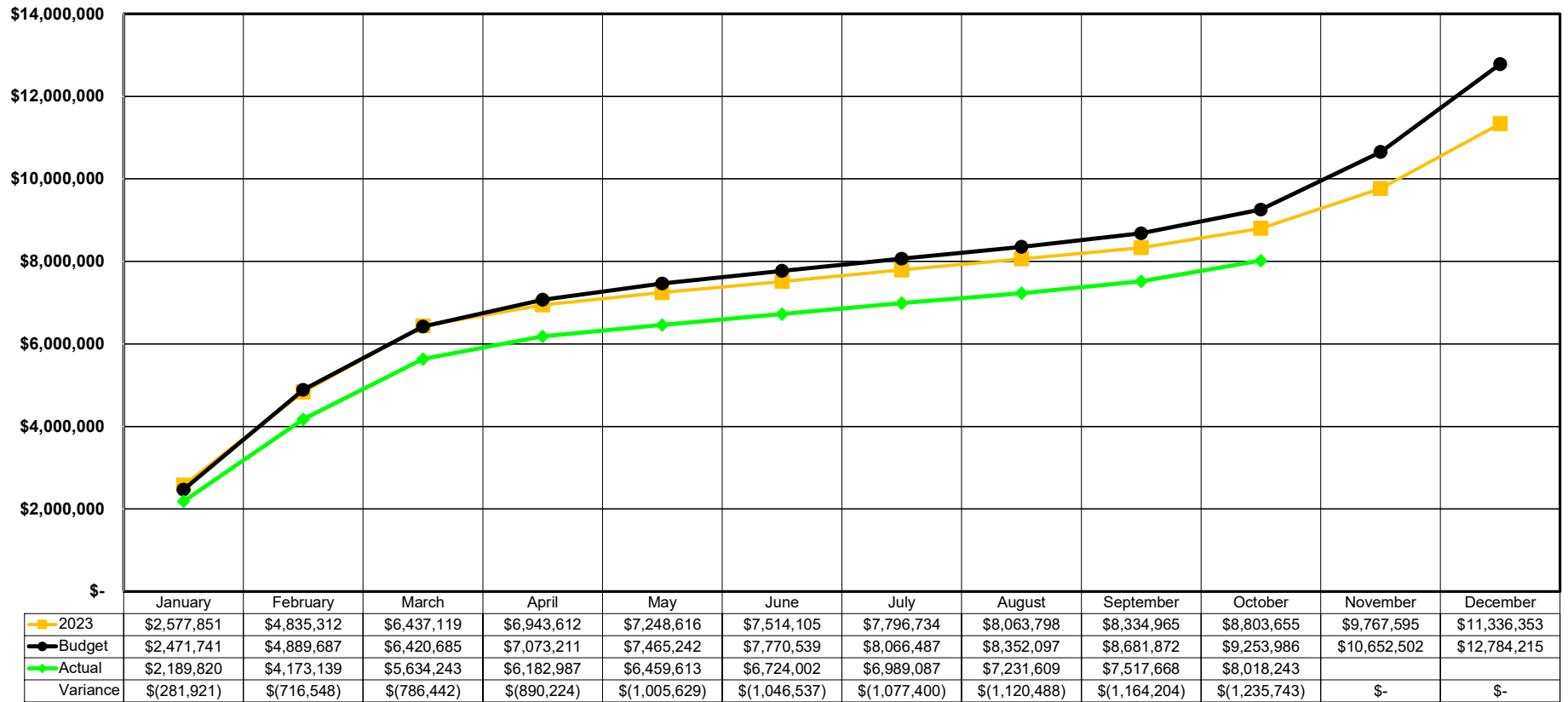
Gas Commodity Revenues



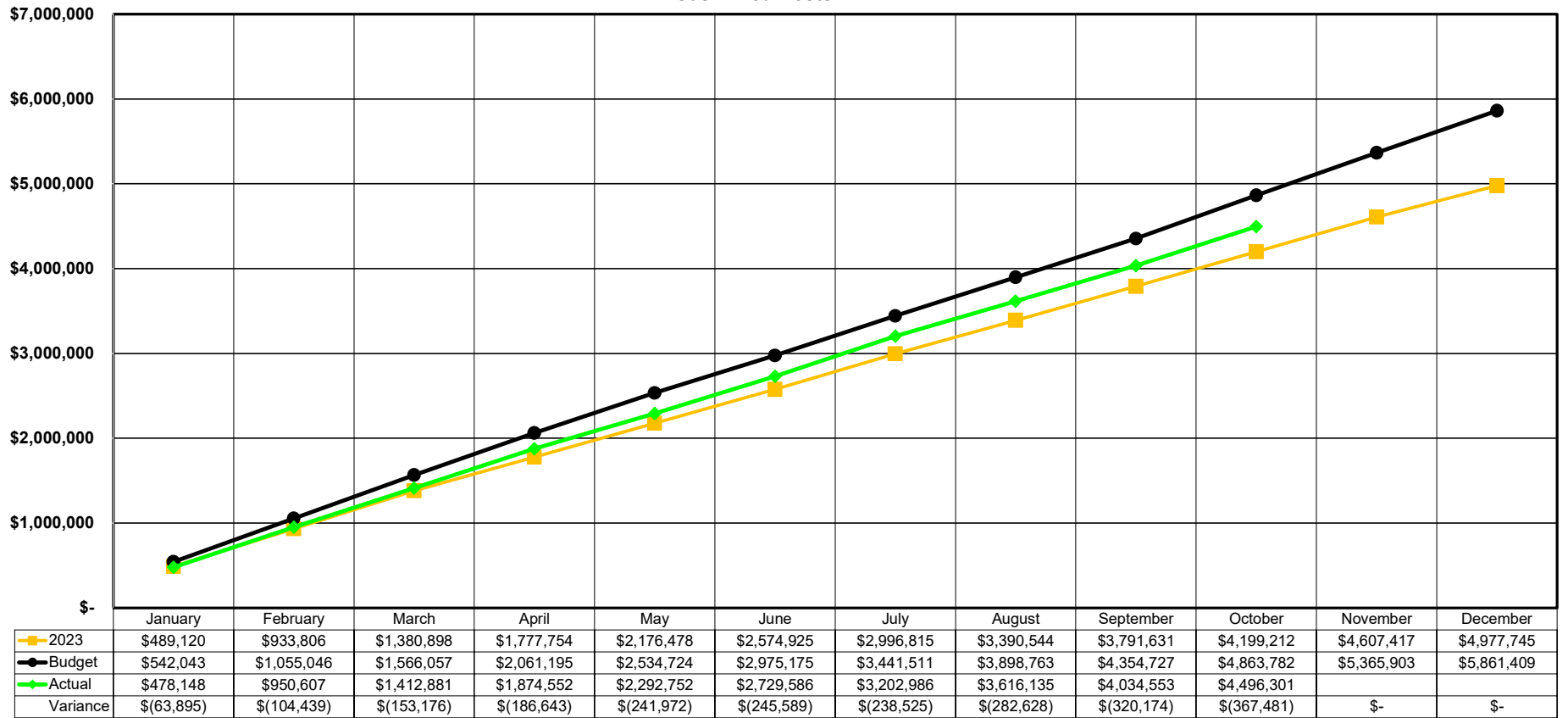
Gas Other Revenues



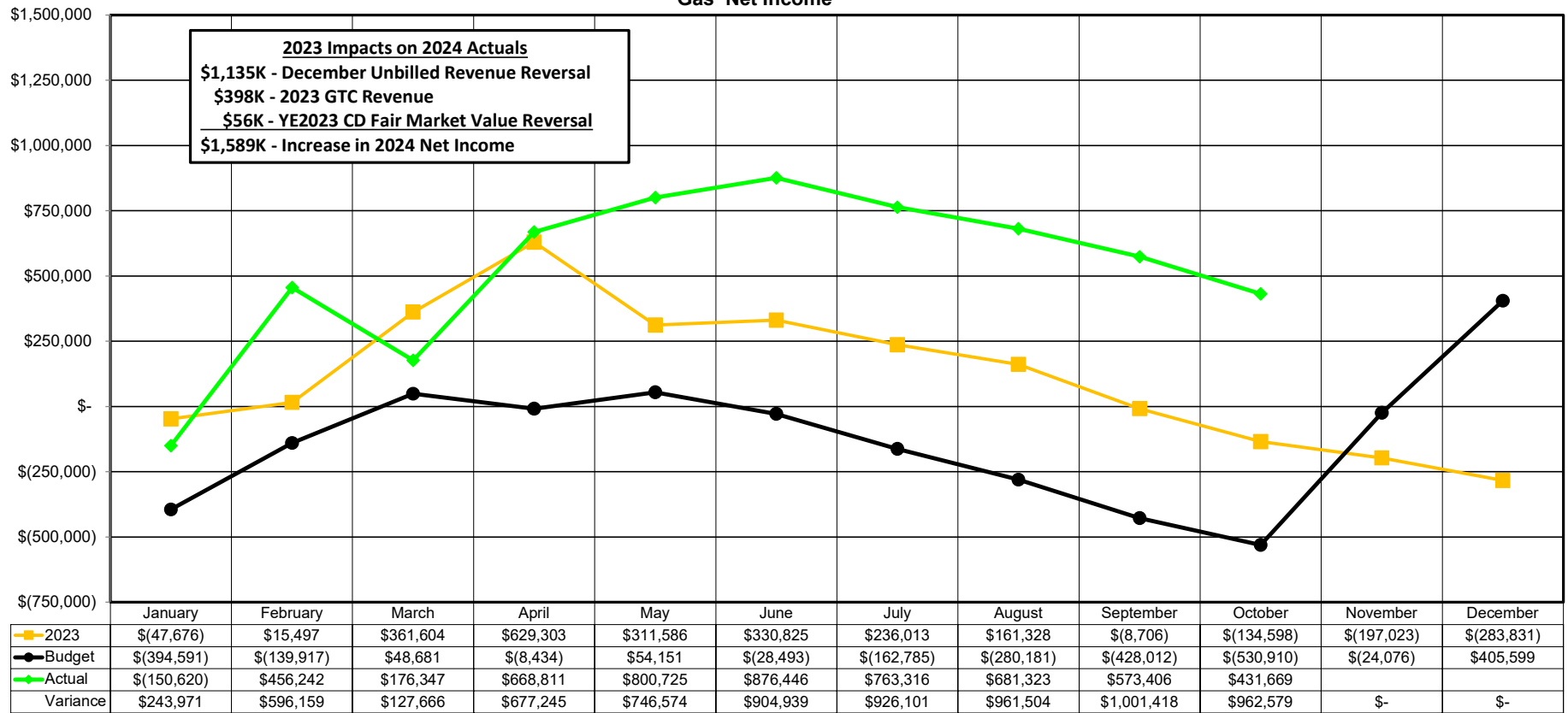
Gas Variable Costs (Purchased Gas)



Gas Fixed Costs



Gas Net Income



OWATONNA PUBLIC UTILITIES
Balance Sheet - Consolidated
Balance as of Oct 2024

	Current Year	Prior Year	Net Change
	-----	-----	-----
Current Assets			
Cash on Hand	2,400.00	2,400.00	0.00
Cash in Bank	13,287,649.37	13,795,272.07	(507,622.70)
	-----	-----	-----
Total Cash	13,290,049.37	13,797,672.07	(507,622.70)
	-----	-----	-----
Investments			
Investments	16,296,116.72	15,452,353.47	843,763.25
PDO Reserve Fund	1,543,000.00	1,482,000.00	61,000.00
Water Expansion Reserve	507,883.28	413,646.53	94,236.75
Land and Land Rights	660,266.23	660,266.23	0.00
	-----	-----	-----
Total Investments	19,007,266.23	18,008,266.23	999,000.00
	-----	-----	-----
Accounts Receivable			
Customers	4,368,308.81	4,526,436.36	(158,127.55)
City of Owatonna	584,305.82	572,255.86	12,049.96
Other Receivable	373,083.66	351,656.54	21,427.12
Miscellaneous Invoices	95,000.20	84,506.48	10,493.72
Lease Receivable	2,479,106.00	2,016,756.00	462,350.00
Interest Receivable	758,884.41	394,193.73	364,690.68
Allowance for Doubtful Accounts	(109,310.51)	(180,619.34)	71,308.83
	-----	-----	-----
Net Receivables	8,549,378.39	7,765,185.63	784,192.76
	-----	-----	-----
Other Assets			
Inventory			
Major Material	1,736,553.26	1,850,820.22	(114,266.96)
Minor Material	53,640.60	33,147.03	20,493.57
Chemicals/Fuel	0.00	0.00	0.00
Unbilled Revenue	1,409,176.12	1,257,154.00	152,022.12
Unbilled Commodity Cost Adj.	0.00	(625,426.70)	625,426.70
Deferred Charges	152,136.85	39,216.00	112,920.85
Prepaid Expenses	316,407.94	307,654.70	8,753.24
Deferred Outflows - Pension & OPEB	1,233,003.00	1,761,014.00	(528,011.00)
	-----	-----	-----
Total Other Assets	4,900,917.77	4,623,579.25	277,338.52
	-----	-----	-----
Total Current Assets	45,747,611.76	44,194,703.18	1,552,908.58
	-----	-----	-----
Fixed Assets			
Construction - Work in Progress	6,856,659.15	3,780,612.22	3,076,046.93
Utility Plant in Service	143,436,843.49	139,823,327.22	3,613,516.27
	-----	-----	-----
	150,293,502.64	143,603,939.44	6,689,563.20
Accumulated Depreciation	(60,637,218.19)	(57,306,201.52)	(3,331,016.67)
	-----	-----	-----
Net Fixed Assets	89,656,284.45	86,297,737.92	3,358,546.53
	-----	-----	-----
Total Assets	135,403,896.21	130,492,441.10	4,911,455.11
	=====	=====	=====

OWATONNA PUBLIC UTILITIES
Balance Sheet - Consolidated
Balance as of Oct 2024

	Current Year	Prior Year	Net Change
Liabilities and Equity			
Current Liabilities			
Accounts Payable	4,218,563.07	4,569,377.17	(350,814.10)
Accounts Payable - City of Owatonna	628,699.49	600,174.38	28,525.11
Accrued Interest on Deposits	3,479.68	3,116.67	363.01
Accrued Taxes	182,068.73	190,466.31	(8,397.58)
Customer Deposits	149,180.00	145,380.00	3,800.00
Total Current Payables	5,181,990.97	5,508,514.53	(326,523.56)
Other Current Payables			
Accrued Payroll Expenses	450,657.00	350,484.89	100,172.11
Deferred Credits	223,446.27	193,423.44	30,022.83
Deferred Inflows - Pension & OPEB	1,545,341.00	179,437.00	1,365,904.00
Deferred Inflows - Leases	2,407,256.00	1,966,069.00	441,187.00
Insurance Reserve	3,772.51	(90,460.88)	94,233.39
Accrued PDO Bank	1,541,082.97	1,481,173.51	59,909.46
Accrue Comp Time	13,621.37	9,939.55	3,681.82
Total Other Current Payables	6,185,177.12	4,090,066.51	2,095,110.61
Total Current Liabilities	11,367,168.09	9,598,581.04	1,768,587.05
Long-Term Liabilities			
Other Post-Employment Benefits Payable	152,962.00	195,424.00	(42,462.00)
Net Pension Liability	4,356,081.00	5,892,505.00	(1,536,424.00)
Total Long-Term Liabilities	4,509,043.00	6,087,929.00	(1,578,886.00)
Equity			
Net Income (Loss)	4,681,069.81	3,573,271.02	1,107,798.79
Retained Earnings	114,846,615.31	111,232,660.04	3,613,955.27
Total Equity	119,527,685.12	114,805,931.06	4,721,754.06
Total Liabilities and Equity	135,403,896.21	130,492,441.10	4,911,455.11

OWATONNA PUBLIC UTILITIES
Income Statement - Electric
Balance as of Oct 2024

	Current Month	Prior Year	Current YTD	Prior YTD	Budget YTD	YTD Diff \$	YTD Diff %
Commodity Revenue							
Residential	933,159	921,004	10,708,851	10,680,497	10,795,159	(86,308)	(0.80%)
Commercial	582,237	518,684	6,041,970	5,806,946	5,639,067	402,903	7.15%
Industrial & Large Commercial	1,908,944	2,045,212	19,455,223	20,192,539	21,182,244	(1,727,021)	(8.15%)
Streets & Parks - City	31,762	31,276	317,618	312,887	319,010	(1,392)	(0.44%)
Public Buildings - City	74,408	60,303	723,204	623,039	634,405	88,799	14.00%
Interutility - OPU	31,800	29,153	298,028	314,771	302,178	(4,150)	(1.37%)
Energy Acquisition Adjustment	177,984	230,981	1,411,653	677,494	176,764	1,234,889	698.61%
Total Commodity Revenue	3,740,294	3,836,613	38,956,548	38,608,173	39,048,827	(92,279)	(0.24%)
Other Operating Revenue							
Forfeited Discounts	14,188	23,951	120,106	142,939	118,300	1,806	1.53%
Reading & Connect Charges	7,340	7,160	65,250	60,360	60,803	4,447	7.31%
Property Rentals	355	344	68,181	66,177	66,681	1,500	2.25%
EV Charger Revenue	36	306	1,126	1,283	990	136	13.77%
O&M SMMPA Sub & Turbine	23,056	10,324	220,975	399,399	262,631	(41,656)	(15.86%)
Total Other Operating Revenue	44,974	42,085	475,638	670,159	509,405	(33,767)	(6.63%)
Non-Operating Revenue							
Interest Income	46,447	40,199	407,360	287,826	252,076	155,284	61.60%
Gain on Investments	0	0	70,728	94,015	0	70,728	0.00%
Miscellaneous Sales & Credits	702	879	251,302	22,031	45,950	205,352	446.90%
Supplier Credits and Dist.	26,713	33,290	308,171	307,995	347,337	(39,166)	(11.28%)
Sewer & Storm Water Admin Fee	4,624	4,373	46,240	43,730	46,240	0	0.00%
Credit from Supplier	46,999	12,334	172,072	158,933	498,750	(326,678)	(65.50%)
Energy Conservation Revenue	0	0	0	0	0	0	0.00%
Revenue from Merchandising	(59)	84	342	1,493	1,810	(1,468)	(81.10%)
Residential REC Revenue - SMMPA	45	0	180	305	0	180	0.00%
Total Non-Operating Revenue	125,471	91,158	1,256,394	916,328	1,192,163	64,231	5.39%
Total Revenue	3,910,740	3,969,856	40,688,580	40,194,660	40,750,395	(61,815)	(0.15%)

OWATONNA PUBLIC UTILITIES
Income Statement - Electric
Balance as of Oct 2024

	Current Month	Prior Year	Current YTD	Prior YTD	Budget YTD	YTD Diff \$	YTD Diff %
Commodity Expenses							
Purchased Power	2,713,895	2,630,962	29,044,627	29,327,644	29,470,489	(425,862)	(1.45%)
Subtotal Commodity Expenses	2,713,895	2,630,962	29,044,627	29,327,644	29,470,489	(425,862)	(1.45%)
Operating Expenses							
Production	22,655	98,265	300,828	643,820	381,438	(80,610)	(21.13%)
Transmission	6,998	8,538	55,239	72,011	117,240	(62,001)	(52.88%)
Distribution	228,910	208,951	2,429,431	2,347,919	2,593,770	(164,339)	(6.34%)
Customer Acct & Collections	74,563	73,364	717,438	713,119	798,818	(81,380)	(10.19%)
Administrative & General	301,487	236,973	1,722,163	1,529,742	1,902,372	(180,209)	(9.47%)
Stockroom	6,146	4,969	49,126	44,997	52,482	(3,356)	(6.40%)
Other Operating	2,943	3,819	34,114	45,999	44,058	(9,944)	(22.57%)
Subtotal Operating Expenses	643,702	634,878	5,308,339	5,397,607	5,890,178	(581,839)	(9.88%)
Capitalized Expenses	0	0	0	0	0	0	0.00%
Total Operating Expenses	3,357,597	3,265,840	34,352,966	34,725,252	35,360,667	(1,007,701)	(2.85%)
Income (Loss) Before Depr & Other Exp	553,142	704,016	6,335,614	5,469,408	5,389,728	945,886	17.55%
Other Expenses							
Contributions in Aid to Construction	(10,354)	(10,354)	(103,540)	(103,540)	(103,540)	0	0.00%
Depreciation	213,746	205,224	2,112,349	2,018,455	2,231,050	(118,701)	(5.32%)
Gain/Loss on Asset	0	0	(15,316)	(18,418)	0	(15,316)	0.00%
Contributed Services	107,926	95,898	1,069,669	956,634	936,180	133,489	14.26%
Total Other Expenses	311,318	290,768	3,063,161	2,853,131	3,063,690	(529)	(0.02%)
Total Expenses	3,668,915	3,556,609	37,416,127	37,578,382	38,424,357	(1,008,230)	(2.62%)
Net Income (Loss)	241,825	413,248	3,272,453	2,616,277	2,326,038	946,415	40.69%

OWATONNA PUBLIC UTILITIES
Income Statement - Water
Balance as of Oct 2024

	Current Month	Prior Year	Current YTD	Prior YTD	Budget YTD	YTD Diff \$	YTD Diff %
Commodity Revenue							
Residential	259,398	220,797	2,445,095	2,418,426	2,530,970	(85,875)	(3.39%)
Commercial	74,401	55,552	588,989	596,042	581,095	7,894	1.36%
Industrial & Large Commercial	134,321	100,562	779,170	820,669	952,965	(173,795)	(18.24%)
Public Buildings - City	24,883	15,016	193,083	154,785	150,789	42,294	28.05%
Interutility - OPU	1,958	1,206	13,214	12,541	13,107	107	0.82%
Total Commodity Revenue	494,961	393,133	4,019,551	4,002,463	4,228,926	(209,375)	(4.95%)
Other Operating Revenue							
Forfeited Discounts	2,049	2,680	19,445	19,890	19,400	45	0.23%
Reading & Connect Charges	0	0	370	630	558	(188)	(33.69%)
Water Access Charges	1,250	6,425	93,887	80,153	111,845	(17,959)	(16.06%)
Property Rentals	17,847	17,520	177,469	173,738	177,560	(91)	(0.05%)
Total Other Operating Revenue	21,146	26,624	291,170	274,411	309,363	(18,193)	(5.88%)
Non-Operating Revenue							
Contributions in Aid of Construction	0	0	8,500	0	0	8,500	0.00%
Interest Income	21,091	17,391	176,734	137,440	142,240	34,494	24.25%
Gain on Investments	0	0	32,802	60,086	0	32,802	0.00%
Miscellaneous Sales & Credits	594	622	76,165	5,679	12,150	64,015	526.88%
Sewer & Storm Water Admin Fees	2,261	2,138	22,610	21,380	22,610	0	0.00%
Total Non-Operating Revenue	23,945	20,151	316,811	224,586	177,000	139,811	78.99%
Total Revenue	540,052	439,909	4,627,532	4,501,460	4,715,289	(87,757)	(1.86%)

OWATONNA PUBLIC UTILITIES
Income Statement - Water
Balance as of Oct 2024

	Current Month	Prior Year	Current YTD	Prior YTD	Budget YTD	YTD Diff \$	YTD Diff %
Operating Expenses							
Production	84,202	73,821	685,577	681,557	736,894	(51,317)	(6.96%)
Distribution	112,539	68,793	858,483	761,634	936,306	(77,823)	(8.31%)
Customer Acct & Collections	30,432	30,939	307,506	310,830	351,967	(44,461)	(12.63%)
Administrative & General	107,226	72,870	983,730	758,816	933,081	50,649	5.43%
Stockroom	2,976	2,414	23,928	21,714	25,654	(1,726)	(6.73%)
WSLPP Expenses	0	0	0	0	0	0	0.00%
Other Operating	4,055	6,369	48,042	76,296	61,274	(13,232)	(21.60%)
Subtotal Operating Expenses	341,430	255,206	2,907,266	2,610,848	3,045,176	(137,910)	(4.53%)
Capitalized Expenses	0	0	0	0	0	0	0.00%
Total Operating Expenses	341,430	255,206	2,907,266	2,610,848	3,045,176	(137,910)	(4.53%)
Income (Loss) Before Depr & Other Exp	198,622	184,703	1,720,267	1,890,612	1,670,113	50,154	3.00%
Other Expenses							
Contributions in Aid to Construction	(6,025)	(6,025)	(60,250)	(60,250)	(60,250)	0	0.00%
Depreciation	61,048	60,613	605,800	616,201	648,870	(43,070)	(6.64%)
Gain/Loss on Asset	0	0	(1,122)	82,659	0	(1,122)	0.00%
Contributed Services	25,488	15,678	198,891	160,410	160,854	38,037	23.65%
Total Other Expenses	80,512	70,265	743,319	799,019	749,474	(6,155)	(0.82%)
Total Expenses	421,942	325,471	3,650,584	3,409,868	3,794,650	(144,066)	(3.80%)
Net Income (Loss)	118,110	114,438	976,948	1,091,592	920,639	56,309	6.12%

OWATONNA PUBLIC UTILITIES
Income Statement - Gas
Balance as of Oct 2024

	Current Month	Prior Year	Current YTD	Prior YTD	Budget YTD	YTD Diff \$	YTD Diff %
Commodity Revenue							
Residential	407,113	437,474	6,060,439	6,506,129	6,447,635	(387,196)	(6.01%)
Commercial	140,359	163,731	2,471,796	2,998,277	2,949,254	(477,458)	(16.19%)
Industrial & Large Commercial	368,794	401,321	4,474,807	4,808,807	5,028,527	(553,720)	(11.01%)
Public Buildings - City	10,793	10,416	244,761	244,035	242,789	1,972	0.81%
Interutility - OPU	919	1,260	29,029	39,154	39,253	(10,224)	(26.05%)
Gas Cost True Up Revenue	5,679	(18,389)	1,279,569	(330,441)	0	1,279,569	0.00%
Purchased Gas Adjustment	(182,500)	(330,229)	(2,340,321)	(2,293,266)	(1,804,509)	(535,812)	29.69%
Total Commodity Revenue	751,158	665,583	12,220,080	11,972,694	12,902,949	(682,869)	(5.29%)
Other Operating Revenue							
Forfeited Discounts	2,065	3,278	57,527	75,938	64,900	(7,373)	(11.36%)
Reading & Connect Charges	75	100	695	510	495	200	40.40%
Gas Transportation Tariff	25,272	42,467	168,864	261,179	276,877	(108,013)	(39.01%)
Total Other Operating Revenue	27,412	45,844	227,086	337,627	342,272	(115,186)	(33.65%)
Non-Operating Revenue							
Interest Income	36,794	37,879	397,023	274,951	301,232	95,791	31.80%
Gain on Investments	0	0	56,390	115,557	0	56,390	0.00%
Sewer and Storm Water Admin Fees	3,391	3,207	33,910	32,070	33,910	0	0.00%
Miscellaneous Sales & Credits	1,830	(2,250)	11,381	134,647	6,175	5,206	84.31%
Energy Conservation Revenue	0	0	0	0	0	0	0.00%
Revenue from Merchandising	0	114	342	722	320	22	6.88%
Total Non-Operating Revenue	42,016	38,950	499,046	557,947	341,637	157,409	46.08%
Total Revenue	820,586	750,378	12,946,213	12,868,269	13,586,858	(640,645)	(4.72%)

OWATONNA PUBLIC UTILITIES
Income Statement - Gas
Balance as of Oct 2024

	Current Month	Prior Year	Current YTD	Prior YTD	Budget YTD	YTD Diff \$	YTD Diff %
Commodity Expenses							
Purchased Gas	500,575	468,691	8,018,243	8,803,655	9,253,986	(1,235,744)	(13.35%)
Subtotal Commodity Expenses	500,575	468,691	8,018,243	8,803,655	9,253,986	(1,235,744)	(13.35%)
Operating Expenses							
Production	5,571	4,799	52,903	51,245	67,504	(14,601)	(21.63%)
Distribution	150,799	114,795	1,406,506	1,238,910	1,574,539	(168,033)	(10.67%)
Customer Acct & Collections	46,429	48,550	484,745	504,327	550,326	(65,581)	(11.92%)
Administrative & General	175,917	158,167	1,591,650	1,479,808	1,656,959	(65,309)	(3.94%)
Stockroom	4,480	3,623	35,928	32,590	38,486	(2,558)	(6.65%)
Other Operating	6,499	8,586	61,010	86,723	73,134	(12,124)	(16.58%)
Subtotal Operating Expenses	389,695	338,520	3,632,741	3,393,602	3,960,948	(328,207)	(8.29%)
Capitalized Expenses	0	0	0	0	0	0	0.00%
Total Operating Expenses	890,270	807,210	11,650,984	12,197,257	13,214,934	(1,563,950)	(11.84%)
Income (Loss) Before Depr & Other Exp	(69,684)	(56,832)	1,295,229	671,012	371,924	923,305	248.25%
Other Expenses							
Contributions in Aid to Construction	(3,911)	(3,911)	(39,110)	(39,110)	(39,110)	0	0.00%
Depreciation	68,407	67,457	679,863	662,627	724,320	(44,457)	(6.14%)
Gain/Loss on Asset	0	0	(1,683)	(24,534)	0	(1,683)	0.00%
Contributed Services	7,557	5,515	224,490	206,628	217,624	6,866	3.16%
Total Other Expenses	72,052	69,061	863,560	805,610	902,834	(39,274)	(4.35%)
Total Expenses	962,323	876,272	12,514,544	13,002,867	14,117,768	(1,603,224)	(11.36%)
Net Income (Loss)	(141,737)	(125,893)	431,669	(134,599)	(530,910)	962,579	(181.31%)

Owatonna Public Utilities
Uncollectible Accounts Activity
October 2024

Write-offs:

Bankruptcies
Uncollectibles
Small balances
Total Write-offs

2024			
October		Year-to-date	
# of accts	\$	# of accts	\$
		1	\$ 238.99
22	\$ 6,172.92	194	\$ 102,406.16
4	\$ 4.26	11	\$ 15.41
26	\$ 6,177.18	206	\$ 102,660.56
6	\$ 1,480.44	111	\$ 38,965.82
6	\$ 1,480.44	111	\$ 38,965.82

Collections:

Collections
Total Collections

2023			
October		Year-to-date	
# of accts	\$	# of accts	\$
1	\$ 2,487.34	2	\$ 4,043.87
21	\$ 7,284.86	180	\$ 75,078.68
3	\$ 5.03	24	\$ 30.16
25	\$ 9,777.23	206	\$ 79,152.71
3	\$ 709.76	91	\$ 27,693.71
3	\$ 709.76	91	\$ 27,693.71

**Owatonna Public Utilities
Investment Report, Electric
10/31/2024**

	Financial Institution	Month Invested	Maturity Month	Term (Mos)	Current Interest Rate	Balance October 2023	Balance September 2024	Balance October 2024	
Operating Funds:									
Acct# 110378948	Bremer Bank				0.00%	(1,717,668.03)	(287,228.09)	(810,666.57)	
Cash on Hand	None				0.00%	960.00	960.00	960.00	
Total Operating Funds						(1,716,708.03)	(286,268.09)	(809,706.57)	
Money Market & Savings:									
Acct# 26032391	Raymond James				0.20%	3,757.06	3,771.87	4,028.53	
Acct# 672631288	Bremer Bank				3.32%	6,306,831.65	5,627,376.25	6,607,258.70	
Acct# RP-57586-CE	UBS Financial Services				0.08%	12,766.74	4,520.53	7,714.54	
Total MM & Savings						6,323,355.45	5,635,668.65	6,619,001.77	Change PM
Subtotal Cash, Electric						4,606,647.42	5,349,400.56	5,809,295.20	459,894.64
Certificates of Deposit:									
CD #2027506M2	Commonwealth Bus Bk	Mar-20	Mar-25	60	1.25%		249,000.00	249,000.00	
CD #1603877	Community Bank Owatonna	Dec-22	Dec-25	36	4.25%		1,000,000.00	1,000,000.00	
CD #2000051130	Home Federal Savings	Mar-23	Mar-26	36	4.06%		1,000,000.00	1,000,000.00	
CD #14042TFD4	Capital One Bank USA	Apr-22	Apr-26	48	2.60%		245,000.00	245,000.00	
CD #1603876	Community Bank Owatonna	Dec-22	Dec-26	48	4.25%		1,500,000.00	1,500,000.00	
CD #68676797	Bremer Bank	Feb-24	Feb-27	36	4.00%		600,000.00	600,000.00	
CD #07371CG37	Beal Bank NV	Feb-22	Feb-27	60	1.85%		245,000.00	245,000.00	
CD #07371AYL1	Beal Bank Plano TX	Feb-22	Feb-27	60	1.85%		245,000.00	245,000.00	
CD #1604001	Community Bank Owatonna	Mar-23	Mar-28	60	4.25%		900,000.00	900,000.00	
CD #2000058550	Home Federal Savings	Feb-24	Feb-29	60	3.95%		900,000.00	900,000.00	
Total Certificates of Deposit						6,625,000.00	6,884,000.00	6,884,000.00	Change PM
Total Funds, Electric						11,231,647.42	12,233,400.56	12,693,295.20	459,894.64
Restricted Funds:									
Unspent Capital from Work Orders Approved in Prior Years							966,031.20	931,626.44	
PDO Reserve						835,000.00	773,000.00	776,000.00	
Consumer Deposits						50,770.00	54,440.00	53,570.00	
PIES revolving loan fund						250,000.00	250,000.00	250,000.00	
Total Restricted Funds						1,135,770.00	2,043,471.20	2,011,196.44	Change PM
Net Unrestricted Funds, Electric						10,095,877.42	10,189,929.36	10,682,098.76	492,169.40
Required Reserves:									
Operating Reserve Minimum Requirement						3,997,869.00	4,114,060.00	4,114,060.00	
Capital Reserve Minimum Requirement						5,973,106.00	4,742,166.00	4,742,166.00	
Total Reserve Minimum Requirement						9,970,975.00	8,856,226.00	8,856,226.00	
Excess Unrestricted Reserves, Electric						124,902.42	1,333,703.36	1,825,872.76	% of Target 120.6%

Plan for Excess Reserves:

Security System Upgrades - approx. \$0.5 million (2023-2027)
New Service Territory - approx. \$1.0 million (2022-2027)

**Owatonna Public Utilities
Investment Report, Water
10/31/2024**

	Financial Institution	Month Invested	Maturity Month	Term (Mos)	Current Interest Rate	Balance October 2023	Balance September 2024	Balance October 2024	
Operating Funds:									
Acct# 110378948	Bremer Bank				0.00%	781,343.10	(24,064.96)	70,738.48	
Cash on Hand	None				0.00%	480.00	480.00	480.00	
Total Operating Funds						781,823.10	(23,584.96)	71,218.48	
Money Market & Savings:									
Acct# 26032391	Raymond James				0.20%	20,204.00	5,857.92	15,433.08	
Acct# 672631288	Bremer				3.32%	1,669,789.42	3,163,940.94	3,172,483.67	
Total MM & Savings						1,689,993.42	3,169,798.86	3,187,916.75	Change PM
Subtotal Cash, Water						2,471,816.52	3,146,213.90	3,259,135.23	112,921.33
Certificates of Deposit:									
CD #909557KJ8	United Bankers Bank	Oct-22	Jan-25	27	4.20%		249,000.00	249,000.00	
CD #02007GNN9	Ally Bank	Feb-22	Feb-25	36	1.20%		245,000.00	245,000.00	
CD #1603677	Community Bank Owatonna	Apr-22	Apr-25	36	2.25%		500,000.00	500,000.00	
CD #02589AE40	American Express	Oct-22	Oct-25	36	4.35%		244,000.00	244,000.00	
CD #2000037641	Home Federal Svg Bank	Dec-22	Dec-25	36	3.29%		225,000.00	225,000.00	
CD #3002610	Profinium	Mar-23	Mar-26	36	4.00%		400,000.00	400,000.00	
CD #1603878	Community Bank Owatonna	Dec-22	Dec-26	48	4.25%		500,000.00	500,000.00	
CD #838734581	Bremer Bank	Feb-24	Feb-27	36	4.00%		750,000.00	750,000.00	
CD #61773TDG5	Morgan Stanley Bank NA	Apr-22	Apr-27	60	2.75%		246,000.00	246,000.00	
CD #1604002	Community Bank Owatonna	Mar-23	Mar-28	60	4.25%		500,000.00	500,000.00	
CD #2000058557	Home Federal Savings	Feb-24	Feb-29	60	3.95%		250,000.00	250,000.00	
Total Certificates of Deposit						4,404,000.00	4,109,000.00	4,109,000.00	Change PM
Total Funds, Water						6,875,816.52	7,255,213.90	7,368,135.23	112,921.33
Restricted Funds:									
Unspent Capital from Work Orders Approved in Prior Years							-	-	
PDO Reserve						287,000.00	340,000.00	343,000.00	
Consumer Deposits						7,410.00	8,470.00	7,160.00	
Water Service Line Protection Program Balance						174,837.58	217,312.03	221,193.02	
Water Expansion (excess/shortage compared to reserve requirement total)						413,646.53	506,633.28	507,883.28	
Total Restricted Funds						882,894.11	1,072,415.31	1,079,236.30	Change PM
Net Unrestricted Funds, Water						5,992,922.41	6,182,798.59	6,288,898.93	106,100.34
Required Reserves:									
Operating Reserve Minimum Requirement						832,704.00	878,022.00	878,022.00	
Capital Reserve Minimum Requirement						1,741,800.00	2,871,669.00	2,871,669.00	
Water Expansion Reserve						-	-	-	
Total Reserve Minimum Requirement						2,574,504.00	3,749,691.00	3,749,691.00	% of Target
Excess Unrestricted Reserves, Water						3,418,418.41	2,433,107.59	2,539,207.93	167.7%

Plan for Excess Reserves:

Water Tower Reconditioning - approx. \$3.0 million (2025-2028)
New Water Tower - approx. \$2.4 million (2026-2027)
New Well - approx. \$2.0 million (2028)

**Owatonna Public Utilities
Investment Report, Gas
10/31/2024**

	Financial Institution	Month Invested	Maturity Month	Term (Mos)	Current Interest Rate	Balance October 2023	Balance September 2024	Balance October 2024	
Operating Funds:									
Acct# 110378948	Bremer Bank				0.00%	349,160.82	(28,091.02)	(10,550.00)	
Cash on Hand	None				0.00%	960.00	960.00	960.00	
Total Operating Funds						350,120.82	(27,131.02)	(9,590.00)	
Money Market & Savings:									
Acct# 1AB21566	Wells Fargo				4.74%	39,485.61	9,326.03	16,711.92	
Acct# 26032391	Raymond James				0.20%	8,320.18	15,922.25	20,961.92	
Acct# 97174	HomeTown Credit Union				0.00%	10.00	-	-	
Acct# 672631288	Bremer Bank				3.32%	6,293,353.00	4,137,728.58	4,149,141.43	
Total MM & Savings						6,341,168.79	4,162,976.86	4,186,815.27	Change PM
Subtotal Cash, Gas						6,691,289.61	4,135,845.84	4,177,225.27	41,379.43
Certificates of Deposit:									
CD #61760A2K4	Morgan Stanley Private	Oct-19	Oct-24	60	1.95%		247,000.00		
CD #87165GL67	Synchrony Bank	Nov-21	Nov-24	36	0.85%		239,000.00	239,000.00	
CD #3007720	Profinium	Feb-24	Feb-25	12	5.20%		1,000,000.00	1,000,000.00	
CD #88413QDJ4	Third Fed Savings	Feb-22	Feb-25	36	1.30%		195,000.00	195,000.00	
CD #32022RTQ0	1st Financial Bank	Oct-22	Apr-25	30	4.10%		247,000.00	247,000.00	
CD #06051V5P7	Bank of America	Nov-23	May-25	18	5.30%		242,000.00	242,000.00	
CD #412022DA0	Hardin County Savings	Feb-22	Aug-25	42	1.30%		245,000.00	245,000.00	
CD #91823MBD6	VCC Bank	Oct-22	Oct-25	36	4.10%		248,000.00	248,000.00	
CD #949764JD7	Wells Fargo	Nov-23	Nov-25	24	5.35%		248,000.00	248,000.00	
CD #15118RTF4	Celtic Bank Corp	Dec-19	Dec-25	72	1.90%		249,000.00	249,000.00	
CD #3002620	Profinium	Mar-23	Mar-26	36	4.00%		600,000.00	600,000.00	
CD #254673V45	Discover Bank	Oct-22	Oct-26	48	4.45%		243,000.00	243,000.00	
CD #01882MAJ1	Alliant Credit Union	Nov-23	Nov-26	36	5.60%		248,000.00	248,000.00	
CD #1603879	Community Bank Owatonna	Dec-22	Dec-26	48	4.25%		1,250,000.00	1,250,000.00	
CD #167527928	Bremer Bank	Feb-24	Feb-27	36	4.00%		650,000.00	650,000.00	
CD #1604003	Community Bank Owatonna	Mar-23	Mar-28	60	4.25%		600,000.00	600,000.00	
CD #2000058564	Home Federal Savings	Feb-24	Feb-29	60	3.95%		850,000.00	850,000.00	
Total Certificates of Deposit						6,319,000.00	7,601,000.00	7,354,000.00	
Other:									
Land Holdings						660,266.23	660,266.23	660,266.23	
Total Other						660,266.23	660,266.23	660,266.23	
									Change PM
Total Funds, Gas						13,670,555.84	12,397,112.07	12,191,491.50	(205,620.57)
Restricted Funds:									
Unspent Capital from Work Orders Approved in Prior Years							222,075.52	222,075.52	
PDO Reserve						360,000.00	421,000.00	424,000.00	
Consumer Deposits						87,200.00	89,600.00	88,450.00	
Land Holdings						660,266.23	660,266.23	660,266.23	
Total Restricted / Non-Liquid Funds						1,107,466.23	1,392,941.75	1,394,791.75	
									Change PM
Net Unrestricted Funds, Gas						12,563,089.61	11,004,170.32	10,796,699.75	(207,470.57)
Required Reserves:									
Operating Reserve Minimum Requirement						2,653,548.00	2,493,311.00	2,493,311.00	
Capital Reserve Minimum Requirement						1,210,912.00	2,219,523.00	2,219,523.00	
Total Reserve Minimum Requirement						3,864,460.00	4,712,834.00	4,712,834.00	
									% of Target
Excess Unrestricted Reserves, Gas						8,698,629.61	6,291,336.32	6,083,865.75	229.1%
Plan for Excess Reserves:									
Gas Connection Between Border Stations - approx. \$2.0 million (2027)									

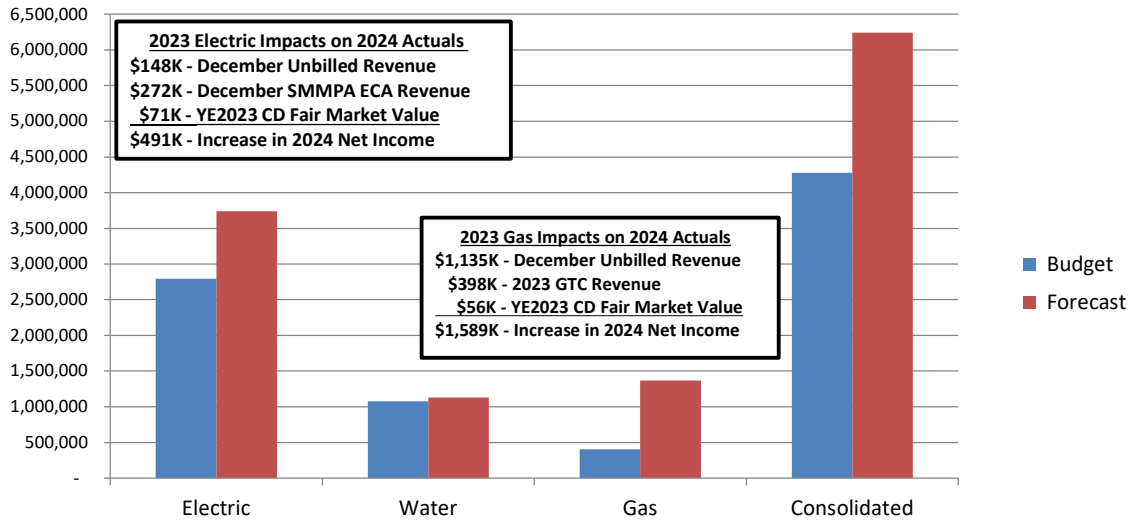
**Owatonna Public Utilities
Investment Report, Consolidated
10/31/2024**

	Financial Institution	Month Invested	Maturity Month	Term (Mos)	Current Interest Rate	Balance October 2023	Balance September 2024	Balance October 2024	
Operating Funds:									
Acct# 110378948	Bremer Bank				0.00%	(587,164.11)	(339,384.07)	(750,478.09)	
Cash on Hand	None				0.00%	2,400.00	2,400.00	2,400.00	
Total Operating Funds						(584,764.11)	(336,984.07)	(748,078.09)	
Money Market & Savings:									
Acct# 1AB21566	Wells Fargo				4.74%	39,485.61	9,326.03	16,711.92	
Acct# 26032391	Raymond James				0.20%	32,281.24	25,552.04	40,423.53	
Acct# 97174	HomeTown Credit Union				0.00%	10.00	-	-	
Acct# 672631288	Bremer Bank				3.32%	14,269,974.07	12,929,045.77	13,928,883.80	
Acct# RP-57586-CE	UBS Financial Services				0.08%	12,766.74	4,520.53	7,714.54	
Total MM & Savings						14,354,517.66	12,968,444.37	13,993,733.79	Change PM
Subtotal Cash, Consolidated						13,769,753.55	12,631,460.30	13,245,655.70	614,195.40
Certificates of Deposit:									
Electric CDs						6,625,000.00	6,884,000.00	6,884,000.00	
Water CDs						4,404,000.00	4,109,000.00	4,109,000.00	
Gas CDs						6,319,000.00	7,601,000.00	7,354,000.00	
Total Certificates of Deposit						17,348,000.00	18,594,000.00	18,347,000.00	
Other:									
Land Holdings						660,266.23	660,266.23	660,266.23	
Total Other						660,266.23	660,266.23	660,266.23	Change PM
Total Funds, Consolidated						31,778,019.78	31,885,726.53	32,252,921.93	367,195.40
Restricted Funds:									
Unspent Capital from Work Orders Approved in Prior Years						-	1,188,106.72	1,153,701.96	
PDO Reserve						1,482,000.00	1,534,000.00	1,543,000.00	
Consumer Deposits						145,380.00	152,510.00	149,180.00	
PIES revolving loan fund						250,000.00	250,000.00	250,000.00	
Water Expansion (excess/shortage compared to reserve requirement total)						413,646.53	506,633.28	507,883.28	
Water Service Line Protection Program surplus						174,837.58	217,312.03	221,193.02	
Land Holdings						660,266.23	660,266.23	660,266.23	
Total Restricted / Non-Liquid Funds						3,126,130.34	4,508,828.26	4,485,224.49	Change PM
Net Unrestricted Funds, Consolidated						28,651,889.44	27,376,898.27	27,767,697.44	390,799.17
Required Reserves:									
Operating Reserve Minimum Requirement						7,484,121.00	7,485,393.00	7,485,393.00	
Capital Reserve Minimum Requirement						8,925,818.00	9,833,358.00	9,833,358.00	
Water Expansion Reserve Requirement						-	-	-	
Total Reserve Minimum Requirement						16,409,939.00	17,318,751.00	17,318,751.00	% of Target
Excess Unrestricted Reserves, Consolidated						12,241,950.44	10,058,147.27	10,448,946.44	160.3%

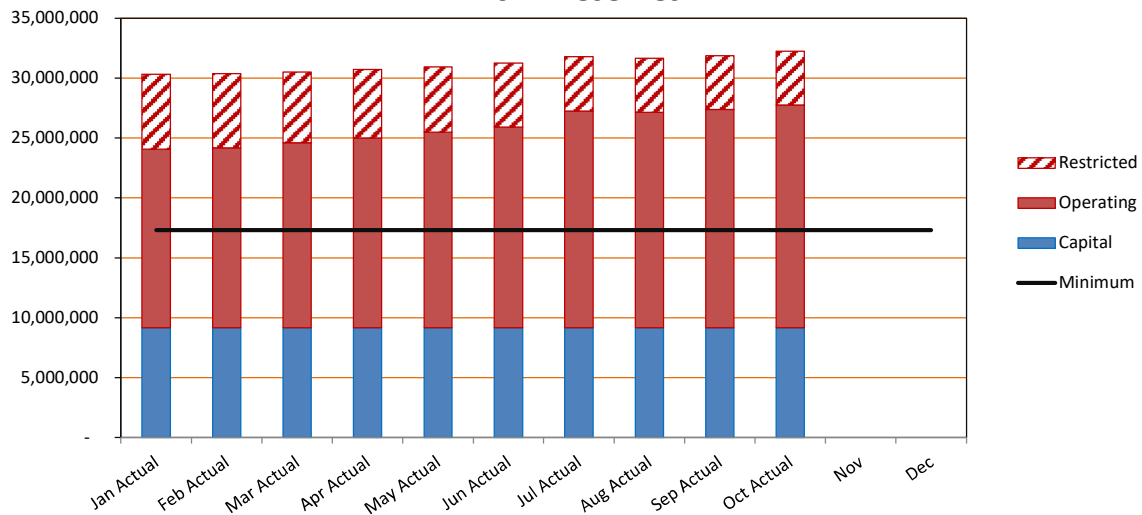
Plan for Excess Reserves:

Security System Upgrades - approx. \$0.5 million (2023-2027)
New Service Territory - approx. \$1.0 million (2022-2027)
Water Tower Reconditioning - approx. \$3.0 million (2025-2028)
New Water Tower - approx. \$2.4 million (2026-2027)
New Well - approx. \$2.0 million (2028)
Gas Connection Between Border Stations - approx. \$2.0 million (2027)

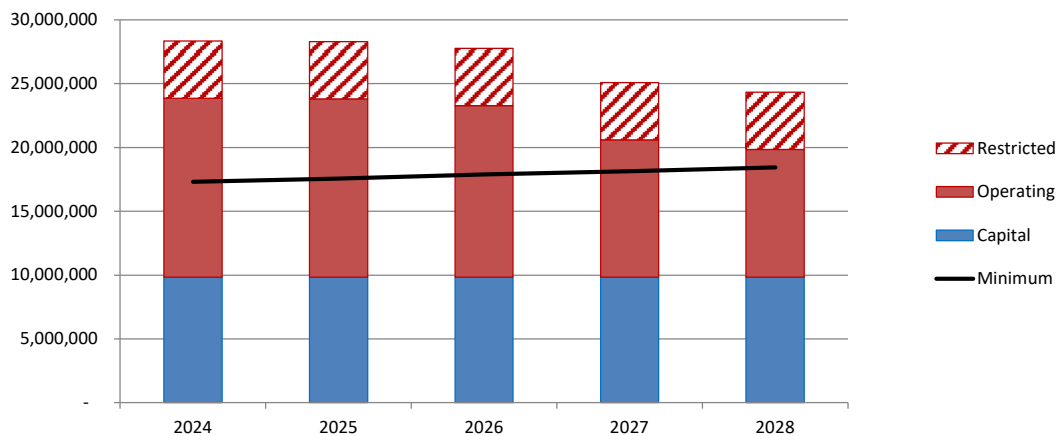
2024 Net Income



2024 Reserves



Projected Reserves



October Financials

OCTOBER 2024 HIGHLIGHTS

The financial results for October were below plan by \$187,684 overall. Electric had net income of \$241,825 vs. budgeted net income of \$328,635; Water had net income of \$118,110 vs. budgeted net income of \$180,145; Gas had a net loss of \$141,737 vs. a planned net loss of \$102,898. Total combined net Income for the month was \$218,198 vs. planned net income of \$328,635

ELECTRIC – CURRENT MONTH

- Cash & investment balances in the electric utility increased by \$459,895.
- Commodity sold was 13.1% below plan. Commodity revenue was 3.5%, or \$137,602 below plan.
- Other revenue was 0.4% or \$686 below plan. Interest income was \$20,102 above plan; 2021 Sales & use tax refund was \$21,498 below plan, timing with September; SMMPA Dist. & Econ credits were \$12,566 below plan; SMMPA rebate reimbursement was \$7,099 above plan.
- Purchased power expense was \$132,487 below plan, or 4.7%.
- Fixed costs were \$81,009 above plan or 9.3%. Rebate expense was \$102,964 above plan; Depreciation was \$9,359 below plan; Contributed services were \$23,194 above plan; Mutual Aid expense reimbursement, offsetting expense, was \$38,143 above plan.
- Net income for the electric utility was \$241,825 compared to budgeted net income of \$328,635, therefore below plan by \$86,810 or 26.4%.

WATER – CURRENT MONTH

- Cash & investments balances in the water utility increased by \$112,921.
- Water Commodity sold was 6.1% below plan during the month. Commodity Revenues were above plan by \$3,403 or 0.7%.
- Other revenue was \$24,232 below plan or 35.0%. Water access charges were \$25,088 below plan and Interest income was \$6,690 above plan; Sales & use tax refund was \$6,481 below plan, timing with September.
- Fixed costs were above plan by \$41,206 or 10.8%. Distribution expenses were \$17,050 above plan; Admin. & General expenses were \$14,616 above plan; Contributed services were \$8,727 above plan.

October Financials

- Net Income of \$118,110 was below the budgeted net income of \$180,145, by \$62,035 or 34.4%.

GAS – CURRENT MONTH

- Cash & investment balances in the gas utility decreased by \$205,621.
- Commodity sold was 27.5% below plan for the month.
- Commodity gas revenue was below budget by \$148,040, or 16.5%.
- Other Revenue was \$9,645 below plan, or 12.2%. Interest Income was \$7,081 above plan. Transportation Tariff Revenue was \$17,088 below plan.
- Commodity purchased gas cost was \$71,539 below plan, or 12.5%.
- Fixed costs were \$47,307 below plan, or 9.3%. Distribution expenses were \$10,645 below plan; Depreciation was \$4,025 below plan; Contributed services were \$4,733 below plan; Labor & Benefits were \$13,469 below plan.
- Gas had a net loss of \$141,737, compared to a budgeted net loss of \$102,898, therefore below plan by \$38,839.

ELECTRIC – YTD

- Commodity sold is 4.8% below plan. Commodity revenue is 0.2%, or \$92,279 below plan.
- Other Revenue is 1.8% or \$30,464 above plan; Primarily due to Fair Mkt. Valuation adjustment was \$70,728 above plan; Interest Income is \$155,284 above plan; SMMPA rebate reimbursements is \$326,678 below plan. SMMPA substation revenue is \$49,356 below plan and SMMPA Dist. & Economic credits revenue is \$39,166 below plan; Misc. sales & credits are \$205,352 above plan primarily due to a Crown Cork and Seal invoice for \$66,433 for transformer damage and RESCO patronage credit above plan by \$127,776.
- Purchased power expense is \$425,862 below plan, or 1.4%.
- Fixed costs are \$582,368 below plan or 6.5%. Production expenses are \$43,440 below plan; Rebate expense is \$256,951 below plan; Contributed services are \$143,098 above plan; Depreciation is \$118,701 below plan; Admin & General expenses are \$54,767 above plan and Labor/Benefits are \$245,882 below plan.
- Net income for the electric utility is \$3,272,453 compared to budgeted net income of \$2,326,038, therefore above plan by \$946,415.

October Financials

WATER – YTD

- Water Commodity sold is 10.4% below plan. Commodity Revenues are below plan by \$209,375, or 5.0%.
- Other revenue is \$121,618 above plan or 25.0%. Interest Income is \$34,494 above plan; Fair Market Valuation is \$32,802 above plan; Misc. Sales and credits are \$64,015 above plan. Water access charges are \$17,959 below plan.
- Fixed costs are below plan by \$144,066, or 3.8%. Production expenses are \$61,172 below plan; Distribution expenses were \$107,517 below plan; Admin & General expense is \$56,129 above plan; Depreciation is \$43,070 below plan; Contributed services are \$38,037 above plan; Labor & Benefits are \$12,020 below plan.
- Net Income of \$976,948 is above the budgeted net income of \$920,639 by \$56,309.

GAS – YTD

- Commodity sold is 14.6% below plan YTD.
- Commodity gas revenue is below budget by \$682,869, or 5.3%.
- Other Revenue was \$42,224 above plan, or 6.2%, Primarily due to Fair Mkt. Valuation adjustment was \$56,390 above plan; Interest Income is \$95,791 above plan. Transportation Tariff Revenue is \$108,013 below plan.
- Commodity purchased gas cost is \$1,235,743 below plan, or 13.4%.
- Fixed costs are \$367,481 below plan, or 7.6%. Distribution expenses are \$149,463 below plan; Admin. & General expenses are \$19,377 below plan; Rebates are \$82,692 below plan; Depreciation is \$44,457 below plan; Contributed Services are \$6,866 above plan; Labor and Benefits are \$43,741 below plan.
- Gas has net income of \$431,669, compared to a budgeted net loss of \$530,910, therefore above plan by \$962,579.

October Financials

INVESTMENTS

Electric

- No Activity

Water

- No Activity

Gas

- A \$247,000 CD from Morgan Stanley Bank, CD #61760A2K4 (60 Months, 1.95%), matured on 10/3/2024. Proceeds were deposited into the Bremer Operating account

LIABILITY COVERAGE WAIVER FORM

Members who obtain liability coverage through the League of Minnesota Cities Insurance Trust (LMCIT) must complete and return this form to LMCIT before their effective date of coverage.
Email completed form to your city's underwriter, to pstech@lmc.org, or fax to 651.281.1298.

Members who obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. *The decision to waive or not waive the statutory tort limits must be made annually by the member's governing body, in consultation with its attorney if necessary.* The decision has the following effects:

- *If the member does not waive the statutory tort limits*, an individual claimant could recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits would apply regardless of whether the member purchases the optional LMCIT excess liability coverage.
- *If the member waives the statutory tort limits and does not purchase excess liability coverage*, a single claimant could recover up to \$2,000,000 for a single occurrence (under the waive option, the tort cap liability limits are only waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is \$2,000,000). The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.
- *If the member waives the statutory tort limits and purchases excess liability coverage*, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

LMCIT Member Name: Owatonna Public Utilities

Check one:

☒ The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by [Minn. Stat. § 466.04](#).

☐ The member **WAIVES** the monetary limits on municipal tort liability established by [Minn. Stat. § 466.04](#), to the extent of the limits of the liability coverage obtained from LMCIT.

Date of member's governing body meeting: November 26th 2024

Signature: _____

Position: Commissioner

POLICY

TUITION REIMBURSEMENT

POLICY STATEMENT

The Commission and Management of the Owatonna Public Utilities fully understand and recognize the importance of and the need for continuous training and development programs for its employees. The Commission, by this Policy Statement, shows its support for the continuing education of our full time employees by reimbursing those expenses of any job related educational programs taken at the initiative of the employees.

TYPES OF EDUCATIONAL PROGRAMS

Programs to be covered by this tuition policy are to be job related educational programs that will enhance the value of the employee to the Owatonna Public Utilities, both in the short and long term goals of the organization and the employee. These programs would require the employee at their own initiative to use non-working hours to complete a course of study offered by a business school, correspondence school, or institution of higher learning offering either on-campus or off-campus types of classes.

ELIGIBLE EMPLOYEES

Any employee who is full time and has been with the Owatonna Public Utilities longer than one year in full time employment shall be considered eligible for the plan. Employees who cannot complete their educational program satisfactorily within five years of intended retirement will not be eligible to be considered under this plan.

Each manager shall make a detailed analysis of the individual's performance to ascertain whether his or her abilities and promotional potentials are in relationship to his or her current experience and educational level and how this fits in with his or her additional desire to advance within the organization.

The employee and his or her supervisor shall submit to the General Manager the courses intended to be taken, the degree if any that will be received, and the benefits to the employee and OPU. There shall also be listed an estimated cost of tuition, books, and lab expenses that would be anticipated in connection with this intended educational program. (Use Continuing Education Request Form).

TYPES OF COURSES

In general, any course that is expected to benefit the employee and the organization will be allowed to be taken as long as the course is relevant to OPU's current and anticipated business. It is recognized that if a certain type of degree is pursued there may be some courses which will have limited or doubtful application. However, if this course is required to achieve the degree, then OPU will reimburse the employee for same upon written approval by the General Manager.

REIMBURSEMENT POLICY

- 1) The total reimbursement in any calendar year shall not exceed the IRS limit for tax exemption.
- 2) The following items shall be eligible for reimbursement:
 - Tuition and/or registration fee
 - Books and/or lab equipment
 - The amount of reimbursement will be based upon grades received for each course.
 - A thru C – 100% reimbursement
 - D & I (Incomplete) – 0% reimbursement
 - If the educational institution involved insists upon a satisfactory or unsatisfactory method of grading the amount of reimbursement will be based as follows:
 - S – (Satisfactory) 100% reimbursement
 - U – (Unsatisfactory) 0% reimbursement
 - Within four weeks after the course/class has been completed, the employee must submit to the Human Resources Manager the appropriate documents required for tuition reimbursement: (1) itemized tuition bill or fee statements, (2) Payment receipts for tuition and/or fee statements, (3) itemized payment receipts for books, course required materials and lab equipment, and (4) Course/class grade report.

EFFECTIVE DATE January 1, 2025

Adopted this 26th day of November, 2024 by the Owatonna Public Utilities Commission,

_____, President.
Douglas A. Zirngible

Kent D. Rossi
Vice President

Roger E. Warehime
General Manager

Jay S. Johnson
Commissioner

Effective: April 1, 1983
Revised: February 1, 2015
January 1, 2025

Gregory J. Vetter
Commissioner

Sharon E. McLane
Commissioner

502.11
502.21
502.31
502.41
Eff. 01-01-2025

POLICY

WATER RATES Residential, Commercial and Industrial

POLICY STATEMENT

The water rate to be charged to all residential, commercial and industrial customers of the Owatonna Public Utilities. The rate applies to single and multiple residences, commercial and industrial customers.

RATE

1) Monthly Cost of Service Charge: A monthly cost of service charge to recover in all or in part, those fixed costs such as depreciation, maintenance, meter reading, and interest expense of facilities which are in place to deliver water to the consumer. No commodity is provided for this charge. The charge will be as follows:

Rate Class	Size	Cost of Service per Month
WR-.62/WC-.62	5/8"	\$ 18.15
WR-.75/WC-.75	3/4"	\$ 22.55
WR-1.0/WC-1.0	1"	\$ 33.44
WR-1.5/WC-1.5	1-1/2"	\$ 55.55
WR-2.0/WC-2.0	2"	\$100.65
WR-3.0/WC-3.0	3"	\$218.90
WR-4.0/WC-4.0	4"	\$363.00
WR-6.0/WC-6.0/WI-6.0	6"	\$693.00

2) Commodity Charge: Water will be charged by CCF (100 cubic feet) as measured by a positive displacement meter. The rate includes those costs over and above fixed costs.

Effective
01/01/2025

Rate Class	Winter (November – May)	Summer (June – October)	Summer > 10 CCF (WR-.62 and WR.75 only)
Residential	\$1.392	\$1.531	\$1.837
Commercial	\$1.465	\$1.612	N/A
Industrial	\$2.256	\$2.482	N/A

3) Industrial Rate Class: Customer connections with a 6” meter and annual consumption exceeding 150,000 CCF will be billed at the WI-6.0 Industrial Rate.

4) The State of Minnesota water test fee of \$0.81 per month is charged for each water meter.

LATE PAYMENTS

The above rates are net. The Late Payments policy will apply to all water rates. Failure to receive statement does not exempt the gross billing charge. (SEE Policy #600.10)

TAXES

The above rates do not include any taxes.

EFFECTIVE DATE January 1, 2025

These rates apply to all billings made after the effective date. Consumptions will not be pro-rated.

Adopted this 26th day of November, 2024 by the Owatonna Public Utilities Commission,

_____, President.
Douglas A. Zirngible

Kent D. Rossi
Vice President

Roger E. Warehime
General Manager

Jay S. Johnson
Commissioner

Gregory J. Vetter
Commissioner

Effective: April 1, 1984

Last 5 revision dates:

January 1, 2021

January 1, 2022

January 1, 2023

January 1, 2024

January 1, 2025

Sharon E. McLane
Commissioner

GAS TRANSPORTATION RATE

POLICY STATEMENT

The rate to be charged to customers wishing to purchase gas from suppliers other than the Owatonna Public Utilities and required transportation from the Owatonna Public Utilities town border station to transporters point of delivery.

RATE

MONTHLY SERVICE CHARGE:	\$150.00
TRANSPORTATION CHARGE:	\$1.07 MMBTU

1. Availability

Gas transportation service under this policy is available on a non-discriminatory basis to any customer ("Transportation Customer") that meets the following requirements:

- a. A Transportation Customer is an end use customer [with a minimum daily quantity ("MDQ") of 100 MMBtu/day].
- b. Transportation Customer desires to purchase gas supplies from a party other than the Owatonna Public Utilities.
- c. Gas supplies purchased from a party other than Owatonna Public Utilities by a Transportation Customer must meet the standards set forth elsewhere in this policy.
- d. A Transportation Customer has installed or, prior to the commencement of service under this Policy, is willing to install, metering and any other equipment necessary to permit the Owatonna Public Utilities to monitor Transportation Customer's daily activities concerning receipt of natural gas into Owatonna Public Utilities' system on Transportation Customer's behalf and delivery of natural gas to Transportation Customer by Owatonna Public Utilities. In the alternative, prior to commencement of service under this policy, Transportation Customer and Owatonna Public Utilities must enter into a written agreement concerning how such receipts and deliveries will be measured on a daily basis.
- e. The cost for additional capacity or new installations utilizing this service shall be billed to the Transporter.

2. Initial Charges

- a. Transportation Customer shall pay all costs associated with the installation of meters and any other equipment necessary for Transportation Customer to receive service under this Rate Schedule unless otherwise agreed to in writing between Transportation Customer and Owatonna Public Utilities.
- b. An application fee of \$250.00 will be submitted for each new request for service under this rate schedule.

3. Rates

a. Transportation Charge

Transportation Customer shall pay the Transportation Charge as set forth in this document for each MMBtu transported by Owatonna Public Utilities for Transportation Customer during the month.

b. Third Party Charges

Transportation Customer is responsible for all charges imposed by any pipeline, supplier, or other third party for service that is provided to, or on behalf of, Transportation Customer by a party other than Owatonna Public Utilities. These charges may include, but are not limited to, reservation and transportation charges, balancing charges, penalties, take-or-pay costs, transition costs (such as gas supply realignment (“GSR”) costs), Annual Cost Recovery (“ACA”) charges, and Gas Research Institute (“GRI”) charges.

c. Taxes

The above charges do not include any taxes.

d. Contributed Services

The above charges include the City Charter provision for Contributed Services.

e. Energy Conservation

The above charges include provisions for the State mandated “Energy Conservation Investment” statute.

f. Minimum Bill

The minimum monthly bill will be the Service Charge.

g. Net and Gross Billing

The above charges are net. The Net and Gross Billing Policy will apply to all Gas Transportation charges. Failure to receive statement does not exempt the gross billing charge. (SEE Policy # 600.10)

4. Reconnection Charge

Any Transportation Customer receiving service pursuant to this Policy must pay the "Reconnection Charge" as set forth when requesting a return to Owatonna Public Utilities' system supply for all or any portion of the Transportation Customer's daily requirements. The reconnect charge shall consist of any and all charges with realignment of Owatonna Public Utilities gas supply portfolio to accommodate supply services for the returning customer. These charges may include but are not limited to, reservation and transportation charges, balancing charges, penalties, take-or-pay costs, and transitions costs (such as GSR costs, ACA charges, and GRI charges).

5. Conditions of Service

- a. Transportation Customer must certify, in writing, that it has arranged to purchase its gas supply requirements from a party other than Owatonna Public Utilities.
- b. Transportation Customer must certify, in writing, that it has arranged for the upstream capacity necessary to deliver those supplies to the Owatonna Public Utilities.
- c. Unless otherwise agreed between Transportation Customer and Owatonna Public Utilities, Transportation Customer will reimburse Owatonna Public Utilities for the cost of metering and any other equipment as required by Owatonna Public Utilities to provide service to Transportation Customer under this policy. All such equipment shall remain the property of the Owatonna Public Utilities.
- d. Transportation Customer agrees to immediately curtail its deliveries from Owatonna Public Utilities under this Policy when its gas supplies are not delivered to Owatonna Public Utilities' system.
- e. Transportation Customer agrees that Owatonna Public Utilities has no obligation whatsoever to provide Transportation Customer with gas supplies under this Policy. Transportation Customer recognizes that Owatonna Public Utilities' obligation under this Policy is to provide access to capacity only. Transportation Customer shall hold Owatonna Public Utilities harmless for any damages caused by Transportation Customer's failure to deliver, or to have delivered on its behalf, supplies for transportation over Owatonna Public Utilities' system.

7. Operational Requirements

- a. BTU Adjustment -- The quantity of gas received by Owatonna Public Utilities from Transportation Customer at the Owatonna Public Utilities' town border station and the quantity of gas delivered to Transportation Customer by Owatonna Public Utilities shall be thermally balanced. Billed volumes will be adjusted when the BTU content of Transportation Customer's gas varies from 1,000 BTUs per cubic foot. BTU information shall be obtained from Northern Natural Gas Company Electronic Bulletin Board.
- b. Gas Quality -- Gas received by Owatonna Public Utilities on behalf of Transportation Customer shall be commercially clean and merchantable. Such gas shall be comparable in quality to and interchangeable with gas purchased by Owatonna Public Utilities. Owatonna Public Utilities reserves the right to refuse to accept gas that does not meet Owatonna Public Utilities' quality specifications.
- c. Metering -- Unless otherwise agreed to in writing by Transportation Customer and Owatonna Public Utilities, automatic telemetering equipment is required. Transportation Customer shall provide telephone, computer, and other interfaces, as well as electric connections to the meter, as agreed to by Transportation Customer and Owatonna Public Utilities. Transportation Customer shall provide Owatonna Public Utilities with access so that Owatonna Public Utilities may operate and maintain said equipment.
- d. Retention -- Owatonna Public Utilities shall be authorized to retain 2% of the volumes received on behalf of Transportation Customer as compensation for Lost and Unaccounted For gas.
- e. Pressure - The pressure will be that which is currently available at the Transporter's location.

8. Nominations and Scheduling

- a. First of the Month -- By 8:00 a.m. C.S.T., at least five (5) business days prior to the first of each month, Transportation Customer or its designated agent shall provide Owatonna Public Utilities a written estimate of Transportation Customer's daily gas requirements and total monthly requirement for service under this policy. If Transportation Customer has more than one receipt and/or delivery point, said nominations shall be provided by point. Nominations shall be limited to those delivery and receipt points specified in the Service Agreement between Transportation Customer and Owatonna Public Utilities. Absent agreement in writing, nominations by Transportation Customer or its designated agent may not exceed Transportation Customer's maximum daily quantity.

- b. Changes To Daily Nominations -- Transportation Customer or its designated agent shall notify Owatonna Public Utilities of any requested change to its nomination, in writing, by 8:00 a.m. C.S.T., at least one (1) business day prior to the date of the requested change. Owatonna Public Utilities shall grant such requests in its reasonable discretion. Absent agreement in writing, nominations by Transportation Customer or its designated agent may not exceed Transportation Customer's maximum daily quantity.
- c. Curtailement or Interruption -- If a curtailment or interruption is called, Owatonna Public Utilities shall notify Transportation Customer or its designated agent by 8:00 a.m. C.S.T., or as necessary to maintain the integrity of the system, of the receipt and delivery conditions applicable to service under this Policy. Such conditions shall become effective beginning the next gas day or at such earlier time as is necessary. Under these conditions, Owatonna Public Utilities shall have the right to require reductions in previously nominated amounts under this section.
- d. Gas Day. The gas day shall run from 9:00 a.m. to 9:00 a.m. central standard time.

9. Balancing

- a. Daily Balancing Required -- On a daily basis, Transportation Customer or its designated agent shall balance (1) the receipt of Transportation Customer's gas volumes at the Receipt Point(s) with (2) the delivery of thermally equivalent gas volumes by the Owatonna Public Utilities to the Transportation Customer at the Delivery Point(s). Differences between daily receipts from and daily deliveries to Transportation Customer shall be accumulated in an imbalance account. Transportation Customer shall monitor receipts and deliveries on its behalf and shall adjust its consumption of gas so as to ensure that its receipts and deliveries are in balance.

A Positive Daily or Monthly Imbalance occurs when receipts of gas on behalf of Transportation Customer exceed deliveries of gas to Transportation Customer. A Negative Daily or Monthly Imbalance occurs when deliveries of gas to Transportation Customer exceed receipts of gas on behalf of Transportation Customer.

- b. Daily Balancing Limitation -- Transportation Customer shall be permitted to incur a Positive Daily Imbalance or a Negative Daily Imbalance of up to and including 5% of the daily nominated quantity except during curtailment or interruption. During curtailment or interruption, Transportation Customer shall be required to abide by the terms of any curtailment or interruption instructions issued by the Owatonna Public Utilities.
- c. Monthly Balancing Limitation -- Transportation Customer may incur a cumulative monthly Positive or Negative imbalance of up to and including 5%.

10. Scheduling and Imbalance Charges

a. Daily Scheduling Charges

1. If daily delivery to Transportation Customer exceeds Transportation Customer's nomination for that day, Transportation Customer shall pay the following charges:

For deliveries in excess of 5% but less than 10% of Transportation Customer's daily nomination, Transportation Customer shall pay an additional charge of \$1.00/MMBtu.

For deliveries 10% or greater of Transportation Customer's daily nomination, Transportation Customer shall pay an additional charge of \$10.00/MMBtu.

2. If daily delivery to Transporter is less than Transportation Customer's nomination for that day, Transportation Customer shall pay the following charges:

For deliveries that are less than 95% but greater than 90% of Transportation Customer's daily nomination, Transportation Customer shall pay an additional charge of \$1.00/MMBtu.

For deliveries that are equal to or less than 90% of Transportation Customer's daily nomination, Transportation Customer shall pay an additional charge of \$10.00/MMBtu.

3. If Owatonna Public Utilities incurs any additional charges as a result of Transportation Customer's imbalance, those costs shall be paid in full by Transportation Customer.

4. These charges are in addition to, and not in place of any charges imposed on a Transportation Customer by a party other than Owatonna Public Utilities.

- b. Settlement of Monthly Imbalances -- Transportation Customer shall be required to settle imbalances on a monthly basis. On a monthly basis, Owatonna Public Utilities shall provide an Imbalance Statement to Transportation Customer detailing the daily quantities received on behalf of Transportation Customer and the daily volumes delivered to Transportation Customer. Any Positive or Negative imbalance will be resolved as follows:

1. Positive Imbalance -- In addition to any other applicable charges, including, but not limited to, the daily scheduling charges set forth above, any Positive Monthly Imbalance shall be deemed as having been sold by Transportation Customer to Owatonna Public Utilities for \$.50/MMBtu less than Owatonna Public Utilities' weighted average cost of gas for the month.

2. Negative Imbalance -- In addition to any other applicable charges, including, but not limited to, the daily scheduling charges set forth above, any Negative Monthly Imbalance shall be deemed as having been purchased from Owatonna Public Utilities by Transportation Customer for \$.50/MMBtu more than Owatonna Public Utilities' weighted average cost of gas for the month.
3. If Owatonna Public Utilities incurs any additional charges as a result of Transportation Customer's imbalance, those costs shall be paid in full by Transportation Customer.
4. These charges are in addition to, and not in place of, any charges imposed on Transportation Customer by a party other than Owatonna Public Utilities.

11. Penalty For Unauthorized Takes During Curtailment Or Interruption

If Transportation Customer fails to curtail or interrupt its takes when directed to do so by Owatonna Public Utilities, Transportation Customer shall be billed for all transportation volumes taken in excess of the applicable limitation at a rate equal to the sum of the weighted average cost of Owatonna Public Utilities' gas for the month plus the pipe lines current penalty charge per MMBtu. In addition, Owatonna Public Utilities shall have the right to disconnect Transportation Customer's supply of gas if Transportation Customer fails to curtail or interrupt its use of gas when and as directed by Owatonna Public Utilities.

12. Billing and Payment

- a. Order of Deliveries -- For billing purposes, the order of gas deliveries to Transportation Customer shall be as follows:
 1. Transportation Customer firm transportation volumes.
 2. Owatonna Public Utilities' volumes priced as set forth in this Policy or in other portions of this policy.
- b. Payment -- Payment is due from Transportation Customer according to the conditions outlined in Section 3. (Net and Gross Billing).
- c. Pipeline, Supplier, and Third Party Charges -- Any charges which Owatonna Public Utilities incurs on behalf of Transportation Customer from any pipeline, supplier, or other third party shall be passed through to, and paid in full by, Transportation Customer.

13. Service Agreement

- a. Transportation Customer shall execute a written Service Agreement with Owatonna Public Utilities for service under this Policy. The Service Agreement shall contain such terms and conditions as Owatonna Public Utilities may reasonably require.
- b. The minimum term of the Service Agreement shall be one year. Owatonna Public Utilities may, in its sole discretion, permit a term of less than one year.
- c. Service under this Policy shall not commence until Transportation Customer has executed a Service Agreement and provided all other necessary documentation, including, but not limited to, evidence that Transportation Customer has obtained all necessary authorizations from any federal, state, or local authority having jurisdiction.

14. Title and Insurance

- a. Title -- Gas received by Owatonna Public Utilities on behalf of Transportation Customer for delivery to Transportation Customer shall remain the property of the Transportation Customer. Owatonna Public Utilities shall not be liable to Transportation Customer for any loss of gas for any cause other than gross or willful negligence by Owatonna Public Utilities or its employees. Transportation Customer's gas shall be commingled with other gas supplies in Owatonna Public Utilities' system.
- b. Insurance -- Transportation Customer shall be responsible for maintaining sufficient insurance as necessary to protect its property or other interest in the gas prior to, during, and after its receipt by Owatonna Public Utilities.

15. Curtailment and Interruption

Service under this Policy may be curtailed or interrupted as necessary due to physical, operational, or other constraints on Owatonna Public Utilities' system. If Owatonna Public Utilities is required to curtail or interrupt service due to capacity constraints, force majeure events, system integrity, or other conditions, interruptible services shall be curtailed completely before firm services are curtailed. Firm services shall be curtailed in accordance with the end use priorities set forth in Owatonna Public Utilities' policy.

16. Designation of Agent

If Transportation Customer desires to utilize a third party or parties, including, but not limited to, a supplier, broker, or marketer, as its agent in conjunction with service under this Policy, Transportation Customer must notify Owatonna Public Utilities in writing at least fifteen (15) business days prior to the first day of the month in which such third party services will be utilized that the third party has been designated as Transportation Customer's agent and shall act as agent for Transportation Customer for purposes of nominations, billing, and/or other functions. If Transportation Customer utilizes an agent for any or all of these purposes, Transportation Customer agrees that information to be supplied by Owatonna Public Utilities to Transportation

Customer may be supplied only to the agent and that information supplied by the agent to Owatonna Public Utilities shall be relied upon by the Owatonna Public Utilities as if provided by Transportation Customer. Owatonna Public Utilities shall be held harmless for any errors between Transportation Customer and said agent.

17. Failure To Comply

If Transportation Customer fails to comply with any of the provisions of this Policy, or any order issued by Owatonna Public Utilities with respect to service under this Policy, in addition to any other remedies, charges, penalties, etc., provided for under the provisions of this Policy, Owatonna Public Utilities shall have the right to terminate service under this Policy. Owatonna Public Utilities shall have the right to terminate service upon five (5) days written notice unless within such period, Transportation Customer fully remedies any such failure. Termination for cause shall not release Transportation Customer from its obligation to make payment of any amounts due or that become due. If Transportation Customer desires to resume service after termination of service under this Policy, Transportation Customer must file a new request for service.

18. Assignment

Transportation Customer may not assign its rights under the terms of this Policy or any Service Agreement executed pursuant hereto unless Owatonna Public Utilities, in its sole discretion, agrees to such assignment.

19. Laws, Regulations, and Orders

Service under this Policy is subject to all present and future valid laws, orders, rules, regulations, etc., issued by any federal, state, or local authority having jurisdiction over the matters set forth herein.

20. General Terms and Conditions

All the General Terms and Conditions set forth in Owatonna Public Utilities' other applicable Policy(ies) shall apply to this Policy.

EFFECTIVE DATE - January 1, 2025

These rates apply to all billings made after the effective date.

Adopted this 26th day of November, 2024 by the Owatonna Public Utilities Commission,

_____, President.
Douglas A. Zirngible

Kent D. Rossi
Vice President

Roger E. Warehime
General Manager

Jay S. Johnson
Commissioner

Created:
June 1, 1996

Revised:
February 1, 2007
February 1, 2012
January 1, 2022
January 1, 2024
January 1, 2025

Gregory J. Vetter
Commissioner

Sharon E. McLane
Commissioner

GAS TRANSPORTATION RATE – GENERATION FACILITIES

POLICY STATEMENT

The rate to be charged to customers wishing to purchase gas for electric generation from suppliers other than the Owatonna Public Utilities and required transportation from the Owatonna Public Utilities town border station to transporters point of delivery.

RATE

MONTHLY SERVICE CHARGE:	\$150.00
TRANSPORTATION CHARGE:	\$0.40 MMBTU

1. Availability

Gas transportation service under this policy is available on a non-discriminatory basis to any customer (“Transportation Customer”) that meets the following requirements:

- a. Transportation Customer is an end use customer where natural gas consumption is primarily used for electric generation activities.
- b. Transportation Customer desires to purchase gas supplies from a party other than the Owatonna Public Utilities.
- c. Gas supplies purchased from a party other than Owatonna Public Utilities by a Transportation Customer must meet the standards set forth elsewhere in this policy.
- d. A Transportation Customer has installed or, prior to the commencement of service under this Policy, is willing to install, metering and any other equipment necessary to permit the Owatonna Public Utilities to monitor Transportation Customer’s daily activities concerning receipt of natural gas into Owatonna Public Utilities’ system on Transportation Customer’s behalf and delivery of natural gas to Transportation Customer by Owatonna Public Utilities. In the alternative, prior to commencement of service under this policy, Transportation Customer and Owatonna Public Utilities must enter into a written agreement concerning how such receipts and deliveries will be measured on a daily basis.
- e. The cost for additional capacity or new installations utilizing this service shall be billed to the Transporter.

2. Initial Charges

Transportation Customer shall pay all costs associated with the installation of meters and any other equipment necessary for Transportation Customer to receive service under this Rate Schedule unless otherwise agreed to in writing between Transportation Customer and Owatonna Public Utilities.

3. Rates

a. Transportation Charge

Transportation Customer shall pay the Transportation Charge as set forth in this document for each MMBtu transported by Owatonna Public Utilities for Transportation Customer during the month.

b. Third Party Charges

Transportation Customer is responsible for all charges imposed by any pipeline, supplier, or other third party for service that is provided to, or on behalf of, Transportation Customer by a party other than Owatonna Public Utilities. These charges may include, but are not limited to, reservation and transportation charges, balancing charges, penalties, take-or-pay costs, transition costs (such as gas supply realignment (“GSR”) costs), Annual Cost Recovery (“ACA”) charges, and Gas Research Institute (“GRI”) charges.

c. Taxes

The above charges do not include any taxes.

d. Contributed Services

The above charges include the City Charter provision for Contributed Services.

e. Energy Conservation

The above charges include provisions for the State mandated “Energy Conservation Investment” statute.

f. Minimum Bill

The minimum monthly bill will be the Service Charge.

g. Net and Gross Billing

The above charges are net. The Net and Gross Billing Policy will apply to all Gas Transportation charges. Failure to receive statement does not exempt the gross billing charge. (SEE Policy # 600.10)

4. Reconnection Charge

Any Transportation Customer receiving service pursuant to this Policy must pay the “Reconnection Charge” as set forth when requesting a return to Owatonna Public Utilities’ system supply for all or any portion of the Transportation Customer’s daily requirements. The reconnect charge shall consist of any and all charges with realignment of Owatonna Public Utilities gas supply portfolio to accommodate supply services for the returning customer. These charges may include but are not limited to, reservation and transportation charges, balancing charges, penalties, take-or-pay costs, and transitions costs (such as GSR costs, ACA charges, and GRI charges).

5. Conditions of Service

- a. Transportation Customer must certify, in writing, that it has arranged to purchase its gas supply requirements from a party other than Owatonna Public Utilities.
- b. Transportation Customer must certify, in writing, that it has arranged for the upstream capacity necessary to deliver those supplies to the Owatonna Public Utilities.
- c. Unless otherwise agreed between Transportation Customer and Owatonna Public Utilities, Transportation Customer will reimburse Owatonna Public Utilities for the cost of metering and any other equipment as required by Owatonna Public Utilities to provide service to Transportation Customer under this policy. All such equipment shall remain the property of the Owatonna Public Utilities.
- d. Transportation Customer agrees to immediately curtail its deliveries from Owatonna Public Utilities under this Policy when its gas supplies are not delivered to Owatonna Public Utilities’ system.
- e. Transportation Customer agrees that Owatonna Public Utilities has no obligation whatsoever to provide Transportation Customer with gas supplies under this Policy. Transportation Customer recognizes that Owatonna Public Utilities’ obligation under this Policy is to provide access to capacity only. Transportation Customer shall hold Owatonna Public Utilities harmless for any damages caused by Transportation Customer’s failure to deliver, or to have delivered on its behalf, supplies for transportation over Owatonna Public Utilities’ system.

6. Operational Requirements

- a. BTU Adjustment -- The quantity of gas received by Owatonna Public Utilities from Transportation Customer at the Owatonna Public Utilities’ town border station and the quantity of gas delivered to Transportation Customer by Owatonna Public Utilities shall be thermally balanced. Billed volumes will be adjusted when the BTU content of Transportation Customer’s gas varies from 1,000 BTUs per cubic foot. BTU information shall be obtained from Northern Natural Gas Company Electronic Bulletin Board.
- b. Gas Quality -- Gas received by Owatonna Public Utilities on behalf of Transportation Customer shall be commercially clean and merchantable. Such gas shall be comparable in quality to and interchangeable with gas purchased by Owatonna Public Utilities. Owatonna

Public Utilities reserves the right to refuse to accept gas that does not meet Owatonna Public Utilities' quality specifications.

- c. Metering -- Unless otherwise agreed to in writing by Transportation Customer and Owatonna Public Utilities, automatic telemetering equipment is required. Transportation Customer shall provide telephone, computer, and other interfaces, as well as electric connections to the meter, as agreed to by Transportation Customer and Owatonna Public Utilities. Transportation Customer shall provide Owatonna Public Utilities with access so that Owatonna Public Utilities may operate and maintain said equipment.
- d. Pressure - The pressure will be that which is currently available at the Transporter's location.

7. Penalty for Unauthorized Takes During Curtailment or Interruption

If Transportation Customer fails to curtail or interrupt its takes when directed to do so by Owatonna Public Utilities, Transportation Customer shall be billed for all transportation volumes taken in excess of the applicable limitation at a rate equal to the sum of the weighted average cost of Owatonna Public Utilities' gas for the month plus the pipe lines current penalty charge per MMBtu. In addition, Owatonna Public Utilities shall have the right to disconnect Transportation Customer's supply of gas if Transportation Customer fails to curtail or interrupt its use of gas when and as directed by Owatonna Public Utilities.

8. Billing and Payment

- a. Order of Deliveries -- For billing purposes, the order of gas deliveries to Transportation Customer shall be as follows:
 - 1. Transportation Customer firm transportation volumes.
 - 2. Owatonna Public Utilities' volumes priced as set forth in this Policy or in other portions of this policy.
- b. Payment -- Payment is due from Transportation Customer according to the conditions outlined in Section 3. (Net and Gross Billing).
- c. Pipeline, Supplier, and Third Party Charges -- Any charges which Owatonna Public Utilities incurs on behalf of Transportation Customer from any pipeline, supplier, or other third party shall be passed through to, and paid in full by, Transportation Customer.

9. Title and Insurance

- a. Title -- Gas received by Owatonna Public Utilities on behalf of Transportation Customer for delivery to Transportation Customer shall remain the property of the Transportation Customer. Owatonna Public Utilities shall not be liable to Transportation Customer for any loss of gas for any cause other than gross or willful negligence by Owatonna Public Utilities or its employees. Transportation Customer's gas shall be commingled with other gas supplies in Owatonna Public Utilities' system.

- b. Insurance -- Transportation Customer shall be responsible for maintaining sufficient insurance as necessary to protect its property or other interest in the gas prior to, during, and after its receipt by Owatonna Public Utilities.

10. Curtailment and Interruption

Service under this Policy may be curtailed or interrupted as necessary due to physical, operational, or other constraints on Owatonna Public Utilities' system. If Owatonna Public Utilities is required to curtail or interrupt service due to capacity constraints, force majeure events, system integrity, or other conditions, interruptible services shall be curtailed completely before firm services are curtailed.

11. Designation of Agent

If Transportation Customer desires to utilize a third party or parties, including, but not limited to, a supplier, broker, or marketer, as its agent in conjunction with service under this Policy, Transportation Customer must notify Owatonna Public Utilities in writing at least fifteen (15) business days prior to the first day of the month in which such third party services will be utilized that the third party has been designated as Transportation Customer's agent and shall act as agent for Transportation Customer for purposes of nominations, billing, and/or other functions. If Transportation Customer utilizes an agent for any or all of these purposes, Transportation Customer agrees that information to be supplied by Owatonna Public Utilities to Transportation Customer may be supplied only to the agent and that information supplied by the agent to Owatonna Public Utilities shall be relied upon by the Owatonna Public Utilities as if provided by Transportation Customer. Owatonna Public Utilities shall be held harmless for any errors between Transportation Customer and said agent.

12. Failure to Comply

If Transportation Customer fails to comply with any of the provisions of this Policy, or any order issued by Owatonna Public Utilities with respect to service under this Policy, in addition to any other remedies, charges, penalties, etc., provided for under the provisions of this Policy, Owatonna Public Utilities shall have the right to terminate service under this Policy. Owatonna Public Utilities shall have the right to terminate service upon thirty (30) days written notice unless within such period, Transportation Customer fully remedies any such failure. Termination for cause shall not release Transportation Customer from its obligation to make payment of any amounts due or that become due. If Transportation Customer desires to resume service after termination of service under this Policy, Transportation Customer must file a new request for service.

13. Assignment

Transportation Customer may not assign its rights under the terms of this Policy or any Service Agreement executed pursuant hereto unless Owatonna Public Utilities, in its reasonable discretion, agrees to such assignment.

14. Laws, Regulations, and Orders

Service under this Policy is subject to all present and future valid laws, orders, rules, regulations,

etc., issued by any federal, state, or local authority having jurisdiction over the matters set forth herein.

15. General Terms and Conditions

All the General Terms and Conditions set forth in Owatonna Public Utilities' other applicable Policy(ies) shall apply to this Policy.

EFFECTIVE DATE - January 1, 2025

These rates apply to all billings made after the effective date.

Adopted this 26th day of November, 2024 by the Owatonna Public Utilities Commission,

_____, President.
Douglas A. Zirngible

Kent D. Rossi
Vice President

Roger E. Warehime
General Manager

Jay S. Johnson
Commissioner

Created: June 1, 2017
Revised: January 1, 2022
January 1, 2024
January 1, 2025

Gregory J. Vetter
Commissioner

Sharon E. McLane
Commissioner

POLICY

HYDRANT CONNECTIONS

POLICY STATEMENT

All water used/requested by contractors and others should be taken from the Owatonna Public Utilities water fill station located at 1120 Industrial Road. In the event that the use of the fill station is not feasible or practicable, with the prior approval of the Owatonna Public Utilities Engineering Department, water may be taken from hydrants following this policy.

Connections to water hydrants are made from time to time by contractors temporarily requiring large volumes of water or for use in large garden plots sponsored by industry or developers where water service is not available or cannot be easily metered or when the use of the fill station is not feasible. This policy is intended to protect the water system from back-flow contamination, to recover the costs of installing hydrant connections, and to cover the cost of the water consumed from the hydrant connection.

Connections to water hydrants can only be made from Owatonna Public Utilities list of approved hydrant locations, as may be revised from time to time, or from other locations with the **prior** approval of the Owatonna Public Utilities Water or Engineering Departments.

Water can only be taken with an official Owatonna Public Utilities hydrant connector. Any water taken from non-approved hydrants and/or with connectors not issued by the Owatonna Public Utilities will be considered as theft of utility services.

GARDEN HOSE CONNECTION

A \$100 fee will be charged on the hydrant garden hose connection. Owatonna Public Utilities personnel will install and remove the garden hose connection. The \$100 fee is for one time use or up to 1 month long from the time of connection.

A charge of \$100 for each additional month it is connected.

The standard billing period will be based upon a thirty (30) day month, starting from the date the equipment is connected and will end when the equipment is disconnected.

All billings are subject to Minnesota sales tax. The Net and Gross Billing Policy applies to all billings.

2½” HYDRANT CONNECTION

A \$1,000 deposit will be charged for a 2½” hydrant connection and will be refunded when the equipment is disconnected or returned in proper working order.

Owatonna Public Utilities personnel will install, test, and uninstall the 2½” hydrant connection. A non-refundable charge of \$210.00 will be collected from the person or persons applying for the connection when they make the deposit.

A monthly service charge of \$60.50 will be charged to recover, in all or in part, those fixed costs such as depreciation, maintenance, meter reading, and interest expense of facilities which are in place to deliver water to the customer. No commodity is provided for this charge. The monthly service charge will be prorated for the first and last partial billing periods, if applicable.

A water commodity charge will be charged by CCF (100 cubic feet) as measured by a positive displacement meter. The rate includes those costs over and above fixed costs.

Rate: \$6.66/CCF

The standard billing period will be based upon a thirty (30) day month, starting from the date the equipment is connected and will end when the equipment is disconnected.

All billings are subject to Minnesota sales tax. The Net and Gross Billing Policy applies to all billings.

NOTICE

All hydrant connections (garden hose connections or 2½” hydrant connections) will have back flow preventers installed at all times.

EMERGENCY WATER USE REDUCTION

The taking of water may be curtailed at any time by OPU to meet emergency conditions such as, but not limited to, water shortages or mechanical breakdowns.

EFFECTIVE DATE January 1, 2025

Adopted this 26th day of November, 2024 by the Owatonna Public Utilities Commission,

_____, President.
Douglas A. Zirngible

Kent D. Rossi
Vice President

Roger E. Warehime
General Manager

Jay S. Johnson
Commissioner

Gregory J. Vetter
Commissioner

Revisions:

June 1, 1981
September 28, 1983
July 1, 1997
April 1, 2011
March 1, 2012
April 1, 2021
January 1, 2024
January 1, 2025

Sharon E. McLane
Commissioner

POLICY

IRRIGATION WATER RATES

POLICY STATEMENT

Water meters that provide water solely for seasonal use in irrigation systems must use this irrigation water rate. Due to the seasonal nature of landscape irrigation, there should be no water usage during the months of December, January, and February. If usage is detected in any of those months, Owatonna Public Utilities reserves the right to inspect the water service to verify whether it is connected only to an irrigation system, or whether another rate must be used.

To reduce the incentive for irrigation customers to inactivate service each fall and then reactivate service each spring, the irrigation water monthly cost of service charge has been reduced when compared to normal water rates. Because of this reduced monthly cost of service charge, eligible meters must remain on this rate for a minimum of 12 consecutive months.

RATE

1) Monthly Cost of Service Charge: A monthly cost of service charge to recover in all or in part, those fixed costs such as depreciation, maintenance, meter reading, and interest expense of facilities which are in place to deliver water to the consumer. No commodity is provided for this charge. The monthly cost of service charge is billed year-round. The charge will be as follows:

Rate Class	Size	Cost of Service per Month
IR-.62 / IC-.62	5/8"	\$ 10.62
IR-.75 / IC-.75	3/4"	\$ 13.15
IR-1.0 / IC-1.0	1"	\$ 19.53
IR-1.5 / IC-1.5	1-1/2"	\$ 32.45
IR-2.0 / IC-2.0	2"	\$ 58.74
IR-3.0 / IC-3.0	3"	\$127.71
IR-4.0 / IC-4.0	4"	\$211.75

2) Commodity Charge: Water will be charged by CCF (100 cubic feet) as measured by a positive displacement meter. The rate includes those costs over and above fixed costs.

Rate Class	Rate Per CCF	> 10 CCF in a Month (IR-.62 and IR.75 only)
Residential	\$1.531	\$1.837
Commercial	\$1.612	N/A

3) City of Owatonna or Steele County seasonal meters used for purposes other than irrigation may be eligible for this rate at Owatonna Public Utilities discretion. Examples may include meters for seasonal park drinking fountains and facilities or seasonal fairgrounds amenities.

4) The State of Minnesota water test fee of \$0.81 per month is charged for each water meter.

LATE PAYMENTS

The above rates are net. The Late Payments policy will apply to all water rates. Failure to receive statement does not exempt the gross billing charge. (SEE Policy #600.10)

TAXES

The above rates do not include any taxes.

EFFECTIVE DATE January 1, 2025

These rates apply to all billings made after the effective date. Consumptions will not be pro-rated.

Adopted this 26th day of November, 2024 by the Owatonna Public Utilities Commission,

_____, President.
Douglas A. Zirngible

Kent D. Rossi
Vice President

Roger E. Warehime
General Manager

Jay S. Johnson
Commissioner

Gregory J. Vetter
Commissioner

Effective: September 1, 2023
Revised: January 1, 2024
January 1, 2025

Sharon E. McLane
Commissioner

POLICY

GAS RATES
RESIDENTIAL

POLICY STATEMENT

The rate to be charged to all residential customers are listed below. The rate applies to single and multiple residences. Separate metering is to be encouraged at all installations.

RATES

- 1) Monthly Service Charge: A monthly service charge to recover, in all or in part, those fixed costs such as depreciation, maintenance, meter reading, and interest expense of facilities which are in place to deliver gas to the customer. No commodity is provided for this charge.
- 2) Commodity Charge: The charge per CCF (100 Cubic Feet) as measured by a positive displacement diaphragm meter installed at the point of entrance ahead of the consumer's fuel line.

Service Charge	\$13.25 per Month
Plus	
Commodity Charge	\$ 0.913 Net per 100 Cubic Feet (CCF)

PURCHASE GAS ADJUSTMENT

All rates are subject to the current Purchase Gas Adjustment as outlined in the Purchase Gas Adjustment policy statement. (SEE Policy #503.09)

ENERGY CONSERVATION

The above rates include provisions for the State mandated "Energy Conservation Investment" statute.

MINIMUM BILL

The minimum monthly bill will be the Cost of Service Charge.

LATE PAYMENTS

The above rates are net. The Late Payments policy will apply to all Gas Residential rates. Failure to receive statement does not exempt the gross billing charge. (SEE Policy #600.10)

TAXES

The above rates do not include any taxes.

EFFECTIVE DATE January 1, 2025

These rates apply to all billings made after the effective date. Consumption will not be pro-rated.

Adopted this 26th day of November, 2024 by the Owatonna Public Utilities Commission,

_____, President.
Douglas A. Zirngible

Kent D. Rossi
Vice President

Roger E. Warehime
General Manager

Jay S. Johnson
Commissioner

Last 5 revision dates:
January 1, 2017
January 1, 2018
January 1, 2019
January 1, 2023
January 1, 2025

Gregory J. Vetter
Commissioner

Sharon E. McLane
Commissioner

POLICY

GAS RATES
COMMERCIAL

POLICY STATEMENT

The rate to be charged to all commercial customers is listed below. The rate applies to single and multiple small commercial customers where standby equipment is not required. Separate metering is to be encouraged at all installations.

RATE

- 1) Monthly Service Charge: A monthly service charge to recover, in all or in part, those fixed costs such as depreciation, maintenance, meter reading, and interest expense of facilities which are in place to deliver gas to the customer. No commodity is provided for this charge.
- 2) Commodity Charge: Gas will be charged per CCF (100 cubic feet) as measured by a positive displacement diaphragm meter installed at the point of entrance ahead of the consumer's fuel line.

Service Charge	\$33.50 per Month
Plus	
Commodity Charge	\$0.896 Net per 100 Cubic Feet (CCF)

PURCHASE GAS ADJUSTMENT

All rates are subject to the current Purchase Gas Adjustment as outlined in the Purchase Gas Adjustment policy statement. (SEE Policy #503.09)

ENERGY CONSERVATION

The above rates include provisions for the State mandated "Energy Conservation Investment" statute.

MINIMUM BILL

The minimum monthly bill will be the Cost of Service Charge.

LATE PAYMENTS

The above rates are net. The Late Payments policy will apply to all Gas Commercial rates. Failure to receive statement does not exempt the gross billing charge. (SEE Policy #600.10)

TAXES

The above rates do not include any taxes.

EFFECTIVE DATE January 1, 2025

These rates apply to all billings made after the effective date. Consumption will not be pro-rated.

Adopted this 26th day of November, 2024 by the Owatonna Public Utilities Commission,

_____, President.
Douglas A. Zirngible

Kent D. Rossi
Vice President

Roger E. Warehime
General Manager

Jay S. Johnson
Commissioner

Last 5 revision dates:

January 1, 2017
January 1, 2018
January 1, 2019
January 1, 2023
January 1, 2025

Gregory J. Vetter
Commissioner

Sharon E. McLane
Commissioner

POLICY

GAS RATES
Small Industrial

POLICY STATEMENT

The rate applies to customers with annual consumption totals between 90,000 ccf and 150,000 ccf per meter.

RATES

- 1) Monthly Service Charge: A monthly service charge to recover, in all or in part, those fixed costs such as depreciation, maintenance, meter reading, and interest expense of facilities which are in place to deliver gas to the customer. No commodity is provided for this charge.
- 2) Commodity Charge: Gas will be charged per CCF (100 cubic feet) as measured by a positive displacement diaphragm meter, rotary meter, or turbine meter installed at the point of entrance ahead of the customer's fuel line.

Service Charge	\$56.00 per Month
Plus	
Commodity Charge	\$ 0.862 Net per 100 Cubic Feet (CCF)

PURCHASE GAS ADJUSTMENT

All rates are subject to the current Purchase Gas Adjustment as outlined in the Purchase Gas Adjustment policy statement (SEE Policy #503.09)

ENERGY CONSERVATION

The above rates include provisions for the State mandated "Energy Conservation Investment" statute.

MINIMUM BILL

The minimum monthly bill will be the Cost of Service Charge.

LATE PAYMENTS

The above rates are net. The Late Payments policy will apply to all Gas Small Industrial Rates. Failure to receive statement does not exempt the gross billing charge. (SEE Policy #600.10)

TAXES

The above rates do not include any taxes.

EFFECTIVE DATE January 1, 2025

These rates apply to all billings made after the effective date. Consumption will not be pro-rated.

Adopted this 26th day of November, 2024 by the Owatonna Public Utilities Commission,

_____, President.

Douglas A. Zirngible

Kent D. Rossi
Vice President

Roger E. Warehime
General Manager

Jay S. Johnson
Commissioner

Gregory J. Vetter
Commissioner

Created: January 1, 2019

Revisions:

January 1, 2023

January 1, 2025

Sharon E. McLane
Commissioner

POLICY

GAS RATES
Medium Industrial

POLICY STATEMENT

The rate applies to customers with annual consumption totals between 150,000 ccf and 500,000 ccf per meter.

RATES

- 1) Monthly Service Charge: A monthly service charge to recover, in all or in part, those fixed costs such as depreciation, maintenance, meter reading, and interest expense of facilities which are in place to deliver gas to the customer. No commodity is provided for this charge.
- 2) Commodity Charge: Gas will be charged per CCF (100 cubic feet) as measured by a positive displacement diaphragm meter, rotary meter, or turbine meter installed at the point of entrance ahead of the customer's fuel line.

Service Charge	\$196.00 per Month
Plus	
Commodity Charge	\$ 0.815 Net per 100 Cubic Feet (CCF)

PURCHASE GAS ADJUSTMENT

All rates are subject to the current Purchase Gas Adjustment as outlined in the Purchase Gas Adjustment policy statement (SEE Policy #503.09)

ENERGY CONSERVATION

The above rates include provisions for the State mandated "Energy Conservation Investment" statute.

MINIMUM BILL

The minimum monthly bill will be the Cost of Service Charge.

LATE PAYMENTS

The above rates are net. The Late Payments policy will apply to all Gas Medium Industrial Rates. Failure to receive statement does not exempt the gross billing charge. (SEE Policy #600.10)

TAXES

The above rates do not include any taxes.

EFFECTIVE DATE January 1, 2025

These rates apply to all billings made after the effective date. Consumption will not be pro-rated.

Adopted this 26th day of November, 2024 by the Owatonna Public Utilities Commission,

_____, President.
Douglas A. Zirngible

Kent D. Rossi
Vice President

Roger E. Warehime
General Manager

Jay S. Johnson
Commissioner

Gregory J. Vetter
Commissioner

Created: January 1, 2019

Revisions:

January 1, 2023

January 1, 2025

Sharon E. McLane
Commissioner

POLICY

GAS RATES Large Industrial

POLICY STATEMENT

The rate applies to customers with annual consumption totals exceeding 500,000 ccf per meter and who do not participate in the Hedging Program covered in Policy 503.30.

RATES

- 1) Monthly Service Charge: A monthly service charge to recover, in all or in part, those fixed costs such as depreciation, maintenance, meter reading, and interest expense of facilities which are in place to deliver gas to the customer. No commodity is provided for this charge.
- 2) Commodity Charge: Gas will be charged per CCF (100 cubic feet) as measured by a positive displacement diaphragm meter, rotary meter, or turbine meter installed at the point of entrance ahead of the customer's fuel line.

Service Charge	\$196.00 per Month
Plus	
First 40,000 CCF	\$ 0.808 Net per 100 Cubic Feet (CCF)
Excess	\$ 0.758 Net per 100 Cubic Feet (CCF)

PURCHASE GAS ADJUSTMENT

All rates are subject to the current Purchase Gas Adjustment as outlined in the Purchase Gas Adjustment policy statement (SEE Policy #503.09)

ENERGY CONSERVATION

The above rates include provisions for the State mandated "Energy Conservation Investment" statute.

MINIMUM BILL

The minimum monthly bill will be the Cost of Service Charge.

LATE PAYMENTS

The above rates are net. The Late Payments policy will apply to all Gas Large Industrial Rates. Failure to receive statement does not exempt the gross billing charge. (SEE Policy #600.10)

TAXES

The above rates do not include any taxes.

EFFECTIVE DATE January 1, 2025

These rates apply to all billings made after the effective date. Consumption will not be pro-rated.

Adopted this 26th day of November, 2024 by the Owatonna Public Utilities Commission,

_____, President.
Douglas A. Zirngible

Kent D. Rossi
Vice President

Roger E. Warehime
General Manager

Jay S. Johnson
Commissioner

Gregory J. Vetter
Commissioner

Created: January 1, 2019

Revisions:

January 1, 2023

January 1, 2025

Sharon E. McLane
Commissioner

POLICY

GAS RATES
HEDGED LARGE INDUSTRIAL

POLICY STATEMENT

The Hedged Large Industrial Rate is for all large commercial and industrial customers hedging natural gas with Owatonna Public Utilities (OPU). Eligible customers are allowed to have a fixed price for a portion of their natural gas consumption. All additional volumes above hedge will be charged the current GB-98 rate. Unused fixed price volumes will be credited back to customer less any fees.

The rate applies to eligible customers that hedge 40,000 CCF per month or more and meet the requirements below. Separate metering is required at all installations.

CHARACTER OF SERVICE

More than 60,000 CCF in any month.

RATE

- 1) Monthly Service Charge: A monthly service charge to recover, in all or in part, those fixed costs such as depreciation, maintenance, meter reading, and interest expense of facilities which are in place to deliver gas to the customer. No commodity is provided for this charge.
- 2) Commodity Charge: Gas will be charged per CCF (100 cubic feet) as measured by a positive displacement diaphragm meter installed at the point of entrance ahead of the consumer's fuel line.

- 3) Service Rates:

Service Charge	\$2,230.00 per Month
----------------	----------------------

Hedged Months:

Hedged pricing as per agreement	
GB-98 Monthly Excess Gas Rate	\$0.743 per CCF

Non-Hedged Months:

GB-98 Commodity Rate – First 40,000 ccf	\$0.862 per CCF
GB-98 Commodity Rate – Excess	\$0.743 per CCF

- 4) Executing an additional OPU Hedging Agreement is required to participate.

PURCHASE GAS ADJUSTMENT

All rates are subject to the current Purchase Gas Adjustment as outlined in the Purchase Gas Adjustment policy statement. (SEE Policy #503.09)

ENERGY CONSERVATION

The above rates include provisions for the State mandated “Energy Conservation Investment” statute.

MINIMUM BILL

The minimum monthly bill will be the Cost of Service Charge.

LATE PAYMENTS

The above rates are net. The Late Payment policy will apply to all Hedged Large Industrial Gas rates. Failure to receive statement does not exempt the gross billing charge. (SEE Policy #600.10)

TAXES

The above rates do not include any taxes.

EFFECTIVE DATE January 1, 2025

These rates apply to all billings made after the effective date. Consumption will not be pro-rated.

Adopted this 26th day of November, 2024 by the Owatonna Public Utilities Commission,

_____, President.
Douglas A. Zirngible

Kent D. Rossi
Vice President

Roger E. Warehime
General Manager

Jay S. Johnson
Commissioner

Effective: November 1, 2008

Revised: January 1, 2016

January 1, 2017

January 1, 2018

January 1, 2019

January 1, 2023

January 1, 2025

Gregory J. Vetter
Commissioner

Sharon E. McLane
Commissioner

POLICY

GAS RATES CROP DRYING

POLICY STATEMENT

The gas rate to be charged to crop drying loads from Owatonna's gas distribution system is listed below. This rate applies to only those customers that will be using the gas for crop drying purposes only. No other loads can be served at this rate.

CHARACTER OF SERVICE

Service will be supplied at 35 PSI by regulation at the point of tap on the distribution line and re-regulated at the point of use. Two or more customers may construct a common service line with OPU approval if they have a binding contract between the parties determining who will pay for the necessary maintenance and repairs to the service line. In the case of more than one party off a service line, each crop drying load will be individually metered.

RATE

- 1) Monthly Cost of Service Charge: A monthly cost of service charge will be charged to recover, in all or in part, those fixed costs such as depreciation, maintenance, meter reading, and interest expense of facilities which are in place to deliver gas to the consumer. No commodity is provided for this charge.
- 2) Commodity Charge: Gas will be charged per CCF (100 cubic feet) as measured by a positive displacement diaphragm meter installed at the point of entrance ahead of the consumer's fuel line. The rate includes those costs over and above fixed costs.
- 3) Purchase Gas Adjustment: All rates are subject to the current Purchase Gas Adjustment as outlined in the Purchase Gas Adjustment policy statement. (SEE Policy #503.09)

Crop Drying Service		
Rate Class	Winter Billing Months of Dec. – March	Summer Billing Months of April – Nov.
Cost of Service Charge	\$19.50 per Month	\$19.50 per Month
Commodity Charge:		
First 20 CCF	\$1.173 Net per CCF	\$1.064 Net per CCF
Next 100 CCF	\$1.026 Net per CCF	\$0.986 Net per CCF
Excess	\$0.817 Net per CCF	\$0.817 Net per CCF

ENERGY CONSERVATION

The above rates include provisions for the State mandated “Energy Conservation Investment” statute.

MINIMUM BILL

The minimum monthly bill will be the Cost of Service Charge.

METER REMOVAL

Customer request for meter removal during non-use will be charged a fee of 6 times the cost of Monthly Cost of Service Charge at the time of removal. Reconnection of the meter will cause an installation fee of \$25.00 to be charged at that time and payable upon rendering of the next monthly statement.

LATE PAYMENTS

The above rates are net. The Late Payments policy will apply to the crop drying service rate. Failure to receive statement does not exempt the gross billing charge. (SEE Policy #600.10)

TAXES

The above rates do not include any taxes.

EFFECTIVE DATE January 1, 2025

These rates apply to all billings made after the effective date. Consumption will not be pro-rated.

Adopted this 26th day of November, 2024 by the Owatonna Public Utilities Commission,

_____, President.
Douglas A. Zirngible

Kent D. Rossi
Vice President

Roger E. Warehime
General Manager

Jay S. Johnson
Commissioner

Gregory J. Vetter
Commissioner

Last 5 revision dates:
January 1, 2016
January 1, 2017
January 1, 2019
January 1, 2023
January 1, 2025

Sharon E. McLane
Commissioner



DATE: 11/19/24
TO: OPU Commission
FROM: Roger Warehime, General Manager & CEO
RE: Service Territory Transfer Agreement

I am seeking your authorization to sign the Compensation and Orderly Transfer Agreement with Northern States Power Company (d/b/a Xcel Energy), which is included in your packet. This agreement transfers a small electric service territory on the northwest side of town—comprising seven retail customers—from Xcel Energy to OPU.

As some of you may recall, we began negotiations for this territory with Xcel Energy in 2021. Under Minnesota law, municipal utilities have the right to serve all customers within city limits. When territory not already served by the municipal utility is annexed into the city, the municipal utility can acquire that territory from the incumbent utility, subject to negotiating reimbursement terms. While purchasing existing infrastructure (e.g., wires, poles, transformers) is relatively straightforward, determining fair compensation for the incumbent utility's lost future revenue is more complex and often contentious. This complexity contributed to the lengthy negotiation process with Xcel Energy.

Lost revenue payments are typically structured as a dollar amount per kWh sold in the transferred territory over a 10-year period. For this particular transfer, given the small size of the territory and the established usage patterns of its existing customers, a lump sum payment was more practical than tracking payments over 10 years, as we have done with previous agreements. Xcel Energy's initial proposal was \$0.02711 per kWh over 10 years, or a lump sum payment of \$27,264. We disagreed with several assumptions underlying their calculations. While we did not achieve full alignment on the methodology, we ultimately agreed to a lump sum payment of \$9,481—approximately 35% of their original proposal.

In addition to the lost revenue payment, we will pay \$17,655.40 for Xcel's existing facilities, reflecting the depreciated book value. To serve the territory, we anticipate an additional capital investment of approximately \$15,000. Additionally, SMMPA will reimburse us for 50% of the lost revenue payment. Factoring these elements together, we estimate a simple payback period of just under 8 years. This is a favorable outcome compared to many of our other territory acquisitions, where payback periods usually exceed 10 years significantly.

208 S. Walnut Avenue, P.O. Box 800, Owatonna, MN 55060

(507) 451-2480

owatonnautilities.com





Also included in the packet is a proposed amendment to our 2018 agreement with Steele-Waseca Cooperative Electric (SWCE) regarding service territory adjacent to the area we are acquiring from Xcel Energy. According to the Minnesota PUC service territory maps, part of this area is designated as SWCE's territory, while another portion is marked as disputed between SWCE and Xcel. This amendment will facilitate obtaining the Minnesota PUC's approval for the transfer and help resolve discrepancies on the service territory maps.

I look forward to discussing this agreement in more detail at our meeting.

208 S. Walnut Avenue, P.O. Box 800, Owatonna, MN 55060

(507) 451-2480

owatonnautilities.com



**COMPENSATION AND ORDERLY TRANSFER
AGREEMENT**

between

NORTHERN STATES POWER COMPANY

a Minnesota corporation

and the

OWATONNA PUBLIC UTILITIES

This agreement entered into this _____ day of _____, 20__, (the “Agreement”) between NORTHERN STATES POWER COMPANY, a Minnesota corporation, with its principal office located at 414 Nicollet Mall, Minneapolis, Minnesota, and OWATONNA PUBLIC UTILITIES with its principal office located at 208 Walnut Ave S, Owatonna, Minnesota (collectively, the “Parties”).

RECITALS

A. Northern States Power Company, a Minnesota corporation, d/b/a Xcel Energy (“Xcel Energy”) is a “public utility” under Minn. Stat. § 216B.02, subdivision 4. Xcel Energy provides electric service to customers located within its assigned electric service area.

B. Owatonna Public Utilities, a utility of the City of Owatonna duly organized and existing under the laws of the State of Minnesota, including, inter alia Minn. Stat. § 412.321, that provides electric service within its assigned electric service area (the “Municipal”).

C. The laws of the State of Minnesota, namely Minn. Stat. § 216B.37 – 216B.47, provide the terms and conditions under which a Municipal utility may extend retail electric service throughout the corporate limits of the City, as well as authorize and permit electric utilities to define and revise their electric service territories by their written consent and agreement.

D. Pursuant to Minn. Stat. § 216B.44 the City may acquire the right for its Municipal utility to serve an area within its corporate boundaries through Service Territory Transfer of Annexation. The City Council passed an ordinance to annex a portion of Xcel Energy’s service territory within the City’s corporate boundaries (the “Transfer Area”).

E. The Transfer Area reflected in Attachment 1 is located in the assigned electric service area of Xcel Energy, as further described in the map attached hereto as Attachment 1.

F. The parties have negotiated a mutual settlement in which the Municipal shall hold the exclusive right to provide electric service to the Transfer Area, with appropriate compensation to Xcel Energy, and wish to avoid litigation. The Parties desire to set forth the terms and conditions of their agreement herein.

NOW THEREFORE, in consideration of the promises exchanged herein, the Parties agree as follows:

1. Scope of Agreement. The parties have agreed to a transfer of the exclusive right to provide electric service to the Transfer Area from Xcel Energy to the Municipal on a date mutually agreed by the Parties.
2. Existing Customers. The Parties acknowledge that there are one or more customer(s) currently being served by Xcel Energy that are located within the Transfer Area and that would be affected by this Agreement. Locations of the existing customers and the property legal descriptions for the Transfer Area are listed and depicted on Attachment 1 (pages 1 and 2).
3. The Transfer Area. The exclusive right and obligation to serve the Transfer Area shall permanently transfer to the Municipal on a date mutually agreed upon in writing between Parties (the Transfer Date). The parties expect the transfer date to occur before 12/31/2024. In consideration for the permanent transfer of the Transfer Area, the Municipal agrees to pay Xcel Energy \$9,481.00 as a lump sum payment as loss-of-revenues for the service(s) that currently exist in the Transfer Area. The Municipal will also compensate Xcel Energy for its existing facilities that have a depreciated value of \$17,655.40. The payment shall be made as provided in Section 4 under Compensation and will be paid upon transfer of the territory. Xcel Energy will continue to serve the customer(s) until the Municipal can construct facilities to serve this customer. The Parties agree to cooperate fully in notifying the Existing Customer(s) and in arranging the transfer of service to be as convenient and seamless as possible. Should any additional services be installed in the Transfer Area on or before the Transfer Date, the

Municipal shall contact Xcel Energy and the parties will negotiate a mutually agreeable loss-of-revenues amount for the additional service(s).

4. Compensation. The Municipal shall compensate Xcel Energy the amounts contemplated in Section 3 as compensation for the Transfer Area. The lump sum payment will be paid upon transfer of the territory.
5. Late Charges. If the Municipal fails to make any payment(s) within thirty (30) days of the date due, additional charges shall become due and payable at a rate of interest per annum equal to the prime rate for the last day of the prior month as reported in the "Wall Street Journal" plus one and one-half percent (1 ½%) per month (or the maximum percentage allowed by law, whichever is lower) on any unpaid amounts. Any payments shall be applied to outstanding interest first, followed by outstanding charges due prior to any current charges due.
6. Reservation of Rights. Except as specifically set forth herein, this Agreement does not modify or limit the legal rights of any party.
7. No Precedent. The Parties recognize that this Agreement is the result of negotiations between the Parties and that this Agreement and the Commission's approval of this Agreement does not represent any binding or legal precedent on any party in any other matter.
8. Request for Commission Approval of the Agreement. Upon execution of this Agreement by all Parties, Xcel Energy will prepare a Joint Petition to the Commission by the Parties to modify the assigned service territory to reflect the Transfer Area to the Municipal's assigned service area, along with this Agreement as evidence of the Parties' resolution of compensation. Upon drafting of such Joint Petition, the Municipal shall retain the right to review Joint Petition prior to signature of said document by duly authorized representation. Upon filing of the Agreement, the Parties will cooperate to send a notice to all affected customers informing them of the Agreement, and that it has been filed with the Commission. This notice shall provide customers with the Commission's address and the docket number to facilitate any customer participation in the proceeding.

9. Miscellaneous.

- (a) Entire Agreement and Modification. This Agreement contains the entire agreement and understandings of the Parties hereto regarding the scope of the Agreement and appropriate compensation for the Transfer Area. All previous communications, or agreements, between the Parties hereto, either verbal or written, with reference to the subject matter of this Agreement are hereby abrogated. No amendment, modification or waiver of, or consent with respect to any provision of this Agreement shall be effective unless the same shall be in writing and signed by a duly appointed representatives of all Parties and then any such amendment, modification, waiver or consent shall be effective only in the specific instance and for the specific purpose for which given. Headings are provided for convenience and are not part of the Agreement.
- (b) Binding Assignment. The Agreement shall inure to the benefit of the Parties hereto and shall be binding on them and their respective legal representatives, successors, and assigns. Provided, however, neither Party shall assign this Agreement, voluntarily, involuntarily or by operation of law, without prior written consent of the other.
- (c) Severance. If any provision of this Agreement shall be found invalid or unenforceable, in whole or in part, by a court of competent jurisdiction or the Commission, then such provision shall be deemed to be modified or restricted to the extent and in a manner necessary to render the same valid and enforceable, or if that is not possible, such provision shall be stricken and deleted from this Agreement, as the case may require, and this Agreement shall then be construed and enforced to the maximum extent permitted by law and with the purpose to achieve the fundamental intent of the Parties.
- (d) Choice of Laws. This Agreement shall be construed and interpreted in accordance with the laws of the State of Minnesota and excluding any choice of law or rules that may direct the application of laws of another jurisdiction.

- (e) Agreement Drafted Jointly. The Parties agree that none of the Parties shall be deemed solely responsible for drafting all or any portion of this Agreement, and in the event of a dispute, responsibilities for any ambiguities arising from any provision of this Agreement shall be shared equally among the Parties.
- (f) Regulation. The Parties acknowledge that this Agreement is subject to the jurisdiction of the Commission. If the Commission or other state agency with jurisdiction raises any question or challenges any provision of this Agreement, its exhibits, or the due performance thereof, the Parties shall each, at their own expense, exercise any and all lawful efforts reasonable and necessary to respond to said questions and to assure approval.
- (g) Effective Date. The effective date of this Agreement is the date upon which the Agreement has been signed by a duly appointed representative of both Parties.
- (h) Notice. Any notice permitted or required by this Agreement shall be made in writing and personally served or mailed (postage prepaid, return receipt requested) and shall be effective upon the date of personal service, or if by mail, upon the date of receipt.
- (i) Counterparts and Electronic Signatures. This Agreement may be executed in counterpart, and may be executed by way of electronic signature, and if so, shall be considered an original.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the day and year first above written and the Parties agree to take such additional steps and actions including execution of such instruments and other documents as are reasonably necessary to effectuate the intentions expressed hereby.

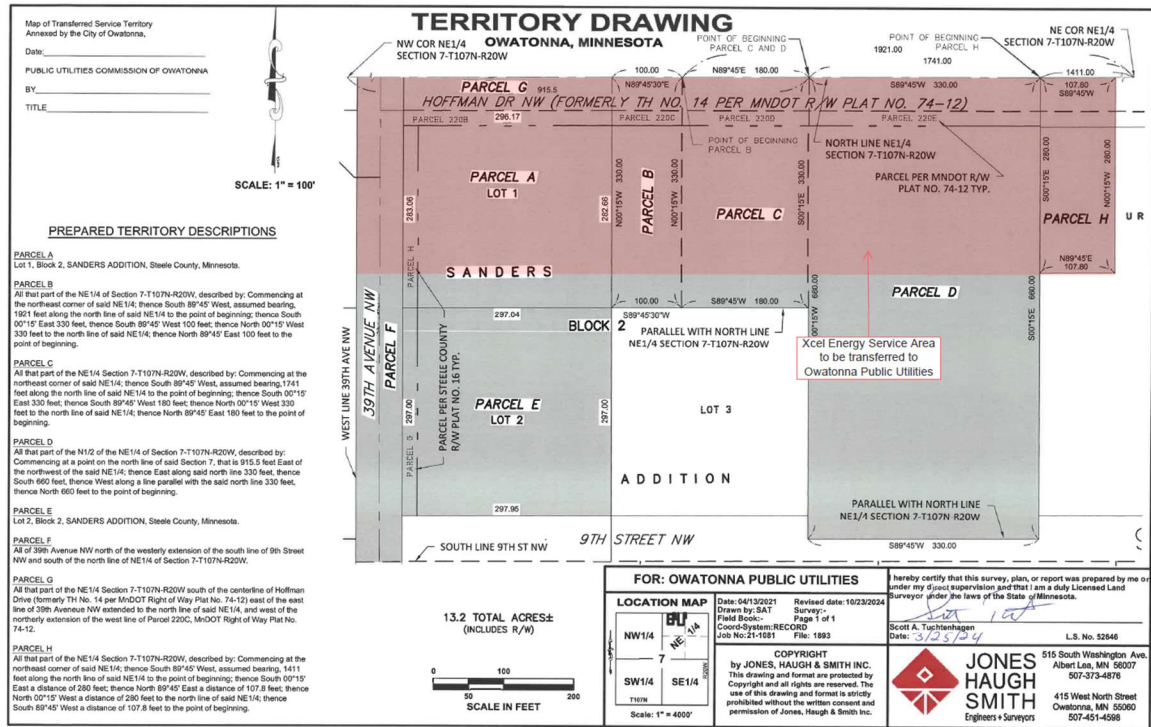
Northern States Power Company, A Minnesota corporation	City of Owatonna
Allen D. Krug Associate Vice President State Regulatory Policy By: _____ Date: _____	Roger Warehime General Manager By: _____ Date: _____

Attachment 1 (page 1 of 2)

Service Territory Transfer Area of Annexation located in Township 107 Range 20 Section 7 in Steele County.



Attachment 1 (page 2 of 2)



First Amendment to the Electric Service Territory Agreement between Owatonna Public Utilities and Steele-Waseca Cooperative Electric

This First Amendment (the “First Amendment”) to the Electric Service Territory Agreement between Owatonna Public Utilities (“OPU”), a municipal utility within the City of Owatonna, and Steele-Waseca Cooperative Electric (“Steele-Waseca”), a rural electric utility association, dated December 18, 2018 (the “Agreement”) (each a “Party” and collectively, the “Parties”) is effective as of November __, 2024.

Recitals

A. The Parties desire to enter this First Amendment to specify an additional area of electric service territory to be transferred to OPU under the Agreement.

NOW, THEREFORE, the Parties agree as follows:

1. Unless otherwise defined in this First Amendment, the capitalized terms in the First Amendment shall have the meaning provided in the Agreement.

2. A new Section 1.6 is hereby added to the Agreement as follows:

Steele-Waseca hereby transfers an additional area of electric service territory located within its assigned territory to OPU, as further described in the map and legal description attached as Exhibit A (the “2024 Area”). The term Transfer Date as applied to the 2024 Area shall be the effective date of the First Amendment. The Parties acknowledge and agree that the 2024 Area contains no existing Steele-Waseca customers. OPU shall pay loss of revenue compensation pursuant to Section 2.3.2 for future customers commencing with the Transfer Date for the 2024 Area and concluding with the term of the Agreement. For the avoidance of doubt,

future customers for purposes of Section 2.3.2 shall not include customers served by another utility and shall only include new points of service after the Transfer Date for the 2024 Area. The Parties acknowledge and agree that no other payment is owing to Steele-Waseca for the 2024 Area under the Agreement.

3. All other provisions in the Agreement will remain in full force and effect.

IN WITNESS WHEREOF, this First Amendment has been signed by an officer duly authorized on behalf of each of the Parties hereto, all on the date first above written.

STEELE-WASECA COOPERATIVE ELECTRIC

By _____

Its: General Manager

OWATONNA PUBLIC UTILITIES

By _____

Its: General Manager

EXHIBIT A: MAP AND LEGAL DESCRIPTION 2024 AREA

PREPARED TERRITORY DESCRIPTIONS

PARCEL A

Lot 1, Block 2, SANDERS ADDITION, Steele County, Minnesota.

PARCEL B

All that part of the NE1/4 of Section 7-T107N-R20W, described by: Commencing at the northeast corner of said NE1/4; thence South 89°45' West, assumed bearing, 1921 feet along the north line of said NE1/4 to the point of beginning; thence South 00°15' East 330 feet, thence South 89°45' West 100 feet; thence North 00°15' West 330 feet to the north line of said NE1/4; thence North 89°45' East 100 feet to the point of beginning.

PARCEL C

All that part of the NE1/4 Section 7-T107N-R20W, described by: Commencing at the northeast corner of said NE1/4; thence South 89°45' West, assumed bearing, 1741 feet along the north line of said NE1/4 to the point of beginning; thence South 00°15' East 330 feet; thence South 89°45' West 180 feet; thence North 00°15' West 330 feet to the north line of said NE1/4; thence North 89°45' East 180 feet to the point of beginning.

PARCEL D

All that part of the N1/2 of the NE1/4 of Section 7-T107N-R20W, described by: Commencing at a point on the north line of said Section 7, that is 915.5 feet East of the northwest of the said NE1/4; thence East along said north line 330 feet, thence South 660 feet, thence West along a line parallel with the said north line 330 feet, thence North 660 feet to the point of beginning.

PARCEL E

Lot 2, Block 2, SANDERS ADDITION, Steele County, Minnesota.

PARCEL F

All of 39th Avenue NW north of the westerly extension of the south line of 9th Street NW and south of the north line of NE1/4 of Section 7-T107N-R20W.

PARCEL G

All that part of the NE1/4 Section 7-T107N-R20W south of the centerline of Hoffman Drive (formerly TH No. 14 per MnDOT Right of Way Plat No. 74-12) east of the east line of 39th Avenue NW extended to the north line of said NE1/4, and west of the northerly extension of the west line of Parcel 220C, MnDOT Right of Way Plat No. 74-12.

OPU Scorecard

2024 Owatonna Public Utilities Scorecard

		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Champion	2023 Actual	October YTD	Goal	
Financial	Controllable Costs	(12.4%) Under Budget	(10.8%) Under Budget	(9.6%) Under Budget		Olson	(5.7%) Under Budget	(8.1%) Under Budget	Under Budget	
	Reserves	76.23% Above Minimum	80.39% Above Minimum	84.11% Above Minimum		Olson	92.65% Above Minimum	86.23% Above Minimum	Above Minimum	
Operational	Electrical Reliability - SAIDI (Rolling 12 Month Sum)	14.9	24.1	27.6		Fenstermacher	13.7	27.6	< 11.7	
	Electrical Reliability - CAIDI	98.9	45.4	88.1		Fenstermacher	33.9	52.5	< 74.3	
	Water Reliability - CAIDI	236	220	205		Prokopec	118	200	< 140	
	Gas Line Incidents	0	3	3		Prokopec	2	7	0	
Employee	OSHA incidents	0	0	0		Madson	3	1	0	
	Cost Savings/Avoidance	\$ 131,921	\$ 207,059	\$ 207,259		All	\$ 507,112	\$ 207,259	> 250K	
Customer	Survey (Avg Overall Satisfaction 10 point scale)	50.4				72.6	Van Esch	46.8	72.6	> 50
	Rate Comparison:	Elec	Wat	Gas	Elec	Wat	Gas		Mid-point or better for comparable size Minnesota cities and cities in adjoining states	
	Residential	2	2	4	2	2	2			
	Commercial	2	2	3	2	2	2			
	Industrial	2	1	2	1	1	2			
Stewardship	CO2 Tons	1.3%	6.5%	22.8%		Hendricks	68.7%	27.9%	5589 tons	
	Energy Savings									
	Electric (MWh)	1.2%	6.9%	24.0%		Hendricks	66.4%	29.8%	6,228 MWh	
		Gas (MCF)	1.9%	4.4%	16.7%	Hendricks	80.7%	18.7%	18,740 MCF	

**Note: Not accurate reflection of conservation as some rebates are being held and others weren't allocated to the correct year*

Vision: We are recognized for excellence in our community, our state and nationwide.

Mission: We enhance the quality of life in our community by safely and reliably delivering customer-focused utility services.

Core Values: Customer Focus, Safety, Accountability and Pursuit of Excellence.

2024 Meter Services Scorecard

Item		Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Average	High	Low	Goal	Champion
AMI	Overall read rates for month	98.92%	99.70%	99.80%	99.89%	99.93%	99.93%	99.89%	99.90%	99.91%	99.90%			99.78%	99.93%	98.92%	99.80%	Johnson
	Engineering/Operations Analysis	2	3	3	9	6	7	6	7	13	4			6.00	13.00	2.00	N/A	Fenstermacher
	Transformer/Conductor Issues Identified	0	0	0	0	1	3	1	2	0	0			0.70	3.00	0.00	N/A	Johnson
	Low/No Voltage issues identified	0	0	0	0	1	4	2	1	0	0			0.80	4.00	0.00	N/A	Johnson
	Water leaks detected	4	5	6	5	3	2	4	3	2	3			3.70	6.00	2.00	>=3	Johnson
	Hot Sockets identified	0	0	0	0	1	2	0	0	0	1			0.40	2.00	0.00	N/A	Johnson
	Backfeed detected		1	0	0	0	0	1	2	2				0.75	2.00	0.00	N/A	Johnson
	Labor hours spent on comms issues	31	74	36.5	29.5	48	12	8	11	23	69.5			34.25	74.00	8.00	N/A	Johnson
	Meter Malfunctions Caught										3			3.00	3.00	3.00	N/A	Johnson

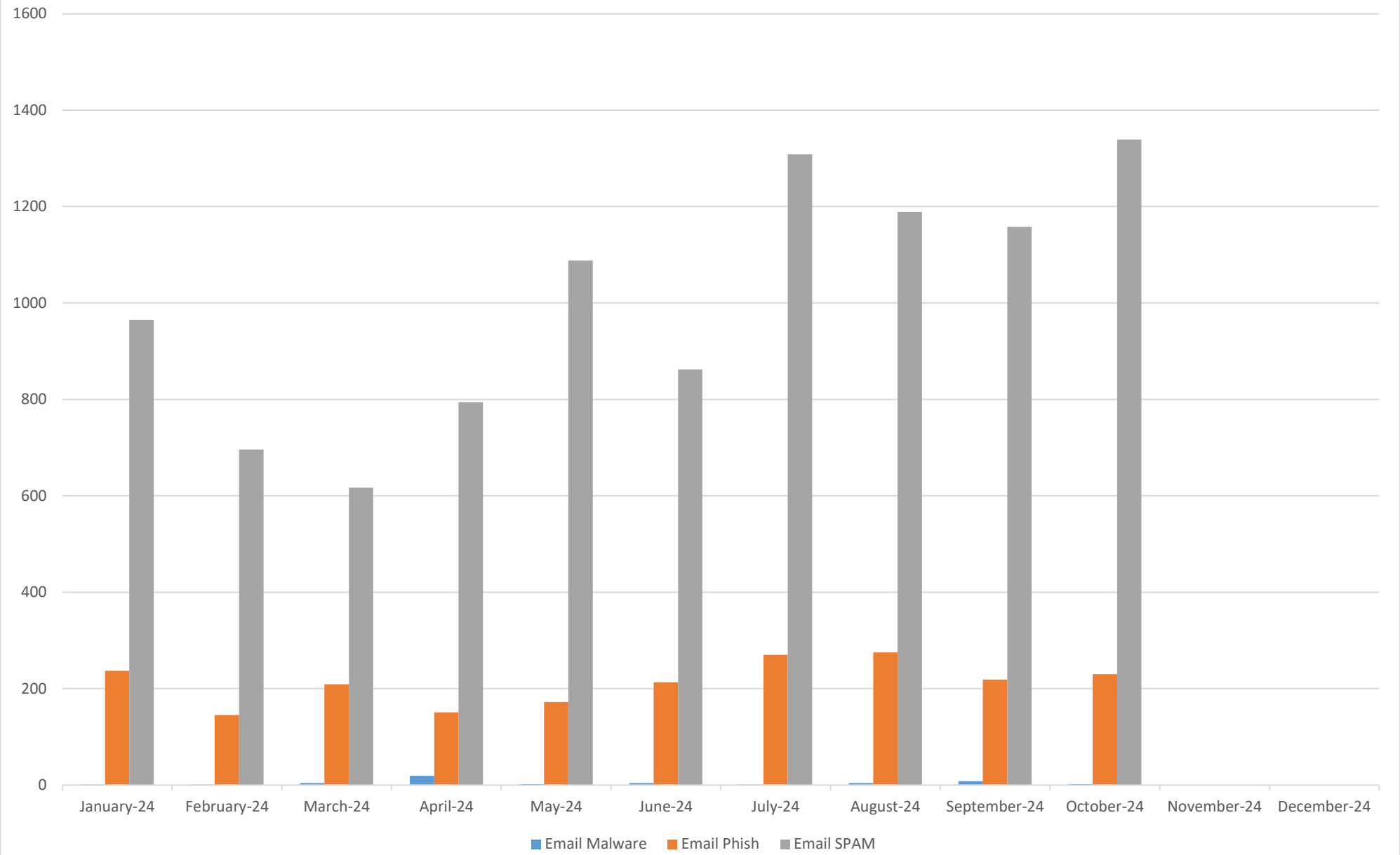
Vision: We are recognized for excellence in our community, our state and nationwide.

Mission: We enhance the quality of life in our community by safely and reliably delivering customer-focused utility services.

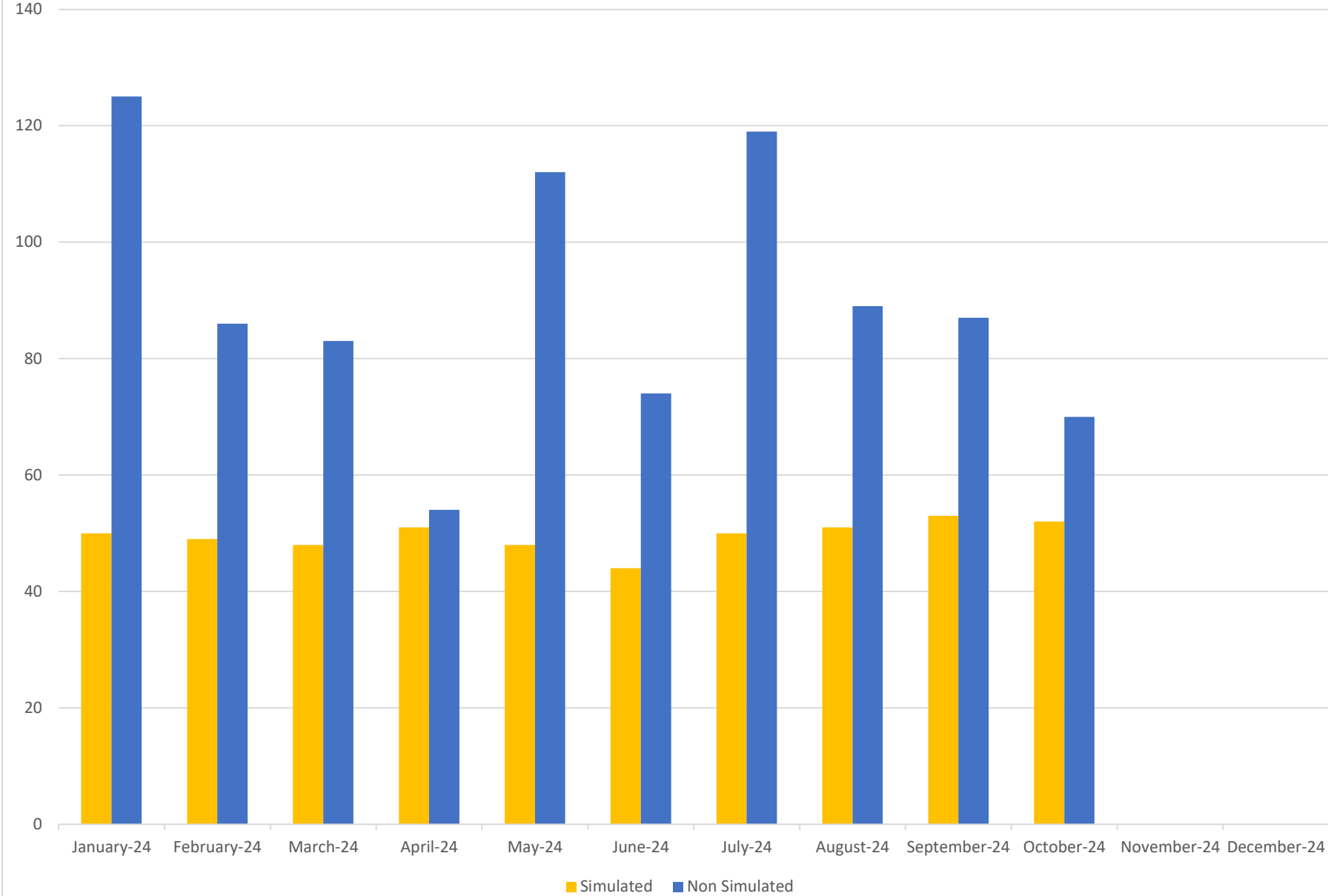
Core Values: Customer Focus, Safety, Accountability and Pursuit of Excellence.

IT Security Metrics

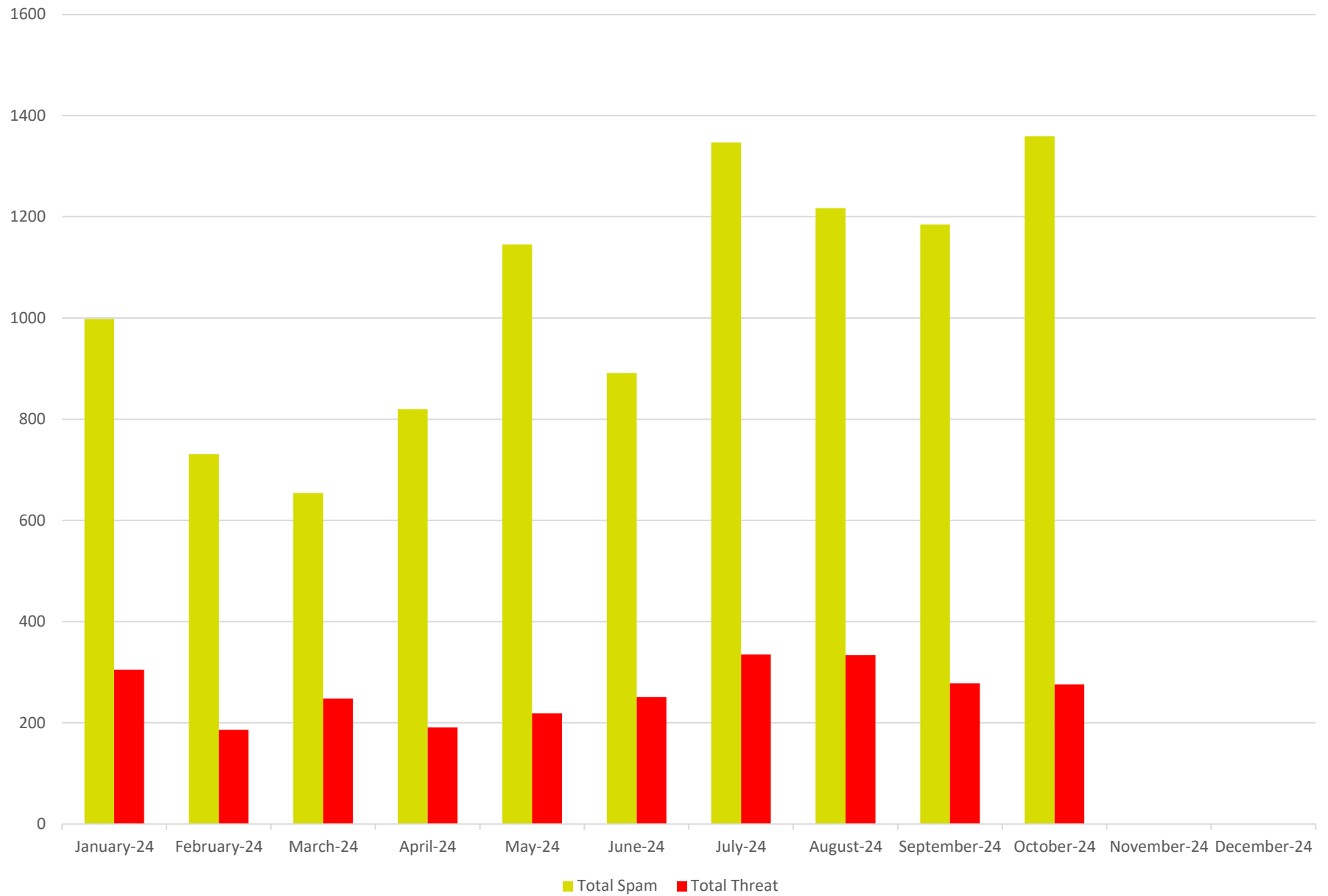
Email Security Metrics - Prevented



Email Security Metrics - Reported

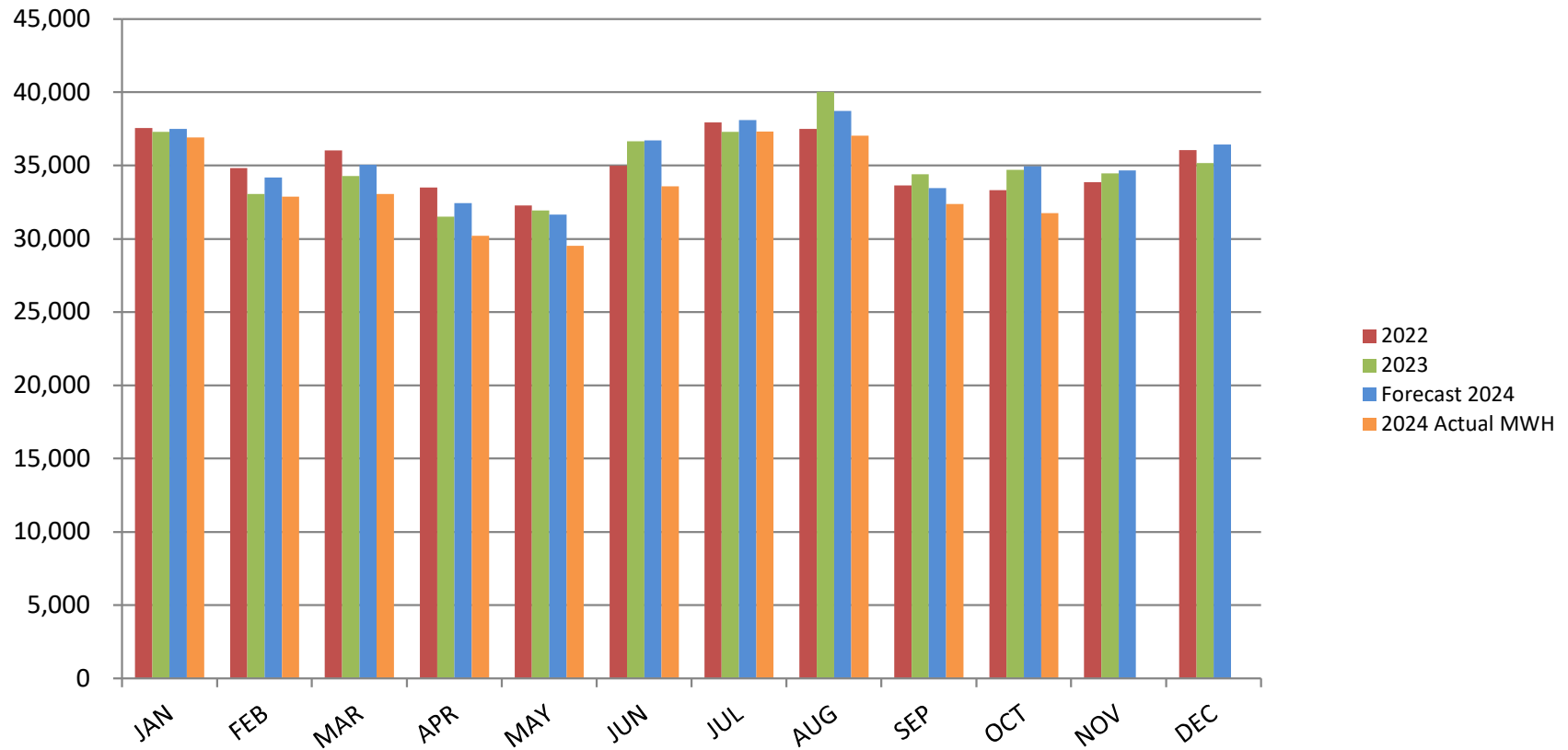


Email Security Metrics - Total Stopped



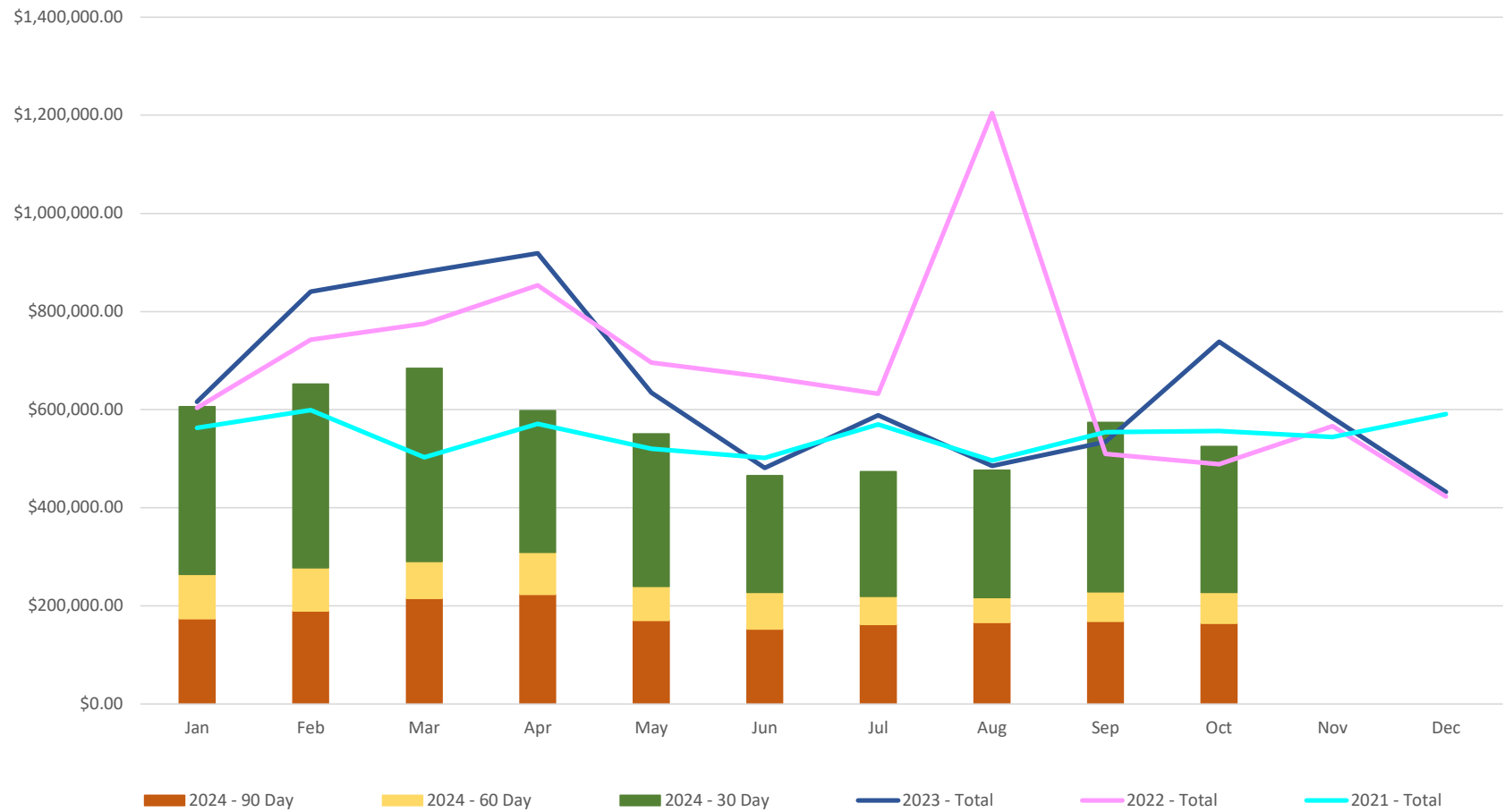
Load Forecast / Generation Metrics

OPU Electric MWH System Requirements

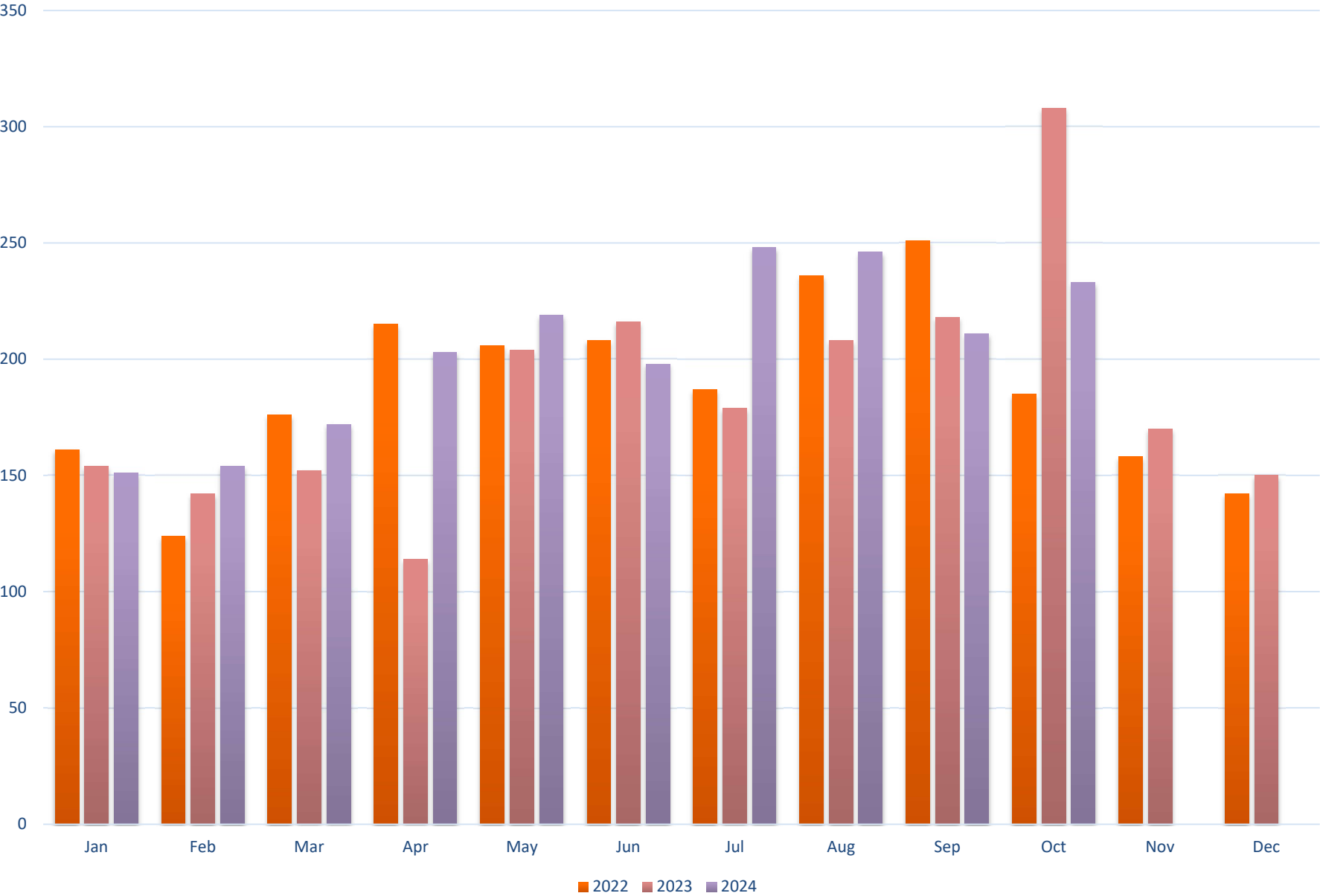


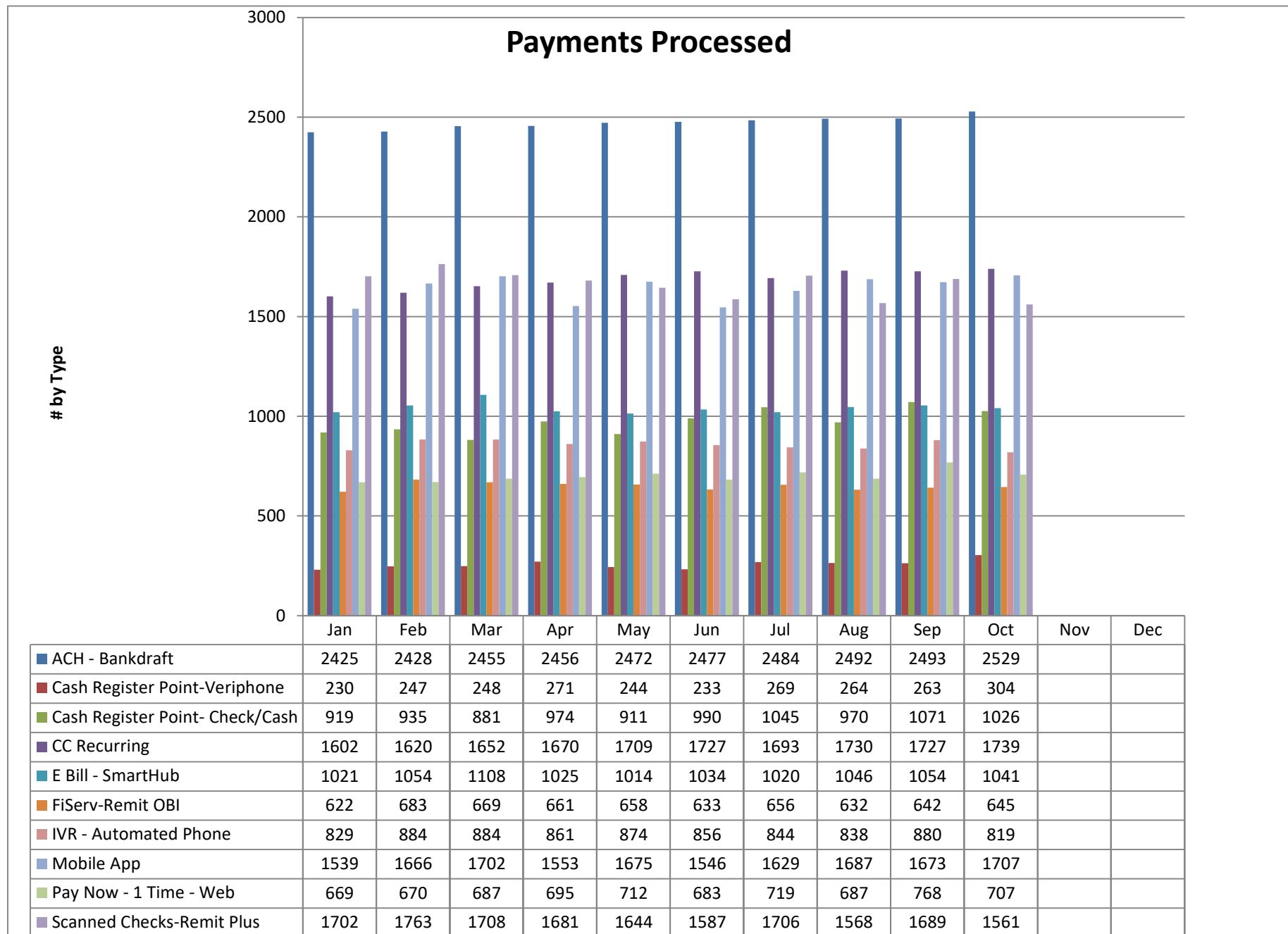
Customer Service Metrics

Accounts Receivable - Past Due All Accounts
Aging History -Combined E, W & G



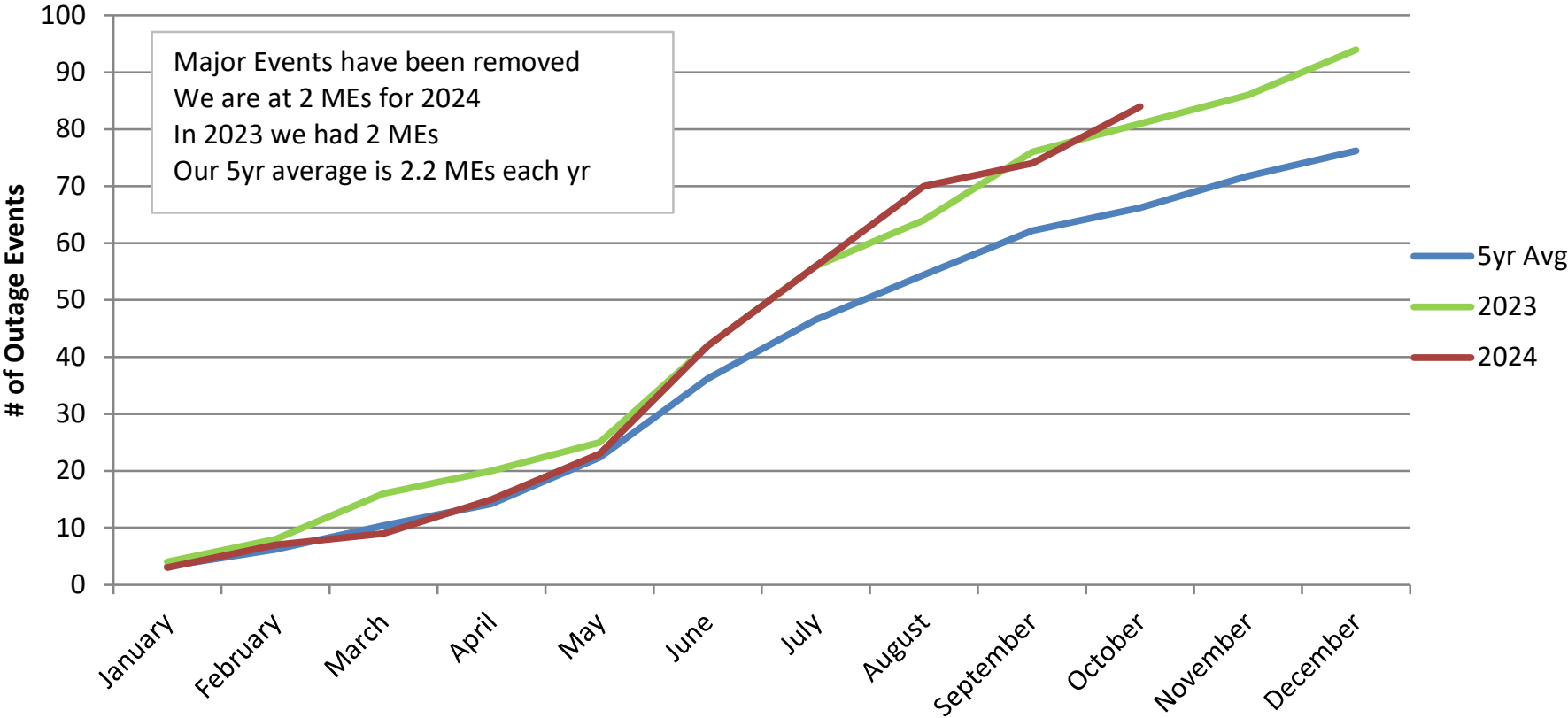
Number of Move Orders (Transfers)





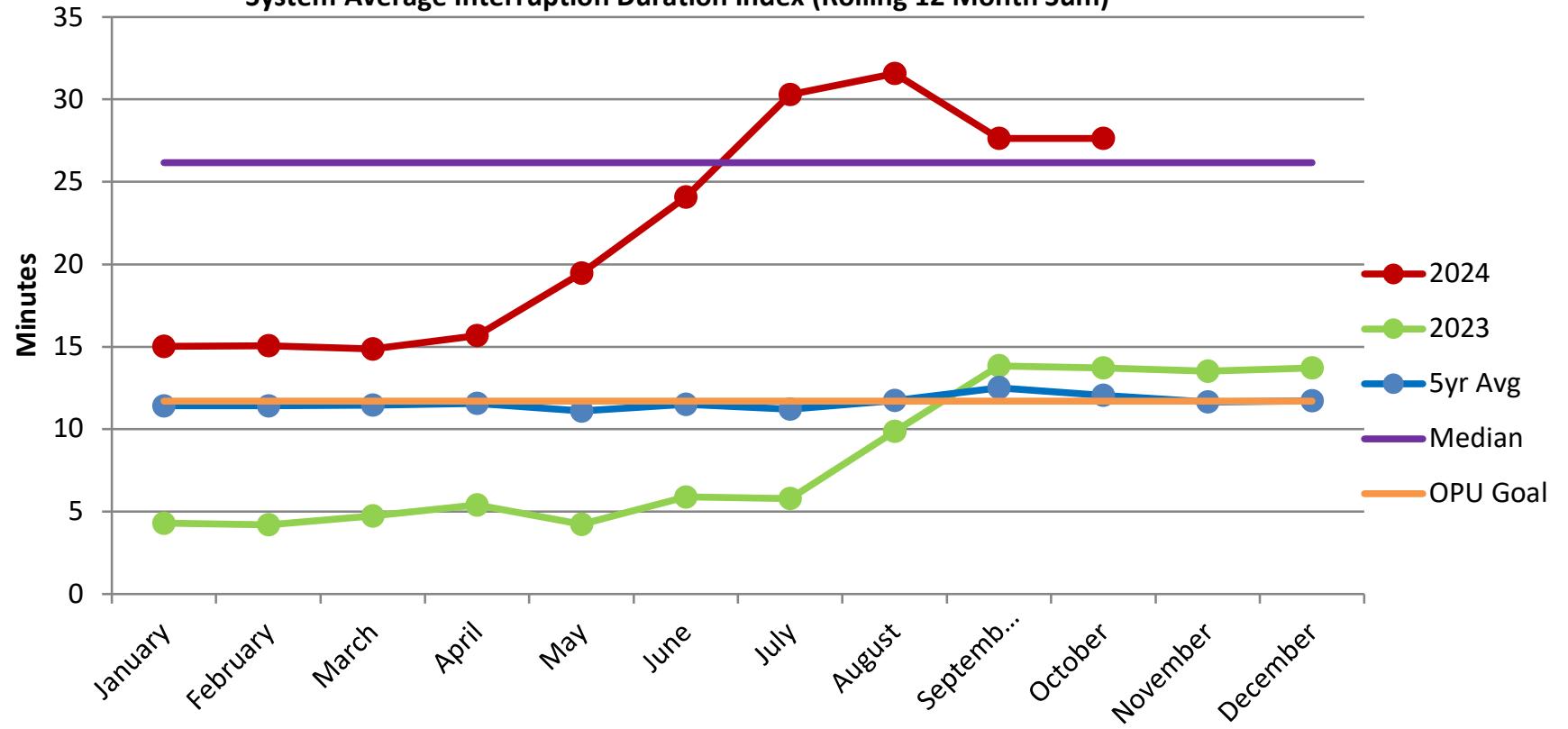
Electrical System Metrics

YTD OUTAGE EVENT COUNT



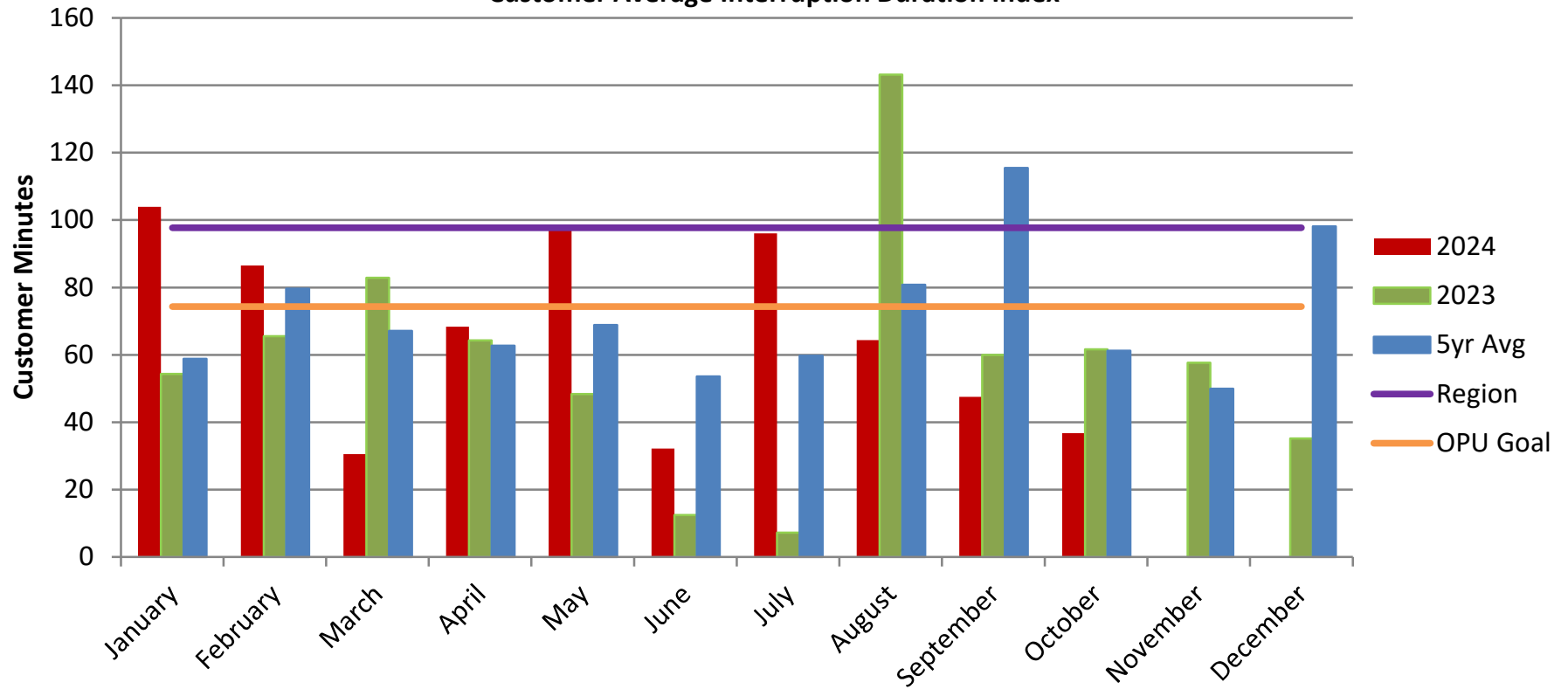
SAIDI

System Average Interruption Duration Index (Rolling 12 Month Sum)



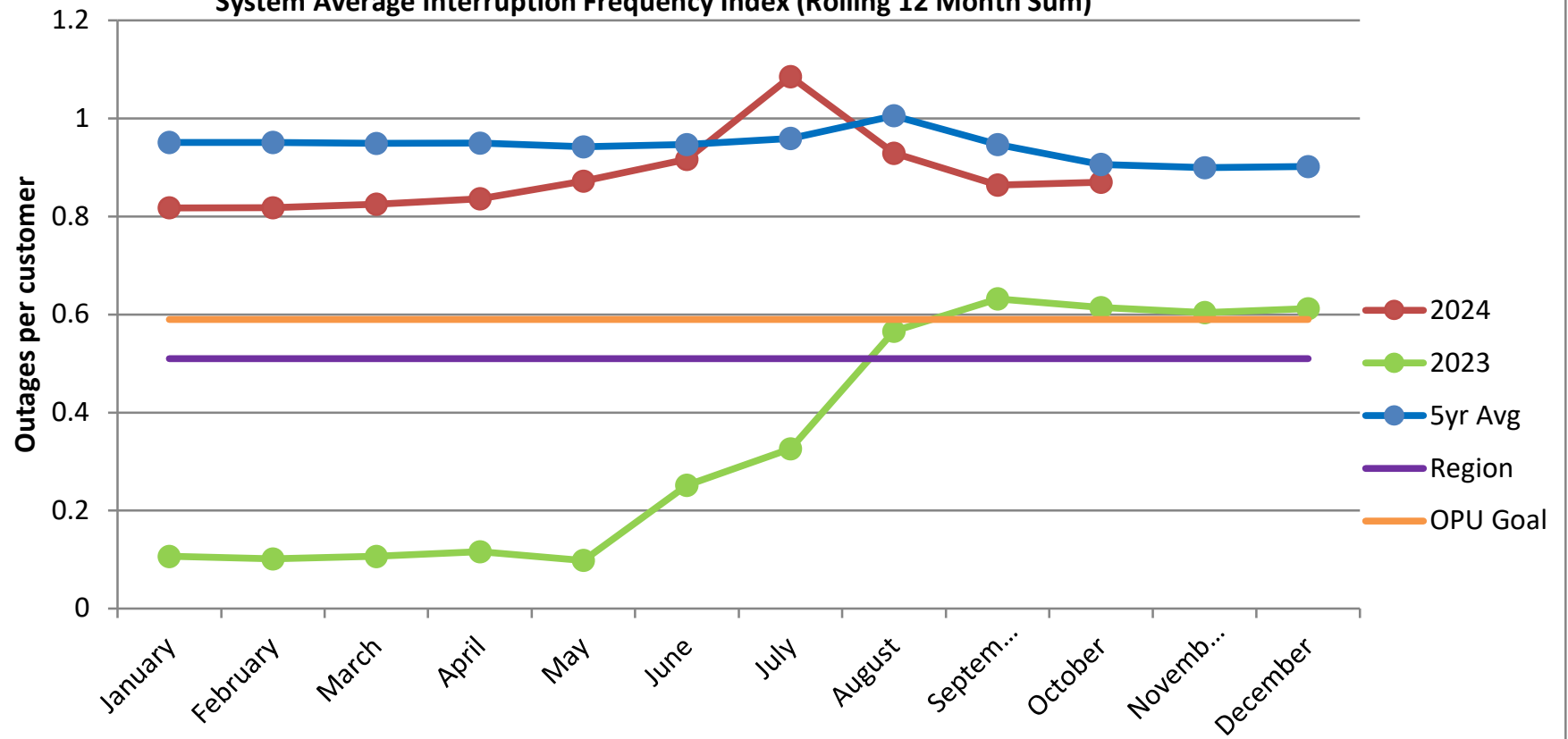
CAIDI

Customer Average Interruption Duration Index



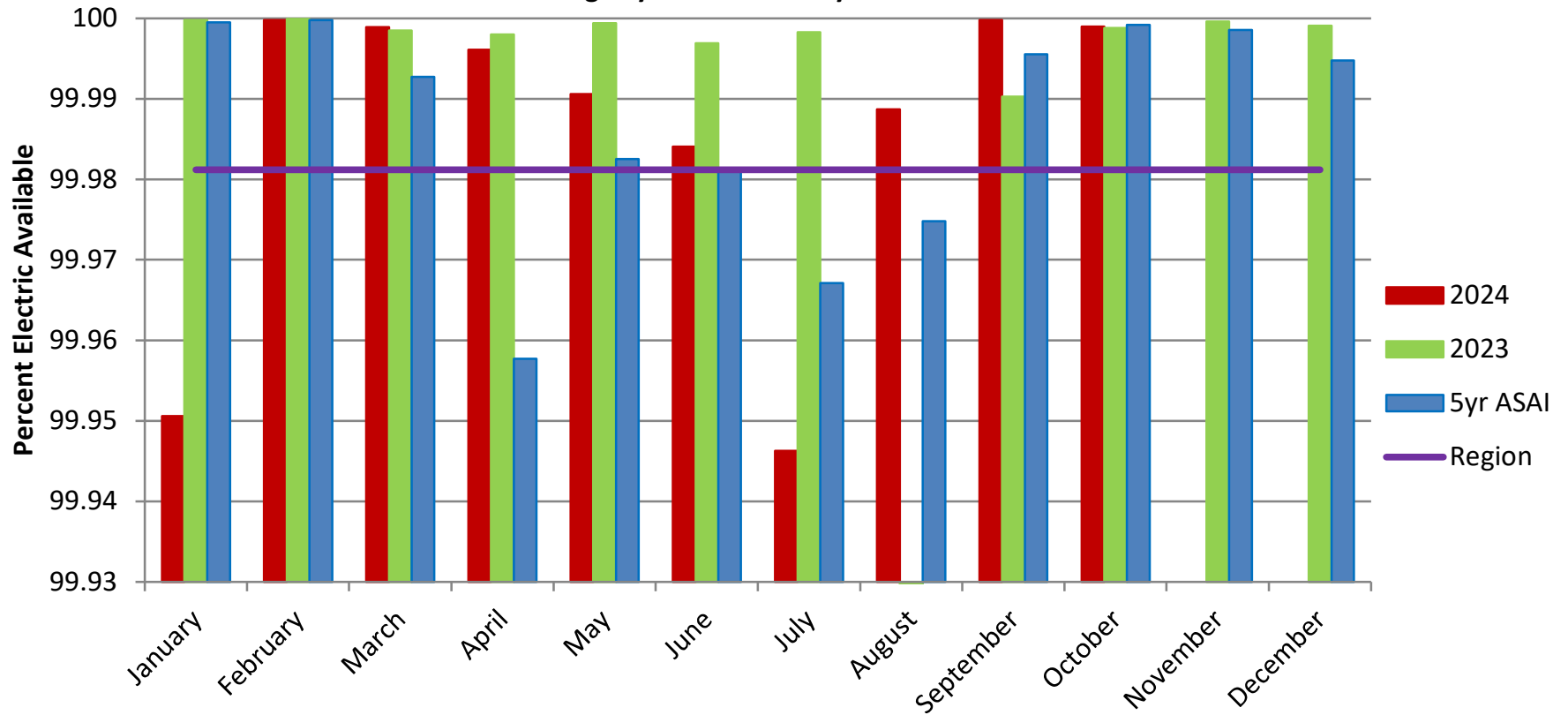
SAIFI

System Average Interruption Frequency Index (Rolling 12 Month Sum)

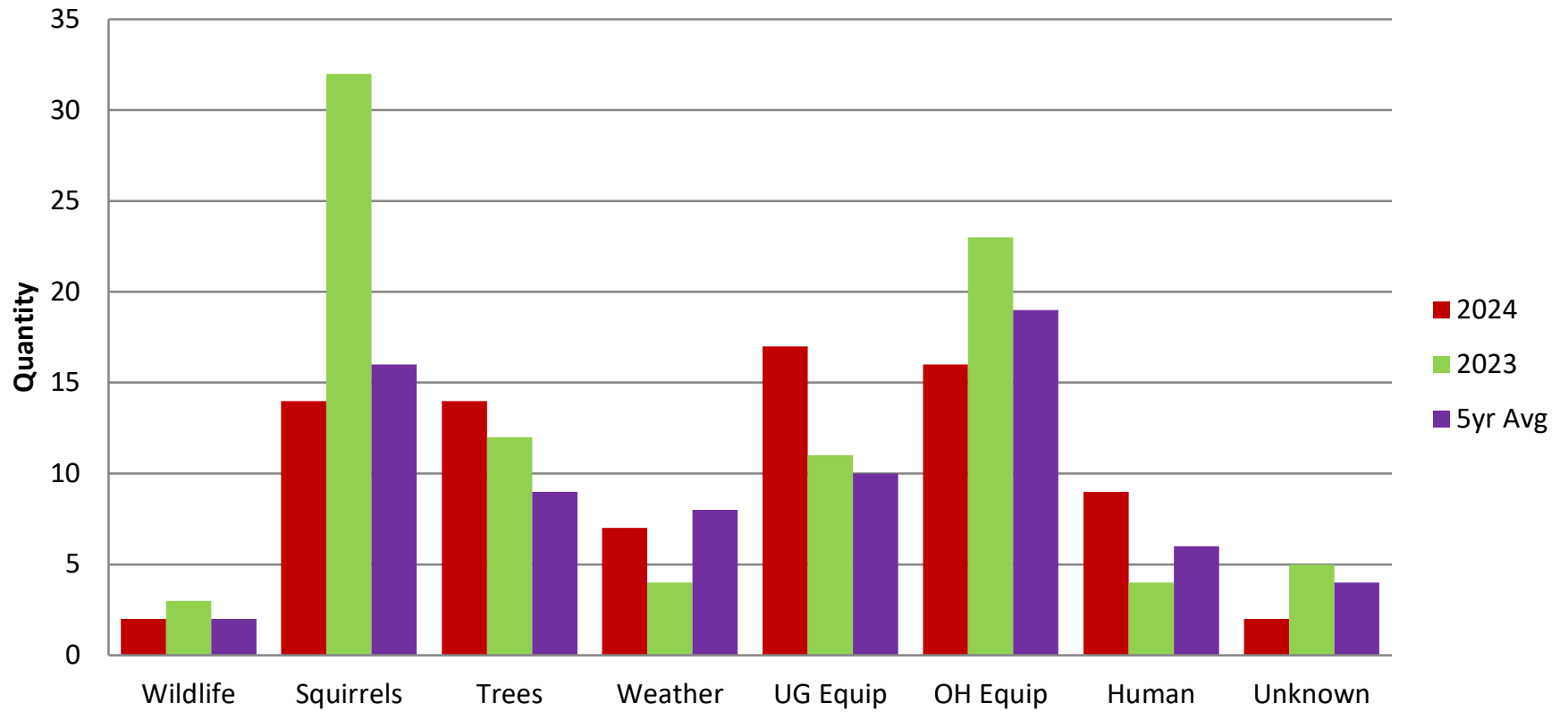


ASAI

Average System Availability Index

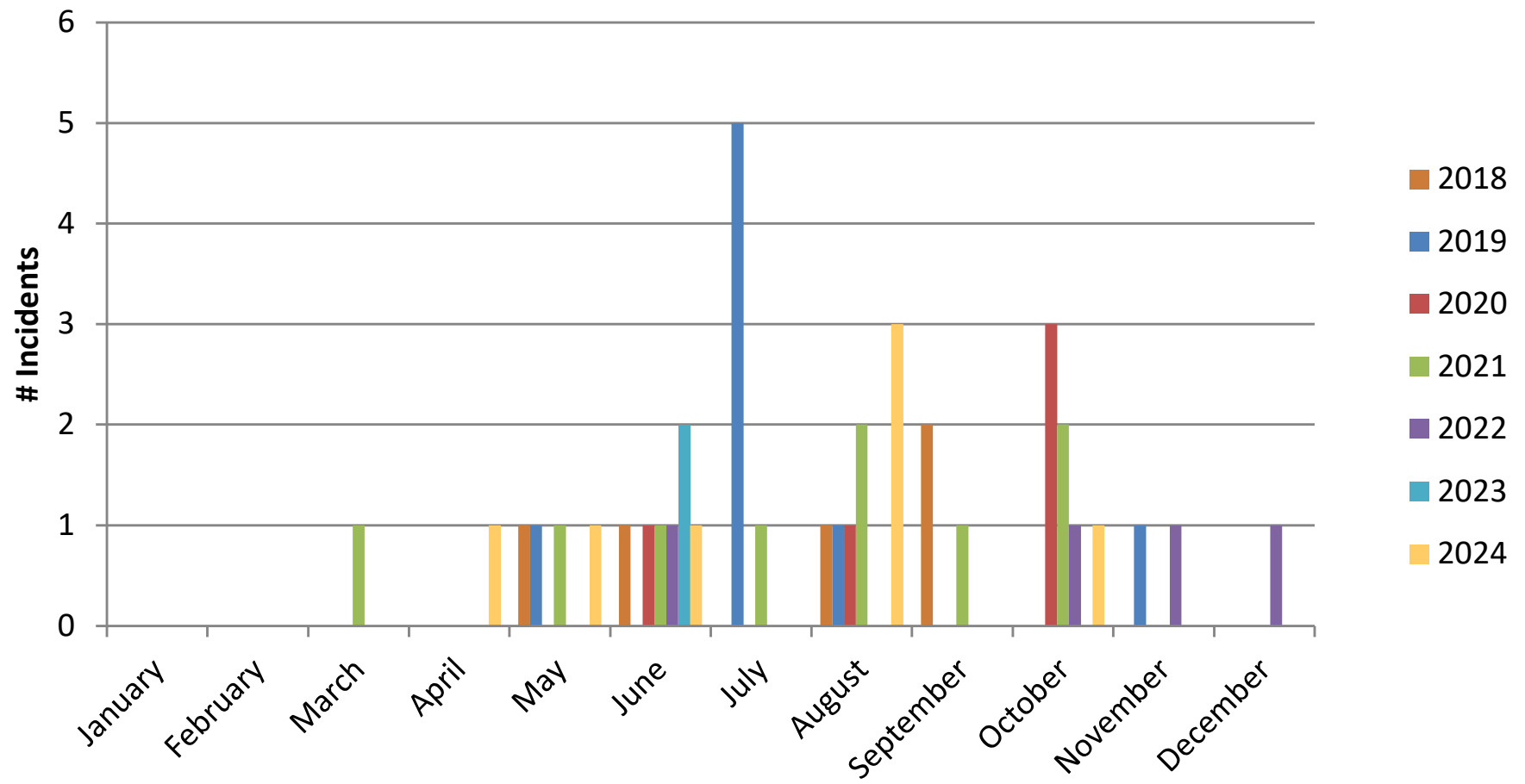


Outage Causes



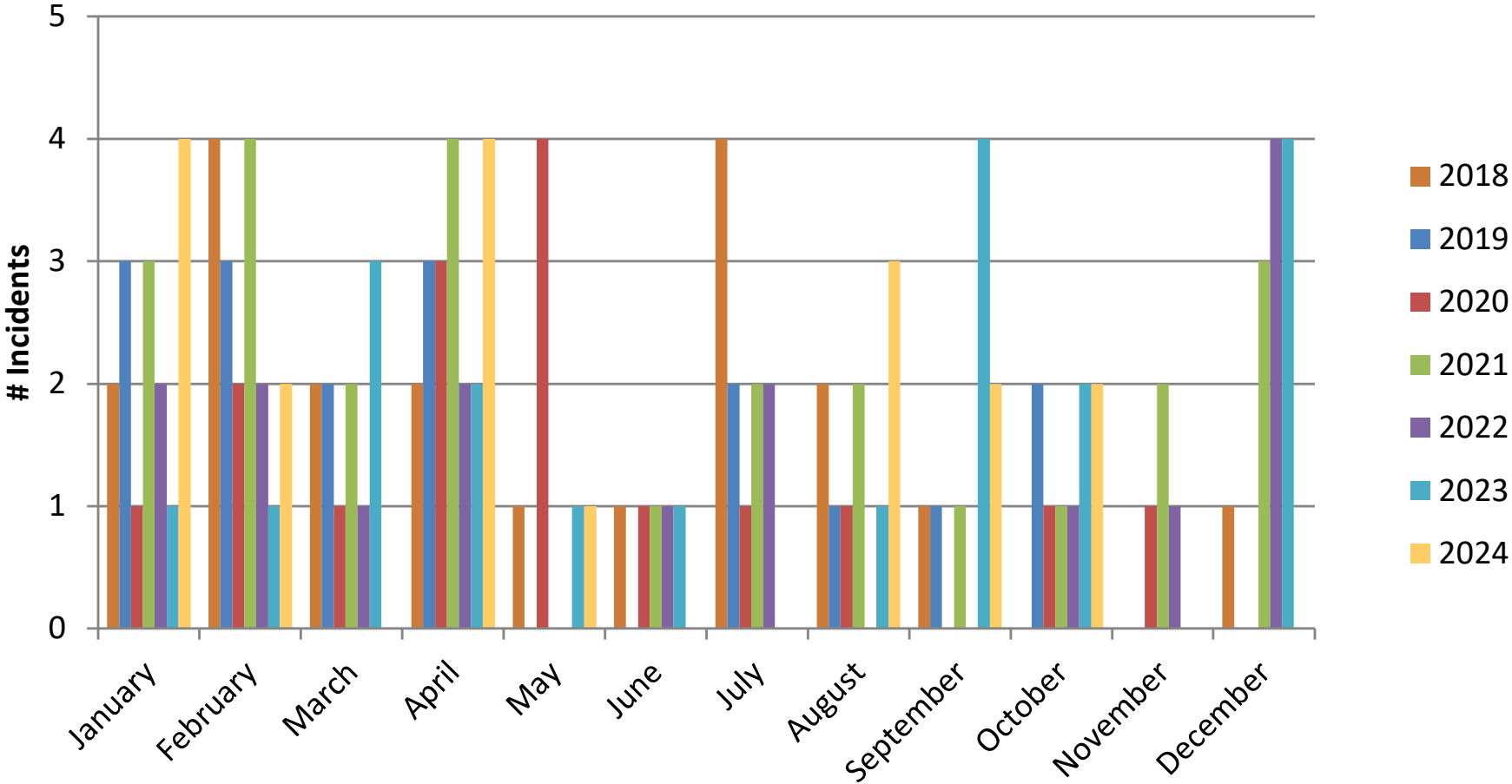
Gas System Metrics

Gas Hits

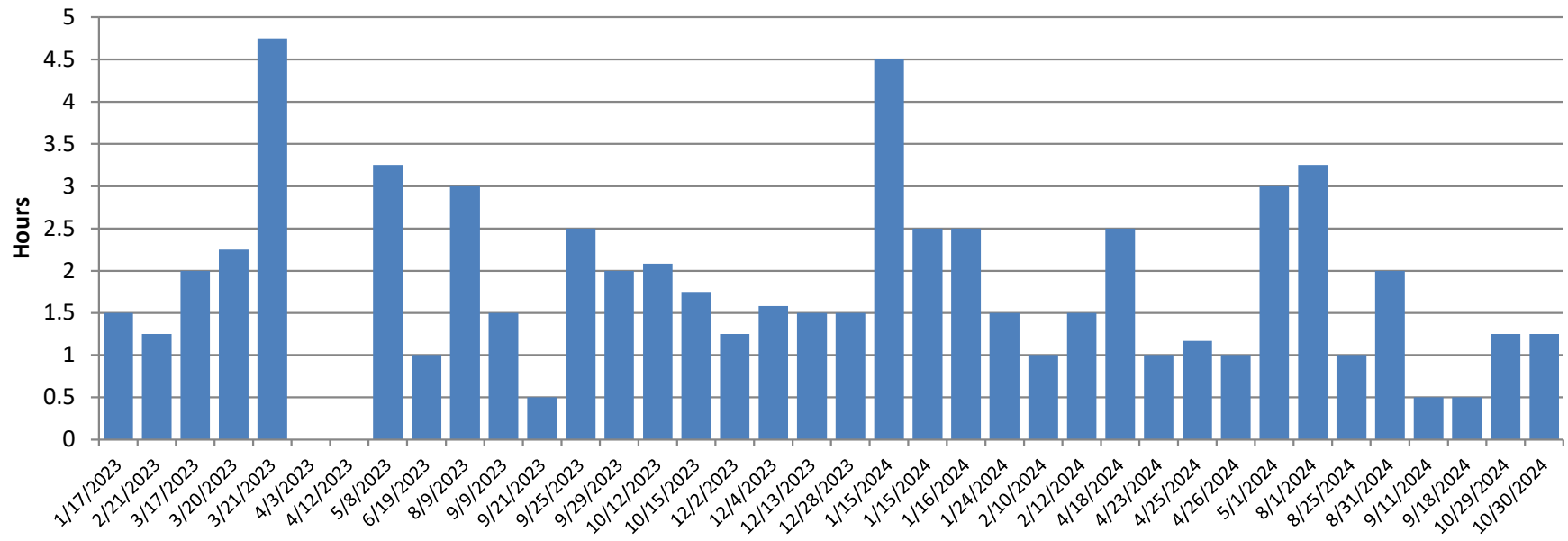


Water System Metrics

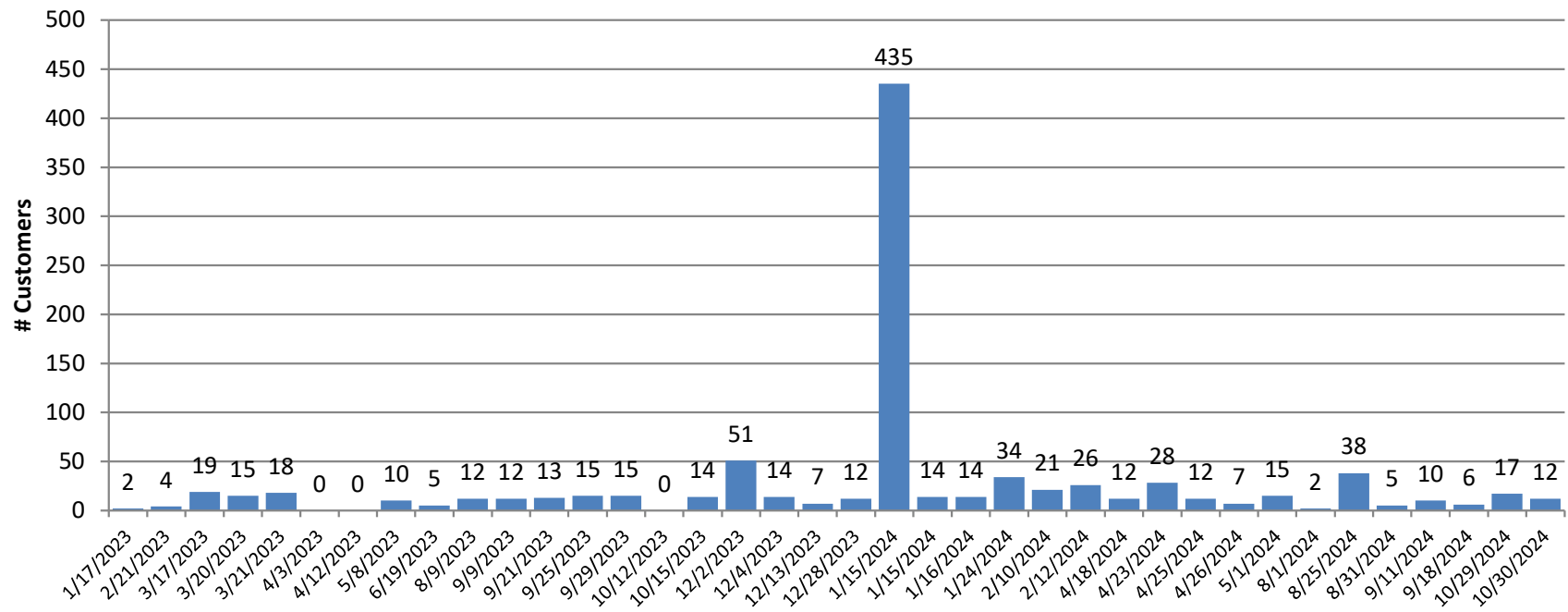
Water Main Breaks



Water Outage Duration for Break Repair



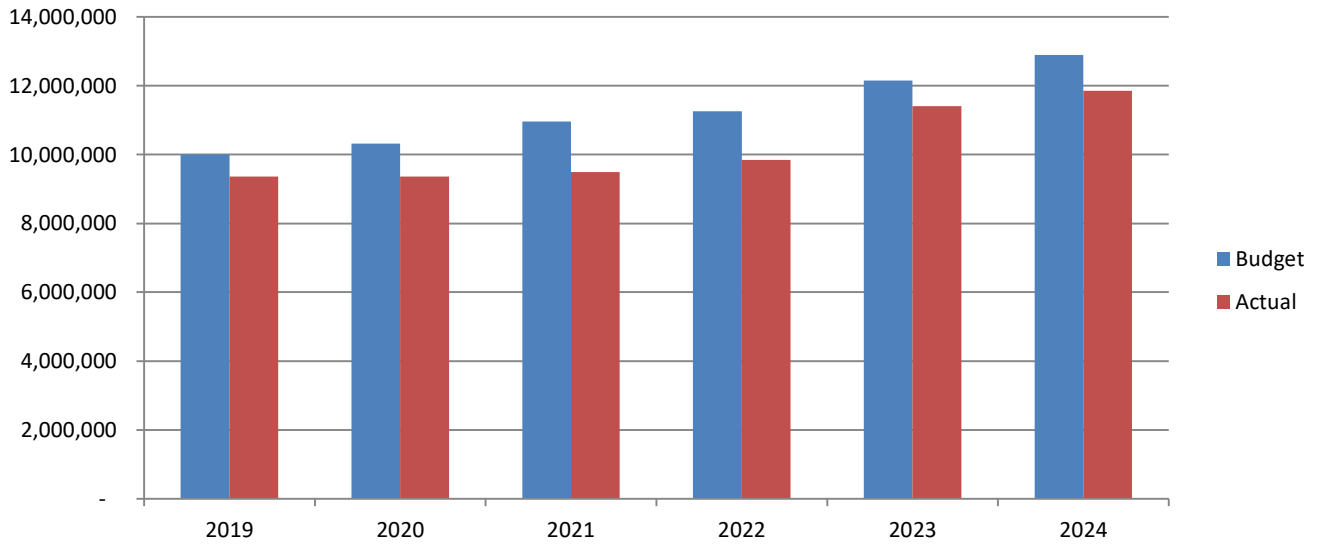
Customers Affected by Water Outage for Break Repair



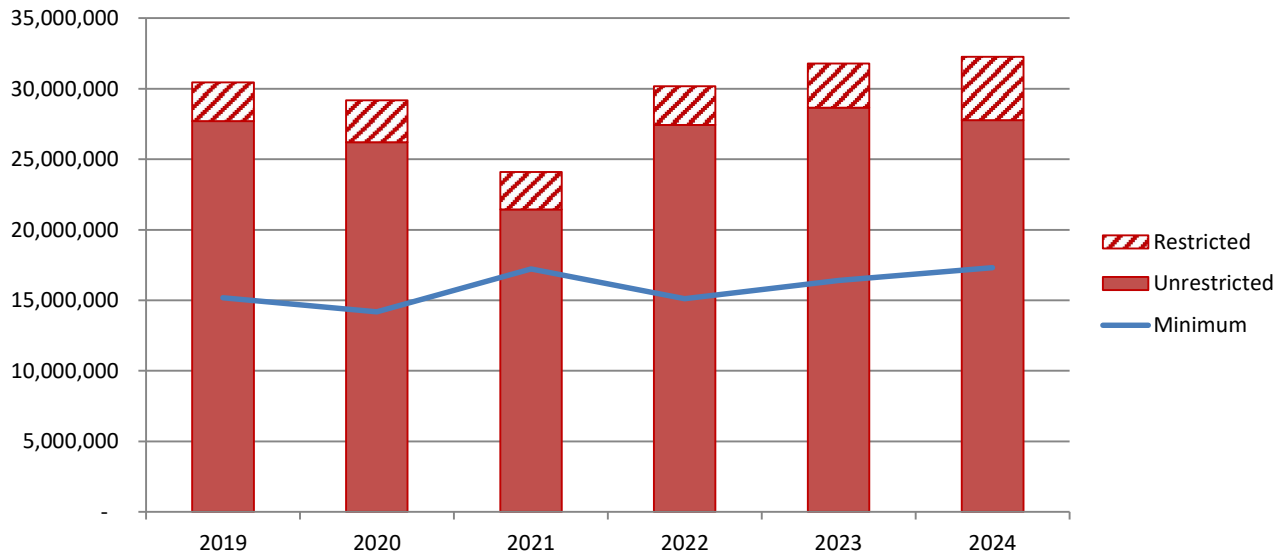
Financial Metrics

Owatonna Public Utilities Financial Metrics

Controllable Costs As of Oct. 2024



Reserve Levels As of Oct. 2024



SOUTHERN MINNESOTA MUNICIPAL POWER AGENCY
Minutes of the Board of Directors' Meeting
October 17, 2024

President Reimers called the meeting to order at the Sheraton Hotel in Bloomington, Minnesota.

Board Members Present:

President Bruce A. Reimers, New Prague; Vice President Peter T. Moulton, Saint Peter; Secretary Roger E. Warehime, Owatonna; Treasurer James R. Bakken, Preston; T. Scott Jensen, Lake City; Mark E. Nibaur, Austin; and Timothy M. McCollough, Rochester.

Others Present:

David P. Geschwind, Executive Director & CEO; Alex Bumgardner, Jay Lutz, Marc Oleson, Austin; Jerry Mausbach, Blooming Prairie; Miles Heide, Julie Zarling, Fairmont; Mike Roth, Shane Steele, Grand Marais; Joe Kohlgraf, Mora; Keith R. Butcher, Princeton; Jason Halvorson, Redwood Falls; Bill Bullock, Patty Hanson, Peter Hogan, Malachi McNeilus, Rochester; Brad DeVos, Sally Vogel, Saint Peter; Chris Rolli, Doug Plaehn, Michelle Plaehn, Spring Valley; Craig Anderson, Wells; Mark Mitchell, SMMPA Retired Director of Operations & COO; Eric J. Atkinson, Beth A. Fondell, Naomi A. Goll, Brian D. Hammarsten, Marcus C. Hendrickson, Joseph A. Hoffman, Carrie L. Jensen, Sam S. Mack, Robin E. Mechura, John P. O'Neil, Scott T. Passentino, Rebecca J. Schmitz, Clint D. Schumacher, Jeremy B. Sutton, and Alan D. Wagner of the Agency staff.

#1 Agenda Approval:

Mr. Geschwind suggested that the agenda be modified by deferring item #8 Wildfire Mitigation Plan to the November board meeting.

Mr. McCollough moved to approve the amended agenda, seconded by Mr. Moulton, passed upon a unanimous vote of the board members present.

#2 Consent Agenda:

Mr. Bakken moved to approve the consent agenda, seconded by Mr. Nibaur, passed upon a unanimous vote of the board members present.

APPROVED the September 11, 2024 board meeting minutes.

#3 2025 Proposed Budget & Rates-Fondell:

Ms. Fondell presented the 2025 proposed budget and rates.

The details of the draft 2025 budget were reviewed during the SMMPA Budget & Rates Workshop held on September 24, 2024. Minor adjustments were made to the draft budget version presented at the workshop. The proposed 2025 budget and key budget assumptions were distributed electronically prior to the board meeting.

Member Rates

Effective February 1, 2025, the second year of transitioning transmission rates from 100% ratchet to monthly coincident peak will begin (approved by the board on May 10, 2023).

The Energy Cost Adjustment (ECA) base cost was calculated for the 2025 calendar year at \$31.82/MWh to be used for charge/credit determination from January through December 2025. Financial Transmission Rights (FTR) revenues were budgeted at \$0 for 2025.

Revolving Credit Agreement

A tax-exempt Revolving Credit Agreement draw of \$27 million is planned for August 2025 related to the new Steele Energy Station in Owatonna and various transmission projects. A \$2.55 million paydown is planned in December 2025.

Energy Cost Adjustment

There was discussion on whether to continue with an annual (blended) ECA rate or adopt a monthly rate base cost that fluctuates each month based on the budgeted net energy costs for that month.

Recommendation

Seek board approval of the 2025 budget and rates as presented, including the ECA base cost calculated on either an annual or monthly basis.

Mr. Warehime moved to approve the 2025 budget and rates including the Energy Cost Adjustment base cost calculated on an annual basis, seconded by Mr. McCollough, passed upon a unanimous vote of the board members present.

#4 2024 Integrated Resource Plan-Sutton:

Mr. Sutton reported on the 2024 Integrated Resource Plan (IRP) and thanked Mr. Mitchell, SMMPA Retired Director of Operations & COO, and SMMPA team members Mr. O'Neil, Mr. Schumacher, and Ms. Schmitz for their efforts with the IRP.

He provided background information, reviewed assumptions, discussed the plan development process, and provided a summary of the results.

The Agency is required to file the IRP with the Minnesota Public Utilities Commission by December 1, 2024.

Discussion.

Mr. Nibaur moved to approve filing the 2024 Integrated Resource Plan by December 1, 2024 in substantially the same format as provided, seconded by Mr. Bakken, passed upon a unanimous vote of the board members present.

#5 Dispatchable Generation-Sutton:

Mr. Sutton reported on the Solar Titan 130 gas turbine for the dispatchable generation project in

Owatonna.

Estimated Project Costs:

Solar Titan 130 Gas Turbine Engine Package \$36,915,568.

- Contingency 5% \$1,845,778.

Estimated Balance of Plant Costs \$30,150,000.

- Contingency 20% \$6,030,000.

Estimated Total Project Cost \$74,941,346.

Board Action

Authorize funds for activities for engineering and procurement contract not to exceed \$4,051,556.

- DGR Engineering will develop generator step-up transformer procurement document. Estimating to request board authorization for the transformer in the 1st quarter of 2025.

Mr. Nibaur moved to authorize funds for activities for engineering and procurement contract not to exceed \$4,051,556 for the generation project in Owatonna, seconded by Mr. Moulton, passed upon a unanimous vote of the board members present.

#6 Highway 14 Interchange Line Relocation-Sutton:

Mr. Sutton reported on the Highway 14 interchange line relocation.

The Minnesota Department of Transportation is planning a major interchange project at the intersection of Highway 14 and 60th Avenue SW on the western edge of Rochester, Minnesota.

This project will require relocation of 1.2 miles of the Agency's double circuit 161 kV transmission lines at the Agency's expense to be completed by 2025.

Board Request

Request approval of \$3,627,000 to complete project.

- Unbudgeted item.
- Labor and materials \$2,570,000.
- Right of way \$150,000.
- Soil borings \$27,000.
- Engineering \$550,000.
- Contingency \$330,000.

Discussion.

Mr. Jensen moved to approve the Highway 14 interchange line relocation of \$3,627,000, seconded by Mr. McCollough, passed upon a unanimous vote of the board members present.

After a short break, the board reconvened at 9:19 a.m.

#7 OPU 7 Combustion Turbine Refurbishment-Sutton:

Mr. Sutton reported on the Owatonna Public Utilities 7 Combustion Turbine Refurbishment.

The repair inspection report provided repair options ranging from a minimal approach to a full overhaul with repair estimates ranging from \$494,449 to \$964,781.

Recommendation

SMMPA staff recommends a full overhaul of \$964,781 plus contingency for a total of \$1,157,737.

- Current market capacity values required to replace this unit for one year exceeds the repair costs.
- Capacity needed for SMMPA's long term resource plan.
- Value of interconnection with MISO continues to climb.

Discussion.

Mr. Moulton moved to approve the Owatonna Public Utilities 7 combustion turbine full overhaul plus contingency of \$1,157,737, seconded by Mr. Bakken, passed upon a unanimous vote of the board members present.

Government Affairs/Member Services Report-Hoffman:

Mr. Hoffman summarized the government affairs/member services report detailed in the board book.

APPA Legislative Rally

The APPA Legislative Rally will be held February 24-26, 2024 in Washington, D.C.

Minnesota Electric Grid Resilience Grants

The Minnesota Department of Commerce is accepting applications for the Minnesota Electric Grid Resilience Grant Program. Grant awards of \$250,000 are eligible to entities with \$5,300,000 in total funds available. Grant applications are due November 19, 2024.

SMMPA Member IT Roundtable

SMMPA will hold an IT roundtable for members tentatively scheduled for December 18, 2024 from 10 a.m. to 1 p.m. at Owatonna Public Utilities.

Eaton Users Group

The SMMPA-Eaton Users Group meeting will be held December 3, 2024 at the New Prague Fire Hall. Seven SMMPA members currently have Eaton metering systems.

Operations Report-Sutton:

Mr. Sutton reported:

MISO Fixed Resource Adequacy Plan

SMMPA was notified by The Energy Authority (TEA) that MISO was planning to reconfigure the clearing auction activity for the Fixed Resource Adequacy Plan for planning year 2022-2023 and that SMMPA may need to return \$2 million. On October 8, 2024, SMMPA met with MISO

and TEA via conference call to discuss the analysis. MISO's revised calculation reflected that SMMPA will collect \$13,000 for zonal deliverability and pay \$55,000 to MISO.

OES/FES Head Update

Caterpillar is offering a new program to fix the head design for seat valves along with a new design casting. **Owatonna Energy Station** – Caterpillar will offer new replacement heads with new design at 60% discount. **Fairmont Energy Station** received 6 heads with old design and determining new course of action with Caterpillar if the heads should be returned and install 6 heads with the new design. Work will take place in Florida.

Market Price Update

A graph of recent natural gas and on-peak electricity prices was discussed.

Financial Report August 2024-Fondell:

Ms. Fondell summarized Agency financial results through August as provided in the board book materials.

ECA Components

A new slide displaying Energy Cost Adjustment (ECA) components will be provided in the monthly financial report and year-to-date ECA charges/credits have been added to the ECA budget vs. actual graph.

Banking RFP Update

Six banks submitted banking services proposals to SMMPA. SMMPA's internal review team is reviewing the proposals and developing a short list. Bank finalists' interviews will be held November 14-15, 2024.

Continuing Disclosure Report

The annual SMMPA Continuing Disclosure Report was filed on September 27, 2024.

RCA Taxable Draw

A taxable Revolving Credit Agreement draw of \$260k was completed on October 3, 2024 to fund the Saint Peter Solar Project.

RCA Tax-Exempt Draw

A tax-exempt Revolving Credit Agreement draw of \$6 million is scheduled for November 1, 2024 to fund the upcoming Steele Energy Station initial expenditures and various transmission projects.

Budgeted Member Base Rates Summary

SMMPA staff have been providing budgeted member base rate information to certain members upon request but feel that other members could benefit from receiving the information. Ms. Fondell will work with staff to develop a recommendation on the timing of preliminary and final information distribution and discuss it at the November board meeting.

President's Report:

Mr. Reimers reported:

- SMMPA Annual Meeting: Appreciation was expressed toward SMMPA staff for planning a great meeting.

Executive Director & CEO's Report:

Mr. Geschwind reported:

- 2025 SMMPA Board Meetings: Proposed moving the June 2025 board meeting one day later to Thursday, June 12, 2025 to avoid conflict with the APPA National Conference. An email will be sent to the members with a tentative 2025 SMMPA Board meeting schedule, and the schedule will be finalized at the November board meeting.
- SMMPA Board Retreat: The 2024 SMMPA Board Retreat will be held November 7-8, 2024 at the Mystic Lake Casino Hotel, Prior Lake, Minnesota. Mr. Geschwind will send potential topics to the board and the members for their review.
- Owatonna Public Utilities: Owatonna Public Utilities celebrated 100 years on October 10, 2024.
- SMMPA Annual Meeting: Appreciation was expressed toward Mr. Hoffman, Ms. Jensen, Mr. Passentino, and Mr. O'Neil for planning the SMMPA Annual Meeting.
- SMMPA Member Representatives Meeting: The SMMPA Member Representatives meeting will be held today immediately following the SMMPA Board of Directors meeting.

Member Forum:

None.

Other Business:

There was no other business.

Adjourn:

A motion to adjourn the meeting was made by Mr. Nibaur, seconded by Mr. Jensen, passed upon a unanimous vote of the board members present.

The meeting was adjourned at 10:34 a.m.

Secretary